

Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday, December 23, 2025** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioners Matt Tippetts and Jack Lytle attended in person. Commissioner Asay was excused. Clerk Larinda Isaacson attended in person. Attorney Kent Snider and Auditor Keri Pallesen attended virtually. The meeting was called to order at 9:19 am by Commissioner Tippetts. The invocation was given by Larinda Isaacson. Commissioner Tippetts then led those in attendance in the Pledge of Allegiance.

**Present In Person:** Peggy White, Bryan Gibson, Cordell McCracken, Todd Brown

**Present Online or by Phone:** Conner Haus

**Motion to Go In and Out of Redevelopment Agency (RDA):** Commissioner Lytle moved to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

|                         | Yes | No | Abstained | Absent |
|-------------------------|-----|----|-----------|--------|
| Commissioners Tippetts: | X   |    |           |        |
| Commissioner Lytle:     | X   |    |           |        |
| Commissioner Asay:      |     |    |           | X      |

The motion carried.

**Approve Minutes:** Minutes from the December 16, 2025 Commission and RDA Meeting were provided by the Clerk's Office for review by the Commissioners. Commissioner Lytle stated that on page 2 there needed to be a correction with the State Representative. Commissioner Lytle motioned to accept the minutes with that correction from December 16, 2025 Commission and RDA Meeting. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

|                        | Yes | No | Abstained | Absent |
|------------------------|-----|----|-----------|--------|
| Commissioner Tippetts: | X   |    |           |        |
| Commissioner Lytle:    | X   |    |           |        |
| Commissioner Asay:     |     |    |           | X      |

The motion carried.

**Recess for the MBA Meeting at 9:25 am. Back From recess at 9:49 am.**

## **Issue Updates**

**RDA and MBA:** Projects are all moving forward.

**Affordable Workforce Housing:** The Self Help Housing Program is progressing nicely. We are looking forward to doing another round. It would be nice to have this project in Dutch John as well.

**EMS/EMT Sheriff's Office Updates, Airports, Code Enforcement, & Roads:** No updates at this time.

**Clinic:** There was nothing new for the Clinic.

Conner Haus with Mike Kennedy's office was welcomed. There was some discussion on some of our current projects. Creating a new State Park and Ski Resort were some of the projects mentioned. Conner Haus asked what his office could do to help. He stated he would reach out to Jack Lytle to discuss more things. It was also mentioned that the Jail is still for sale. They have reached out to ICE but have not heard anything back.

**Tourism:** There are about 35 teams signed up for the Burbot Bash. They are still working on getting sponsors. They have not heard anything back from the Sweetwater commission regarding sponsorships..

**Citizen Comment:** There were no citizen comments.

**Legislation:** This starts on the 21st of January, which is also County Day on the Hill. The Burbot Bash is the same weekend. The Office of Economic Development and Tourism are trying to figure out how to split the responsibilities between Peggy White and Jordynn Hewitt in order to attend to both obligations.

**Cash Summary and Accounts Receivable Reports:** The Cash Summary and Accounts Receivable Reports were provided by the Treasurer's Office and reviewed by the Commissioners. Commissioner Lytle motioned to acknowledge receipt of the Cash Summary and Accounts Receivable Report for the County and RDA dated December 19, 2025. Commissioner Tippets seconded the motion. The Commissioners voted as follows on the motion:

|                       | Yes | No | Abstained | Absent |
|-----------------------|-----|----|-----------|--------|
| Commissioner Tippets: | X   |    |           |        |
| Commissioner Lytle:   | X   |    |           |        |
| Commissioner Asay:    |     |    |           | X      |

The motion carried.

**Open Invoice Register:** The Open Invoice Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to approve the Open Invoice Register dated December 18, 2025 in the amount of \$17,354.69 for the County. Commissioner Tippets seconded the motion. The Commissioners voted as follows on the motion:

|                       | Yes | No | Abstained | Absent |
|-----------------------|-----|----|-----------|--------|
| Commissioner Tippets: | X   |    |           |        |
| Commissioner Lytle:   | X   |    |           |        |
| Commissioner Asay:    |     |    |           | X      |

The motion carried.

**Disbursement Listing:** The Disbursement Listing was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to accept the Disbursement Listing as being reviewed from December 12, 2025 to December 18, 2025 for Daggett County Zion's Checking in the amount of \$25,229.91 with no void amount. Commissioner Tippets seconded the motion. The Commissioners voted as follows on the motion:

|                       | Yes | No | Abstained | Absent |
|-----------------------|-----|----|-----------|--------|
| Commissioner Tippets: | X   |    |           |        |
| Commissioner Lytle:   | X   |    |           |        |
| Commissioner Asay:    |     |    |           | X      |

The motion carried.

**Reimbursement Register:** There was no Reimbursement Register at this time.

**Purchase Order:** There were no Purchase requests at this time.

**Calendar /Correspondence:** The Commission Meeting on December 30th was discussed and considered to be cancelled per the budget hearing today.

## **POLICY AND LEGISLATION**

### **Discussion and Consideration Of Ordinance 25-21: An Ordinance Affixing The Salaries Of The Daggett County Elected Officials and Statutory Officers for 2026:**

Commissioner Lytle stated that the salaries are the same as last year with the 3% COLA increase. Commissioner Lytle motioned to accept Ordinance 25-21: An Ordinance affixing the salaries of the Daggett County Elected Officials and statutory Officers for 2026. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

|                        | Yes | No | Abstained | Absent |
|------------------------|-----|----|-----------|--------|
| Commissioner Tippetts: | X   |    |           |        |
| Commissioner Lytle:    | X   |    |           |        |
| Commissioner Asay:     |     |    |           | X      |

The motion carried.

**Discussion and Consideration Of Resolution 25-24: A Resolution Adopting Daggett County's Budget for 2026:** Commissioner Lytle motioned to accept Resolution 25-24: An Resolution adopting the Daggett County 2026 Budget. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

|                        | Yes | No | Abstained | Absent |
|------------------------|-----|----|-----------|--------|
| Commissioner Tippetts: | X   |    |           |        |
| Commissioner Lytle:    | X   |    |           |        |
| Commissioner Asay:     |     |    |           | X      |

The motion carried

**Discussion and Consideration Of Resolution 25-27: A Resolution Amending the Daggett County 2025 Budget:** Commissioner Lytle motioned to accept Resolution 25-27: A Resolution amending the Daggett county 2025 budget. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

|                        | Yes | No | Abstained | Absent |
|------------------------|-----|----|-----------|--------|
| Commissioner Tippetts: | X   |    |           |        |
| Commissioner Lytle:    | X   |    |           |        |
| Commissioner Asay:     |     |    |           | X      |

The motion carried.

**Discussion and Consideration Of Letter of Recommendation From Planning & Zoning:** Commissioner Lytle motioned to accept the letter of recommendation from Planning & Zoning regarding Chad Moyes Captain Cove Plat Amendment. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

|                        | Yes | No | Abstained | Absent |
|------------------------|-----|----|-----------|--------|
| Commissioner Tippetts: | X   |    |           |        |
| Commissioner Lytle:    | X   |    |           |        |

Commissioner Asay: X  
The motion carried.

**Discussion Of USTC of Legislative Body Training 2026:** Time was given to Jesse Platt. This was a reminder for the Commissioners to sign up for the mandatory courses.

**Discussion And Consideration Of Resolution 25-23: A Resolution Adopting the 2026 Daggett County RDA Budget:** Commissioner Lytle motioned to accept Resolution 25-23: A Resolution adopting the 2026 Daggett county RDA budget. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

|                        | Yes | No | Abstained | Absent |
|------------------------|-----|----|-----------|--------|
| Commissioner Tippetts: | X   |    |           |        |
| Commissioner Lytle:    | X   |    |           |        |
| Commissioner Asay:     |     |    |           | X      |

The motion carried.

**Discussion And Consideration Of Resolution 25-26: A Resolution Amending the 2025 Daggett County RDA Budget:** Commissioner Lytle motioned to accept Resolution 25-26: A Resolution amending the 2025 Daggett County RDA budget. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

|                        | Yes | No | Abstained | Absent |
|------------------------|-----|----|-----------|--------|
| Commissioner Tippetts: | X   |    |           |        |
| Commissioner Lytle:    | X   |    |           |        |
| Commissioner Asay:     |     |    |           | X      |

The motion carried.

**Recess at 12:00pm until after the Public Hearing scheduled at 2:00 pm. It was decided that a meeting was not needed for December 30, 2025. The next Commission Meeting will be held January 6, 2025.**

With nothing further to discuss, Commissioner Lytle motioned to adjourn the meeting. Commissioner Tippetts seconded the motion. The commissioners voted as follows on the motion:

|                        | Yes | No | Abstained | Absent |
|------------------------|-----|----|-----------|--------|
| Commissioner Tippetts: | X   |    |           |        |
| Commissioner Lytle:    | X   |    |           |        |
| Commissioner Asay:     |     |    |           | X      |

The motion carried.

The Commission and RDA Meeting was adjourned at 2:16 pm.

/s/Matt Tippetts  
Commissioner/Matt Tippetts

/s/Larinda Isaacson  
Clerk/Larinda Isaacson

/s/Excused  
Commissioner/Randy Asay

/s/Jack Lytle  
Commissioner/Jack Lytle

