

TOWN OF LEEDS

RESOLUTION 2026-05

A RESOLUTION OF THE LEEDS TOWN COUNCIL TO ADOPT A POLICY FOR ELECTRONIC MEETINGS OF THE TOWN COUNCIL AND PLANNING COMMISSION OF THE TOWN OF LEEDS

WHEREAS the Town Council of the Town of Leeds, Utah (the “***Town Council***”) desires to adopt a town policy to include electronic meetings as specified in Utah Code Section 52-4-207 (2024);

WHEREAS the Town Council and Town Planning Commission may want to include telephone conferencing and/or video conferencing of Town Council and Town Planning Commission meetings from time to time;

WHEREAS the Town Council understands that a member of the Town Council and Town Planning Commission may be participating in a meeting by telephone or video conference when not able to be otherwise present; and

WHEREAS the Town Council held an open and public meeting on January 14, 2026, and by majority vote approved the use of an electronic meeting, as herein defined:

NOW THEREFORE, BE IT RESOLVED THAT THE TOWN COUNCIL, by majority vote, did approve the following:

1. Previous Resolutions passed by the Town Council governing the use of telephone or video conferencing in Town Council and Planning Commission meetings are hereby repealed.
2. Up to two members of the Town Council or Town Planning Commission may attend a meeting by means of telephone or video conferencing as long as a quorum of the Town Council or Town Planning Commission, as appropriate, is in attendance at Town Hall or another location set for the meeting as specified by public notice prior to the meeting.
3. Town Council members or Town Planning Commissioners, as appropriate, included in a meeting by telephone or video conferencing, have full rights to vote as members of the body.
4. That the Town Attorney may be included in a meeting by telephone or video conferencing to provide legal advice and/or opinion to the Town Council or Town Planning Commission.
5. Notwithstanding the provisions of subsection 2, all members of the Town Council or Town Planning Commission, as appropriate, may attend a meeting by means of

telephone or video conferencing without a member attending at an anchor location if the following situations exists no more than 30 days before the meeting:

- a. the Town Mayor determines that:
 - i. conducting the meeting presents a substantial risk to the health or safety of those present or who would otherwise be present at the anchor location; or
 - ii. the location where the Town Council or Planning Commission would normally meet has been ordered closed to the public for health or safety reasons; and
- b. the public notice for the meeting includes:
 - i. a statement describing the Town Mayor's determination as described in subsection 5(a)(i);
 - ii. a summary of the facts upon which the determination is based; and
 - iii. information on how a member of the public may participate in the meeting remotely by electronic means;

6. This resolution will become effective as of January 15, 2026.

PASSED BY RESOLUTION THIS 14th DAY OF January 2026.

LEEDS, WASHINGTON COUNTY, UTAH

Wayne Peterson, Mayor

Mayor Wayne Peterson, voted _____
Councilmember Christine Harvey, voted _____
Councilmember Kohl Furley, voted _____
Councilmember Jeffrey Allen, voted _____
Councilmember Aaron Price, voted _____

ATTEST:

Cari Bishop
Town Clerk/Recorder