

WALLSBURG TOWN COUNCIL MEETING AGENDA

January 8, 2026 - 7 pm

1. **Call to Order** Expected 7:00 pm
 - a. Pledge of Allegiance
 - b. Prayer/Inspirational Thought
 - c. Roll Call
2. **Consent Calendar:** Be it hereby moved that the following consent calendar items stand approved:
 - a. Agenda of the January 8, 2026 Town Council Meeting
 - b. Minutes of the December 4, 2025 Town Council Meeting
3. **Approve Budget**
 - a. December Budget and Check Register (and any questions)
4. **Public Comment (5 minutes):** This is the public's opportunity to comment on items that are NOT on the agenda. Please come up to the table, state your name and address before making a comment, and speak loudly to assure comments are recorded properly. If you have specific questions or comments regarding items that ARE on the agenda, please contact the Wallsburg Town Council or Clerk after the meeting has adjourned.
5. **Agenda Items:**
 - a. **Main Canyon Road Project, CDBG Application Updates – Information and Discussion Only**
 - i. Troy Ostler (CivCo Engineering) will discuss status Main Canyon Road Phase II & 2025 CDBG applications
 - b. **End of Town Council Member Term Report, Scott Larsen – Information and Discussion Only**
 - i. End of Town Council term report for the Wallsburg Town Hall and Roads
 - c. **Swearing In, Oaths of Office – Action Item**
 - i. Swearing in of newly elected Town Council members Terri Eisel, Rohn Hortin, and Peter Nielsen in accordance with the cancellation of the 2025 Municipal Election for Wallsburg Town, Wasatch County, Utah. Furthermore, in accordance with Utah State Code 10-3-828, each will be administered their Oath of Office by the Wallsburg Town Clerk. The Oaths of Office will be witnessed and notarized by the Wallsburg Town Clerk and recorded with Wasatch County Clerk's office. Upon completion of the Oath of Office by each individual, Wallsburg Town officially certifies and swears in these elected officials as Wallsburg Town Council Members. The terms of office for each of the aforementioned elected officials will begin January 1, 2026. Council Members Terri Eisel and Peter Nielsen have each been elected to a 4 Year term that will end December 31, 2029. Council Member Rohn Hortin was elected to fill a mid-term vacancy which term will end on December 31, 2027.
6. **Department Reports**
 - a. To discuss continued agenda items, assignments
 - i. Buildings (Peter Nielsen)
 - ii. Roads (Peter Nielsen)
 - iii. Cemetery (Mary Piscitelli)
 - iv. Park (Terri Eisel)
 - b. Call for Agenda items for January Town Council Work Meeting (Expected January 15, 2026)
 - c. Call for Agenda items for February Town Council Meeting (Expected February 5, 2026)
7. **Adjourn**
 - a. Time:

WALLSBURG TOWN COUNCIL
MONTHLY MEETING AGENDA
December 4, 2025 – 7:00PM

MINUTES

1. Call to Order Expected 7:02 pm

- a. Pledge of Allegiance - Completed
- b. Prayer – Mary Piscitelli
- c. Roll Call – Rohn Hortin, Celeni Richins, Terri Eisel, Mary Piscitelli, Alisha O'Driscoll, Troy Ostler, Scott Larsen

2. Consent Calendar: Be it hereby moved that the following consent calendar items stand approved:

- a. Agenda of the December 4, 2025 Town Council Meeting
- b. Minutes of the November 6, 2025 Town Council Meeting

Items stand approved.

3. Approve Budget

- a. November Budget and Check Register (and any questions)

Questions: Scott Larsen, on the first page of the budget, Professional and Technical Services is high? Alisha O'Driscoll explained that it was for the Single Audit that was done on the big water project. Celeni Richins commented to add a budget amendment to January's agenda and plan for one next year at the budget plan. Terri Eisel asked about the refund for Marshall Goeltz, it was for when he moved his account didn't get closed correctly so his auto pay stayed on. His account is closed and the new family, Buckley's have a new account. Scott Larsen asked about Rocky Mountain Power subtotal was wrong. Alisha O'Driscoll will check with Pelorus, but likely a typo. Mary Piscitelli asked if letters were sent out for the water aging report. Alisha O'Driscoll did not, but will this month. There are a few highlighted.

Motion: Scott Larsen moves to approve the Budget and Check Register for November 2025 based on the questions

Second: Rohn Hortin

Vote: Unanimous

4. Public Comment (5 minutes): This is the public's opportunity to comment on items that are NOT on the agenda. Please come up to the table, state your name and address before making a comment, and speak loudly to assure comments are recorded properly. If you have specific questions or comments regarding items that ARE on the agenda, please contact the Wallsburg Town Council or Clerk after the meeting has adjourned.

Terri Eisel asked why comments about items not on the agenda? Celeni Richins said its for the public to bring up things that need to be talked about. Terri Eisel asked if they are able to comment on agenda items or when that can be? Celeni Richins said she allows them, some places don't, but we do accept them during the meeting. Mary Piscitelli commented that everyone should be allowed to comment as needed, but not take over the meeting. Celeni Richins agreed and commented that the mayor can shut down public comment any time needed.

5. Agenda Items:

a. Main Canyon Road Project, CDBG Application Updates – Information and Discussion Only

- i. Troy Ostler (CivCo Engineering) will discuss status of Main Canyon Road Phase II & 2025 CDBG applications

Please send any complaints on the road to Troy Ostler. Set up to profile mill the waves and bumps in the spring, all are aware and it is scheduled to be done prior to chip sealing. Forward any comments, questions, complaints to Troy Ostler to take care of. Scheduled with contractor to be back in May to take care of those things. Scott Larsen asked if the waviness is from the cement setting up before asphalting? Troy Ostler said yes in part. Also the lay down machine sets down anytime it stops, and how the trucks were coming caused those waves we are seeing. Instead of tying from the edge down to driveways, it was partway in the lane and made it worse. That is on the finish crew, the rakers, etc. Those two areas will be addressed in the spring. Rohn Hortin commented that the other part of the road is similar, it's kind of the way it is. Unfortunately the white line makes it much more obvious. Troy Ostler promises that it will be nicer when it's done and all issues will be taken care of. Will also figure out why stop signs are solid red and not flashing. Scott Larsen commented that no one can remember how bad the road was before it was done.

CDBG – State got the federal funds to move forward. Environmental study is complete, the construction portion of the environmental clearance has been submitted and should be approved next week and ready to go when contracts get in. When the contracts come in, we will start the Master Plan study immediately. We will want to have that done before the construction part so that it is done properly. Based up on that, advertise the piping part of the project in May/June for a contractor. CDBG has a new requirement that all contractors and subcontractors and employees involved are working legally in the United States. Some contractors won't like it, but it's a simple deal- making sure all employees are e-verified, it's a normal process that we have to go through.

It's the time of year to apply for funding. They are taking applications on road projects. They have made a provision in non urban funding, that 15% of that money can be used on local roads, about \$830,000 can be applied for by Wallsburg Town. 93%/7% match, around \$59,000 match. I don't think they will approve us this year, but the way they evaluate is they keep track of how many years you apply and we don't want to miss out. The roads chosen in this application is 300 South from Terri's to the Fire Station, up 100 East up to 100 North and 100 North from the Cul De Sac to Center Street. Rohn Hortin commented about the road to the cemetery. Troy Ostler commented that this is for asphalt only, no curb, no gutter, etc. Rohn Hortin asked when it will be available? Troy Ostler said October 2028. Troy Ostler filled out the application to explain that based off of Class C Road funds, it would take Wallsburg Town 29 years to save up for, without inflation. He is here tonight to see if the Town would like him to submit this application. All agreed and Celeni Richins signed the application. Mary Piscitelli asked if basically a block is \$100,000? Troy Ostler said yes. The cost is to pulverize the existing and repave 30 feet. 11 foot lanes and 4 foot shoulders. He will submit this application and see if we can get lucky enough to get money the first year, if not we will just keep applying. Mary Piscitelli (and the rest of the council) thanked Troy Ostler for looking out for Wallsburg. He expressed that he loves working for little communities and seeing the money make a difference.

Rohn Hortin commented after Troy Ostler left that the spot across from Doyle Graham's needs a load of gravel or the asphalt will crumble. Alisha O'Driscoll commented that was brought up at the walk through and they said it will impede the water company ditch and they can't do anything there. But she will pass it along for consideration.

b. Wildland Urban Interface Map – Action Item

i. Adopt by resolution, the Wasatch County Wildland Urban Interface Map. This map defines areas where development and wildland vegetation meet, creating a higher risk of wildfire. It is used to guide regulations, such as those concerning fireworks and building codes, to mitigate fire risk. The WUI map in Wasatch County was developed by the Building and GIS departments, with input from the Fire Department and Forest Service.

Celeni Richins read the above description and the following Resolution:

Resolution No. 2025-11 A RESOLUTION OF THE TOWN COUNCIL OF WALLSBURG TOWN, UTAH,

AMENDING ADOPTION OF WASATCH COUNTY WILDLAND URBAN INTERFACE MAP FOR WALLSBURG TOWN

WHEREAS, the Town Council of Wallsburg Town recognizes the importance of wildfire risk in wildland urban interface areas and desires to establish clear guidelines for identifying and addressing potential wildfire risks; and **WHEREAS**, the Town Council shall hereby amend the adoption of the Wasatch County Fire District Wildland Urban Interface Map on June 16, 2025 to include that no wildland urban interface areas are identified in Wallsburg Town Limits; **WHEREAS**, the Town Council does not make any other amendments to the adoption of the Wasatch County Fire District Wildland Urban Interface Map; **NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF WALLSBURG TOWN, UTAH, AS FOLLOWS:** **Section 1.** Adoption of an amended agreement to the Wasatch County Fire District Wildland Urban Interface Map. The Wasatch County Wildland Urban Interface Map, attached hereto as Exhibit A and incorporated herein by reference, is hereby adopted with amendment to include that no wildland urban interface areas are identified in Wallsburg Town Limits. **Section 2.** Application. This map shall apply to land located in Wallsburg Town Limits in relation to Wasatch County Urban Interface. **Section 3.** Implementation. The Mayor is directed to implement and ensure all appropriate guidance and provisions. **Section 4.** Review and Amendment. The Town Council shall review this map annually and may amend it as necessary to ensure its effectiveness and compliance with applicable laws and regulations. **Section 5.** Effective Date. This resolution shall take effect immediately upon passage and adoption. **PASSED AND ADOPTED** by the Town Council of Wallsburg Town, Utah, this 4th day of December, 2025. **Vote:** Mayor, Celeni Richins – aye, Council Member, Scott Larsen – aye, Council Member, Terri Eisel – aye, Council Member, Mary Piscitelli – aye, Council Member, Rohn Hortin – aye. Celeni Richins stated that votes have been recorded, resolution stands approved. Mary Piscitelli asked if all resolutions are reviewed annually. Miscellaneous discussion about it being a good idea to review to make sure any changes in legislation are captured and it stays consistent.

c. 2026 Meeting Schedule – Action Item

i. Adopt anticipated Town Council meeting schedule for 2026.

Celeni Richins explained that Town Council meetings are regularly scheduled for the First and Third Thursdays of each month, with the note of changes as needed. Mary Piscitelli asked if there were any 4th Thursday meetings that Celeni Richins would not be able to attend due to other obligations that she has had this year and would propose to have back to back meetings if that would mean that the Mayor would miss a significant number of meetings throughout the year. There would be 3 work meetings out of 9 scheduled that would fall on the 4th Thursday, and it's an important part of the work meeting to have the Mayor there. Talked about rescheduling those to keep them on the 3rd and have back to back meetings. All agreed. Miscellaneous discussion – landed on changing January 2026 Work Meeting to January 15th and April 2026 Work Meeting to April 16th.

Motion: Rohn Hortin moves to adopt the 2026 Meeting schedule as adjusted **Second:** Scott Larsen **Vote:** Unanimous

d. Activities Committee – Action Item**i. Report on Santa Visit activity, plans for winter activities.**

Still a lot of fun even with the power going out. About half of what we normally get, but overall really great. Gingerbread house decorating night was well attended and the kids and families enjoyed themselves. Leftover perishable donuts/oranges were given away to good homes. Other leftovers can be kept for next year or other winter activities. Talked about this date falling right after Thanksgiving. It will rotate and some years will just be like that. Mary Piscitelli commented that we need to figure out a way to keep kids from running around the Town Hall during activities. All agreed, miscellaneous discussion on barriers, temporary walls, etc. Alisha O'Driscoll commented that maybe Santa will bring a backup generator for Christmas. Terri Eisel agreed and recommended talking to Jeremy Hales with the County, he commented on doing that for emergency preparedness. Rohn Hortin commented about the ones that run off of propane and automatically kick on.

6. Department Reports**a. To discuss continued agenda items, assignments****i. Buildings (Scott Larsen) *Town Hall Streetlight Status Report**

Alisha O'Driscoll commented that the plugs at the base of the Power Poles are all gutted and we can't plug the Christmas tree in and the Streetlights aren't coming on until 7 or 8pm. Scott Larsen said the power outage will affect the time/clock. will look at the timer and get them set correctly to come on from 5pm to 10:30pm. Scott Larsen will check with Jay Hortin again. The main problem is that when they put the sprinklers in that some of the wiring got cut. Scott Larsen asked who hung the street lights. Alisha O'Driscoll explained that Jeremy Motley, Crae Motley, and Chad Daley with Heber Light and Power strung them. Celeni Richins commented to give them a thank you basket.

ii. Roads (Scott Larsen) Nothing to add**iii. Cemetery (Mary Piscitelli) Nothing to add****iv. Park (Terri Eisel) Nothing to add****v. Water (Rohn Hortin) Water meters are wacky. Alisha O'Driscoll will print him a report to work on.****vi. Mayor (Celeni Richins) Nothing to add****vii. Clerk (Alisha O'Driscoll) Planning Commission Thank You's- loaves of Kneaders bread and giftcards.**

\$50 for the 3 that participated half the year and \$100 for the others.

b. No Work Meeting scheduled in December 2025, Merry Christmas!**c. Call for Agenda items for January Town Council Meeting (Expected January 8, 2026)**

Budget Amendment, OPMA sooner than later for Council and Planning, Troy Ostler Updates, Swearing In of new council members. Terri Eisel asked about the Government Data Privacy Program- Alisha O'Driscoll commented that the review is done this year and then into the new year any changes identified will be implemented.

7. Adjourn**Motion:** Scott Larsen moves to adjourn**Second:** Terri Eisel**Vote:** Unanimous**a. Time 8:17PM**

Wallsburg Town
Operational Budget Report
10 General - 07/01/2025 to 12/31/2025
50.00% of the fiscal year has expired

	Prior Year YTD	December Actual	Current Year YTD	Current Year Budget	2025 Remaining Budget	2025 % Earned/ Used
Change In Net Position						
Revenue:						
Taxes						
3110 Property tax - current	58,853.39	811.18	8,886.01	65,480.00	56,593.99	13.57%
3130 General sales and use tax	32,342.98	7,056.40	37,866.84	60,000.00	22,133.16	63.11%
Total Taxes	91,196.37	7,867.58	46,752.85	125,480.00	78,727.15	37.26%
Licenses and permits						
3210 Business Licenses	0.00	50.00	200.00	500.00	300.00	40.00%
3220 Planning Commission Rev	500.00	0.00	0.00	0.00	0.00	0.00%
Total Licenses and permits	500.00	50.00	200.00	500.00	300.00	40.00%
Intergovernmental revenue						
3356 Class C Road	9,183.66	0.00	15,799.12	30,000.00	14,200.88	52.66%
Total Intergovernmental revenue	9,183.66	0.00	15,799.12	30,000.00	14,200.88	52.66%
Charges for services						
3480 Cemetery revenue	475.00	20.00	7,386.00	5,000.00	(2,386.00)	147.72%
3491 Rec - July 24th Celebration	28,230.60	0.00	28,672.77	33,000.00	4,327.23	86.89%
3492 Activities Committee Revenue	0.00	0.00	966.00	0.00	(966.00)	0.00%
Total Charges for services	28,705.60	20.00	37,024.77	38,000.00	975.23	97.43%
Interest						
3610 Interest income	1,790.22	275.44	1,621.22	2,500.00	878.78	64.85%
3611 Interest Income Class C Roads	384.61	53.52	336.54	400.00	63.46	84.14%
Total Interest	2,174.83	328.96	1,957.76	2,900.00	942.24	67.51%
Miscellaneous revenue						
3620 Rents and concessions	3,620.00	398.00	1,498.00	5,200.00	3,702.00	28.81%
3681 Riding club donations	0.00	0.00	0.00	500.00	500.00	0.00%
3690 Sundry revenue	45.66	0.00	49,514.92	0.00	(49,514.92)	0.00%
Total Miscellaneous revenue	3,665.66	398.00	51,012.92	5,700.00	(45,312.92)	894.96%
Total Revenue:	135,426.12	8,664.54	152,747.42	202,580.00	49,832.58	75.40%
Expenditures:						
General government						
Administrative						
4111.110 Council wages	11,850.00	1,975.00	11,850.00	23,700.00	11,850.00	50.00%
4111.130 Council benefits	906.54	151.09	906.54	1,900.00	993.46	47.71%
4141.110 Adm wages	13,485.00	3,020.35	17,533.75	28,600.00	11,066.25	61.31%
4141.130 Adm benefits	1,031.64	231.06	1,341.37	2,200.00	858.63	60.97%
4141.210 Adm books, subs, membershi	525.62	90.09	944.58	1,400.00	455.42	67.47%
4141.220 Adm public notices	444.00	0.00	0.00	970.00	970.00	0.00%
4141.240 Adm office supplies and posta	1,632.61	422.98	2,147.70	3,000.00	852.30	71.59%
4141.250 Adm bldg maintenance and m	1,908.58	0.00	1,621.62	9,700.00	8,078.38	16.72%
4141.270 Adm utilities	2,685.02	1,105.49	2,587.21	9,000.00	6,412.79	28.75%
4141.275 Adm fuel	454.96	0.00	398.97	1,500.00	1,101.03	26.60%
4141.310 Adm professional and technic	12,727.93	0.00	19,100.00	14,500.00	(4,600.00)	131.72%
4141.510 Adm insurance	677.00	725.05	951.16	13,650.00	12,698.84	6.97%
4141.610 Adm misc matls and services	3.00	340.38	375.89	500.00	124.11	75.18%
4170.480 Elections	0.00	521.74	521.74	200.00	(321.74)	260.87%
Total Administrative	48,331.90	8,583.23	60,280.53	110,820.00	50,539.47	54.39%
Total General government	48,331.90	8,583.23	60,280.53	110,820.00	50,539.47	54.39%
Highways and public improvements						
Highways						
4410.270 Street Lights	1,761.24	299.41	1,802.05	3,550.00	1,747.95	50.76%
4410.420 Street repair and maintenance	251.25	0.00	0.00	40,000.00	40,000.00	0.00%
Total Highways	2,012.49	299.41	1,802.05	43,550.00	41,747.95	4.14%
Sanitation						
4420.250 Sanitation - garbage collection	1,704.00	212.00	1,873.00	3,500.00	1,627.00	53.51%
Total Sanitation	1,704.00	212.00	1,873.00	3,500.00	1,627.00	53.51%
Total Highways and public improvement	3,716.49	511.41	3,675.05	47,050.00	43,374.95	7.81%
Parks, recreation, and public property						
Parks						
4510.480 Parks maintenance and suppli	172.95	0.00	1,252.00	7,400.00	6,148.00	16.92%

Wallsburg Town
Operational Budget Report
10 General - 07/01/2025 to 12/31/2025
50.00% of the fiscal year has expired

	Prior Year YTD	December Actual	Current Year YTD	Current Year Budget	2025 Remaining Budget	2025 % Earned/ Used
4510.481 Arena maintenance and suppl	0.00	0.00	0.00	2,000.00	2,000.00	0.00%
4510.482 Riding club expenditures	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
Total Parks	172.95	0.00	1,252.00	10,400.00	9,148.00	12.04%
Recreation						
4561.250 Rec - genl materials and supp	0.00	0.00	0.00	500.00	500.00	0.00%
4561.480 Rec - July 24th Celebration	12,374.08	296.22	18,596.06	14,100.00	(4,496.06)	131.89%
4561.485 Rec - Events committee	1,523.53	544.45	2,614.73	5,000.00	2,385.27	52.29%
Total Recreation	13,897.61	840.67	21,210.79	19,600.00	(1,610.79)	108.22%
Cemetery						
4590.480 G Cemetery maintenance and	3,542.55	0.00	1,647.24	11,400.00	9,752.76	14.45%
Total Cemetery	3,542.55	0.00	1,647.24	11,400.00	9,752.76	14.45%
Total Parks, recreation, and public prop	17,613.11	840.67	24,110.03	41,400.00	17,289.97	58.24%
Transfers						
4880 G Appropriated increase in fund bal	0.00	0.00	0.00	3,310.00	3,310.00	0.00%
Total Transfers	0.00	0.00	0.00	3,310.00	3,310.00	0.00%
Total Expenditures:	69,661.50	9,935.31	88,065.61	202,580.00	114,514.39	43.47%
Total Change In Net Position	65,764.62	(1,270.77)	64,681.81	0.00	(64,681.81)	0.00%

Wallsburg Town
Operational Budget Report
41 Capital Projects - 07/01/2025 to 12/31/2025
50.00% of the fiscal year has expired

	Prior Year YTD	December Actual	Current Year YTD	Current Year Budget	2025 Remaining Budget	2025 % Earned/ Used
Change In Net Position						
Expenditures:						
Highways and public improvements						
Highways						
4410.740 Streets capital outlay	0.00	0.00	102,184.51	0.00	(102,184.51)	0.00%
Total Highways	0.00	0.00	102,184.51	0.00	(102,184.51)	0.00%
Total Highways and public improvements	0.00	0.00	102,184.51	0.00	(102,184.51)	0.00%
Total Expenditures:	0.00	0.00	102,184.51	0.00	(102,184.51)	0.00%
Total Change In Net Position	0.00	0.00	(102,184.51)	0.00	102,184.51	0.00%

PROPOSED

Wallsburg Town
Operational Budget Report
51 Public Utility - 07/01/2025 to 12/31/2025
50.00% of the fiscal year has expired

	Prior Year YTD	December Actual	Current Year YTD	Current Year Budget	2025 Remaining Budget	2025 % Earned/ Used
Income or Expense						
Income From Operations:						
Operating income						
5111 Water sales revenue	68,236.07	9,190.90	65,867.30	126,000.00	60,132.70	52.28%
5112 Maintenance Fee	4,500.00	750.00	4,440.57	8,000.00	3,559.43	55.51%
5121 Late payment penalty	190.00	65.00	380.17	300.00	(80.17)	126.72%
Total Operating income	72,926.07	10,005.90	70,688.04	134,300.00	63,611.96	52.63%
Operating expense						
6110.6171 Adm labor	2,250.00	375.00	2,250.00	4,500.00	2,250.00	50.00%
6130.6171 Adm benefits	172.14	28.69	172.14	345.00	172.86	49.90%
6220.6171 Adm membeberships & dues	361.00	0.00	0.00	650.00	650.00	0.00%
6242.6171 Adm billing expenses/postage	306.73	0.00	384.73	1,500.00	1,115.27	25.65%
6243.6171 Adm accounting support	350.00	0.00	700.00	1,600.00	900.00	43.75%
6410.6101 Opn water assessments and r	5,000.00	0.00	5,000.00	8,000.00	3,000.00	62.50%
6421.6131 Opn water tests	525.00	0.00	225.00	4,000.00	3,775.00	5.63%
6430.6101 Opn utilities	2,310.61	122.98	1,456.52	3,000.00	1,543.48	48.55%
6450.6131 Opn maintenance and materia	3,388.98	35.00	425.00	10,000.00	9,575.00	4.25%
6610.6171 Adm other administrative expe	150.00	0.00	0.00	750.00	750.00	0.00%
6710.6131 Depreciation expense	22,472.10	0.00	0.00	180,000.00	180,000.00	0.00%
Total Operating expense	37,286.56	561.67	10,613.39	214,345.00	203,731.61	4.95%
Total Income From Operations:	35,639.51	9,444.23	60,074.65	(80,045.00)	(140,119.65)	-75.05%
Non-Operating Items:						
Non-operating income						
5150 DWB grant	2,994,000.00	0.00	1,000,000.00	0.00	(1,000,000.00)	0.00%
5160 Interest income	38,357.63	3,025.37	13,812.70	0.00	(13,812.70)	0.00%
Total Non-operating income	3,032,357.63	3,025.37	1,013,812.70	0.00	(1,013,812.70)	0.00%
Total Non-Operating Items:						
Total Income or Expense	3,067,997.14	12,469.60	1,073,887.35	(80,045.00)	(1,153,932.35)	-1,341.60%

Wallsburg Town
Operational Budget Report
70 Cemetery - 07/01/2025 to 12/31/2025
50.00% of the fiscal year has expired

	Prior Year YTD	December Actual	Current Year YTD	Current Year Budget	2025 Remaining Budget	2025 % Earned/ Used
Change In Net Position						
Revenue:						
Interest						
3160 Cem Interest income	851.19	118.45	744.82	0.00	(744.82)	0.00%
Total Interest	851.19	118.45	744.82	0.00	(744.82)	0.00%
Total Revenue:	851.19	118.45	744.82	0.00	(744.82)	0.00%
Total Change In Net Position	851.19	118.45	744.82	0.00	(744.82)	0.00%

PROPOSED

**Wallsburg Town
Check Register**
All Bank Accounts - 12/05/2025 to 01/08/2026

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Amazon.com	CC9040	12172025	12/17/2025	12/17/2025	21.22	Cornhole Bags	104561.480 - Rec - July 24th Celebrati	
Amazon.com	CC9040	12172025	12/17/2025	12/17/2025	21.22	Cornhole Bags	104561.485 - Rec - Events committee	
					<u>21.22</u>			
					\$42.44			
					\$42.44			
Freeway Propane	CC9040	12192025	12/19/2025	12/19/2025	853.34	Town Hall Propane	104141.270 - Adm utilities	
					<u>853.34</u>			
					\$853.34			
Google Suite	CC9040	01022026	01/01/2026	01/01/2026	90.09	.gov Email Addresses December 2025)	104141.210 - Adm books, subs, memb	
					<u>90.09</u>			
					\$90.09			
Hortin Electric INC	11646	4229	01/06/2026	01/07/2026	1,512.00	Repaired wiring to parking lot lights at Wallsburg To	104141.250 - Adm bldg maintenance a	
					<u>1,512.00</u>			
					\$1,512.00			
Internal Revenue Service	EFTT	PR113025-220	12/02/2025	12/09/2025	27.56	Medicare Tax	102221 - Payroll taxes payable	
Internal Revenue Service	EFTT	PR113025-220	12/02/2025	12/09/2025	117.80	Social Security Tax	102221 - Payroll taxes payable	
					<u>117.80</u>			
					\$145.36			
Internal Revenue Service	EFT	PR123125-220	01/05/2026	01/05/2026	154.38	Federal Income Tax	102221 - Payroll taxes payable	
Internal Revenue Service	EFT	PR123125-220	01/05/2026	01/05/2026	155.76	Medicare Tax	102221 - Payroll taxes payable	
Internal Revenue Service	EFT	PR123125-220	01/05/2026	01/05/2026	665.92	Social Security Tax	102221 - Payroll taxes payable	
					<u>665.92</u>			
					\$976.06			
					\$976.06			
					\$1,121.42			
Jepperson, Gordon	11629	12022025	12/02/2025	12/11/2025	870.09	Reissue PR Check #11628	101395 - Suspense	
					<u>870.09</u>			
					\$870.09			
Kneaders Bakery	CC9220	12102025	12/10/2025	12/10/2025	37.38	Planning Commission - 2025 Thank you Sweet Brea	104141.610 - Adm misc matls and servi	
					<u>37.38</u>			
					\$37.38			
Lee's Marketplace	CC9040	12312025	12/31/2025	12/31/2025	303.00	Planning Commission - 2025 Thank you Gift Cards	104141.610 - Adm misc matls and servi	
					<u>303.00</u>			
					\$303.00			
Mecham, Stoney	11630	12152025	12/15/2025	12/15/2025	275.00	Cornhole Sets	104561.480 - Rec - July 24th Celebrati	
Mecham, Stoney	11630	12152025	12/15/2025	12/15/2025	275.00	Cornhole Sets	104561.485 - Rec - Events committee	
					<u>275.00</u>			
					\$550.00			
					\$550.00			
One Stop Service Centers LLC	11639	11302025	11/30/2025	01/05/2026	31.38	December 2025 Fuel	104141.275 - Adm fuel	
					<u>31.38</u>			
					\$31.38			
Pelorus Methods	11647	260108	01/08/2026	01/08/2026	350.00	Quarterly Billing	104141.310 - Adm professional and tec	
Pelorus Methods	11647	260108	01/08/2026	01/08/2026	350.00	Quarterly Billing	516243.6171 - Adm accounting support	
Pelorus Methods	11647	260108	01/08/2026	01/08/2026	398.76	Postage - Aug 2025 - Jan 2026	516242.6171 - Adm billing expenses/po	
Pelorus Methods	11647	260108	01/08/2026	01/08/2026	400.00	Year-End Financial Statements Preparation FY25	104141.310 - Adm professional and tec	
Pelorus Methods	11647	260108	01/08/2026	01/08/2026	400.00	Year-End Financial Statements Preparation FY25	516243.6171 - Adm accounting support	
					<u>400.00</u>			
					\$1,898.76			
					\$1,898.76			
Rocky Mountain Power	11640	120120225	12/01/2025	01/05/2026	15.68	57238756-001 2 Park	104141.270 - Adm utilities	
Rocky Mountain Power	11640	120120225	12/01/2025	01/05/2026	43.74	57238756-001 2 Water Pump	516430.6101 - Opn utilities	
					<u>43.74</u>			
					\$59.42			
Rocky Mountain Power	11641	12012025A	12/01/2025	01/05/2026	12.09	PRV Vault \$12.38 - 58340626-001 3 Water Pump - "	516430.6101 - Opn utilities	

**Wallsburg Town
Check Register**
All Bank Accounts - 12/05/2025 to 01/08/2026

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Rocky Mountain Power	11641	12012025A	12/01/2025	01/05/2026	12.09			
Rocky Mountain Power	11641	12012025A	12/01/2025	01/05/2026	55.06	Upper Tank \$12.25 - 58340626-001 3 Water Pump -	516430.6101 - Opn utilities	
					\$79.24	Lower Tank \$59.85 - 58340626-001 3 Water Pump -	516430.6101 - Opn utilities	
Rocky Mountain Power	11642	12012025B	12/01/2025	01/05/2026	109.81	33049429-001 9 Town Hall	104141.270 - Adm utilities	
Rocky Mountain Power	11643	12012025C	12/01/2025	01/05/2026	126.66	58169896-001 9 Fire Station	104141.270 - Adm utilities	
Rocky Mountain Power	11644	12012025D	12/01/2025	01/05/2026	299.41	57243656-001 3 Street Lights	104410.270 - Street Lights	
					\$674.54			
U.S Postal Service	CC9220	12062025	12/06/2025	12/06/2025	2.44	Cemetery Postage	104141.240 - Adm office supplies and p	
					\$2.44			
Utah State Tax Commission	EFT	PR113025-224	12/02/2025	12/09/2025	7.23	State Income Tax	102221 - Payroll taxes payable	
Utah State Tax Commission	EFT	PR123125-224	01/05/2026	01/05/2026	66.67	State Income Tax	102221 - Payroll taxes payable	
					\$73.90			
Walmart	CC9220	12022025	12/05/2025	12/05/2025	157.85	Christmas Activity - Donuts and Oranges	104561.485 - Rec - Events committee	
					\$157.85			
Wasatch County	11648	ELE-2505	12/23/2025	01/08/2026	521.74	2025 General Election Reimbursement	104170.480 - Elections	
					\$521.74			
Wasatch County Solid Waste District	EFT	12162025	12/16/2025	12/16/2025	212.00	Monthly Solid Waste	104420.250 - Sanitation - garbage colle	
					\$212.00			
Wasatch County Special Service Are	11645	11252025	11/25/2025	01/05/2026	5,000.00	20 Acre Feet Untreated M&I Water	516410.6101 - Opn water assessments	
					\$5,000.00			
Wasatch Health	CC9040	01012026	01/01/2026	01/01/2026	125.00	Water Lab Samples (November and December 202	516421.6131 - Opn water tests	
					\$125.00			
Wave ACE Rescue	CC9040	12132025	12/13/2025	12/13/2025	75.00	Clerk Computer Tune-Up	104141.240 - Adm office supplies and p	
					\$75.00			
WCF Mutual Insurance Company	CC9040	12132025	12/13/2025	12/13/2025	725.05	WCF Insurance Premiu, 12/4/2025-12/4/2026	104141.510 - Adm insurance	
					\$725.05			
					\$14,877.42			

Project Updates (1-7-26):

Main Canyon Road – The Stop Signs at Main Street and Center Street are malfunctioning (on solid instead of flashing), talked to the contractor yesterday, the parts to fix the signs will be next week and the signs will be fixed. The work to be completed in the spring of 2026 will be as follows: 1. Profile grinding to smooth out the roadway (especially at the joints and in the section along the church) coming into town. 2. Chip Seal the entire roadway. 3. Final paint on the roadway.

The project is scheduled in the spring to be complete by June 30, 2026.

CBDG Grant Application – The environmental document for the stormwater study has been approved. As soon as we receive the contract from the state, this project will begin.

We have submitted the environmental clearance for the construction segment of the project. We are waiting on approval from the State on this document. As soon as the funding has been approved and the contract issued by the State, we will begin the design of this project.

Funding application has been submitted to the Joint Highway Committee for a grant to begin upgrading the city streets. The Joint Highway Committee will hear the presentations for these grants in mid-February to mid-March. Chris Potter will notify the Mayor and I as to when this meeting will be held.

Wallsburg Town

Mayor: Celeni Richins Council: Scott Larsen Terri Eisel Mary Piscitelli Rohn Hortin

Wallsburg Town Swearing-In of elected Council Members January 8, 2026

In accordance with the cancellation of the 2025 Municipal Election for Wallsburg Town, Wasatch County, Utah. Furthermore, in accordance with Utah State Code 10-3-828: Peter Nielsen will now be administered an Oath of Office by the Wallsburg Town Clerk. Upon completion of the Oath of Office, Wallsburg Town officially certifies and swears in this elected official as a Wallsburg Town Council Member. The terms of office for the aforementioned elected official will begin January 1, 2026 and end December 31, 2029. This Oath of Office will be witnessed and notarized by the Wallsburg Town Clerk and recorded with Wasatch County Clerks office.

Oath of Office

I do solemnly swear (or affirm) that I will support, obey, and defend the Constitution of the United States and the Constitution of the State of Utah, and that I will discharge the duties of my office with fidelity.

Principal

State of Utah)

§

County of _____)

Subscribed and sworn to before me this _____ day of _____, 20____, by _____.

Witness my hand and official seal.

Notary Public Signature

(Seal)

Wallsburg Town

Mayor: Celeni Richins Council: Scott Larsen Terri Eisel Mary Piscitelli Rohn Hortin

Wallsburg Town Swearing-In of elected Council Members January 8, 2026

In accordance with the cancellation of the 2025 Municipal Election for Wallsburg Town, Wasatch County, Utah. Furthermore, in accordance with Utah State Code 10-3-828: Terri Eisel will now be administered an Oath of Office by the Wallsburg Town Clerk. Upon completion of the Oath of Office, Wallsburg Town officially certifies and swears in this elected official as a Wallsburg Town Council Member. The terms of office for the aforementioned elected official will begin January 1, 2026 and end December 31, 2029. This Oath of Office will be witnessed and notarized by the Wallsburg Town Clerk and recorded with Wasatch County Clerks office.

Oath of Office

I do solemnly swear (or affirm) that I will support, obey, and defend the Constitution of the United States and the Constitution of the State of Utah, and that I will discharge the duties of my office with fidelity.

Principal

State of Utah)

§

County of _____)

Subscribed and sworn to before me this _____ day of _____, 20____, by _____.

Witness my hand and official seal.

Notary Public Signature

(Seal)

Wallsburg Town

Mayor: Celeni Richins Council: Scott Larsen Terri Eisel Mary Piscitelli Rohn Hortin

Wallsburg Town Swearing-In of elected Council Members January 8, 2026

In accordance with the cancellation of the 2025 Municipal Election for Wallsburg Town, Wasatch County, Utah. Furthermore, in accordance with Utah State Code 10-3-828: Rohn Hortin will now be administered an Oath of Office by the Wallsburg Town Clerk. Upon completion of the Oath of Office, Wallsburg Town officially certifies and swears in this elected official as a Wallsburg Town Council Member. The terms of office for the aforementioned elected official will begin January 1, 2026 and end December 31, 2027, as this individual was elected to fill the unexpired term of a mid-term vacancy. This Oath of Office will be witnessed and notarized by the Wallsburg Town Clerk and recorded with Wasatch County Clerks office.

Oath of Office

I do solemnly swear (or affirm) that I will support, obey, and defend the Constitution of the United States and the Constitution of the State of Utah, and that I will discharge the duties of my office with fidelity.

Principal

State of Utah)

§

County of _____)

Subscribed and sworn to before me this _____ day of _____, 20____, by _____.

Witness my hand and official seal.

Notary Public Signature

(Seal)