

# WALLSBURG TOWN COUNCIL MEETING AGENDA

January 8, 2026 - 7 pm

MINUTES

**1. Call to Order 7:01PM**

- a. Pledge of Allegiance - Completed
- b. Prayer – Coleen Nielsen
- c. Roll Call – Rohn Hortin, Celeni Richins, Terri Eisel, Mary Piscitelli, Alisha O’Driscoll, Peter Nielsen, Coleen Nielsen.

Scott Larsen is not in attendance.

**2. Consent Calendar:** Be it hereby moved that the following consent calendar items stand approved:

- a. Agenda of the January 8, 2026 Town Council Meeting
- b. Minutes of the December 4, 2025 Town Council Meeting

Items stand approved.

**3. Approve Budget**

- a. December 2025 Budget and Check Register (and any questions)

Terri Eisel clarified that we are halfway through the fiscal year. Celeni Richins confirmed, mentioned planning for next year and making adjustments in the next couple of months. Celeni Richins asked about the reissue of Gordy Jepperson’s payroll. Alisha O’Driscoll explained that it was lost in the mail, the other one was cancelled and shredded when it arrived a few days later. Terri Eisel asked about the property tax, confirming it is sent quarterly. Alisha O’Driscoll confirmed we should probably see one this month for the 4<sup>th</sup> quarter of 2025- will follow up if not. Celeni Richins asked about the clerk computer tune up. Alisha O’Driscoll explained that her computer wouldn’t boot up one day so she took it over to Heber to be repaired and all is well. Celeni Richins called for questions, hearing none- called for a motion.

Motion: Terri Eisel moves to approve the December 2025 Budget and Check Register      Second: Rohn Hortin      Vote: Unanimous

**4. Public Comment (5 minutes):** This is the public’s opportunity to comment on items that are NOT on the agenda. Please come up to the table, state your name and address before making a comment, and speak loudly to assure comments are recorded properly. If you have specific questions or comments regarding items that ARE on the agenda, please contact the Wallsburg Town Council or Clerk after the meeting has adjourned.

None heard.

**5. Agenda Items:**

**a. Main Canyon Road Project, CDBG Application Updates – Information and Discussion Only**

i. Troy Ostler (CivCo Engineering) will discuss status Main Canyon Road Phase II & 2025 CDBG applications Celeni Richins read the written update from Troy Ostler who was not able to make it to the meeting tonight. “Main Canyon Road – The Stop Signs at Main Street and Center Street are malfunctioning (on solid instead of flashing), talked to the contractor yesterday, the parts to fix the signs will be next week and the signs will be fixed. The work to be completed in the spring of 2026 will be as follows: 1. Profile grinding to smooth out the roadway (especially at the joints and in the section along the church) coming into town. 2. Chip Seal the entire roadway. 3. Final paint on the roadway. The project is scheduled in the spring to be complete by June 30, 2026. CDBG Grant Application – The environmental document for the stormwater study has been approved. As soon as we receive the contract from the state, this project will begin. We have submitted the environmental clearance for the construction segment of the project. We are waiting on approval from the State on this document. As soon as the funding has been approved and the contract issued by the State, we will begin the design of this project. Funding application has been submitted to the Joint Highway Committee for a grant to begin upgrading the city streets. The Joint Highway Committee will hear the presentations for these grants in mid-February to mid-March. Chris Potter will notify the Mayor and I as to when this meeting will be held.” Celeni Richins commented that all are welcome to attend that, and Terri Eisel added that they are very informative to see who else is applying and what the other projects and communities are. Mary Piscitelli asked where they are held, depends on the meeting but usually the Salt Lake Valley. Hearing no further questions/comments, moving on.

**b. End of Town Council Member Term Report, Scott Larsen – Information and Discussion Only**

- i. End of Town Council term report for the Wallsburg Town Hall and Roads

Scott Larsen is absent. Alisha O’Driscoll explained that she wrote up a job description of sorts from her knowledge and it was provided to Peter Nielsen. Scott Larsen may have more information to add. Everyone else added that we’re here to help with questions.

**c. Swearing In, Oaths of Office – Action Item**

i. Swearing in of newly elected Town Council members Terri Eisel, Rohn Hortin, and Peter Nielsen in accordance with the cancellation of the 2025 Municipal Election for Wallsburg Town, Wasatch County, Utah. Furthermore, in accordance with Utah State Code 10-3-828, each will be administered their Oath of Office by the Wallsburg Town Clerk. The Oaths of Office will be witnessed and notarized by the Wallsburg Town Clerk and recorded with Wasatch County Clerk's office. Upon completion of the Oath of Office by each individual, Wallsburg Town officially certifies and swears in these elected officials as Wallsburg Town Council Members. The terms of office for each of the aforementioned elected officials will begin January 1, 2026. Council Members Terri Eisel and Peter Nielsen have each been elected to a 4 Year term that will end December 31, 2029. Council Member Rohn Hortin was elected to fill a mid-term vacancy which term will end on December 31, 2027. Celeni Richins read the above description, and read each oath of office with their right hand raised "Oath of Office: I do solemnly swear (or affirm) that I will support, obey, and defend the Constitution of the United States and the Constitution of the State of Utah, and that I will discharge the duties of my office with fidelity."

**6. Department Reports**

a. To discuss continued agenda items, assignments

i. Buildings (Peter Nielsen) would like to remodel the building, lots of little things. Take up the carpet in the gym, drapes, shutters, windows, etc. Theres nice hardwood floor under there. Mary Piscitelli commented to start thinking about maintenance and taking care of things, keeping lists, etc. Peter Nielsen agreed and talked about upgrading the furnace and A/C systems, etc. Very excited for moving forward and will work on a punch list.

ii. Roads (Peter Nielsen) nothing to add to Troy Ostler's update. Will get up to speed on the storm water project that is coming up. Will get with Troy Ostler with questions, has been in contact for the drainage in front their driveway.

iii. Cemetery (Mary Piscitelli) Christmas Eve without the luminaries was sad. A tradition that started here that needs to keep moving forward. Reached out to Jill Ford and told her the Town would be willing to purchase battery operated tea lights for them in the future and purchased those today. Will budget for them moving forward. Celeni Richins commented that maybe there is another night coming up that it could be done on. Peter Nielsen commented that it comes from Scandinavian tradition to do it on Christmas Eve. Mary Piscitelli commented that the cost is very minimal for the tradition.

iv. Park (Terri Eisel) Trail is still being used daily. Once these storms pass, will clean up branches from the wind and mess. The arena is a lake, it needs to be overhauled. A tractor needs to get in there and level it all out again. Hoping when spring arrives to call of meeting of those that use it and see who is willing to help keep it up and maintain. Talked about replacing the sprinkler heads with rainbirds that are easier to manage, there is money in the budget and will be better in the long run for those. Peter Nielsen asked if the park trail needs to be sealed. Terri Eisel said that Troy Ostler and the Geneva Rock crew said it should be good for 10 years. Terri Eisel said the corners where it's popping apart is from tree roots, they said there's not a lot they can do without pulling the trees out. They suggested to watch it and if it really starts cracking and making big gaps, lets address it. Where they are for foot traffic, they shouldn't wear as bad. Another idea is that when they come back to address the road, we can use any extra material there to get rid of the ruts and the weeds, if that's a possibility. All agreed. Peter Nielsen commented that there is a lot of that stuff around, might even be able to get it from the county. Will call on the community for help if that is needed. Mary Piscitelli commented that having the community involved brings pride and is nice. Everyone is happy with the trail project and it has been a great addition to the community.

v. Water (Rohn Hortin) Next Wednesday at 10:00am, the engineering company and the construction company that did the project are coming for the 11-month walkthrough. If there is anything anyone knows of that needs repair, let Rohn know and he can pass along the info. Next, we talked about irrigation water going to the Cemetery- worried that there might not be enough for the Cemetery. Terri Eisel said there are 15 hours and that it is more than enough for the park and it should be fine for the Cemetery as long as there is a similar setup. Rohn Hortin will get a ballpark price on irrigation to the Cemetery. Do we want to still run culinary water up there in case its needed. Mary Piscitelli commented that the pressure of the current system is not great right now, and that would be her concern if they needed to do zones or whatever to make it work. Peter Nielsen and Rohn Hortin commented that people above that aren't having pressure issues, so a new system should be set for pressure. Mary Piscitelli commented to have the new system up and running before taking away the current system. Rohn Hortin said that Town water cannot go back into the Cemetery without backflow. We also need to come up with a backflow prevention letter that needs to be sent to everyone on Town water. Alisha O'Driscoll will look into the State template and send out requests for backflow certifications. Mary Piscitelli asked how we can notify people working on sprinklers that they need a backflow system and certify it every year. Rohn Hortin commented we need to send out a letter of what needs to happen here on out. Mary Piscitelli asked how new people

would know. Alisha O'Driscoll commented that you would hope people doing the sprinklers would let you know at the time of installation, but they don't. Rohn Hortin commented to send the letter out yearly to everyone on the water system.

**vi.** Mayor (Celeni Richins) We have the awesome new table top from Old Mill Woodworking, we love it and they did a great job. Big thank you! Very excited! All commented that it is very nice and beautiful.

**vii.** Clerk (Alisha O'Driscoll) Table is great, would like to get some nice office chairs. Power under podium needs to be stubbed. Cornhole nights have started, first one was good turnout- should be fun if it gains traction. Misc discussion on upgrades to the Town Hall to make it more usable and rentable. Lots of excitement about upgrades and renovations. Grants are available for rural areas and upgrades to small towns. Christmas Lights on main street will be removed shortly. Mary Piscitelli reminded Rohn Hortin about the tree that needs to be safely removed that is hanging over the road by Spring Creek. Peter Nielsen asked if Rocky Mountain Power would do it. Terri Eisel will see what she can find out about it. Peter Nielsen asked if inspecting the trees at the park is required by insurance, if not- might be good to do anyway. Everyone agreed. Terri Eisel commented that the stormwater drainage project may be able to help with the trees, as there are others that need to be trimmed as well. Terri Eisel will reach out to Troy Ostler.

**b.** Call for Agenda items for January Town Council Work Meeting (Expected January 15, 2026)

OPMA Training, Budget review for amendments, 2026 Conflict of Interest disclosures. Peter Nielsen commented to start thinking about upgrading the fiber optic coming into the valley. He has spoken with Scott Larsen and he hasn't made much progress. The Town needs to own the fiber. Starlink community options, etc. Theres a rural community committee that works on that.

**c.** Call for Agenda items for February Town Council Meeting (Expected February 5, 2026)

Troy Ostler updates, etc. Town Hall building walkaround to come up with maintenance and project list.

Alisha will have a list as it gets closer, feel free to reach out with anything to add.

## 7. Adjourn

Motion: Rohn Hortin moves to adjourn.      Second: Peter Nielsen      Vote: Unanimous

**a.** Time: 8:10PM