



CITY OF OREM
CITY COUNCIL MEETING
56 North State Street, Orem, Utah
January 13, 2026

This meeting may be held electronically to allow a Councilmember to participate.

3:30 P.M. WORK SESSION - CITY COUNCIL CHAMBERS

1. WORK SESSION ITEMS

While this is a public meeting, we kindly ask that only presenters and individuals specifically invited by the Mayor or City Council speak or ask questions. This helps us conduct the City's business in an efficient and orderly manner. If you would like to make a comment on an issue, please do so during the Public Appearances portion of the regular meeting. This ensures that your comment is properly addressed and documented for the official record. Please keep side conversations to a minimum as it interferes with the audio recording.

1.1 DISCUSSION - ULCT (Utah League of Cities and Towns) Legislative Update (60 min)

Presenter: Cameron Diehl, ULCT Executive Director

1.2 PRESENTATION - Open Meeting Act and Ethics Training (30 min)

Presenter: Steve Earl, City Attorney

1.3 DISCUSSION - Emergency Preparedness (30 min)

Presenter: Heath Stevenson, Emergency Manager

2. AGENDA REVIEW & PREVIEW OF UPCOMING AGENDA ITEMS

The City Council will review the items on the agenda.

3. CITY COUNCIL REPORTS (BOARDS & COMMISSIONS, NEW BUSINESS, ETC.)

This is an opportunity for members of the City Council to raise issues of information or concern.

3.1 REPORT - Chris Killpack

6:00 P.M. REGULAR SESSION - COUNCIL CHAMBERS

4. CALL TO ORDER

5. INVOCATION/INSPIRATIONAL THOUGHT: Julie Colby

6. PLEDGE OF ALLEGIANCE: Isaac Colby

7. MAYOR'S REPORT/ITEMS REFERRED BY COUNCIL

7.1 PRESENTATION - Legislative Report

Presenter: Lisa Shepherd, State Representative

7.2 PRESENTATION - Water Emergency Repair Recognition

Presenter: Chris Tschirki, Public Works Director and Reed Price, Public Works Assistant Director

7.3 PRESENTATION - City Council Retreat Recap

Presenter: Pete Wolfley, Communications Manager

8. PERSONAL APPEARANCES – 15 MINUTES

Time has been set aside for the public to express their ideas, concerns, and comments on items not scheduled as public hearings on the Agenda. Those wishing to speak are encouraged to show respect for those who serve the city. Comments should focus on issues concerning the city. Those wishing to speak should have signed in before the beginning of the meeting. (Please limit your comments to 3 minutes or less.)

9. CONSENT ITEMS

9.1 APPROVAL OF MEETING MINUTES

December 9, 2025

9.2 APPROVAL - Updated 2026 City Council Schedule

9.3 RESOLUTION - Appointment of City Representative to the Utah Lake Authority Governing Board

Presenter: TBA

9.4 APPOINTMENT - Events Advisory Commission

Taylor Fox

10. FINANCIAL INFORMATION

This item is for information purposes only. Find the financial statement in the City Council meeting packet.

10.1 Monthly Financial Summary

November 2025

11. CITY MANAGER INFORMATION ITEMS

This is an opportunity for the City Manager to provide information to the City Council. These items are for information and do not require action by the City Council.

12. ADJOURN TO A CLOSED SESSION IN SUMMIT CONFERENCE ROOM

To discuss pending or reasonably imminent litigation; the character or professional competence of an individual; or the purchase or lease of real property.

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.

If you need a special accommodation to participate in the City Council Meetings and Study Sessions, please call
the City Recorder's Office at least 3 working days prior to the meeting.
(Voice 801-229-7000)

This agenda is also available on the City's webpage at orem.org



**CITY OF OREM
CITY COUNCIL
MEETING
JANUARY 13, 2026**

REQUEST:	APPROVAL OF MEETING MINUTES
APPLICANT:	
NOTICES:	
SITE INFORMATION:	
PREPARED BY:	Teresa McKittrick, City Recorder

REQUEST:

Approve the Minutes from the December 9, 2025 City Council Meeting

BACKGROUND:

RECOMMENDATION:

Approve the Minutes from the December 9, 2025 City Council Meeting



**CITY OF OREM
CITY COUNCIL
MEETING
JANUARY 13, 2026**

REQUEST:	APPROVAL - Updated 2026 City Council Schedule
APPLICANT:	
NOTICES:	
SITE INFORMATION:	
PREPARED BY:	Teresa McKittrick, City Recorder

REQUEST:

Approve the updated 2026 City Council Meeting Schedule

BACKGROUND:

RECOMMENDATION:

Approve the updated 2026 City Council Meeting Schedule

City Council Meetings for 2026

Meetings held 6 PM at the City Center (56 N State Street)

City Council dates:

January 5, 2026

January 13, 2026

January 27, 2026

February 10, 2026

February 24, 2026

March 10, 2026

[**April 14, 2026 \(work session only\)**](#)

April 28, 2026

[**May 5, 2026 \(work session only\)**](#)

May 12, 2026

May 26, 2026

June 23, 2026

July 14, 2026

July 28, 2026

August 11, 2026

August 25, 2026

September 8, 2026

September 22, 2026

October 13, 2026

November 10, 2026

December 8, 2026

Other important dates and information

Swearing In Ceremony

March 22-28: ICMA Leadership Training

April 6-10th: ASD Spring Break

April 14: Pillar of the Valley

April 20-22th : UCMA Conference

April 22-24th : ULCT Mid-Year Conference

June 8-13th: Oremfest

October 15-19th: ASD Fall Break

October 17-21st ICMA Conference

October 27-28th ULCT Fall Conference



**CITY OF OREM
CITY COUNCIL
MEETING
JANUARY 13, 2026**

REQUEST:	RESOLUTION - Appointment of City Representative to the Utah Lake Authority Governing Board
APPLICANT:	
NOTICES:	
SITE INFORMATION:	
PREPARED BY:	Steve Earl

REQUEST:

Approve the appointment to the Utah Lake Authority Governing Board

BACKGROUND:

RECOMMENDATION:

Approve the appointment to the Utah Lake Authority Governing Board

RESOLUTION NO. _____

A RESOLUTION OF THE OREM CITY COUNCIL APPOINTING MAYOR KAREN MCCANDLESS AS THE CITY'S REPRESENTATIVE TO THE UTAH LAKE AUTHORITY GOVERNING BOARD

WHEREAS Section 11-65-101 of the Utah Code creates the Utah Lake Authority; and

WHEREAS Section 11-65-301 of the Utah Code provides for the formation of a governing board (the "Board") to manage and conduct the business and affairs of the Lake Authority and to determine all questions of Lake Authority policy; and

WHEREAS Section 11-65-302 of the Utah Code describes the membership and composition of the Board; and

WHEREAS Section 11-65-302 provides that the Utah County Council of Governments shall appoint eight board members, seven of which shall be elected officials from municipalities whose boundaries are no more than one-half mile from the Lake Authority boundary; and

WHEREAS the City of Orem is one of the municipalities from which a representative to the Utah Lake Authority Board may be selected; and

WHEREAS Councilmember LaNae Millett has served as the City's representative on the Utah Lake Authority Board since January 9, 2024; and

WHEREAS the City Council of the City of Orem desires to appoint Mayor Karen McCandless as the City of Orem's representative to the Utah Lake Authority governing board; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, as follows:

1. The City Council hereby appoints Mayor Karen McCandless to serve as the City's representative on the Utah Lake Authority governing board.
2. This resolution shall become effective immediately upon passage.

PASSED and APPROVED this 13th day of January 2026.

Karen McCandless, Mayor

ATTEST:

Teresa McKittrick, City Recorder

<u>COUNCIL MEMBER</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
Mayor Karen McCandless	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Lambson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jenn Gale	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quinn Mecham	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
LaNae Millett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chris Killpack	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Crystal Muhlestein	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED NOVEMBER 2025

Percent of Year Expired: 42%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	%	%
						To Date FY 2026	To Date FY 2025
10 GENERAL FUND							
Revenues	74,809,534	5,144,862	22,491,540			30%	28%
Appr. Surplus - Prior Year	9,979,651		9,979,651			100%	
Std. Interfund Transactions	6,970,956		6,970,956			100%	
Total Resources	<u>91,760,141</u>	<u>5,144,862</u>	<u>39,442,147</u>		<u>52,317,994</u>	<u>43%</u>	<u>40%</u>
Expenditures	<u>91,760,141</u>	<u>4,845,641</u>	<u>37,676,771</u>	<u>2,864,948</u>	<u>51,218,422</u>	<u>44%</u>	<u>41%</u>
20 ROAD FUND							
Revenues	4,350,000	825,038	1,560,113			36%	22%
Appr. Surplus - Prior Year	2,629,699		2,629,699			100%	
Total Resources	<u>6,979,699</u>	<u>825,038</u>	<u>4,189,812</u>		<u>2,789,887</u>	<u>60%</u>	<u>57%</u>
Expenditures	<u>6,979,699</u>	<u>602,238</u>	<u>1,807,100</u>	<u>1,088,842</u>	<u>4,083,757</u>	<u>41%</u>	<u>34%</u>
21 CARE TAX FUND							
Revenues	3,350,000	276,771	860,509			26%	26%
Appr. Surplus - Prior Year	2,447,243		2,447,243			100%	
Total Resources	<u>5,797,243</u>	<u>276,771</u>	<u>3,307,752</u>		<u>2,489,491</u>	<u>57%</u>	<u>44%</u>
Expenditures	<u>5,797,243</u>	<u>67,194</u>	<u>1,209,468</u>	<u>860,944</u>	<u>3,726,831</u>	<u>36%</u>	<u>27%</u>
24 TRANSPORTATION SALES TAX FUND							
Revenues	4,430,000	381,371	1,155,577			26%	45%
Appr. Surplus - Current	500,000		500,000			100%	
Appr. Surplus - Prior Year	2,011,516		2,011,516			100%	
Total Resources	<u>6,941,516</u>	<u>381,371</u>	<u>3,667,093</u>		<u>3,274,423</u>	<u>53%</u>	<u>56%</u>
Expenditures	<u>6,941,516</u>	<u>121,892</u>	<u>14,755</u>	<u>606,380</u>	<u>6,320,381</u>	<u>9%</u>	<u>20%</u>
30 DEBT SERVICE FUND							
Revenues	6,536,510	1,034,855	2,722,671			42%	44%
Total Resources	<u>6,536,510</u>	<u>1,034,855</u>	<u>2,722,671</u>		<u>3,813,839</u>	<u>42%</u>	<u>44%</u>
Expenditures	<u>6,536,510</u>	<u>1,080,160</u>	<u>1,487,278</u>		<u>5,049,232</u>	<u>23%</u>	<u>27%</u>
45 CIP FUND							
Revenues	380,073	123,784	196,306			52%	85%
Appr. Surplus - Prior Year	9,911,411		9,911,411			100%	
Total Resources	<u>10,291,484</u>	<u>123,784</u>	<u>10,107,717</u>		<u>183,767</u>	<u>98%</u>	<u>99%</u>
Expenditures	<u>10,291,484</u>	<u>1,068,209</u>	<u>2,683,365</u>	<u>1,682,003</u>	<u>5,926,116</u>	<u>42%</u>	<u>59%</u>
51 WATER FUND							
Revenues	22,726,487	1,465,151	12,338,550			54%	59%
Appr. Surplus - Prior Year	21,275,208		21,275,208			100%	
Total Resources	<u>44,001,695</u>	<u>1,465,151</u>	<u>33,613,758</u>		<u>10,387,937</u>	<u>76%</u>	<u>83%</u>
Expenditures	<u>44,001,695</u>	<u>1,066,640</u>	<u>10,052,320</u>	<u>4,442,391</u>	<u>29,506,984</u>	<u>33%</u>	<u>45%</u>
52 WATER RECLAMATION FUND							
Revenues	24,836,864	1,577,082	7,691,510			31%	52%
Appr. Surplus - Prior Year	27,933,226		27,933,226			100%	
Total Resources	<u>52,770,090</u>	<u>1,577,082</u>	<u>35,624,736</u>		<u>17,145,354</u>	<u>68%</u>	<u>83%</u>
Expenditures	<u>52,770,090</u>	<u>937,681</u>	<u>6,492,229</u>	<u>3,843,129</u>	<u>42,434,732</u>	<u>20%</u>	<u>28%</u>
55 STORM WATER FUND							
Revenues	7,038,893	576,565	3,010,170			43%	45%
Appr. Surplus - Prior Year	9,052,217		9,052,217			100%	
Total Resources	<u>16,091,110</u>	<u>576,565</u>	<u>12,062,387</u>		<u>4,028,723</u>	<u>75%</u>	<u>78%</u>
Expenditures	<u>16,091,110</u>	<u>863,118</u>	<u>3,760,122</u>	<u>392,468</u>	<u>11,938,520</u>	<u>26%</u>	<u>24%</u>
56 RECREATION FUND							
Revenues	4,797,946	267,067	1,558,257			32%	36%
Appr. Surplus - Prior Year	663,687		663,687			100%	
Total Resources	<u>5,461,633</u>	<u>267,067</u>	<u>2,221,944</u>		<u>3,239,689</u>	<u>41%</u>	<u>41%</u>
Expenditures	<u>5,461,633</u>	<u>235,885</u>	<u>2,454,415</u>	<u>436,497</u>	<u>2,570,721</u>	<u>53%</u>	<u>44%</u>

CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED NOVEMBER 2025

Percent of Year Expired: 42%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	%	%
						To Date FY 2026	To Date FY 2025
57 SOLID WASTE FUND							
Revenues	5,470,000	474,239	2,370,654			43%	42%
Appr. Surplus - Prior Year	240,964		240,964			100%	
Total Resources	5,710,964	474,239	2,611,618		3,099,346	46%	43%
Expenditures	5,710,964	409,602	2,402,150	3,193	3,305,621	42%	42%
58 STREET LIGHTING FUND							
Revenues	1,416,000	153,006	646,260			46%	46%
Appr. Surplus - Prior Year	214,535		214,535			100%	
Total Resources	1,630,535	153,006	860,795		769,740	53%	57%
Expenditures	1,630,535	42,348	808,844	126,895	694,796	57%	51%
61 FLEET MAINTENANCE FUND							
Appr. Surplus - Prior Year	81,388		81,388			100%	
Std. Interfund Transactions	1,120,000		1,120,000			100%	
Total Resources	1,201,388		1,201,388			100%	100%
Expenditures	1,201,388	59,919	645,626	24,754	531,008	56%	52%
62 PURCHASING/WAREHOUSING FUND							
Appr. Surplus - Prior Year	32,536		32,536			100%	
Std. Interfund Transactions	530,000		530,000			100%	
Total Resources	562,536		562,536			100%	100%
Expenditures	562,536	29,649	333,611	1,375	227,550	60%	56%
63 SELF INSURANCE FUND							
Revenues	860,000	73,629	399,964			47%	48%
Appr. Surplus - Current Year	50,000		50,000			100%	
Appr. Surplus - Prior Year	5,500		5,500			100%	
Std. Interfund Transactions	1,655,000		1,655,000			100%	
Total Resources	2,570,500	73,629	2,110,464		460,036	82%	84%
Expenditures	2,570,500	115,163	2,015,725	13,381	541,394	79%	76%
64 INFORMATION TECH FUND							
Appr. Surplus - Current Year	250,000		250,000			100%	
Appr. Surplus - Prior Year	309,271		309,271			100%	
Std. Interfund Transactions	3,914,537		3,914,537			100%	
Total Resources	4,473,808		4,473,808			100%	100%
Expenditures	4,473,808	265,880	1,902,678	115,237	2,455,893	45%	40%
65 FACILITIES MAINTENANCE FUND							
Appr. Surplus - Prior Year	6,711		6,711			100%	
Std. Interfund Transactions	2,207,000		2,207,000			100%	
Total Resources	2,213,711		2,213,711			100%	100%
Expenditures	2,213,711	154,386	974,408	398,982	840,321	62%	62%
74 CDBG FUND							
Revenues	886,494	414	5,801			1%	2%
Appr. Surplus - Prior Year	119,876		119,876			100%	
Total Resources	1,006,370	414	125,677			12%	13%
Expenditures	1,006,370	462	214,373	14,802	777,195	23%	38%
CITY TOTAL RESOURCES	266,000,933	12,373,834	161,120,014		104,000,226	61%	66%
CITY TOTAL EXPENDITURES	266,000,933	11,966,067	76,935,238	16,916,221	172,149,474	35%	40%

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CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED NOVEMBER 2025

Percent of Year Expired: 42%

Fund	Current Appropriation	Monthly Total	Year-To-Date		To Date FY 2026	To Date FY 2025	%	%
			Total	Encumbrances				

NOTES TO THE BUDGET REPORT FOR THE MONTH ENDED NOVEMBER 2025

- 1) The current year revenues are higher in comparison to the prior year due to the current year carryovers (\$2,447,243) being significantly higher than in the prior fiscal year (\$869,853). The majority of this change is due to the Library Park Gardens & Playground project and the HeArt of Downtown Project which did not exist in the prior fiscal year.
- 2) The current year revenues are higher in comparison to the prior year due to the current year carryovers (\$2,011,516) being significantly higher than in the prior fiscal year (\$1,109,162). The majority of this change is due to Slurry Seals and Micro-surfacing projects which did not have any funds carried over in the prior fiscal year.
- 3) The current year expenditures are lower in comparison to the prior year due to the current year encumbrances (\$1,682,003) being significantly lower than in the prior fiscal year (\$7,524,807) at this date in time. The majority of this change is due to a large amount of encumbrances for the new city center in the prior year while those encumbrances have been reduced significantly as the project nears completion in the current year.
- 4) The current year expenditures are lower in comparison to the prior year due to the current year encumbrances (\$4,442,391) being significantly lower than in the prior fiscal year (\$11,871,791) at this date in time. The majority of this change is due to much higher water reuse project and storage tank encumbrance amounts in the prior year than exist in the current fiscal year.
- 5) The current year revenues are lower in comparison to the prior year due to the current year carryovers (\$27,933,226) being lower than in the prior fiscal year (\$28,943,098) as well as a payment (\$1,325,194) from Lindon for tertiary treatment being received in July 2024 while not yet received in FY 2026.
- 6) The current year expenditures are lower in comparison to the prior year due to expenditures in the home rehabilitation program being lower by \$29,787 YTD and the target signage project being lower by \$5,676 YTD. In the prior year, the city had spent \$19,051 YTD on the senior center flooring project but no such similar project exists in the current fiscal year.

Note: In earlier parts of a fiscal year, expenditures may be greater than the collected revenues in a fund. The City has accumulated sufficient reserves to service all obligations during such periods and does not need to issue tax anticipation notes or obtain funds in any similar manner. If you have questions about this report, please contact Brandon Nelson (229-7010).