

Orangeville City Council
Regular Meeting Minutes
December 11, 2025
7:00 P.M.

Present at said meeting were: Mayor- Shaun Bell, Council Members- Tracy Addley, Kari Alton, Doug Stilson, Kirk McQuivey, City Recorder- Amanda Lake, Treasurer- Dani Tuttle, Zoning Admin.- Seth Manning, Maintenance- Travis Richards

Visitors: Wendi Berger, Dallin Law, Jess Housekeeper (Valor Atomics), Commissioner Leonard, Wyatt Payne, Candace Bell, David McKee.

REGULAR SESSION

1. **Introduction:** made by Mayor Shaun Bell
2. **Prayer:** Kirk McQuivey
3. **Pledge of Allegiance:** led by Mayor Shaun Bell
4. **Approval of Bills and Warrants:**
Motion: made by Kari Alton **Seconded by:** Tracy Addley
Voting Roll Call: Tracy Addley- Aye, Kari Alton Aye, Doug Stilson- Aye, Kirk McQuivey Aye, Kevin Butler- absent.
Motion passed with 4 affirmative votes.
5. **Approval of November 13, 2025 Public Hearing Minutes:**
Motion: Tracy Addley **Second:** Kirk McQuivey
Motion passed with 4 affirmative votes.
6. **Approval of November 13, 2025 Regular Session Minutes:**
Motion: Tracy Addley **Second:** Kari Alton
Motion passed with 4 affirmative votes.
7. **Public Comments:** No Comments
8. **Approval of Business License for Charity Jewkes:** Amanda Lake explains that Charity submitted an application for a business license and Planning and Zoning approved it in their last meeting. Charity is a college student who would like to offer paintings and window paintings.
Motion: Tracy Addley **Second:** Kirk McQuivey
Motion passed with 4 affirmative votes.
9. **Approve Future Water Connection for Valor Atomics:** Jess Housekeeper approached the Council asking for approval to put in an 8-inch water line for the new building they are building. He states that they have acquired the necessary water shares. The Council agreed to approve it on the conditions that the fees are paid and the correct amount of water shares are turned in. Jess also updated the council and audience on there progress with the building process. Doug Stilson asked about the potential jobs that may come open. Jess states that they are looking for 30-40 workers over the next 6 months. Jess states that they are trying to use as many local businesses as possible. Mayor Bell did mention that he would like to see them annexed into the city and will discuss this at a later time.
Motion: Kirk McQuivey **Second:** Doug Stilson
Motion passed with 4 affirmative votes.
10. **Approve CDBG Grant Project:** Dani Tuttle states that the possible projects were discussed in the Public Hearing and have been decided to go with remodeling the park in phases. Phase 1 will be to replace the existing playground and making it ADA compliant as well as the bathroom. Mayor explains that this will be a long process. Amanda Lake explains that this grant requires an income

survey to be done in the community. She continues to explain that these surveys are not seen by anyone in the city and that they are anonymous and will be sent to the state that way.

Motion: made by Doug Stilson **Seconded by:** Tracy Addley

Voting Roll Call: Tracy Addley- Aye, Kari Alton Aye, Doug Stilson- Aye, Kirk McQuivey Aye, Kevin Butler- absent.

Motion passed with 4 affirmative votes.

11. **Deny the appeal for a Short- Term Rental at 330 West Center St.:** Kirk McQuivey states that because the city's attorney has advised us in this situation and is not comfortable going against her. Tracy Addley and Kari Alton feels that will precedence and what has been done in the past wants to be fair to everyone and go by the same rules. The Council has denied the appeal.

Motion: Doug Stilson **Second:** Tracy Addley

Motion passed with 4 affirmative votes.

12. **Approve Ordinance 2025-8- A ORDINANCE TO INITIATE THE ESTABLISHMENT OF ORANGEVILLE CITY'S DATA PRIVACY PROGRAM; DESIGNATE THE CHIEF ADMINISTRATIVE AND AUTHORIZED RECORDS OFFICERS; REQUIRE RECORDS FOR PROOF OF OFFICER AND EMPLOYEE PRIVACY TRAINING; PREPARE WEBSITE DATA PRIVACY NOTICE; ENDORSE THE STATE'S DATA PRIVACY POLICY; AND COMPLETE ORANGEVILLE CITY'S INTERNAL DATA PRIVACY PROGRAM REPORT:** Amanda Lake explains that the city attorney has brought this to our attention and need to adopt a privacy policy and website data policy that has been mandated by the state. This is needed to be initiated by the end of December to start the process.

Motion: Kari Addley **Second:** Tracy Addley

Motion passed with 4 affirmative votes.

13. **Approve Lee Moss Leasing Property next to the Cemetery:** Lee approached the City Council with interest to lease the property to farm that is east of the Cemetery to farm. Lee states that he has wondered why nothing is being done with it and is thinks it would be beneficial to let him farm it to help mitigate the dust and make it look better. Lee states that he takes good care of his farm and takes pride in his work and is invested in Orangeville. Lee says that he knows that the city has plans for the ground but until then would like to farm it. Mayor Bell explains that City is planning to turn that into more space for the Cemetery because of the need for more plots. Mayor Bell has a concern that Lee would have to replant and put a lot of money into it to get it to where it needs to be. Lee explains that he will need to find the water rights but to get it rolling he need to get the Councils approval first. Lee is aware of this and understand that cost. The City has not been able to get funds for this project as of right now. Lee was asked if he would be interested in farming half of the property and he said that he could do that as well. The Council states that they would approve the lease based on a year to year lease agreement and when the city is ready to develop it then they would take it back over.

Motion: made by Kirk McQuivey **Seconded by:** Tracy Addley

Voting Roll Call: Tracy Addley- Aye, Kari Alton Aye, Doug Stilson- Aye, Kirk McQuivey Aye, Kevin Butler- absent.

Motion passed with 4 affirmative votes.

14. **Approve for Wyatt Payne to cut the road to run power to his property on Mill Dam Rd.:** Wyatt Payne approached the Council and explains that he and his wife are looking to build and are seeking approval to cut into the asphalt to run conduit for power. Mayor Bell had 3" conduit ran into a line that the service district just dug. Mayor suggests to look at cost to go from where he just had it put in and for Wyatt to just put it in himself. Wyatt agrees that if he has to dig a trench in the road then he will keep it filled in until he can get asphalt done in the spring.

Motion: Doug Stilson **Second:** Kirk McQuivey

Motion passed with 4 affirmative votes.

15. **Approve to refund Mike Olsen \$60.00 for dog fee:** Mike was charged an at large dog fee and should not have been. The City Council agreed to refund this amount to Mike.
Motion: made by Kari Alton **Seconded by:** Tracy Addley
Voting Roll Call: Tracy Addley- Aye, Kari Alton Aye, Doug Stilson- Aye, Kirk McQuivey Aye, Kevin Butler- absent.
Motion passed with 4 affirmative votes.
16. **Ratify Emergency Lights for the new snow plow:** The new snow plow requires emergency lighting. the City Council approved this action item.
Motion: made by Kirk McQuivey **Seconded by:** Tracy Addley
Voting Roll Call: Tracy Addley- Aye, Kari Alton Aye, Doug Stilson- Aye, Kirk McQuivey Aye, Kevin Butler- absent.
Motion passed with 4 affirmative votes.
17. **Staff/Council and Mayor Reports:**
- Seth Manning:** Seth states that they have has a few dog calls but nothing more than that.
- Travis Richards:** Travis reports that the 2020 Ford F-150 is in need of new tires. Travis presented quotes and will get a quote from JN Auto.
- Dani Tuttle:** Dani briefly went over the CDBG Grant again and clarified that we would be using the CDBG money if awarded as a match for some of the state grants.
- Amanda Lake:** No Report
- Tracy Addley:** Tracy states that he appreciates being able to work on City Council with everyone as this is his last meeting. He states that he is grateful for finally being able to get a pump at the Cemetery. There are things he says he will miss.
- Kari Alton:** Kari reports that YCC is helping with Santa at the Elementary School and will begin a swaddle drive in January. Kari also reports that the Donut Dispatch was a success and turned out great!
- Doug Stilson:** Doug reports that Planning and Zoning approved 180-day Moratorium Short-term rentals. Doug goes over some upcoming changes that will occur in January. Doug also explains how it was decided on whose seats will be up on Planning and Zoning. Those seats have been posted to the public.
- Kirk McQuivey:** reports on EMT meeting and the EMS Class.
- Kevin Butler:** Absent
- Mayor Bell:** reports that water fees will be going up and thinks it will be passed in Commission in their next meeting. He isn't sure how much but most likely will be at least \$.40. Mayor Bell also thanks Tracy Addley for his service in City Council and for his many years of dedication to the city. Mayor states that he talked with Todd about the Pickleball Courts and he thinks they are coming to bore under the road at the park in January so water lines can be put in.
18. **Adjourn:**
Motion: Tracy Addley **Second:** Kirk McQuivey
Motion passed with 4 affirmative votes.

ORANGEVILLE CITY

Amanda Lake- City Recorder