

## BOULDER TOWN, UTAH PUBLIC NOTICE

Governing Body: TOWN COUNCIL

Notice Type: Regular Meeting

Date and Time: Tuesday, January 6, 2026, at 6:00 p.m.

Location: Boulder Community Center, 351 North 100 East, Boulder, Utah

*In accordance with the Utah Open and Public Meetings Act, [Utah Code § 52-4-202](#), this Agenda and Notice is hereby provided.*

The meeting materials are available for public review in the following Google Drive folder: [BT-2026-TC\\_MATERIALS\\_2026-01-06-RegularMeetingJan06](#)

## AGENDA

### I. OPENING PROCEDURES

- 1.1. Call to Order
- 1.2. Determination of Quorum
- 1.3. Pledge of Allegiance
- 1.4. Motion to Adopt the Agenda (Action Item - Motion Required)
- 1.5. Declaration of Conflicts of Interest (Information)

### II. APPROVAL OF PROPOSED MINUTES (Action Item - Motion Required)

- 2.1. December 2, 2025 Regular Meeting

### III. OATH OF OFFICE

- 3.1. Remarks by Outgoing Officials
- 3.2. Administration of the Oath of Office
- 3.3. New Official Remarks/Introduction

### IV. REPORTS AND PRESENTATIONS (Information/Discussion)

- 4.1. [Open Public Meetings Act](#): Learn the basics of the Open and Public Meetings Act requirements
- 4.2. [Utah Municipal Officer's Ethics Act](#): What you need to know to do your job as an elected or appointed official regarding Ethics
- 4.3. America250 Utah | Boulder Town Update —Committee ( $\leq 5$  minutes)
- 4.4. [Scott Brodie on a Proposed Resolution Opposing S.2970](#), a draft bill to authorize off-highway vehicle (OHV) ( $\leq 5$  minutes)

**V. PUBLIC COMMENT ON AGENDA ITEMS** (Public Input) (≤ 20 minutes)  
*Public comments are limited to agenda items. Speakers are limited to three (3) minutes and must state their name for the record.*

**VI. CONSENT AGENDA** (Action Item - Motion Required)

Items will be approved with a single motion unless a member requests that an item be moved, allowing for individual discussion and action

- 6.1. Acceptance of [Financial Reports](#)
- 6.2. Approval of Proposed [Expenditures](#): Meeting Owl and Gusto
- 6.3. Approval of Proposed [Forms and Applications](#): Updated Conflict of Interest Disclosure Form

**VII. PUBLIC HEARING** (Public Input Only, Motion to Enter/Exit)

None Scheduled

**VIII. ADMINISTRATIVE ACTION ITEMS** (Motion Required)

*Items related to routine operational matters, internal organization, appointments, contracts, and quasi-judicial decisions.*

- 8.1. Consideration and Appointment of Council Members: To serve as Liaisons and to serve as Mayor Pro Tempore
- 8.2. Motion to Approve [RES-2026-C](#) (First Reading): A Resolution Appointing a new Member to the Board of Adjustment, Seat 3
- 8.3. Motion to Approve [RES-2026-D](#) and [RES-2026-E](#) (First Readings): Resolutions Appointing new Members to the Planning Commission, Seats 3 and 2
- 8.4. Motion to Approve [RES-2026-A](#) (First Reading): A Resolution Appointing the Chief Administrative Officer and Records Officer.
- 8.5. Review, identify potential modifications, and proceed to Motion to Adopt [2026 Annual Meeting Schedule](#)
- 8.6. Consideration and Action on [RES-2026-F](#) (First Reading): A Resolution that grants the Mayor authority to begin recruiting and hiring for necessary town positions, officially appoints Cindy Wilson as Landfill Attendant, and provisionally appoints Elizabeth Julian as an employee.

**IX. LEGISLATIVE ACTION ITEMS** (Motion Required)

*Items related to establishing law or general public policy through the creation or amendment of policy, resolutions, ordinances, and the General Plan.*

- 9.1. Motion to Approve [RES-2026-B](#) (First Reading): A Resolution

Extending the Expiration Date of Current, Valid Business Licenses.

9.2. Consideration of [ORD-2025-I](#) (second reading): An Ordinance Amending Section 30.1 of the Town Code Regarding Meetings

**X. WORK SESSION** (Discussion Only - No Action Taken)

- 10.1. Discussion on Planning Effective Work Sessions
- 10.2. Discussion on the Budget
- 10.3. Review and Discussion on Chapter 111 of the Town Code regarding Alcoholic Beverages
- 10.4. Review and Discussion on the General Plan regarding the specific direction and tasks assigned to the Planning Commission
- 10.5. Review and Discussion on the Property North of the Community Center
- 10.6. Discussion of the Presentation Regarding Draft Bill S.2970

**XI. DEPARTMENT REPORTS** (Information)

- 11.1. Members
- 11.2. Staff
- 11.3. Mayor
- 11.4. Announcements and Town Events
  - 11.4.1. Mandatory Requirements: [Submit via Jotform](#) by January 31, 2026
    - (a) Annual Disclosure Form (for all Boulder Governing Body Members and Staff)
    - (b) [Open and Public Meetings Act \(OPMA\) Training](#) (for all Boulder Governing Body Members and Administrative Staff)
    - (c) [Land Use 101: Powers and Duties](#) (for Members of Town Council, Board of Adjustments, Planning Commission, and Administrative Staff) (\$10 fee, \$0 with Coupon "luaupromo")
    - (d) [Introductory Training for Municipal Officers](#) Due by January 31, 2026 (for all Town Council Members and Administrative Staff)

**X.II. GENERAL PUBLIC COMMENT** (Public Input) (≤ 20 minutes)

*Public comments on any topic. Speakers are limited to three (3) minutes and must state their name for the record.*

**XIII. CLOSING BUSINESS**

- 13.1. Review of Meeting Outcomes, Assignments, and Counsel Review  
*Summarize the key discussions and actions taken. Identify any*

*necessary tasks, including assignments, deadlines, and expected outcomes. Note any opinions provided by legal counsel.*

**13.2. Future Agenda Items**

*Review and identify upcoming mandatory or essential business and member submissions for consideration; [Annual Municipal Calendar](#)*

**13.3. Confirmation of Next Meeting: Tuesday, February 3, 2026, at 6:00**

**XIV. CLOSED SESSION** (Action - Motion Required To Enter/Exit)

*May enter as permitted by [Utah Code §52-4-205](#), clearly stating the reason that justifies the closed session as part of the motion, along with the names of all attendees as required by law.*

**XV. RETURN TO REGULAR MEETING** (Discussion & Possible Action)

*If applicable, discussion and Possible Action on Closed Session*

**XVI. ADJOURNMENT**

*The presiding officer may adjourn the meeting without objection when the agenda is complete. If the meeting ends early, a formal motion to adjourn is required and must pass with a majority vote of members present.*

**NOTICE**

**SPECIAL ACCOMMODATIONS (ADA)**

*In compliance with the Americans with Disabilities Act (ADA), individuals needing reasonable accommodations should notify the Boulder Town Office at 435-335-7300 or [townclerk@boulder.utah.gov](mailto:townclerk@boulder.utah.gov) at least one week before the meeting.*

**ELECTRONIC OR TELEPHONE PARTICIPATION**

Zoom Link: <https://us06web.zoom.us/j/4353357300>

Meeting ID: 4353357300 Password: 84716 Phone: +1 346 248 7799

Policy: Ensure your Zoom name includes the first and last names of attendees

**CERTIFICATE OF POSTING**

This Agenda and Notice was publicly posted on the following locations:

- The Utah Public Notice website (<http://pmn.utah.gov>)
- Boulder Town's website (<http://www.boulder.utah.gov>)
- Boulder Town's Bulletin Board

Date Published: **January 2, 2026**

/s/ Elizabeth Julian, Town Clerk