

**MILLVILLE CITY COUNCIL MEETING**  
**City Hall – 510 East 300 South – Millville, Utah**  
**December 11, 2025**

**PRESENT:** David Hair, Daniel Grange, Pamela June, Ryan Zollinger, Jeremy Ward, Chad Kendrick, Corey Twedt, Megan Dyer, Kara Everton, Jacob Ames, Jean Culbertson, Jake Barker, Jeff Niebergall, Darcy Ripplinger, Kyle Scott, Cindy Scott, Susan Goldsberry, Roberta Black

**Call to Order/Roll Call**

Mayor David Hair called the City Council Meeting to order for December 11, 2025, at 7:00 p.m. The roll call indicated Mayor David Hair and Councilmembers Pamela June, Jeremy Ward, Ryan Zollinger, and Daniel Grange were in attendance, with Councilmember Clay Wilker absent.

**Opening remarks/Pledge of Allegiance**

Mayor Hair welcomed everyone to the Council Meeting and led all present in the Pledge of Allegiance. He then offered a word of prayer.

**Approval of agenda**

The agenda for the City Council Meeting of December 11, 2025, was reviewed.

**Councilmember Zollinger motioned to approve the agenda for December 11, 2025.**

Councilmember Grange seconded. Councilmembers Ward, June, Grange, and Zollinger voted yes, with Councilmember Wilker absent. (A copy of the agenda is included as Attachment “A”.)

**Approval of minutes of the previous meeting**

The Council reviewed the minutes of the City Council Meeting on November 14, 2025.

**Councilmember Grange motioned to approve the minutes for November 14, 2025.**

Councilmember June seconded. Councilmember June pointed out a grammatical error on page 1. Also, at the bottom of page 4, the draft minutes said that Councilmember June did not want 1/3-acre lots in that area. Councilmember June clarified that she is not opposed to some 1/3-acre lots in the South Fields, but she does not want 1/3-acre lots for the entire 35-acre parcel, as was requested in that zone change request. The minutes were corrected. Councilmembers Ward, June, Grange, and Zollinger voted yes, with Councilmember Wilker absent.

**Public comment period**

Mayor Hair opened the floor for public comments. Kyle Scott said that his neighbor, Ryan Goldsberry, has a trailer parked in the City right-of-way that has been there for some time, and it is making it difficult for the Scotts to back out of their driveway.

He also said that Ryan has goats fenced off in the right-of-way, which is a code violation. Kyle said that his dog sees the goats from the window and barks at them. Mayor Hair thanked Kyle for bringing this to the attention of the City Council and said that they would look into it.

**Review of Fiscal Year 2025 Financial Audit Report**

Jake Barker and Jeff Niebergall attended the meeting representing Jones Simkins. They talked the City Council through the draft audited financials for Fiscal Year 2025.

Jeff discussed the “single audit” that was done as a requirement for entities receiving over \$1 million of federal funding in a fiscal year. This just adds some additional requirements during the audit. With the ongoing sewer project, it was needed in previous years and will be required next year as well.

The auditors also discussed again the noncompliance with the City Council quarterly budget reviews that sometimes occur before the bookkeeping for the quarter has been accrued. As has been discussed in years past, this is something the auditors list in the audit, but it is not a material finding. The reason for this noncompliance is that Millville City does not do monthly accruals, and it is probably not worth the time or money to do so. The goal for Millville City is for staff to present the financials at the City Council meeting following each quarter, with all information available at that point.

Jake Barker said that he feels City staff are doing a good job with the finances. During the audit, Jones Simkins works hard to search for and find deficiencies and problems. Other than the minor finding that the Council is aware of, they were not able to find any issues that the Council should be concerned about.

The Council thanked Jake, Jeff, and the other Jones Simkins employees for their work on the audit and for the presentation of the financials.

**Consideration for approval of FY2025 Financial Audit Report**

**Councilmember Grange motioned to approve the FY2025 Financial Audit Report, assuming no major changes were made before the draft version became the final version.** Councilmember Ward seconded. Councilmembers Ward, June, Grange, and Zollinger voted yes, with Councilmember Wilker absent.

**Irrigation water share lease bids received**

Recorder Twedt reviewed the bids received for the City-owned irrigation water shares that were to be made available for lease for a four-year period beginning in 2026 and ending in 2029. He explained that the bids received did not exceed the number of water shares available for lease and recommended that the City Council approve acceptance of the bids and allow staff to work on lease agreements for the people who placed them.

Recorder Twedt said that one resident reached out who had missed the bidding period by one day. Recorder Twedt said that he would like to reach out to this resident to see if they were interested in leasing the remaining ½ share of water from the Millville Irrigation Company at the standard rate that was submitted by the majority of the bids.

The consensus of the Council was for staff to work on the lease agreements for all bidders, as well as the interested party who had missed the bidding period.

**Consideration of ordinance updating City Code 17.56/2.14 – Planning Commission**

Development Coordinator Everton reviewed the proposed updates to the City Code related to the Planning Commission. She explained that there had been residents interested in serving on the Planning Commission who had asked how to apply. Coordinator Everton has researched code from other cities and best practices to add some more information to the Millville City Code and clean up the chapter related to the Planning Commission.

She recommended a change from 2.5-year terms to 3-year terms to clean things up and have all terms begin at the beginning of a year.

The Council asked if it made sense to continue to appoint alternate commission members. Recorder Twedt said that the old code allowed for alternates, but did not require them. The new proposed code hasn't changed in that regard. Councilmember June recommended a language change to make the code a little clearer. This was updated during the meeting.

The code also indicated that alternates should not be voting members of the commission unless a regularly appointed commissioner is absent. That hasn't been followed. Alternates have been voting regardless.

Councilmember Zollinger said that he was okay with the code providing for the option for alternate planning commissioners, but he didn't think they were needed right now. Recorder Twedt said that since the City has begun paying a small stipend for planning commissioner attendance, we have not needed the two alternate members, as there have always been enough commissioners in attendance to hold a meeting. Councilmember June, who attends the meetings, said that she doesn't think alternates are currently needed.

Councilmember Zollinger said that he didn't really like the idea of having alternate commissioners. If someone is appointed, there should be an expectation that they attend regularly. If someone is appointed and then doesn't attend, an alternate would step in, who may not be up to speed or know what they need to do. He would rather appoint

commission members who attend regularly. With recent State Code changes, more is required of the Planning Commission than ever before. We really need people in that position who are dedicated to what is being asked of them.

The consensus of the Council was that they would not like to have alternates appointed at this time. Recorder Twedt said that the timing is good to make that change, in that there will be an opening on the Planning Commission with Darcy Ripplinger being elected to the City Council. If the current alternates are interested in continuing to serve on the Planning Commission, they can apply for the open position.

The idea of an attendance requirement to stay on the Planning Commission was discussed. Development Coordinator Everton said that many cities have something like this in their code, and commissioners are replaced if they skip two meetings in a row or four meetings in a year. Recorder Twedt said that Millville staff had removed that language from the proposed code update because it seemed a little harsh. The proposed code is currently vague and does not have a specific number of meetings that can be missed.

Coordinator Everton recommended that the City Council address attendance issues as they come up and seek replacements if attendance becomes a problem. Councilmember Ward suggested that it might be good to have a specific number listed in the Code to provide teeth if the Council needs to replace a member of the Planning Commission for attendance issues. Recorder Twedt said that this is not needed. The Council can replace members of the Planning Commission at any time. They are appointed by the Council, and the Council can change who is serving in those positions at any time. Councilmember Zollinger said that he was okay with how the proposed code was currently written. Councilmember Grange agreed. There are times when something is going on where some lenience may be needed regarding attendance.

Development Coordinator Everton pointed out that cities generally have a process for the planning commissioners to select their chairperson each year. This has been added to the new proposed code. She said that there is no requirement to change who the chair is from year to year, but it should be discussed each calendar year, and the selection should be made by the Planning Commission. Recorder Twedt said that he believes that this was done yearly in the past.

The application process was briefly discussed. Councilmember June recommended that applicants at least provide comments as to why they would want to serve in that position.

Recorder Twedt said that another proposed change with the Planning Commission Code was to move it from Section 17.56 (Zoning) to Chapter 2.14 (Administration), as this seems to make more sense.

**Councilmember June motioned to adopt Ordinance 2025-12 with the changes discussed.** Councilmember Zollinger seconded. Councilmembers Ward, June, Grange, and Zollinger voted yes, with Councilmember Wilker absent. (A copy of the approved ordinance is included with the minutes as Attachment “B”.)



Recorder Twedt said that the currently-serving alternates would be notified, and the open commissioner position would be posted to try to receive interested applicants before the next meeting so that the City Council could select a new member of the Planning Commission.

**Consideration of ordinance adding City Code Section 8.20.015: Wildfire Urban Interface and adoption of a Millville City Wildland Urban Interface Map**

Recorder Twedt explained that the State Legislature passed HB 48, which requires the City adopt code to deal with where homes interface with wildlands in Millville on the east bench. The City also needs to adopt a map showing a line where the City will begin enforcing special code to deal with structures built within the Wildland Urban Interface (WUI) area.

There is some generic WUI code from 2006 that pretty much all cities are adopting for the code. The proposed amendment to our code would just reference that generic WUI code.

For the Wildland Urban Interface mapping, the City needs to adopt an area for which the WUI code will be enforced. This would require specific building materials for new or remodeled homes within that area. The State will also adopt a WUI line. Structures built inside the WUI line created by the State will be charged a yearly fee, to be paid along with property taxes, that is meant to cover the costs of fighting wildfires in the WUI area.

Recorder Twedt said that he wanted to correct a few things that he put in the staff report. Representative Casey Snider is the author of this bill. In speaking with him this week, he assured Mayor Hair and Recorder Twedt that the yearly fees would remain minimal (between \$30 and \$50) and not increase to around \$700, which is what Recorder Twedt keeps hearing. Also, although the State WUI line has not been finalized yet, Representative Snider says that it will be along the deer fence, which is what is proposed for adoption for the City WUI line.

Councilmember Zollinger asked why the City needed to adopt a map with a WUI line. Recorder Twedt said that State Code now requires it. Homes that are built on the wildland side of the line adopted by the City will be required to build according to the restrictions in the WUI code. The current proposed code would not affect any existing homes in Millville City.

Mayor Hair pointed out that homes that are built in a WUI area have improvements that can be made to reduce the yearly WUI fees.

**Councilmember Grange motioned to adopt Ordinance 2025-13.** Councilmember Ward seconded. Councilmembers Ward, June, Grange, and Zollinger voted yes, with Councilmember Wilker absent. (A copy of the approved ordinance is included with the minutes as Attachment “C”.)

**Consideration of resolution adopting the 2025 Impact Fee Report**

Recorder Twedt reviewed with the Council a resolution for adopting the 2025 Impact Fee Report.

**Councilmember Ward motioned to adopt Resolution 2025-28.** Councilmember Zollinger seconded. Councilmembers Ward, June, Grange, and Zollinger voted yes, with Councilmember Wilker absent. (A copy of the approved resolution is included with the minutes as Attachment “D”).)

**Setting the 2026 City Council Meeting Schedule**

Mayor Hair discussed the meeting schedule for 2026. The consensus of the City Council was to continue to meet on the 2<sup>nd</sup> Thursday of each month at 7 p.m. as they have in the past. The Planning Commission will continue to meet at 8 p.m. on the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of each month as needed.

**Councilmember Ward motioned to approve the 2026 meeting schedule.**

Councilmember June seconded. Councilmembers Ward, June, Grange, and Zollinger voted yes, with Councilmember Wilker absent. (A copy of the 2026 Meeting Schedule is included with the minutes as Attachment “E”).)

**Set dates for City recreation activities for 2026**

Mayor Hair discussed the dates for City-sponsored activities for 2026. The Youth Council is planning to hold the City Easter Egg Hunt on April 4, 2026. The Christmas Celebration will be on December 12, 2026. As discussed in July, the City Celebration is currently scheduled for June 13, 2026. Although not a City-sponsored event, the Lavender Festival is scheduled for July 10-11, 2026.

**RAPZ Grant application discussion**

Recorder Twedt said that the application period for RAPZ grants is coming up. The Council should start thinking about projects that would be good for the City. He asked the Council if they would like to hold a public hearing at the next City Council meeting to see if the public has specific ideas for projects for the Council to consider for an application this year. The Council thought that this would be a good idea. The public hearing will be held at the next City Council meeting. (A copy of the related staff report is included with the minutes as Attachment “F”).)

**City Reports**

Director of Public Works Chad Kendrick reported that the water system is working great, and we are using only the spring for all City water. He said that they are working on cleaning up and fixing a few things on the roads. He reported that although they had closed the pickleball courts earlier in the winter, they have now reopened two of the courts since

the weather has been so mild. Those courts have been used every day since they opened. Approximately ten homes are now connected to the sewer system, and more are working on making their connections. There are about six different companies in town doing excavation work for sewer lateral connections. The sewer lift station is working great and communicating properly.

**Councilmember Reports and Items for Future Agendas**

(A copy of the Councilmember Assignments List is included with the minutes as Attachment “G”.)

Recorder Twedt reported that he had submitted an application to UDOT for funding to help pay for the General Plan update. He also reminded the Council about the winter social for City officials and staff coming up on January 12<sup>th</sup>.

Treasurer Dyer said that she was happy to see the contributions that have been made to the Resident Hardship Fund. Those funds are making a significant difference for many Millville families that are needing some help.

In recognition of their service on the City Council over the past eight years, Mayor Hair had plaques for Councilmembers Grange and Wilker. He gave a plaque to Councilmember Grange during the meeting and said he would deliver the plaque to Councilmember Wilker at his home.

**Adjournment**

**Councilmember Grange motioned to adjourn the meeting.** Councilmember Zollinger seconded. Councilmembers Ward, June, Grange, and Zollinger voted yes, with Councilmember Wilker absent. The meeting adjourned at 8:19 p.m.

**NOTICE AND AGENDA**

Notice is hereby given that the Millville City Council will hold its regularly scheduled Council Meeting on Thursday, December 11, 2025, at the Millville City Office, 510 East 300 South in Millville, Utah, at 7:00 p.m.

1. Call to Order / Roll Call – Mayor Hair
2. Opening Remarks / Pledge of Allegiance – Mayor Hair
3. Approval of agenda
4. Approval of minutes of the last City Council Meeting – November 13, 2025
5. Agenda Items—
  - A. Public comment period (2 min/person)
  - B. Review of FY25 Financial Audit Report – Jake Barker, Jones Simkins
  - C. Consideration for approval of FY25 Financial Audit Report – Mayor Hair
  - D. Review Bids and Award Irrigation Water Share Leases – Recorder Twedt
  - E. Consideration of ordinance updating City Code 17.56 – Planning Commission – Development Coordinator Everton
  - F. Consideration of ordinance adding City Code Section 8.20.015: Wildland Urban Interface Code and adoption of a Millville City Wildland Urban Interface Map – Recorder Twedt
  - G. Consideration of resolution adopting the 2025 Impact Fee Report – Recorder Twedt
  - H. Setting of the 2026 annual meeting schedule – Mayor Hair
  - I. Set dates for City recreation activities for 2026 – Mayor Hair
  - J. RAPZ Grant application discussion – Recorder Twedt
  - K. City Reports: Roads, Parks, Water – Public Works Director Kendrick
  - L. Councilmember reports and other items for future agendas
6. Adjournment.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Corey Twedt at (435) 881-2669 at least three days prior to the meeting.

The Millville City Council may enter into a closed session as allowed by Utah Code 52-4-205 to discuss pending or reasonably imminent litigation, to discuss the individual character, professional competence, or health of an individual, or to discuss land acquisition or the sale of real property.

This agenda was posted on December 8, 2025, to the City posting locations, the City Website, and the Utah Public Meeting Notices Website.

  
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Corey Twedt, Recorder

**MILLVILLE CITY  
ORDINANCE 2025-12**

**PLANNING COMMISSION CODE UPDATES**

WHEREAS, Millville City Code Chapter 17.56 is the existing code related to the Planning Commission; and

WHEREAS, updates are needed to give more detail as to how planning commissioners are appointed, their terms of office, and the purpose of the Planning Commission; and

WHEREAS, the Planning Commission section of the City Code should be located in Chapter 2 – Administration and Personnel, instead of Chapter 17 – Zoning; and

WHEREAS, the Millville City Council reviewed the proposed code changes at their public meeting held on December 11, 2025;


NOW, THEREFORE, The Millville City Council hereby adopts, passes, and publishes the modifications shown in the included attachment as it relates to the Planning Commission and moves this section of code to Chapter 2 – Administration and Personnel.

This ordinance shall become effective immediately upon publication or posting as set forth by State Law.

ADOPTED AND PASSED, by the MILLVILLE CITY COUNCIL this 11<sup>th</sup> day of December 2025.



MILLVILLE CITY

  
David Hair, Mayor

ATTEST:

  
Corey Twedt, City Recorder

COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Jeremy Ward	X			
Daniel Grange	X			
Clay G. Wilker			X	
Pamela June	X			
Ryan Zollinger	X			

POSTED: 12/12/25

## MILLVILLE CITY CODE

### TITLE ~~2 17~~ - ADMINISTRATION AND PERSONNEL ZONING

#### CHAPTER ~~2.14 17-56~~ - PLANNING COMMISSION

2.14.010: PLANNING COMMISSION ESTABLISHED

~~17.56.010: PLANNING COMMISSION ESTABLISHED~~

2.14.020: PURPOSE

2.14.030: AUTHORITY

2.14.040: TERM OF OFFICE

~~17.56.020: TERM OF OFFICE~~

2.14.050: MODE OF APPOINTMENT AND ELIGIBILITY

2.14.060: ATTENDANCE AND REMOVAL

2.14.070: CHAIR

2.14.080: MINUTES & DECISIONS

2.14.090: QUORUM REQUIREMENT

~~17.56.030: ORGANIZATION~~

~~17.56.040: DUTIES AND POWERS~~

#### **2.14.010: ~~17.56.010:~~ PLANNING COMMISSION ESTABLISHED**

There is hereby created a Planning Commission to be composed of five (5) members. Up to two (2) alternate members of the Commission may be appointed by the city council, if necessary. Alternate members shall not have voting rights except in the absence of a regular Commission member. Members of the Planning Commission shall serve with or without compensation, as determined by the governing body, except for reasonable pre-approved expenses incurred in performing their duties as members for the Commission. (Ord. 2025-12, 2025: Ord. 99-02-18-01 § 2)

## 2.14.020 PURPOSE

The Planning Commission shall serve as a non-political, advisory body to the City Council on land use, zoning, and development issues, helping to guide planned and orderly growth. Key duties include preparing and recommending the general plan, reviewing and recommending zoning ordinances and amendments, and making recommendations or decisions on land use applications. (Ord. 2025-12, 2025)

## 2.14.030 AUTHORITY

The Planning Commission shall have all of the powers and duties explicitly or implicitly given planning commissions pursuant to Title 20 Chapter 10 of Utah State Code, and such other powers as are conferred on it by the City Council. (Ord. 2025-12, 2025)



## 2.14.040: ~~47-56-020~~ TERM OF OFFICE

The terms of the planning commission shall be staggered. Each member of the Planning Commission shall serve for a term of ~~two and one half (2 1/2) years~~ **three (3) years ending on the last day of the calendar year.** ~~provided that the term of the first members shall be such that the term(s) of one member(s) shall expire every six (6) months.~~ Terms of members for the Planning Commission shall begin on or before the first Monday in ~~January~~ **February** ~~or the first Monday in August~~ of each year. ~~Members shall continue to serve until their successors are appointed and qualified. The governing body may remove any member of the planning commission for cause.~~ Vacancies shall be promptly filled in the same manner as the original appointment for the remainder of the unexpired term. ~~Current terms, at the passing of this ordinance, will expire according to the previous schedule. New terms will begin upon appointment and end in December of the third year.~~ **Current terms, at the passing of this ordinance, will expire according to the previous schedule. New terms will begin upon appointment and end in December of the third year.** (Ord. 2025-12, 2025; Ord. 99-02-18-01 § 2)

## 2.14.050: MODE OF APPOINTMENT AND ELIGIBILITY

Members of the Planning Commission shall be appointed by the ~~Mayor and~~ City Council. Near the end of a term, public notice will be posted and interested parties can submit a *Letter of Interest*. Applications of interested parties will be reviewed by the ~~Mayor and~~ City Council. If a current planning commissioner would like to continue to serve, they should submit the same *Letter of Interest* to be considered. Members of the Planning Commission shall be residents of Millville City, and have resided within the City for at least ninety (90) days prior to being appointed. Members are deemed to have resigned when they move their residences outside the City limits. (Ord. 2025-12, 2025)



## **2.14.060: ATTENDANCE AND REMOVAL**

It is important for Planning Commission members to attend Planning Commission meetings regularly. Any Planning Commission member who is absent from multiple regularly scheduled meetings in a calendar year may be removed by the City Council. The City Council may also remove a member of the Planning Commission for non-compliance to the City *Conflict of Interest and Ethical Behavior Policy* or for any other reason they deem necessary. (Ord. 2025-12, 2025)

## **2.14.070: CHAIR ~~17-56-030: ORGANIZATION~~**

At the beginning of each calendar year, ~~The~~ members of the Planning Commission shall select from their own members a chairperson and such other officers as deemed necessary and shall adopt rules and regulations for their organization and for the transaction of business and the conduct of their proceedings. (Ord. 2025-12, 2025; Ord. 99-02-18-01 § 2)

## **2.14.080 MINUTES & DECISIONS**

The Planning Commission shall keep official minutes of Planning Commission meetings. The minutes are public record and shall be available within a reasonable time after the meeting.

Reports of official acts and recommendations for the Planning Commission shall be public and ~~made by the chairperson in writing to the governing body and~~ shall indicate how each member of the Commission voted with respect to such act or recommendation. Any member of the Commission may also make a concurring or dissenting report or recommendation to the governing body. (Ord. 2025-12, 2025)

- A. ~~The planning commission shall meet at least quarterly and at such other times as the planning commission may determine.~~

## **2.14.090 QUORUM REQUIREMENT**

The Commission shall not conduct any business at a meeting without a quorum. Three (3) members of the Planning Commission shall constitute a quorum. (Ord. 2025-12, 2025)

- B. ~~A secretary may be appointed by the city council to serve with or without compensation, as determined by the governing body. (Ord. 99-02-18-01 § 2)~~

## ~~17.56.040: DUTIES AND POWERS~~¶

~~The planning commission shall have all of the powers and duties explicitly or implicitly given planning commissions by the laws of the state of Utah<sup>1</sup>. (Ord. 2000-16 § 1; Ord. 99-02-18-01 § 2)~~¶

¶

¶

~~Footnote 1: UCA 10-8-101, as amended.~~

**MILLVILLE CITY  
ORDINANCE 2025-13**

**ADOPTING THE UTAH WILDLAND-URBAN INTERFACE CODE**

WHEREAS, the Millville City Council wishes to promote the health, safety, and welfare of residents of Millville City; and

WHEREAS, pursuant to Utah House Bill 48, which requires municipalities to adopt the Wildland Urban Interface (WUI) building code; and

WHEREAS, the International Codes are designed and promulgated to be adopted by reference by ordinance; and

WHEREAS, municipalities use the International Wildland-Urban Interface Code (WUIC) as a basis for establishing minimum standards, the Millville City Council incorporates by reference the 2006 International Code Council Wildland-Urban Interface Code (on file at the Millville City Office) as the minimum standard for wildland fire ordinance in conjunction with Utah requirements; and

WHEREAS, Millville City hereby adopts the Millville City Wildland Urban Interface Map as shown in Exhibit "A". This map declares the wildland urban interface areas within Millville City;

NOW, THEREFORE, The Millville City Council hereby adopts the following section, "8.20.015: Wildland Urban Interface Code" into the Millville City Code.

**8.20.015: Wildland Urban Interface Code**

- A. For the purpose of prescribing regulations governing conditions hazardous to life and property from impacts related to development in wildlands, the 2006 Edition of the International Wildland Urban Interface Code, and any subsequent editions, are hereby adopted.

The 2006 Edition of the International Wildland Urban Interface Code regulates the mitigation of hazards to life and property from the intrusion of fire from wildland exposures, fire from adjacent structures, and the prevention of structure fires from spreading to wildland fuels in Millville City.

- B. The Millville City Wildland Urban Interface Code applies to property shown on the "Millville City Wildland Urban Interface Map," a copy of which shall be maintained on file at the Millville City office.


- C. The provisions of the Millville City Wildland Urban Interface Code, as adopted, shall take precedence over any conflicting provision of an overlay zoning district as to those properties shown on the Millville City Wildland Urban Interface Map.

This ordinance shall become effective immediately upon publication or posting as set forth by State Law.

ADOPTED AND PASSED, by the MILLVILLE CITY COUNCIL this 11<sup>th</sup> day of December 2025.



MILLVILLE CITY

  
David Hair, Mayor

ATTEST:

  
Corey Twedt, City Recorder

COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Jeremy Ward	X			
Daniel Grange	X			
Clay G. Wilker			X	
Pamela June	X			
Ryan Zollinger	X			

POSTED: 12/12/25



**Exhibit "A" - Millville City Wildland Urban Interface Map**



**Providence**

**Millville**

**Nibley**

**Wildland Urban  
Interface Area**



**MILLVILLE CITY  
RESOLUTION 2025-28**

**IMPACT FEE CERTIFICATION**

WHEREAS, the Utah State Code in section 11-36-301 requires an annual report to be submitted to the Utah State Auditor with regard to Impact Fees collected, budgeted, and expended; and

WHEREAS, the Millville City Council has evaluated the capital projects and monies received and reviewed the documentation presented;

NOW THEREFORE, be it resolved by the Millville City Council that the attached report be adopted as the 2025 Millville City Impact Fee Report.

Passed and approved by the Millville City Council this 11<sup>th</sup> day of December 2025.



SIGNED:

  
David Hair, Mayor

ATTEST:

  
Corey Twedt, City Recorder

COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Jeremy Ward	X			
Daniel Grange	X			
Clay G. Wilker			X	
Pamela June	X			
Ryan Zollinger	X			

## Millville City Park Impact Fee Schedule

Revenues on Hand  
30-Jun-25

Projects From Which Funds Were Collected	Fiscal Year Received	Parks Beginning of Year Bal	Impact Fees Collected in the Current Year	Interest allocated to Impact Fees	Project 2025-01	Project 2025-02	Total on Hand at Year End	Projected Schedule for Expenditure	Project for which the fee is Budgeted
Roberts Home	2021	5,330		1,165	(6,495)		-		
Total Collected for FY 2021		5,330	-	1,165	(6,495)	-	-		
Zollinger Home	2022	5,330		589	(5,919)		-		
May Home	2022	5,330		589	(5,919)		-		
Banham Home #2	2022	5,330		589	(745)	(5,174)	-		
Wise Home	2022	5,330		589		(5,919)	-		
Hunsaker Home #4	2022	5,330		589		(5,919)	-		
Taylor Home	2022	5,330		589		(5,303)	616	2026	2026-01 - South Park Pavilion Phase 2
Lucherini Home	2022	5,330		589			5,919	2026	2026-01 - South Park Pavilion Phase 2
Munyan Home	2022	5,330		589			5,919	2026	2026-01 - South Park Pavilion Phase 2
Total Collected for FY 2022		42,640	-	4,712	(12,583)	(22,315)	12,454		
Anderson Duplex	2023	3,260		712			3,972	2026	2026-01 - South Park Pavilion Phase 2
Anderson Home	2023	5,330		932			6,262	2026	2026-01 - South Park Pavilion Phase 2
Hedelius Home	2023	5,330		932			6,262	2026	2026-01 - South Park Pavilion Phase 2
Gessel & Lyer Home	2023	5,330		932			6,262	2026	2026-02 - RAPZ 2026 Project
Campbell Home	2023	5,330		932			6,262	2026	2026-02 - RAPZ 2026 Project
Gibbons Home	2023	5,330		932			6,262	2026	2026-02 - RAPZ 2026 Project
McCullough Home	2023	5,330		932			6,262	2026	2026-02 - RAPZ 2026 Project
Anderson Home	2023	5,330		932			6,262	2026	2026-02 - RAPZ 2026 Project
Christensen Home	2023	5,330		932			6,262	2026	2026-02 - RAPZ 2026 Project
Total Collected for FY 2023		45,900	-	8,168		-	54,068		
Iaun Home (286 S. 100 W.)	2024	5,330		488			5,818	2026	2026-02 - RAPZ 2026 Project
Wilker Home (431 N. 100 W.)	2024	5,330		488			5,818	2026	2026-02 - RAPZ 2026 Project
Thrapp Home (432 E. 25 N.)	2024	5,330		488			5,818	2026	2026-02 - RAPZ 2026 Project
Hunsaker Home (440 S. 200 E.)	2024	5,330		488			5,818	2026	2026-02 - RAPZ 2026 Project
Total Collected for FY 2024		21,320	-	1,952		-	23,272		
Carson Anderson (70 W. 200 S.)	2025		5,330	200			5,530	2027	2027-01 - RAPZ 2027 Project
Mark Bishop (325 E. 100 N.)	2025		5,330	200			5,530	2027	2027-01 - RAPZ 2027 Project
Roger Roundy (345 E. 450 N.)	2025		5,330	200			5,530	2027	2027-01 - RAPZ 2027 Project
Eric Dursteler (140 N. 100 W.)	2025		5,330	200			5,530	2027	2027-01 - RAPZ 2027 Project
Mark Bodily (139 W. 100 N.)	2025		5,330	200			5,530	2027	2027-01 - RAPZ 2027 Project
Brian Brown (161 W. 265 S.)	2025		5,330	200			5,530	2027	2027-01 - RAPZ 2027 Project
Total Collected for FY 2025		-	31,980	1,200		-	33,180		
Subtotals by Category		115,190	31,980	17,197	(19,078)	(22,315)	122,974		
							122,974		

Current Year Project Name and Description	Current Year Expenditure	Total Project Budget	Amount remaining for project completion
2025-01 - Tennis Court Lights	\$ 19,078	\$ 19,078	\$ -
2025-02 - South Park Pavilion Phase 1	\$ 22,315	\$ 22,315	\$ -

Millville City Road Impact Fee Schedule

Revenues on Hand  
30-Jun-25

Projects From Which Funds Were Collected	Fiscal Year Received	Impact Fees			Project 2023-01	Project 2025-01	Total on Hand at Year End	Projected Schedule for Expenditure	
		Roads Beginning of Year Bal	Collected in the Current Year	Interest allocated to Impact Fees					Project for which the fee is Budgeted
Sawin Home	2019	1,760		78	(1,171)	(667)	-	2025	2023-01 - 300 S. to Nibley 3200 S. Design
Hurd Home	2019	1,760		319		(2,079)	-	2025	2023-01 - 300 S. to Nibley 3200 S. Design
Grange Home	2019	1,760		319		(2,079)	-	2025	2023-01 - 300 S. to Nibley 3200 S. Design
Graig Home	2019	1,760		319		(2,079)	-	2025	2023-01 - 300 S. to Nibley 3200 S. Design
Mano Home	2019	1,760		319		(2,079)	-	2025	2023-01 - 300 S. to Nibley 3200 S. Design
Reese Home	2019	1,760		319		(2,079)	-	2025	2023-01 - 300 S. to Nibley 3200 S. Design
Heapes Home	2019	1,760		319		(2,079)	-	2025	2023-01 - 300 S. to Nibley 3200 S. Design
Visionary Spec Home	2019	1,760		319		(2,079)	-	2025	2023-01 - 300 S. to Nibley 3200 S. Design
Payne Home	2019	1,760		319		(2,079)	-	2025	2023-01 - 300 S. to Nibley 3200 S. Design
Anderson Home	2019	1,760		319		(2,079)	-	2025	2023-01 - 300 S. to Nibley 3200 S. Design
Hill Home	2019	1,760		319		(2,079)	-	2025	2023-01 - 300 S. to Nibley 3200 S. Design
Thompson Home	2019	1,760		319		(2,079)	-	2025	2025-01 - 550 E. 300 S. Intersection
Nascimento Home	2019	1,760		319		(2,079)	-	2025	2025-01 - 550 E. 300 S. Intersection
Capell Home	2019	1,760		319		(2,079)	-	2025	2025-01 - 550 E. 300 S. Intersection
Ford Home	2019	1,760		319		(2,079)	-	2025	2025-01 - 550 E. 300 S. Intersection
Phillips Home	2019	1,760		319		(2,079)	-	2025	2025-01 - 550 E. 300 S. Intersection
Knighton Home	2019	1,760		319		(2,079)	-	2025	2025-01 - 550 E. 300 S. Intersection
Total Collected for FY2019		29,920	-	5,182	(1,171)	(33,931)	-		
Bullock Home	2020	1,760		412			2,172.00	2026	2026-01 - Deferred road repairs after sewer install
Cullumber Home	2020	1,760		412			2,172.00	2026	2026-01 - Deferred road repairs after sewer install
Bingham Home	2020	1,760		412			2,172.00	2026	2026-01 - Deferred road repairs after sewer install
Womack Home	2020	1,760		412			2,172.00	2026	2026-01 - Deferred road repairs after sewer install
Barnett Home	2020	1,760		412			2,172.00	2026	2026-01 - Deferred road repairs after sewer install
Hancey Home	2020	1,760		412			2,172.00	2026	2026-01 - Deferred road repairs after sewer install
RDS Construction Home	2020	1,760		412			2,172.00	2026	2026-01 - Deferred road repairs after sewer install
Visionary Home (Lot 53)	2020	1,760		412			2,172.00	2026	2026-01 - Deferred road repairs after sewer install
Evans Home	2020	1,760		412			2,172.00	2026	2026-01 - Deferred road repairs after sewer install
Hadfield Home	2020	1,760		412			2,172.00	2026	2026-01 - Deferred road repairs after sewer install
Findlay Home	2020	1,760		412			2,172.00	2026	2026-01 - Deferred road repairs after sewer install
Gettman Home	2020	1,760		412			2,172.00	2026	2026-01 - Deferred road repairs after sewer install
Webb Home	2020	1,760		412			2,172.00	2026	2026-01 - Deferred road repairs after sewer install
Weber Home	2020	1,760		412			2,172.00	2026	2026-01 - Deferred road repairs after sewer install
Funk Home	2020	1,760		412			2,172.00	2026	2026-01 - Deferred road repairs after sewer install
Kimber Home	2020	1,760		412			2,172.00	2026	2026-01 - Deferred road repairs after sewer install
Total Collected for FY2020		28,160	-	6,592	-	-	34,752		
Short Home	2021	1,760		243			2,003.00	2026	2026-01 - Deferred road repairs after sewer install
Whitesides Home	2021	1,760		243			2,003.00	2026	2026-01 - Deferred road repairs after sewer install
Lewis Home	2021	1,760		243			2,003.00	2026	2026-01 - Deferred road repairs after sewer install
Pini Home	2021	1,760		243			2,003.00	2026	2026-01 - Deferred road repairs after sewer install
Leishman Home	2021	1,760		243			2,003.00	2026	2026-01 - Deferred road repairs after sewer install
Hernandez Home	2021	1,760		243			2,003.00	2026	2026-01 - Deferred road repairs after sewer install
Rasmussen Home	2021	1,760		243			2,003.00	2026	2026-01 - Deferred road repairs after sewer install
Frandsen Home	2021	1,760		243			2,003.00	2026	2026-01 - Deferred road repairs after sewer install
Price Home	2021	1,760		243			2,003.00	2026	2026-01 - Deferred road repairs after sewer install
Gunnel Home	2021	1,760		243			2,003.00	2026	2026-01 - Deferred road repairs after sewer install
Hair Home	2021	1,760		243			2,003.00	2026	2026-01 - Deferred road repairs after sewer install
Davis Home	2021	1,760		243			2,003.00	2026	2026-01 - Deferred road repairs after sewer install
Owens Home	2021	1,760		243			2,003.00	2026	2026-01 - Deferred road repairs after sewer install
Grunig Home	2021	1,760		243			2,003.00	2026	2026-01 - Deferred road repairs after sewer install
Winmill Home	2021	1,760		243			2,003.00	2026	2026-01 - Deferred road repairs after sewer install
Mills Homs	2021	1,760		243			2,003.00	2026	2026-01 - Deferred road repairs after sewer install
Meyer Home	2021	1,760		243			2,003.00	2026	2026-01 - Deferred road repairs after sewer install
Roberts Home	2021	1,760		243			2,003.00	2026	2026-01 - Deferred road repairs after sewer install
Total Collected for FY2021		31,680	-	4,374	-	-	36,054		
Zollinger Home	2022	1,760		296			2,056.00	2026	2026-01 - Deferred road repairs after sewer install
Bio Minerals Commercial Bldg.	2022	1,760		296			2,056.00	2026	2026-01 - Deferred road repairs after sewer install
May Home	2022	1,760		296			2,056.00	2026	2026-01 - Deferred road repairs after sewer install
Banham Home #2	2022	1,760		296			2,056.00	2026	2026-01 - Deferred road repairs after sewer install
Wise Home	2022	1,760		296			2,056.00	2026	2026-01 - Deferred road repairs after sewer install
Hunsaker Home #4	2022	1,760		296			2,056.00	2026	2026-01 - Deferred road repairs after sewer install
Taylor Home	2022	1,760		296			2,056.00	2026	2026-01 - Deferred road repairs after sewer install
Lucherini Home	2022	1,760		296			2,056.00	2026	2026-01 - Deferred road repairs after sewer install
Munyan Home	2022	1,760		296			2,056.00	2026	2026-01 - Deferred road repairs after sewer install
Total Collected for FY2022		15,840	-	2,664	-	-	18,504		
Anderson Duplex	2023	3,520		1,658			5,178.00	2026	2026-01 - Deferred road repairs after sewer install
Anderson Home	2023	1,760		803			2,563.00	2026	2026-01 - Deferred road repairs after sewer install
Hedelius Home	2023	1,760		803			2,563.00	2026	2026-01 - Deferred road repairs after sewer install
Gessel & Lyer Home	2023	1,760		803			2,563.00	2026	2026-01 - Deferred road repairs after sewer install
Campbell Home	2023	1,760		803			2,563.00	2026	2026-01 - Deferred road repairs after sewer install
Gibbons Home	2023	1,760		803			2,563.00	2026	2026-01 - Deferred road repairs after sewer install
McCullough Home	2023	1,760		803			2,563.00	2026	2026-01 - Deferred road repairs after sewer install
Anderson Home	2023	1,760		803			2,563.00	2026	2026-01 - Deferred road repairs after sewer install
Christensen Home	2023	1,760		803			2,563.00	2026	2026-01 - Deferred road repairs after sewer install



Total Collected for FY 2023		17,600	-	8,082	-	-	25,682	
Iaun Home (286 S. 100 W.)	2024	1,760		194			1,954.00	2026 2026-01 - Deferred road repairs after sewer install
Wilker Home (431 N. 100 W.)	2024	1,760		194			1,954.00	2026 2026-01 - Deferred road repairs after sewer install
Thrapp Home (432 E. 25 N.)	2024	1,760		194			1,954.00	2026 2026-01 - Deferred road repairs after sewer install
Hunsaker Home (440 S. 200 E.)	2024	1,760		194			1,954.00	2026 2026-01 - Deferred road repairs after sewer install
Total Collected for FY 2024		7,040	-	776	-	-	7,816	
Carson Anderson (70 W. 200 S.)	2025	1,760		91			1,851.00	2027 2027-01 - Deferred road repairs after sewer install
Mark Bishop (325 E. 100 N.)	2025	1,760		91			1,851.00	2027 2027-01 - Deferred road repairs after sewer install
Roger Roundy (345 E. 450 N.)	2025	1,760		91			1,851.00	2027 2027-01 - Deferred road repairs after sewer install
Eric Dursteler (140 N. 100 W.)	2025	1,760		91			1,851.00	2027 2027-01 - Deferred road repairs after sewer install
Mark Bodily (139 W. 100 N.)	2025	1,760		91			1,851.00	2027 2027-01 - Deferred road repairs after sewer install
Brian Brown (161 W. 265 S.)	2025	1,760		91			1,851.00	2027 2027-01 - Deferred road repairs after sewer install
Total Collected for FY 2025		-	10,560	546	-	-	11,106	
Subtotals by Category		130,240	10,560	28,216	(1,171)	(33,931)	133,914	
								133,914

Current Year Project Name and Description	Current Year Expenditure	Total Project Budget	Amount remaining for project completion
2023-01 - 300 S. to Nibley 3200 S. Design	\$ 1,171.00	\$ 22,843.00	\$ 21,672.00
2025-01 - 300 S. 550 E. Intersection	\$ 33,931.00	\$ 33,931.00	\$ -

Millville City Water Impact Fee Schedule

Revenues on Hand  
30-Jun-25

Projects From Which Funds Were Collected	Fiscal Year Received	Impact Fees				Total on Hand at Year End	Projected Schedule for Expenditure	Project for which the fee is Budgeted
		Water Beginning of Year Bal	Collected in the Current Year	Interest allocated to Impact Fees	Debt Service			
Carson Anderson (70 W. 200 S.)	2025		3,050		(3,050)			-
Mark Bishop (325 E. 100 N.)	2025		3,050		(3,050)			-
Roger Roundy (345 E. 450 N.)	2025		3,050		(3,050)			-
Eric Dursteler (140 N. 100 W.)	2025		3,050		(3,050)			-
Mark Bodily (139 W. 100 N.)	2025		3,050		(3,050)			-
Brian Brown (161 W. 265 S.)	2025		3,050		(3,050)			-
Total Collected for FY 2025		-	18,300	-	(18,300)		-	-
Subtotals by Category		-	18,300	-	(18,300)	-		

Current Year Project Name and Description  
Current year collections are spent on existing water service loan debt service

Millville City Sewer Impact Fee Schedule

Revenues on Hand  
30-Jun-25

Projects From Which Funds Were Collected	Fiscal Year Received	Sewer Beginning of Year Bal	Impact Fees Collected in the Current Year	Interest allocated to Impact Fees	Debt Service	Total on Hand at Year End	Projected Schedule for Expenditure	Project for which the fee is Budgeted
Carson Anderson (70 W. 200 S.)	2025		8,760		(8,760)			
Mark Bishop (325 E. 100 N.)	2025		8,760		(8,760)			
Roger Roundy (345 E. 450 N.)	2025		8,760		(8,760)			
Eric Dursteler (140 N. 100 W.)	2025		8,760		(8,760)			
Mark Bodily (139 W. 100 N.)	2025		8,760		(8,760)			
Brian Brown (161 W. 265 S.)	2025		8,760		(8,760)			
Total Collected for FY 2025		-	52,560	-	(52,560)		-	-
Subtotals by Category		-	52,560	-	(52,560)	-		

Current Year Project Name and Description  
Current year collections are spent on existing sewer service loan debt service



## **MILLVILLE CITY 2026 MEETING SCHEDULE**

City Council and Planning Commission meetings for Millville City will be held at the City Office, 510 East 300 South, Millville, Utah, unless otherwise posted.

The Planning Commission will conduct meetings on the first and third Thursdays of each month, as needed, with meetings beginning at 8:00 p.m.

The City Council will meet at 7:00 p.m. on the following dates in 2026 unless otherwise posted:

- January 8
- February 12
- March 12
- April 9
- May 14
- June 11
- July 9
- August 13
- September 10
- October 8
- November 12
- December 10



## AGENDA REPORT: RAPZ FUNDING

December 11, 2025

### Background

In November 2002, Cache County voters approved a 1/10<sup>th</sup> of 1% sales tax, known as the RAPZ Tax. These funds can be used to support capital projects and operating expenses for publicly owned or operated recreation, parks, and zoos. They can also be used to fund operating expenses of private nonprofit cultural arts and botanical operations.

Since 1992, The Cache County Council has approved a 1% sales tax on prepared food items, known as the Restaurant Tax. These funds can be used for either capital projects or maintenance expenses by publicly owned or operated facilities for the purpose of tourism promotion, recreation, cultural arts, convention centers, and airports. Private nonprofit organizations are eligible to receive Restaurant Tax funds only for tourism promotion.

If Millville is interested in applying for RAPZ tax dollars, the application will have to be submitted by the end of February or the first of March. These funds have been very beneficial to Millville City in the past. Here is a history of the RAPZ funds received over the past ten years:

- 2025 – Received \$52,000; South Park Pavilion Phase 2
- 2024 – Received \$40,000; South Park West Pickleball Court Lights
- 2024 – Received \$150,000; South Park Pavilion
- 2023 – Received \$29,800; South Park Extension Phase 2
- 2023 – Received \$23,144; North Park Tennis Court Lights
- 2022 – Received \$60k; South Park Extension
- 2021 – Received \$111k; South Park Pickleball Courts Phase 2
- 2020 – Received \$50k; South Park Walkway
- 2019 – Received \$50k; South Park Pickleball Courts Phase 1
- 2018 – Received \$0; South Park Sprinkler System
- 2017 – Received \$20k; South Park Sprinkler System
- 2016 – Received \$20k; Splash Pad Restroom

## **Councilmember Assignments 2025**

### **Councilmember Daniel Grange**

- Car Show for City Celebration
- Parks

### **Councilmember Ryan Zollinger**

- Sewer
- School District

### **Councilmember Clay Wilker**

- Ordinance Enforcement
- Fire/EMS/Emergency Preparedness
- Law Enforcement/Animal Control

### **Councilmember Pamela June**

- P&Z
- Youth Council
- Wildfire

### **Councilmember Jeremy Ward**

- City Celebration/Parade
- Trails