

Minutes of the Meeting of the Daggett County Municipal Building Authority held on **Tuesday, December 16, 2025** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Board Members Matt Tippetts, Randy Asay and Jack Lytle attended in person. Auditor Keri Pallesen Attorney Kent Snider attended virtually. Clerk Larinda Isaacson was excused. Deputy Clerk Nicole White attended in person. The meeting was called to order at 9:14 am by Board Member Tippetts.

**Present In Person:** Peggy White, Jordynn Hewitt, Bryan Gibson, Cordell McCracken, Jesse Platt, Leonard Isaacson, Representative Lynn, Aaron Averett & Jerry Slaugh Sunrise Engineering

**Present Online or by Phone:** Kurtis, Senator Ron Winterton

**Approve MBA Minutes:** The MBA minutes from Tuesday, December 9, 2025 were made available by the Clerk's Office for review by the Board Members. Board Member Lytle motioned to approve the minutes for December 9, 2025. Board Member Asay seconded the motion. The Board Members voted as follows on the motion.

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:			X	
Board Member Asay:	X			

The motion carried.

### Issue Updates

**Water Treatment Plant:** Board Member Lytle stated things are moving along. There is going to be a meeting coming up in regards to when the building will be complete.

**New Clinic:** They are working on the fabric and then they will start siding the building.

**Citizen Comments:** No citizen comments at this time.

**MBA Cash Summary and MBA Accounts Receivable Report:** The MBA Cash Summary and MBA Accounts Receivable Report was provided by the Recorder/Treasurer's Office and reviewed by the Board Members. Board Member Lytle motioned to acknowledge receipt of the MBA Cash Summary Dated December 12, 2025 and MBA Accounts Receivable Report. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

**MBA Open Invoice Register:** The MBA Open Invoice Register was provided by the Auditor's Office and reviewed by the Board Members. Board Member Lytle motioned to approve the Open Invoice Register for the MBA dated December 12, 2025 in the amount of \$413,471.62. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			

Board Member Asay: X  
The motion carried.

**MBA Disbursement Summary and Purchase Request:** There was no Disbursement Summary and Purchase Request at this time.

**Correspondence / Calendar:** Board Member Tippetts on site construction meeting at 10:00 am for the clinic. Company Christmas party tonight at the Flaming Gorge Resort at 6:00 pm. Commissioner Lytle has the upcoming water treatment plant meeting he will provide a time when confirmed.

**Discussion and Consideration of Change Orders And Construction Change Directives For The Daggett County Health Business And Community Center (DCHBCC):** Project Manager Jesse Platt presented Change Order #3 to the Board Members, providing a detailed handout. This matter had been thoroughly reviewed and confirmed as correct during a prior work meeting. Board Member Asay motioned to approve Change Order #3. Board Member Lytle seconded the motion. The Board Members voted as follows.

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

**Discussion And Consideration Of Change Orders For The Dutch John Water Treatment Plant: Change Order # 1** was presented by Bryan Meier. This was for Patriot Construction for exterior painting in the amount of \$16,720.00. Board Member Lytle motioned to approve Change Order #1 for the Dutch John Water Treatment Plant in the amount of \$16,720.00. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

**Change Order #3** for Patriot Construction for Lightning Protection in the amount of \$20,946.93. Board Member Lytle motioned to approve Change Order #3 for the Dutch John Water Treatment Plant in the amount of \$20,946.93. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

**Change Order #2** for Patriot Construction for Backflow Preventor in the amount of \$16,630.34. Sunrise Engineering informed us that this change order is not yet ready, and will be fully addressed at a later date. This one will be tabled for the time being.

**Change Order #4** for Patriot Construction Electrical Changes in the amount of \$13,743.40. Sunrise Engineering informed us that this change order is not yet ready, and will be fully addressed at a later date. This one will be tabled for the time being.

**There was no need for a closed session.**

With nothing further to consider, Board Member Tippetts adjourned the meeting by acclamation at 9:37 am.

/s/Matt Tippetts  
Board Member/Matt Tippetts

/s/Larinda Isaacson  
Clerk/Larinda Isaacson

/s/Excused  
Board Member/Randy Asay

/s/Jack Lytle  
Board Member/Jack Lytle