

**NOTICE AND AGENDA**  
**SANTA CLARA CITY COUNCIL WORK MEETING**  
**WEDNESDAY, JANUARY 14, 2026**  
**TIME: 4:00 PM**

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**Public Notice** is hereby given that the Santa Clara City Council will hold a Work Meeting in the Santa Clara City Council Chambers located at 2603 Santa Clara Drive, Santa Clara Utah on Wednesday, January 14, 2026, commencing at 4:00 PM. The meeting will be broadcasted on our city website at <https://santaclarautah.gov>.

**1. Call to Order:**

**2. Working Agenda:**

**A. General Business:**

1. Discussion regarding \$1 TDS PEG Channel Charge. Presented by Mayor Waite.
2. Discussion regarding Planned Center Monument Signs. Presented by Jim McNulty, Planning Director.
3. Discussion regarding Park Rental Fees and Rules. Presented by Ryan VonCannon, Parks Director.

**3. Staff Reports:**

**4. Adjournment:**

Note: In compliance with the Americans with Disabilities Act, individuals needing special accommodation during this meeting should notify the city no later than 24 hours in advance of the meeting by calling 435-673-6712. In accordance with State Statute and Council Policy, one or more Council Members may be connected via speakerphone or may by two-thirds vote to go into a closed meeting.

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Santa Clara City limits on this 8th day of January 2026 at the Santa Clara City Hall, on the City Hall Notice Board, at the Santa Clara Post Office, on the Utah State Public Notice Website, and on the City Website at <http://santaclarautah.gov>.

*Selena Nez*  
\_\_\_\_\_  
Selena Nez, CMC  
City Recorder

**Mayor**  
Jarett Waite

**City Manager**  
Brock Jacobsen



**City Council**  
Christa Hinton  
David Pond  
Janene Burton  
Mark Hendrickson

## CITY COUNCIL

**Meeting Date:** January 14, 2026

**Agenda Item:** 1

**Applicant:** N/A

**Requested by:** Mayor Waite

**Subject:** Discussion Regarding \$1 TDS PEG Channel Charge

**Description:**

N/A

**Recommendation:** N/A

**Attachments:** N/A

**Cost:** N/A

**Legal Approval:** N/A

**Finance Approval:** N/A

**Budget Approval:** N/A

**Mayor**  
Jarett Waite

**City Manager**  
Brock Jacobsen



**City Council**  
Christa Hinton  
David Pond  
Janene Burton  
Mark Hendrickson

## CITY COUNCIL

**Meeting Date:** January 14, 2026

**Agenda Item:** 2

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**Applicant:** Santa Clara City

**Requested by:** [jmcnulty@santaclarautah.gov](mailto:jmcnulty@santaclarautah.gov)

**Subject:** Planned Center Monument Signs

**Description:**

City staff would like to discuss the possibility of creating a new section within the sign code. This option would allow for a larger monument sign shared by multiple buildings and/or tenants.

**Recommendation:** Discussion

**Attachments:** N/A

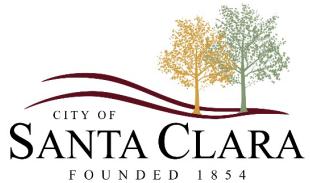
**Cost:** N/A

**Legal Approval:** N/A

**Finance Approval:** N/A

**Budget Approval:** N/A

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TO: Santa Clara City Council  
FROM: Jim McNulty, Planning Director  
DATE: January 14, 2026  
RE: Planned Center Monument Sign

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City staff would like to discuss the possibility of creating a new section within the sign code. This option would allow for a larger monument sign shared by multiple buildings and/or tenants. It would also limit the number of monument signs for a commercial project.

This item was discussed with the Planning Commission on December 11, 2025, and January 8, 2026. The Planning Commission is in favor of the draft code amendment language.

**17.44.110: MONUMENT SIGNS:**

**A. Definition:** A freestanding sign, located on site having a maximum height depending upon the zone in which it is located, and having a closed base that provides support for the sign.

**B. Where Allowed:** Monument signs are encouraged in all commercial zones. Monument signs are required in all other areas of the city including planned developments, commercial sites, subdivision entrances, and historical mixed-use zones, parks, schools, churches, and elsewhere as required or approved by the city staff, or as may be referred by the city staff to the planning commission. However, monument signs in a planned development commercial, PDC zone require planning commission approval.

**C. Maximum Allowed:**

**1. Monument signs in commercial zones:**

a. The maximum height of a monument sign shall be eight feet (8') including the sign base. The sign area of a monument sign shall not exceed seven feet (7') in vertical height.

b. The width of monument signs shall be a maximum of ten feet (10').

c. The square footage of the monument sign shall not exceed seventy (70) square feet of actual advertisement area.

d. All monument signs shall be completely enclosed at the sign base. A minimum sign base height of one foot (1') is required utilizing materials and colors to match the building. The sign base is required to run the entire horizontal length of the sign and shall have no sign copy. The sign base shall be designed to blend in with any proposed berthing or contouring of the property.

e. Lighting shall be indirect, or for two-faced signs it may be illuminated from within the two (2) faces of the sign. Any lights used to illuminate the face of a single-face sign shall be directed away from adjacent properties or from oncoming vehicles or pedestrians.

f. No monument sign shall be located closer to the front property line than two feet (2'). No sign shall be located within a site visibility triangle.

**D. Planned Center Monument Sign:**

1. A planned center monument sign is allowed in a PDC Zone on parcels of five (5) acres or larger with a minimum of four (4) businesses advertised subject to Planning Commission approval:

a. The maximum height of a planned center monument sign shall be twelve feet (12') including the sign base. The sign area of the sign shall not exceed ten feet (10') in vertical height.

b. The width of a planned center monument sign shall be a maximum of twelve feet (12').

c. The square footage of a planned center monument sign shall not exceed one hundred twenty (120') of actual advertisement area.

d. All planned center monument signs shall be completely enclosed at the sign base. A minimum sign base height of two feet (2') is required utilizing materials and colors to match the buildings. The sign base is required to run the entire horizontal length of the sign and shall have no sign copy. The sign base shall be designed to blend in with any proposed berthing or contouring of the property.

e. Lighting shall be indirect, or for two-faced signs it may be illuminated from within the two (2) faces of the sign. Any lights used to illuminate the face of a single-face sign shall be directed away from adjacent properties or from oncoming vehicles or pedestrians.

f. No planned center monument sign shall be located closer to the front property line than two feet (2'). No sign shall be located within a site visibility triangle.

2. Monument signs in mixed use or historic districts:

a. The maximum height shall be six feet (6'), and a width of eight feet (8').

b. The maximum sign advertising area shall be forty-eight (48) square feet.

c. Monument signs shall be a minimum of two feet (2') behind property lines. No signs shall be located within a site visibility triangle.

d. Lighting shall be indirect for a single-face sign and may be between the two (2) sign faces for a two-faced sign.

e. Monument signs in the mixed-use zone may take different forms as may be approved by the planning commission. The heritage commission and planning commission may determine that signs that are in harmony with the purpose and intent, and architecturally compatible with the mixed-use zone, may be approved as alternatives to monument signs otherwise required. Freestanding signs meeting the requirements of the commercial district will not be approved.

3. Monument signs in other areas:

a. Monument signs may be used as the permanent entrance to a subdivision, other planned residential development, parks, schools, churches, and elsewhere as required or approved by the planning commission. Such signs will comply with all monument sign requirements contained herein, unless otherwise approved by the planning commission. Applications shall indicate how such signs will be maintained and kept in good repair at all times or be subject to removal by the city.

b. Sign height shall be limited to six feet (6'), and a width of eight feet (8').

- c. The maximum advertising space shall be forty-eight (48) square feet.
- d. All monument signs shall be located a minimum of two feet (2') behind the property line. No signs shall be located within a site visibility triangle. (Ord. 2023-03; Ord. 2012-03)

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**Mayor**  
Jarett Waite

**City Manager**  
Brock Jacobsen



**City Council**  
Christa Hinton  
David Pond  
Janene Burton  
Mark Hendrickson

## CITY COUNCIL

**Meeting Date:** January 14, 2026

**Agenda Item:** 3

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**Applicant:** Ryan VonCannon

**Requested by:** N/A

**Subject:** Discussion on park pavilion reservations

**Description:**

Discuss pavilion rental fees and rules

**Recommendation:** Discussion

**Attachments:** N/A

**Cost:** 0

**Legal Approval:** N/A

**Finance Approval:** N/A

**Budget Approval:** N/A

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OFFICE USE
<input type="checkbox"/> Approved
<input type="checkbox"/> Fees Paid
<input type="checkbox"/> Calendar/Post
<input type="checkbox"/> Hold Harmless
<input type="checkbox"/> Permit Number

## PARK PAVILION/FACILITY USE RESERVATION PERMIT APPLICATION

(APPLICANT MUST BE AT LEAST 21 YEARS OF AGE)

Applicant Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Applicant Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Organization Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Purpose \_\_\_\_\_ E-mail: \_\_\_\_\_

### SANTA CLARA RESIDENT RATE

- Black Rock Park, Large Pavilion \$20
- Canyon View Park, Large Pavilion \$25
- Gubler Park, Playground Pavilion \$20
- Gubler Park, Splash Pad Pavilion \$20
- Gubler Park, 20X20 Corner Pavilion \$15
- Gubler Park, Pickleball Pavilion \$15
- Swiss Pioneer Memorial Pavilion \$20

### NON-RESIDENT RATE

- Black Rock Park, Large Pavilion \$35
- Canyon View Park, Large Pavilion \$40
- Gubler Park, Playground Pavilion \$35
- Gubler Park, Splash Pad Pavilion \$35
- Gubler Park, 20X20 Corner Pavilion \$25
- Gubler Park, Pickleball Pavilion \$25
- Swiss Pioneer Memorial Pavilion \$35

\*Pavilion reservations **DO NOT** include staff on site or trash change and removal during event!

\*\*Pavilion reservations **ONLY** reserve the pavilion. Park grounds remain open to the public!

**TOTAL PAID RESIDENT:** \_\_\_\_\_ **TOTAL PAID NON-RESIDENT:** \_\_\_\_\_ **DEPOSIT:** **\$25**

Date of Event: \_\_\_\_\_ Start Time: \_\_\_\_\_ am/pm      End Time: \_\_\_\_\_ am/pm

Estimated Number in Attendance: \_\_\_\_\_

List Chaperones: **2 Chaperones must be provided for each 15 juveniles, (must have name AND phone #)**

1. Name: \_\_\_\_\_ Phone: \_\_\_\_\_
2. Name: \_\_\_\_\_ Phone: \_\_\_\_\_
3. Name: \_\_\_\_\_ Phone: \_\_\_\_\_
4. Name: \_\_\_\_\_ Phone: \_\_\_\_\_

### **\*\*\*RULES AND REGULATIONS GOVERNING USE OF RECREATIONAL FACILITIES\*\*\***

Please read and initial all individually

1. \_\_\_\_\_ The Permit Group shall leave the facility in a clean and orderly fashion.
2. \_\_\_\_\_ No equipment shall be removed from the premises.
3. \_\_\_\_\_ The applicant shall agree to have at least 2 chaperones for every 15 juveniles.
4. \_\_\_\_\_ No alcoholic beverages, smoking or gambling of any kind will be allowed on City property.
5. \_\_\_\_\_ The applicant shall accept full responsibility for the conduct of attendees.
6. \_\_\_\_\_ No decorations shall be displayed or installed which shall damage or deface City property.
7. \_\_\_\_\_ Destruction, damage or removal of any vegetation or defacement of City/public property is prohibited.
8. \_\_\_\_\_ A copy of this permit must be in possession of the applicant at all times during park use.
9. \_\_\_\_\_ All park rules, regulations and general ordinances of the City will apply.

## **Changes to pavilion reservations-**

\$40 4-hour block

Remove deposit

Add agreement for damages

Remove resident and non-resident rates

## **Washington City Pavilion Rentals**

Pavilion rental applications are accepted online at:

- Pavilion rentals must be requested at least 7 days in advance.
- Pavilion rental fee is \$50 per 4-hour block
- No water games, pools, water obstacle courses, or slip & slides are allowed.
- If the party or event extends beyond the pavilion with activities, a bounce house, pop up tents, etc., or you will be using sound equipment, have live shows, etc., then please fill out a [Limited Activities Permit application](#) or a [Special Event Permit application](#) instead of a pavilion rental application. See descriptions below.

## **Washington City Limited Activities Permit**

A [Limited Activities Permit](#) needs to be filled out at least 20 days prior to the event. It is required for any event that involves the use of a city park or recreation facilities where the event:

- Attendance under 199 people; and
- Involves the use of temporary structures such as bounce houses, stages, tents, amplified sound, or wedding/reception ceremonies beyond the scope of normal pavilion use.
- Individuals who wish to conduct for-profit activities that are generally aimed to provide a specific service.