

## FY2027 Budget Calendar

|                                 | Items Needed  | FY2027<br>Due Date | Notes/Comments   |
|---------------------------------|---|--------------------|--|
| MSD Staff                       | <b>Staff will send proposed Admin Budgets to Cities and Towns</b>   | 1/16/2026          | Budget kick-off meeting on Jan. 29th @ 1pm.                                    |
| MSD Staff                       | Request proposed Budget Presentation on MSD Budget Template from slco service providers and other service providers | 1/16/2026          |  |
| MSD Staff                       | Send Budget Worksheet to Department Heads   | 1/16/2026          |  |
| MSD Staff                       | Compile Department Budget (Administration, Engineering, IT, and PDS)  | 3/13/2026          |  |
| Slco service providers          | Send their proposed Budget to MSD Staff   | 3/13/2026          |  |
| Other service providers - SLLDA | Send their proposed Budget to MSD Staff   | 3/13/2026          |  |
| MSD Board                       | Slco service providers will present proposed Budget to MSD Board  | 3/25/2026          | Instead of doing it on a Friday, we can do it during our normal board meeting. |
| MSD Board                       | Other service providers will present proposed Budget to MSD Board   | 3/25/2026          | Instead of doing it on a Friday, we can do it during our normal board meeting. |
| MSD Board                       | MSD Staff will present General Fund Tentative Budget to MSD Board   | 3/25/2026          |  |
| MSD Board                       | MSD Staff will present tentative New Capital Project Recommendations to MSD Board                                   | 3/25/2026          |  |
| Each council                    | <b>Return Admin Budget Worksheet to MSD</b>   | <b>3/31/2026</b>   |  |
| MSD Board                       | MSD Staff will present compiled Cities/Towns Admin Budget to MSD Board  | 4/8/2026           |  |
| MSD Board                       | Review Proposed Budget Summary with MSD Board   | 4/8/2026           |  |
| MSD Board                       | Board shall have available proposed budget 7 days before adoption   | 4/22/2026          |  |
| MSD Board                       | 2nd Review of Proposed Budget Summary with MSD Board (tentative adoption)   | 4/22/2026          |  |
| MSD Staff                       | Send adopted MSD Budget to each council for their adoption  | 4/30/2026          |  |
| MSD Board                       | Final adoption if not adopted at the 2nd April board meeting  | 5/13/2026          |  |
| MSD Board                       | Review and Approve prior year Budget Adjustments, if applicable   | 5/13/2026          |  |