

**North Star Academy
Board Meeting Minutes
Date: November 6, 2025**



Location: North Star Academy, 2920 W. 14000 S., Bluffdale, UT 84065

In Attendance: Sidney Warnick, Jordan Shields, Kammie LeFevre, Bob Bell, Barton Sloan

Others in Attendance: Tana Archer, Diana Siedel, Cathie Hurst, Hannah Jones, Priscilla Stringfellow

Call to Order Sidney Warnick called the meeting to order at 4:36 PM.

Public Comment

This was the first public comment period for the 2026-2027 Fee Schedule. There were no public comments.

Reports

• Director Report

Tana Archer reported that North Star Academy is ranked seventh in the state for mathematics and eighth among the top ten elementary charter schools in Utah. The elementary math curriculum has generated positive classroom engagement and discussion. Students recently visited the Bluffdale City Mayor and City Council, fostering community connection and civic awareness. Parent engagement remains strong, with 98 percent attendance at parent-teacher conferences. The SEM Committee reviewed last year's cluster facilitator survey, established the cluster schedule, and finalized cluster selections for the current year. The Safety Committee, supported by a grant to attend the National Safety Conference, has been actively reviewing the school's fire and lockdown drills conducted during the first three months of the school year. The Technology Committee met with a representative from School Ai to discuss artificial intelligence implementation and review current processes and opportunities for improvement. The Leader in Me Committee introduced a new "Leader in Me" song, and the "Leader in Me" banner was displayed to promote student leadership culture. The Grizzly Den initiative continues to recognize middle school students maintaining academic responsibility, specifically those with no missing assignments during the quarter. Diana Siedel presented assessment data to the board, including RISE and UT Aspire Plus results. Tana Archer also provided an update on the accreditation process, noting that the portfolio has been submitted and is under review. The accreditation team is scheduled to visit the school next week to complete the on-site review.

Barton Sloan left the meeting at 5:03 PM.

• Financial Review

Cathie Hurst began the financial review by noting that the statements reflect the school being twenty-five percent of the way through the fiscal year. Federal sources are currently low due to the ongoing application process and pending reimbursement submissions. A grant application has been submitted to support reduced lunch meals. Salaries and benefits are lower at this point in the year because they are pro-rated. The audit has not

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2025-2026 School Wide Improvement Goal

Finding the Leader within: Discovering a World of Possibilities

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yet been finalized, with audits due by the end of November. Cathie is currently working on fees that must be completed before the audit process can be finalized. Cash and investments are up, and the PTIF remains healthy, though operating cash is on the lower end. The board asked several questions regarding the current budget compared to last year's figures, and there was no further discussion.

Closed Session- to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a).

At 5:26 PM Jordan Shields made a motion to enter a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a). Kammie LeFevre seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye.

At 5:52 PM Kammie LeFevre made a motion to leave the closed session and enter the general meeting. Bob Bell seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye.

Consent Items

- September 11, 2025, Board Meeting Minutes

Jordan Shields made a motion to approve the September 11, 2025, Board Meeting Minutes. Bob Bell seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye.

Business Items

- SHINE & Bonus

Board members discussed the SHINE and education support professional supplemental stipend and general stipend.

Jordan Shields made a motion to approve the SHINE, and education support professional supplemental stipend, and general stipend not to exceed \$60,000. Bob Bell seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye.

- Award RFP for Landscaping and Snow Removal

The RFP committee statement was reviewed by the board. Prime Landscaping received the best score of the bids received. There was no further discussion.

Bob Bell made a motion to award the RFP for Landscaping and Snow Removal to Prime Landscaping. Kammie LeFevre seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye.

- Monument Sign Purchase

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A graphic design of the sign was viewed by board members. Details such as location and size of the sign were also discussed.

Bob Bell made a motion to approve the Monument Sign Purchase not to exceed \$20,000. Jordan Shields seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye.

- LCSW Contract

An amended LCSW Contract was presented to and reviewed by board members. There were no questions or concerns about the amended contract.

Jordan Shields made a motion to approve the amended LCSW Contract. Bob Bell seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye.

- 2026-2027 School Calendar
- Amended Bullying and Hazing Policy
- New Hotline Complaint Policy

The 2026-2027 School Calendar was reviewed. The board had no questions or concerns with the proposed calendar. Discussion on the amended bullying and hazing policy and the new hotline complaint policy followed.

Bob Bell made a motion to approve the 2026-2027 School Calendar, the Amended Bullying and Hazing Policy and the New Hotline Complaint Policy. Kammie LeFevre seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye.

Discussion Items

The board considered past survey questions and rephrasing the language used to get more accurate data. There will be a holiday party in January as well as an open house on January 22nd for all grades. The board was provided with the most recent data for teen pregnancy, child sexual abuse, and other data. Board members discussed the Electronic Resources Policy, considering amendments based on ongoing research.

Calendaring:

The board discussed a winter activity in January for staff members. There will be more discussion on the activity type and date. The next board meeting will take place January 8th, 2025, at 4:30 PM.

Adjourn Meeting

At 7:21 PM Bob Bell made a motion to adjourn the meeting. Jordan Shields seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye.

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North Star Academy Board of Directors Closed Session

Meeting Date: 11.06.2025

Location: North Star Academy, 2920 W. 14000 S., Bluffdale, UT 84065

CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for North Star Academy entered a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 6th day of November, 2025, at Bluffdale, Utah.

Sidney Warnick, Board Chair

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