

MAYOR
ROGER BOURKE

TOWN COUNCIL
CAROLYN ANCTIL
JOHN BYRNE
DAN SCHILLING
ELISE MORGAN



TOWN OF ALTA
P.O. BOX 8016
ALTA, UTAH 84092

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Alta Town Council Meeting Packet January 14, 2026

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AGENDA
ALTA TOWN COUNCIL MEETING
& PUBLIC HEARING
JANUARY 14, 2026, 4:00 – 6:00 PM
ALTA COMMUNITY CENTER, ALTA, UTAH

We encourage you to join us in person. This will be a hybrid meeting with virtual meeting instructions on our website: <https://townofalta.utah.gov/>

Public comment - please note, each person will be able to speak for up to 3 minutes for each agenda item.

Written public input can be submitted here: <https://townofalta.utah.gov/public-comment-form/>

To make a public comment virtually we recommend you notify
Brooke Boone via email (brooke@townofalta.utah.gov) in advance of the meeting.

Town Council Meeting Agenda - 4:00 PM

- 1 Call the meeting to order
- 2 Public Hearing: Accept public comment on Ordinance 2026-O-1 Elective and Statutory Officials Salary
- 3 Discussion and possible action to adopt Ordinance 2025-O-1 to update Elective and Statutory Officials Salary
- 4 Citizen Input
- 5 Open Public Meeting Act Training, Polly McLean
- 6 Review: Rules of procedure and order for the Alta Town Council, Jen Clancy
- 7 Alta Ski Area Update, Mike Maughan
- 8 Questions regarding Departmental Reports
- 9 Approval of: December 9, 2025 Special Town Council Meeting Minutes, December 10, 2025 Town Council Meeting Minutes, and the December Staff and Finance Reports
- 10 Mayor's Report
- 11 Discussion and possible action to adopt Resolution 2026-R-1 confirming appointment of the Town Treasurer
- 12 Presentation and discussion about capital improvement planning, Chris Cawley
- 13 Discussion regarding land use code update, Chris Cawley
- 14 Presentation and discussion regarding the Big Cottonwood Canyon Environmental Assessment and bus service planning in Little Cottonwood Canyon, Devin Weder UDOT
- 15 Discussion and possible action regarding public comment on the Big Cottonwood Canyon Environmental Assessment
- 16 New Business
- 17 Motion to Adjourn

Notice Provisions:

- Motions relating to any of the foregoing including final action may be taken at the meeting.
- One or more members of the Town Council may attend by electronic means, including telephonically. Such members may fully participate in the proceedings as if physically present. The anchor location for purposes of the electronic meeting is the ALTA COMMUNITY CENTER, 10361 EAST HWY 210, ALTA, UTAH
- Reasonable accommodations (including auxiliary communicative aids and services) for individuals with disabilities may be provided upon receipt of a request with three (3) working days' notice. For assistance, please call the Alta Town Office at 801-363-5105
- By motion of the Alta Town Council, pursuant to Title 52, Chapter 4 of the Utah Code, the Town Council may vote to hold a closed meeting for any of the purposes identified.

Alta Town Council

Staff Report



To: Town Council

From: Chris Cawley, Town Manager, Molly Austin, Assistant Town Manager

Re: January 2026 Department Report

Date: January 7, 2026

Attachments:

December Planning Commission Meeting

The Alta Planning Commission met on December 17th to discuss the Shallow Shaft's proposed amendments to Town of Alta land use regulations. The proposed amendments have the following goals:

- Create an exception to minimum lot size, width and net developable acreage requirements for lots or parcels legally existing as of January 1, 2025, in Base Facilities Zone, Subzone C only.
- Introduce a new definition of a "compact hotel facility" with rooms that include kitchens and kitchenettes, which would only be permitted in Zone C of the BFZ. In other words, it only be allowed on the very small Shallow Shaft and Photohaus parcels.

Please [click here to view](#) the meeting packet which includes a staff report and the proposed text amendments, and please [click here to view](#) the complete presentation by the Shallow Shaft from the meeting.

The Shallow Shaft submitted a complete application for a zoning text amendment and they are entitled to a recommendation by the planning commission and final action by the town council. The Shallow Shaft has indicated they prefer to wait for a planning commission public hearing until the March 2026 meeting for a public hearing and planning commission action.

January Planning Commission Meeting

The planning commission will meet in January to review amendments to Town of Alta land use regulations proposed by Town staff. The commission will also receive required annual training in the Utah Open and Public Meetings Act.

Facilities Manager and Snow Removal Hiring

The Town hired Fred Swetland as our new full-time facilities manager. Fred has a career of working on buildings in Little Cottonwood Canyon, including stints at the Alta Lodge and Hellgate Condominiums. Fred started work on Monday, January 5, and will generally be around Monday through Friday as he gets oriented to the position. Please introduce yourself if you see him around. The Town is also employing three part-time snow removal techs to help the Town stay on top of storm cycles and reduce burnout.

Projects

Please see the Projects Planner elsewhere in the packet for updates on other Town of Alta projects.

Parking

The 2025-2026 parking season is underway. During the first week of the season, we worked with Interstate Parking to focus on education and compliance. Since then, we have had little issue with residents, property owners, and business employees activating permits and parking appropriately. New this year, we are also receiving increased reporting from Interstate Parking to better understand parking patterns.

We have also experienced a recent uptick in inquiries/complaints from backcountry skiers about the lack of available parking and are working in conjunction with Interstate Parking to increase awareness, education, and enforcement of northside parking regulations.

As a reminder, northside permits will be required until April 5, and again on Alta Ski Area's closing day. [Click here](#) for more information about Alta Ski Area's parking program.

Town Shuttle

Staff has contacted all shuttle program stakeholders and funders with contribution requests to this season's shuttle program. The Town has budgeted to receive \$134,000 in contributions to the program and to spend a total of \$272,160. So far, we have collected \$57,468 in contribution revenue. Reminders will be sent in mid-January.

Ridership is a touch down versus this time last year, which was expected due to the late opening and slow start to the snow season.

During December, the Town Shuttle program transported a total of 6,336 passengers. Last December 2024, the Town Shuttle program transported 7,954 passengers.

for your involvement in the process. The official, final copies of the plan should be published and made available in the coming weeks.

HB 48 and Wildfire Risk Assessment – High-Risk WUI Map

On December 18, 2025, the Utah Division of Forestry, Fire and State Lands unveiled the state's new High-Risk Wildland Urban Interface map, a key component of House Bill 48 that was passed by the state legislature during the 2025 legislative session.

The map is available as a layer on the Utah Wildfire Risk Assessment Portal at wildfirerisk.utah.gov.

Homeowners can access the map by using the Utah Wildfire Risk Tool. After logging in, the map will display the structure exposure score and the high-risk WUI layer. The different layers can be toggled on and off by accessing map themes at the top of the page.

The High-Risk WUI layer identifies areas where wildfire risk and structural development overlap, helping communities understand and address risks to protect their homes and neighborhoods. Approximately 60,000 structures are within the high-risk boundary and represent the 95th percentile of risk statewide.

HB 48 was enacted to address the growing impacts of wildfire on communities located in the Wildland Urban Interface. The legislation required the division to define a high-risk WUI area that identifies where structures and development are at the greatest risk of being impacted by wildfire.

The high-risk WUI layer was developed by defining a structure exposure score. This score was rated on a scale of 1 to 8, with one being the lowest and 8 the highest. Structures that were assigned a score of 7 or higher and in proximity to two or more structures within a 250-meter (820-feet) radius were included in the high-risk WUI boundary.

Data used in the scientific modeling include wildfire likelihood, weather, ember load, flame-length potential, topography, vegetation, and fuelscape datasets, structure density, and historical fire-occurrence patterns. This data created a standardized statewide boundary to support the consistent implementation of HB 48.

Emergency Management – Hazard Mitigation Plan Update

We are pleased to share that as of 12/30/25, FEMA has officially approved Volume I and Volume II of the Slat Lake County Multi-Jurisdictional Hazard Mitigation Plan. Thank you to the council

ULCT 2026 Legislative Session Local Officials Day

The Utah League of Cities and Towns is hosting its annual Local Officials Day in connection with the 2026 Utah legislative session. Local Officials Day is commonly very well attended by Utah legislators and the event is an excellent way to get a preview of the upcoming session and engage with our representatives on Capitol Hill. As elected officials in a ULCT member community, Alta council members are welcome and encouraged to participate. Find more information on the ULCT website here: <https://www.ulct.utah.gov/local-officials-day-at-the-legislature/> and let staff know if we can sign you up—our council training budget will cover the \$90 fee.

Alta Shuttle: December 2025

Resort Shuttle (Dec 13th-31st)

Pick-ups:	Num.
Total	2,600

Day Shuttle (Dec 7th-31st)

Lodge:	Num.
Cliff	1,210
Wildcat–Bus Stop	1,092
Albion	743
Bypass	140
Hellgate	111
Alta Lodge	23
Rustler	13
Snowpine	9
Peruvian	-
Total	3,341

Night Shuttle (Pick-ups) (Dec 20th–31st)

#	Pick-ups:	Num.
1	Cliff	87
2	Powder Ridge	46
3	Snowpine	40
4	Blackjack	27
5	Iron Blossam	26
6	GMD	24
7	Lodge at SB	23
8	View	21
9	Peruvian	21
10	Sugarplum	20
11	Chalets	19
12	SBC	15
13	Hellgate	12
14	Wildcat	6
15	Lady of the Snows	5
16	Rustler	3
Total		395

Night Shuttle (Drop-offs) (Dec 20th–31st)

#	Drop-offs:	Num.
1	Cliff	68
2	Snowpine	57
3	Powder Ridge	40
4	View	33
5	Sugarplum	27
6	Iron Blossam	26
7	Blackjack	26
8	Hellgate	25
9	Chalets	18
10	GMD	15
11	Peruvian	13
12	Lodge at SB	11
13	SBC	10
14	Lady of the Snows	8
15	Alta Lodge	5
16	Meadows	4
17	Albion	4
18	Wildcat	3
19	Superior Pt.	1
20	Rustler	1
Total		395

Task Name	Department	Progress
Audit RFP	Admin	Completed
Apply for TLC Grant (General Plan)	Admin	Completed
Town Shuttle Program Service & Funding	Admin	Completed
Phone Line Tracing	Facilities	Completed
Develop OLS Operations and Management Pla	Facilities	Completed
Community Center Building Improvements	Facilities	Completed
AMO Room at Community Center	Facilities	Completed
Quarters for 5th Deputy	Facilities	Completed
Alta Central Building Improvements	Facilities	Completed
Town Office Upgrades (Electrical)	Facilities	Completed
New IT Services Vendor	IT	Completed
Adopt TOA Mission & Values	Strategic Planning	Completed
Conferences, Training, Education	Admin	In progress
Employee Handbook Update	Admin	In progress
Building Permit Fee Update	Admin	In progress
Civil Code Enforcement Program	Admin	In progress
Write Title 10/Planner Sctop	Admin	In progress
Mental Health Resources	AMO	In progress
Comprehensive Emergency Management Plan Update	Emergency Management	In progress
Tom Moore Stabilization	Facilities	In progress
GIS Projects & Planning	GIS	In progress
Crosstow Waterline Phase 2	Water	On Hold
Hellgate Loop Engineering	Water	On Hold
GMD Sag Engineering	Sewer	On Hold
Trailhead Restroom Site Plan	Facilities	On Hold
Town Marshal Succession Planning	AMO	Not started
Phase 2 Facilities Planning	Facilities	Not started

Staff Report For:**January 14, 2026****To:** Town Council**From:** Jen Clancy, Town Clerk & Brooke Boone, Deputy Town Clerk**Date Written:** January 7, 2026

Town Clerk – Jen

Preparation for 2026 operations...

Municipal Election

Coordinated oath-of-office and swearing-in logistics for the Mayor and Councilmembers elected to terms beginning January 2026. Mayor Roger Bourke as well as Councilmembers Anctil and Heimark have been sworn in.

Budget Updates**FY 2026 Budget**

- Last budget amendment November 12, 2025
- We are halfway through the fiscal year.
 - Revenue is tracking as expected, with approximately one-third of the budgeted revenue received to date, which aligns with projections since the Town's busiest revenue periods occur during the first two quarters of the calendar year. Expenditures are also tracking well, with roughly one-third of the budgeted expenses incurred to date.

FY 2027 Budget

- We will soon begin focusing on FY 2027 budget preparations, which will include department meetings and Budget Committee meetings prior to bringing a draft budget to the Council for review and approval.

Human Resources Related

- Onboarded Fred Swetland, our new Facilities Manager!
- Onboarded all seasonal part-time shoveling staff members
- Mental Health: Recent state legislation requires employers of first responders to provide dedicated mental health support for employees, their immediate family members, and recent retirees. The Town has contracted with Blomquist Hale, a provider that specializes in working with emergency service organizations, to help us meet these requirements. One key component of the law is an annual, confidential wellness check for all first responders – almost all our first responders have attended their wellness check.

Civil Code Enforcement

- Brooke has taken the lead on designing the Town's administrative process. Staff looks forward to drafting a request for proposals (RFP) for an administrative law judge (ALJ) and continuing to refine the tools needed to track and record civil code citations. We are pleased to report that we are actively working on this "project."

Deputy Town Clerk – Brooke

Annual Dog Licensing

Processing annual dog license applications for the 2026 licensing year.

Temporary License Reporting

Temporary dog licenses issued with a start date between 12/11/2025-1/14/2026

- Brooke MacLean (30 days) 12/18/2025
- Duncan MacLean (30 days) 12/18/2025
- Stacey Mahan (3 days) 12/20/2025
- Christy Yanco (3 days) 12/21/2025
- Brendon MacKay (3 days) 12/22/2025
- Tricia Petzol (14 days) 12/23/2025
- Dagny Donohue (14 days) 12/23/2025
- Mason, Steve (13 days) 12/27/2026
- DeSoto, Keri (5 days) December 29, 2025
- Zach, Thompson (30 days) January 1, 2026
- MacKay Brendon (14 days) January 8, 2026

Alta Justice Court

- The Alta Justice Court is in operation. Court is held monthly in a virtual setting.
 - The next court date is January 15, 2026
- Continued training for Court Clerk Certification

Department Incident Activity Report

January 14, 2026 Alta Council Packet

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Date Reported: 12/01/2025 - 12/31/2025 | Show Subclasses: True



ALTA MARSHAL'S OFFICE
PO BOX 8016
ALTA, UT 84092
801.742.3522
AMO@TOWNOFALTA.COM

Classification	Events Rptd	Unfounded	Actual	Clr Arrest	Clr Exception	Clr Juveniles	Total Clr	Percent Clr
AGENCY ASSIST	3	0	3	0	0	0	0	0.0
Assist Other Agency	3	0	3	0	0	0	0	0.0
ALARM	3	0	3	0	0	0	0	0.0
Burglary Alarm	2	0	2	0	0	0	0	0.0
Fire Alarm	1	0	1	0	0	0	0	0.0
ALCOHOL	6	0	6	0	0	0	0	0.0
ENFORCEMENT	6	0	6	0	0	0	0	0.0
ANIMAL PROBLEM	1	0	1	0	0	0	0	0.0
Animal Ordinance Violation	1	0	1	0	0	0	0	0.0
AVALANCHE	1	0	1	0	0	0	0	0.0
CONTROL	1	0	1	0	0	0	0	0.0
CITIZEN	1	0	1	0	0	0	0	0.0
ASSIST	1	0	1	0	0	0	0	0.0
FIRE	1	0	1	0	0	0	0	0.0
Unintentional, Hazardous Products	1	0	1	0	0	0	0	0.0
HARASSMENT	1	0	1	0	0	0	0	0.0
Harassment, Other	1	0	1	0	0	0	0	0.0
INTERLODGE	2	0	2	0	0	0	0	0.0
HELLGATE-SUPERIOR CLOSURE	1	0	1	0	0	0	0	0.0
TOA CLOSURE	1	0	1	0	0	0	0	0.0
MEDICAL	4	0	4	0	0	0	0	0.0
Breathing Problem	1	0	1	0	0	0	0	0.0
EMERGENCY	3	0	3	0	0	0	0	0.0
MOTORIST	16	0	16	0	0	0	0	0.0
ASSIST	16	0	16	0	0	0	0	0.0
PARKING	1	0	1	0	0	0	0	0.0
PROBLEM	1	0	1	0	0	0	0	0.0
PROPERTY	3	0	3	0	0	0	0	0.0
CHECK	1	0	1	0	0	0	0	0.0
DAMAGE	1	0	1	0	0	0	0	0.0
Found Property	1	0	1	0	0	0	0	0.0
ROAD CLOSURE	3	0	3	0	0	0	0	0.0
HELLGATE-SUPERIOR	2	0	2	0	0	0	0	0.0
SR-210	1	0	1	0	0	0	0	0.0
SEARCH/RESCUE	1	0	1	0	0	0	0	0.0
Search/Rescue, Mountain	1	0	1	0	0	0	0	0.0
SKIING	1	0	1	0	0	0	0	0.0
COLLISION	1	0	1	0	0	0	0	0.0

THEFT	3	0	3	0	1	0	1	33.3
Larceny, From Building	1	0	1	0	0	0	0	0.0
Larceny, From Vehicle	1	0	1	0	0	0	0	0.0
Larceny, From Yard/Land	1	0	1	0	1	0	1	100.0
TRAFFIC	18	0	18	3	0	0	3	16.7
VIOLATION	18	0	18	3	0	0	3	16.7
TRAFFIC ACCIDENT	3	0	3	0	0	0	0	0.0
Hit/Run, Vehicle Damg	1	0	1	0	0	0	0	0.0
Traffic Accident, Vehicle Damage	2	0	2	0	0	0	0	0.0
TRAFFIC PROBLEM	1	0	1	0	0	0	0	0.0
Traffic Hazard	1	0	1	0	0	0	0	0.0
TRESPASSING	1	0	1	0	0	0	0	0.0
Trespassing, Private Property	1	0	1	0	0	0	0	0.0
WATERSHED OFFENSE	4	0	4	0	0	0	0	0.0
ANIMALS	3	0	3	0	0	0	0	0.0
OTHER	1	0	1	0	0	0	0	0.0
WELFARE	1	0	1	0	0	0	0	0.0
CHECK	1	0	1	0	0	0	0	0.0
Event Totals	79	0	79	3	1	0	4	5.1



UNIFIED FIRE AUTHORITY

UFA Report January 2026

- **Recruit Workshops:** More than 230 interested Firefighter candidates attended UFA's two workshops that were held earlier in December at the Magna Fire Training Center. These workshops were set up to familiarize interested candidates with our hiring process. Those interested in continuing with the hiring process will now go through our regular testing and interview process over the next few months. The next recruit camp will start in August 2026.
- **Budget:** UFA Divisions are busy working through their proposed budget proposals for next fiscal year that begins July 1, 2026. Meetings will be taking place over the next few months with UFA's benefits consultant, the Benefits and Compensation Committee, and the Fire Chief, leading towards a presentation to the Board Finance Committee in April. Final Budget approval is scheduled for June 16.
- **Division Spotlight — Fire Prevention:** Unified Fire Authority (UFA) is deeply committed to safeguarding community health, safety, and well-being through a proactive and comprehensive **Community Risk Reduction (CRR)** framework. For decades, UFA has been a leader in fire prevention and life safety, operating in full compliance with interlocal agreements as well as state and local statutes and ordinances. UFA's CRR approach focuses on identifying hazards, analyzing risk, and implementing targeted strategies that prevent incidents before they occur. Through consistent enforcement of fire and life safety codes, oversight of hazardous materials, and collaboration with community partners, UFA reduces the frequency and severity of fires and emergencies while enhancing firefighter and responder safety.
 - Community Risk Reduction is embedded across all Fire Prevention Division responsibilities. UFA conducts technical plan reviews and acceptance testing to ensure new construction incorporates effective fire protection systems, performs fire safety inspections to mitigate risks in existing occupancies, and provides standby oversight for large public events. CRR efforts also include issuing fireworks and hazardous materials permits, implementing the Multi-Family Housing Fire Reduction Program, delivering youth fire-setting prevention and intervention services, and utilizing a digital inspection platform to improve efficiency and compliance. In addition, UFA actively engages in legislative tracking and advocacy to support policies that strengthen CRR outcomes. Together, these coordinated efforts create a data-informed, prevention-focused system that measurably reduces community risk and promotes safer, more resilient communities.
- **Community Risk Reduction Monthly Message —Be vigilant to stop carbon monoxide exposure:** Spotting the key symptoms of carbon monoxide exposure can save lives. Look for:
 - **Headache and Dizziness:** One of the most common early signs of carbon monoxide poisoning is a dull headache accompanied by feelings of dizziness or lightheadedness. People often describe it as persistent pressure in the head.
 - **Nausea and Weakness:** Exposure to carbon monoxide can cause flu-like symptoms such as nausea, vomiting, and general weakness. These symptoms might be mistaken for a common illness, so it's important to consider your environment if you suddenly feel unwell.
 - **Confusion and Shortness of Breath:** As exposure worsens, it can lead to confusion, difficulty thinking clearly, and shortness of breath. In severe cases, it can cause loss of consciousness, which is why having a working CO detector is so critical.
 - By recognizing these symptoms and ensuring you have CO detectors in place, you can help keep yourself and others safe. Remember, if you suspect exposure, call 911 immediately.

- **January Safety Message — Winter storm safety:** With winter storms ahead, we wanted to remind residents of some fire safety tips to keep in mind during this season:
- Test all your smoke alarms at least once a month and install carbon monoxide alarms in your home. This is particularly important in winter months.
- Plan with your family two ways to get out of your home quickly in case of an emergency. Keep your driveway and walkways clear of ice and snow to provide easy exit and allow emergency crews to enter your home safely and quickly.
- Make sure your house number is easily visible from the street.
- Be a good neighbor and check on those around you who may need assistance.
- Generators should only be used outdoors. Do not run a generator inside a garage.
- Keep flashlights and blankets on-hand in case the power goes out. Keep extra batteries in an easy to reach place.
- If the heat stops working, use extra layers and clothes to keep warm. If you use a portable heater, keep it at least three feet from anything that can burn and turn it off when sleeping.

Significant Incidents:

- There were a few significant multi agency responses in Alta and LCC in December and early January.
 - 12/30/25: Motor Vehicle accident in the 7 Turns areas involving a vehicle that went off the highway and down the steep slope toward the river bottom. Two passengers were involved, one with minor injuries, the other deceased on scene. Complicated and lengthy extrication and steep slope evacuation of the deceased patient by UFA Heavy Rescue crews.
 - 12/30/2025: Multi-Agency response to an injured skier who slipped in icy terrain on the Cardiff Ridgeline. The skier sustained severe injuries and the rescue involved resources from Alta Marshall's Office, UDOT, UFA, Alta & Snowbird Ski Patrol, DPS, Life-Flight, SLCO SAR. The patient was flown to the University of Utah with serious life-threatening injuries. This was a complicated and lengthy cooperative rescue.
 - 01/03/2026: A young child accidentally slid down a steep icy slope on the Little Cottonwood Creek drainage near the Superior Point Condos. The child came to a stop midway down the slope, above the creek, was uninjured, but unable to get back up the slope. The slope was icy and steep and bystanders from above could not get down to where the child was stuck. A multi-agency response & rescue was initiated involving the Alta Marshall's Office, UFA, UDOT and Alta Ski Patrol. Steep slope rope rescue techniques were utilized to quickly lower a rescuer to the child's stuck location on the slope below. The child was secured in a harness and helmet by the rescuer, and both were raised up by rope systems to a safe area above by the additional rescue teams. Another great cooperative team effort from multiple Little Cottonwood and Alta resources.



UNIFIED FIRE AUTHORITY QUARTERLY REPORT

TOWN OF ALTA

QUARTER 4

OCT. 1, 2025 - DEC. 31, 2025

TOWN OF ALTA LIAISON

Jay Torgersen
Unified Fire Authority
Battalion Chief 11-B
801-824-3716
jtorgersen@unifiedfireut.gov





Call Volume

16

TOTAL INCIDENTS

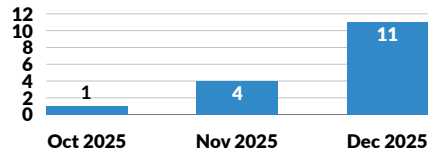
7

EMERGENT

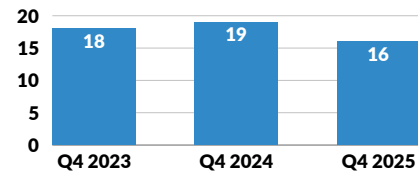
44%

% EMERGENT

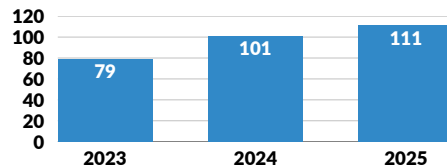
Q4 Monthly Incident Counts



Q4 Quarterly Incident Counts



TOTAL YEARLY INCIDENT COUNTS



Call Type



TOP FIRE CALLS

N/A 0



TOP EMS CALLS

Traumatic Injury 2

Allergic Reaction 2

Seizure 2

Back Pain 1

Long Fall 1

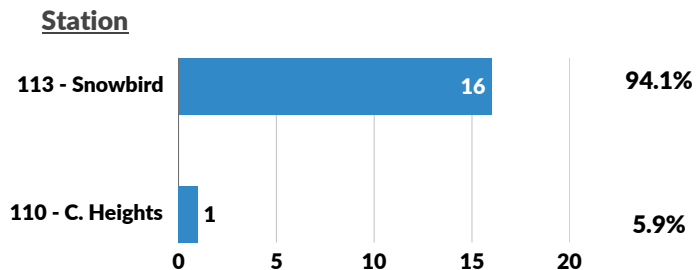


TOP OTHER CALLS

Unintentional Detector 3

Incoming Units

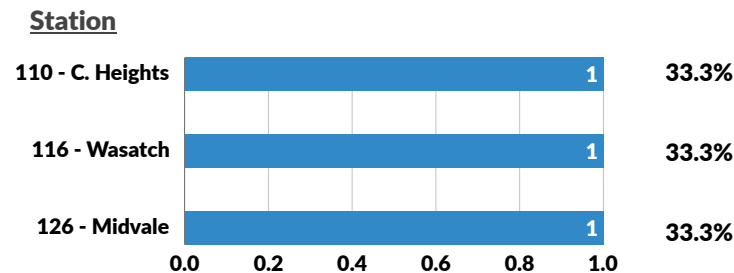
Top Engine/Truck Responses



17

TOTAL UNIT RESPONSES

Top Ambulance Responses



3

TOTAL UNIT RESPONSES

Emergent Total Time

04:57

50th PERCENTILE

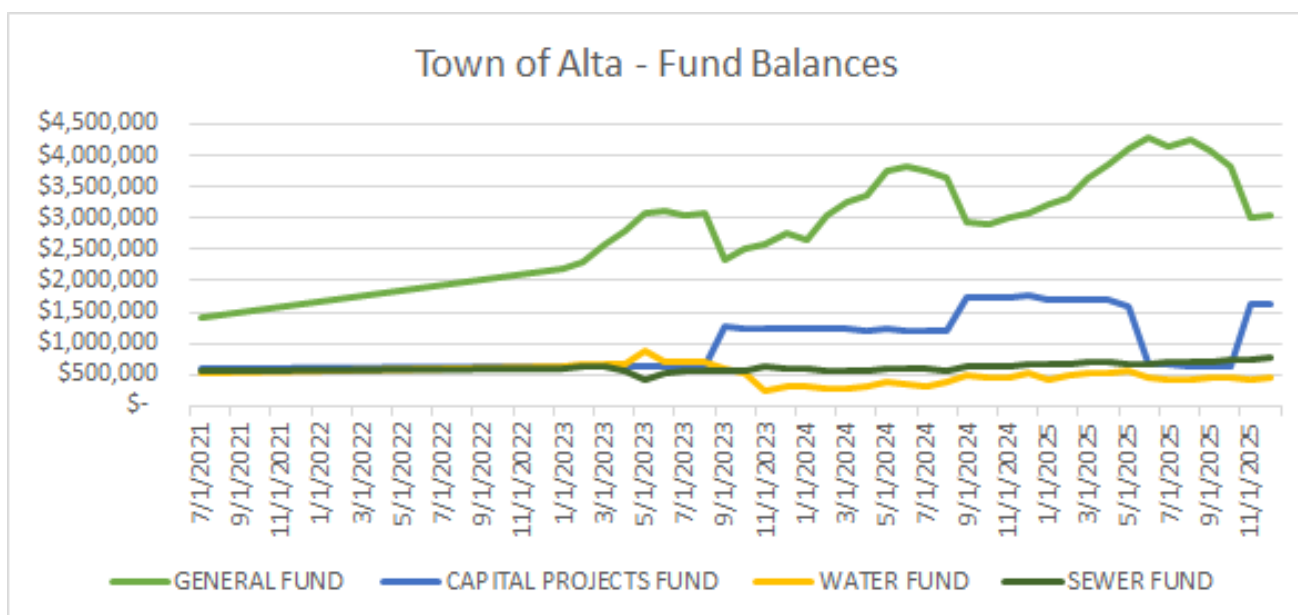
11:25

90th PERCENTILE

*Dispatch to Arrival (does not include call processing time)

Town of Alta
Bank Account Balance Summary

Account Info		10/31/2025	11/30/2025	12/31/2025
COMBINED 4 FUNDS TOTAL		\$ 5,672,009	\$ 5,787,326	\$ 5,892,004
GENERAL FUND				
01-11610	PTIF - General Fund	\$ 3,448,522	\$ 2,585,573	\$ 2,723,984
10-12640	PTIF - B&C Road Funds (restricted)	\$ 73,551	\$ 76,684	\$ 76,946
10-12690	PTIF - Impact Fee (restricted)	\$ 24,367	\$ 24,450	\$ 24,533
10-12700	PTIF - Beer Fund (restricted)	\$ 25,498	\$ 25,585	\$ 25,672
10-12710	PTIF - Post-Employment (restricted)	\$ 117,529	\$ 117,928	\$ 118,330
01-11110	KeyBank	\$ 144,285	\$ 169,607	\$ 67,262
01-11215	Keybank PO	\$ 891	\$ 356	\$ 1,367
Total General Fund Balance		\$ 3,834,643	\$ 3,000,183	\$ 3,038,094
CAPITAL PROJECTS FUND				
45-12100	PTIF (restricted)	\$ 636,838	\$ 1,622,013	\$ 1,627,539
Total Capital Projects Fund Balance		\$ 636,838	\$ 1,622,013	\$ 1,627,539
WATER FUND				
51-11140	PTIF (restricted)	\$ 462,319	\$ 423,781	\$ 453,861
Total Water Fund Balance		\$ 462,319	\$ 423,781	\$ 453,861
SEWER FUND				
52-11130	PTIF (restricted)	\$ 738,210	\$ 741,349	\$ 772,510
Total Sewer Fund Balance		\$ 738,210	\$ 741,349	\$ 772,510



TOWN OF ALTA
COMBINED CASH INVESTMENT
DECEMBER 31, 2025COMBINED CASH ACCOUNTS

01-11110	CASH IN CHKG-KEY BANK-COMBINED	28,550.61
01-11113	XPRESS DEPOSIT ACCOUNT	35,456.92
01-11115	CASH - PAYROLL TAX ACCOUNT	140.81
01-11215	CASH - CONTRACT POST OFFICE	1,467.19
01-11310	PETTY CASH	50.00
01-11400	RETURNED CHECKS - CLEARING	125.00
01-11610	CASH IN PTIF GENERAL	2,723,549.06
01-11710	CASH CLEARING -AR	88.27
01-11730	CASH CLEARING -UTILITIES	(15,307.13)

	TOTAL COMBINED CASH	2,774,120.73
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01-10100	TOTAL ALLOCA TO OTHER FUNDS	(2,807,031.73)
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	TOTAL UNALLOCATED CASH	(32,911.00)
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	2,886,914.07
45	ALLOCATION TO CAPITAL PROJECT FUND	(54,781.39)
51	ALLOCATION TO WATER FUND	(17,385.42)
52	ALLOCATION TO SEWER FUND	(7,715.53)

	TOTAL ALLOCATIONS TO OTHER FUNDS	2,807,031.73
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	ALLOCATION FROM COMBINED CASH FUND - 01-10100	(2,807,031.73)
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	ZERO PROOF IF ALLOCATIONS BALANCE	.00
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TOWN OF ALTA
BALANCE SHEET
DECEMBER 31, 2025

GENERAL FUND

ASSETS

10-10100	CASH - COMBINED FUND	2,886,914.07	
10-12640	CASH IN PTIF - C ROAD FUND	76,945.66	
10-12690	IMPACT FEE FUND PTIF	24,533.09	
10-12700	BEER TAX FUNDS PTIF	25,671.88	
10-12710	POST EMPLOYMENT BENEFIT PTIF	118,330.05	
10-13110	ACCOUNTS RECEIVABLE	9,982.08	
10-13200	DUE FROM OTHER GOVERNMENTS	203,696.71	
10-13510	TAXES RECEIVABLE - CURRENT	4,539.36	
10-13700	PROP TAX RECEIVABLE - CURRENT	406,341.00	
10-14210	DUE FROM OTHER FUNDS	266,270.00	
TOTAL ASSETS			4,023,223.90

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	(24,107.50)	
10-21500	WAGES PAYABLE	18,705.57	
10-22200	RETIREMENT PAYABLE	3,131.52	
10-22210	FICA PAYABLE	2,150.19	
10-22220	FEDERAL WITHHOLDING PAYABLE	3,142.03	
10-22230	STATE WITHHOLDING PAYABLE	1,136.78	
10-22500	HEALTH & DENTAL INS PAYABLE	(436.30)	
10-22550	DEPENDANT CARE WITHHOLDING	(2,499.97)	
10-22555	FLEX/CAFETERIA WITHHOLDING	174.05	
10-22560	DEPENDENT DAY CARE	2,623.60	
10-22600	REVEGETATION DEPOSITS	21,760.00	
10-22700	DEFERRED REVENUE/PROPERTY TAX	406,341.00	
10-22725	EMPLOYEE 401K WITHHOLDING	5,920.04	
10-22726	EMPLOYEE 457B WITHHOLDING	(61.21)	
10-22750	EMPLOYEE 457 WITHHOLDING	61.21	
10-22755	EMPLOYEE ROTH IRA WITHHOLDING	1,058.38	
10-22770	URS EMP MANDATORY CONTRIBUTION	(469.47)	
TOTAL LIABILITIES			438,629.92

FUND EQUITY

10-27515	NONSPENDABLE	14,371.00	
10-27550	C-ROAD FUND RESERVE	10,154.12	
10-27570	RESERVE-POST EMPLOYMENT	30,000.00	
10-27640	ASSIGNED FUND BALANCE	37,948.00	
UNAPPROPRIATED FUND BALANCE:			
10-29800	BALANCE - BEGINNING OF YEAR	3,561,446.28	
	REVENUE OVER EXPENDITURES - YTD	(99,785.55)	
BALANCE - CURRENT DATE		3,461,660.73	
TOTAL FUND EQUITY			3,554,133.85

TOWN OF ALTA
BALANCE SHEET
DECEMBER 31, 2025

GENERAL FUND

TOTAL LIABILITIES AND EQUITY

3,992,763.77

TOWN OF ALTA
BALANCE SHEET
DECEMBER 31, 2025

CAPITAL PROJECT FUND

ASSETS

45-10100	CASH - COMBINED FUND	(54,781.39)	
45-12100	RESTRICT CASH-CAPITAL IMPROVE		1,627,539.43	
	TOTAL ASSETS			1,572,758.04

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
45-29800	BEGINNING OF YEAR	1,635,870.91		
	REVENUE OVER EXPENDITURES - YTD	(63,112.87)	
	BALANCE - CURRENT DATE		1,572,758.04	
	TOTAL FUND EQUITY			1,572,758.04
	TOTAL LIABILITIES AND EQUITY			1,572,758.04

TOWN OF ALTA
BALANCE SHEET
DECEMBER 31, 2025

WATER FUND

ASSETS

51-10100	CASH - COMBINED FUND	(17,385.42)	
51-11140	PTIF CAPITAL ACQUISTION-WATER		453,860.52	
51-13110	ACCOUNTS RECEIVABLE		16,892.09	
51-16310	WATER DISTRIBUTION SYSTEM		2,521,552.81	
51-16320	CONSTRUCTION IN PROCESS		127,861.45	
51-16510	MACHINERY AND EQUIPMENT		24,897.82	
51-17500	ACCUMULATED DEPRECIATION	(1,399,489.82)	
	TOTAL ASSETS			1,728,189.45

LIABILITIES AND EQUITY

LIABILITIES

51-21310	ACCOUNTS PAYABLE	(736.81)	
51-22620	DUE TO OTHER FUNDS - LONGTERM		266,270.00	
	TOTAL LIABILITIES			265,533.19

FUND EQUITY

51-26520	NET INVESTMENT/CAPITOL ASSETS		1,068,497.00	
	UNAPPROPRIATED FUND BALANCE:			
51-29800	UNRESTRICTED NET POSITION		373,537.01	
	REVENUE OVER EXPENDITURES - YTD		18,237.61	
	BALANCE - CURRENT DATE		391,774.62	
	TOTAL FUND EQUITY			1,460,271.62
	TOTAL LIABILITIES AND EQUITY			1,725,804.81

TOWN OF ALTA
BALANCE SHEET
DECEMBER 31, 2025

SEWER FUND

ASSETS

52-10100	CASH - COMBINED FUND	(7,715.53)	
52-11130	PTIF CASH RESTRICTED		772,510.18	
52-13110	ACCOUNTS RECEIVABLE		12,271.50	
52-16310	SEWER SYSTEM		848,217.93	
52-17500	ACCUMULATED DEPRECIATION	(709,319.69)	
	TOTAL ASSETS			915,964.39

LIABILITIES AND EQUITYLIABILITIES

52-21310	ACCOUNTS PAYABLE	(200.00)	
	TOTAL LIABILITIES		(200.00)

FUND EQUITY

52-26520	NET INVESTMENT/CAPITAL ASSESTS		290,453.00	
	UNAPPROPRIATED FUND BALANCE:			
52-29800	UNRESTRICTED NET POSITION		543,848.24	
	REVENUE OVER EXPENDITURES - YTD		81,796.92	
	BALANCE - CURRENT DATE		625,645.16	
	TOTAL FUND EQUITY			916,098.16
	TOTAL LIABILITIES AND EQUITY			915,898.16

		2024-25 Previous Year YTD Actual	2024-25 Approved Budget	2025-26 Current year YTD Actual	2025-26 Budget Approved
Account Number	Account Title	12/31/2024	6/30/2025	12/31/2025	6/30/2026
COMBINED BUDGET SUMMARY: GF, Cap-Ex, Water, Sewer					
REVENUE					
Property Tax		256,255	429,327	269,369	410,000
Sales Tax		430,652	2,070,376	473,815	1,890,000
Other Taxes: Municipal Energy, Tele		29,166	94,072	27,808	96,000
Town Services:					
Permits, Licensing, Fines, Impact Fees, Shuttle		142,361	427,211	143,656	353,100
Sewer		177,461	261,859	137,650	312,948
Water		262,420	389,241	174,923	670,600
Restricted Gov Grants (County, USFS, SLC, 4th .25, PO, UD)		44,091	108,985	58,122	121,717
Misc Revenue		121,713	290,016	82,187	203,950
	Total Revenue	1,464,118	4,071,087	1,367,530	4,058,315
EXPENSES					
Alta Justice Court, Code Enforcement		14,326	42,647	21,128	40,819
Economic Development		0	400	0	400
Government Administration		292,839	696,162	268,331	783,079
Financial Preparation		52,123	127,386	45,113	144,293
General Operations		117,136	278,465	107,333	313,232
Town Services & Programs		74,547	177,078	69,984	237,916
Land Use Planning, Building Inspections, Zoning		147,825	296,707	150,424	356,403
Post Office		22,599	48,056	24,161	52,966
Public Safety		0	0	0	0
Employees: Salaries and Benefits		530,227	1,268,193	557,252	1,478,980
Equipment: Resources to Complete Work		78,603	240,600	98,841	238,153
Recycling		11,673	31,500	9,541	32,500
Sewer		64,744	236,320	58,388	327,948
Town Council: Salaries, Training, Admin		36,376	87,105	34,917	99,927
Transportation		3,535	297,750	2,568	320,410
Water		56,332	346,155	80,891	366,690
Misc. Expenses		0	1,200	0	1,200
	Total Expenses (w/o CapEx Projects)	1,502,884	4,175,723	1,528,871	4,794,916
Capital Improvement Projects		90,253	883,814	156,769	1,839,205
	Total Expenses	1,593,137	5,059,537	1,685,640	6,634,121
COMBINED BUDGET SUMMARY					
Net Difference		-129,019	-988,450	-318,110	-2,575,806
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero		163,821	0	(49,778)	0

		2024-25 Previous Year YTD Actual	2024-25 Approved Budget	2025-26 Current year YTD Actual	2025-26 Budget Approved
Account Number	Account Title	12/31/2024	6/30/2025	12/31/2025	6/30/2026
GENERAL FUND REVENUE					
TAXES					
10-31-100	CURRENT YEAR PROPERTY TAXES	256,248	403,391	268,833	405,000
10-31-101	TAX INCREMENT - CRA	0	0	0	0
10-31-200	PRIOR YEAR PROPERTY TAXES	7	25,936	536	5,000
10-31-300	SALES AND USE TAXES	430,652	2,070,376	473,815	1,890,000
10-31-310	4th .25 TAX	10,566	45,197	12,608	45,197
10-31-320	PUB TRAN TAX	0	0	3,871	7,500
10-31-400	ENERGY SALES AND USE TAX	25,468	88,104	25,740	90,000
10-31-410	TELEPHONE USE TAX	3,699	5,968	2,067	6,000
Total TAXES:		726,640	2,638,972	787,471	2,448,697
LICENSES AND PERMITS					
10-32-100	BUSINESS LICENSES AND PERMITS	19,892	19,830	19,861	21,000
10-32-150	LIQUOR LICENSES	6,575	6,575	6,600	6,350
10-32-210	BUILDING PERMITS	8,017	126,844	18,114	80,000
10-32-220	PARKING PERMITS	0	16,744	158	14,000
10-32-250	ANIMAL LICENSES	11,030	12,600	12,215	14,000
Total LICENSES AND PERMITS:		45,515	182,593	56,948	135,350
INTERGOVERNMENTAL REVENUE					
10-33-100	WFRC MATCHING GRANT	0	0	0	0
10-33-200	SALT LAKE CITY	0	0	0	0
10-33-275	SLC TRAILS	0	0	0	0
10-33-300	COUNTY - COMMUNITY DEVELOPMENT	0	0	0	0
10-33-350	COUNTY - TRANSPORTATION	0	0	10,670	10,670
10-33-375	COUNTY - ZAP	0	0	0	0
10-33-400	STATE GRANTS	0	9,000	0	0
10-33-450	FEDERAL GRANTS	0	0	0	4,500
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	7,662	15,000	9,048	15,000
10-33-580	STATE LIQUOR FUND ALLOTMENT	6,938	6,938	0	6,000
10-33-600	SISK	0	3,000	3,000	3,000
10-33-650	POST OFFICE	10,925	21,850	10,925	21,850
10-33-700	UDOT	8,000	8,000	8,000	8,000
Total INTERGOVERNMENTAL REVENUE:		33,526	63,788	41,643	69,020
CHARGES FOR SERVICES					
10-34-240	REVEGETATION BONDS	0	0	0	0
10-34-430	PLAN CHECK FEES	20,965	98,532	28,390	48,000
10-34-550	PLANNING COMM REVIEW FEES	0	426	250	300
10-34-760	FACILITY CENTER USE FEES	0	0	0	500
10-34-761	OLS USE FEES		0	0	19,950
10-34-810	IMPACT FEES	0	0	0	0
Total CHARGES FOR SERVICES:		20,965	98,958	28,640	68,750

		2024-25 Previous Year YTD Actual	2024-25 Approved Budget	2025-26 Current year YTD Actual	2025-26 Budget Approved
Account Number	Account Title	12/31/2024	6/30/2025	12/31/2025	6/30/2026
FINES AND FORFEITURES					
10-35-100	COURT FINES	7,435	15,758	10,301	12,000
10-35-101	CIVIL CODE ENFORCEMENT	0	0	0	3,000
Total FINES AND FORFEITURES:		7,435	15,758	10,301	15,000
MISCELLANEOUS REVENUE					
10-36-100	INTEREST EARNINGS	80,001	145,000	68,707	120,000
10-36-300	OTHER FINANCING SOURCES	0	61,400	0	30,700
10-36-400	SALE OF FIXED ASSETS	0	0	0	0
10-36-620	MISCELLANEOUS	2,443	4,363	347	3,000
10-36-700	CONTRIB FROM PRIVATE SOURCES	0	8,000	0	8,000
10-36-800	DONATIONS	0	150	0	0
10-36-810	METERING	0	0	0	0
10-36-820	4x4 ENFORCEMENT	0	0	0	0
10-36-830	TOWN SHUTTLE	68,446	129,902	47,768	134,000
10-36-900	SUNDRY REVENUES	880	1,314	0	2,000
10-36-910	SALES TAX	0	0	0	250
Total MISCELLANEOUS REVENUE:		151,770	350,129	116,822	297,950
TRANSFERS INTO GENERAL FUND					
10-39-200	USE OF UNRESERVED FUND BALANCE	0	0	0	294,628
10-39-250	USE OF RESERVED FUNDS	0	0	0	0
10-39-400	TRANSFERS FROM CAP PROJ FUND	0	0	0	0
10-39-410	TRANSFERS FROM IMPACT FUND	0	0	0	0
10-39-420	TRANSFERS FROM SEWER FUND	0	0	0	0
10-39-430	TRANSFERS FROM WATER FUND	0	0	0	0
Total TRANSFERS INTO GENERAL FUND:		0	0	0	294,628
GENERAL FUND Revenue Total:		985,850	3,350,198	1,041,824	3,034,767
GENERAL FUND Transfer IN Total:		0	0	0	294,628
CASH AVAILABLE FOR GENERAL FUNI		985,850	3,350,198	1,041,824	3,329,395

		2024-25 Previous Year YTD Actual	2024-25 Approved Budget	2025-26 Current year YTD Actual	2025-26 Budget Approved
Account Number	Account Title	12/31/2024	6/30/2025	12/31/2025	6/30/2026
GENERAL FUND EXPENSES					
LEGISLATIVE					
10-41-110	SALARIES - MAYOR AND COUNCIL	9,000	18,000	8,400	16,800
10-41-120	REMUNERATION	0	0	0	0
10-41-130	EMPLOYEE BENEFITS	0	100	0	100
10-41-131	EMPLOYER TAXES	716	1,500	659	1,700
10-41-230	TRAVEL	0	1,000	0	1,000
10-41-280	TELECOM	0	0	0	0
10-41-330	EDUCATION AND TRAINING	305	2,000	415	4,000
10-41-620	MISCELLANEOUS	0	350	0	350
Total LEGISLATIVE:		10,021	22,950	9,474	23,950
COURT					
10-42-110	SALARIES AND WAGES	4,583	18,423	13,949	18,896
10-42-130	EMPLOYEE BENEFITS	0	225	0	133
10-42-131	EMPLOYER TAXES	364	1,409	1,076	1,450
10-42-133	URS CONTRIBUTIONS	5,552	10,000	125	3,050
10-42-230	TRAVEL	125	750	0	800
10-42-240	OFFICE SUPPLIES AND EXPENSE	20	500	20	500
10-42-280	TELEPHONE	0	240	0	240
10-42-310	PROFESSIONAL & TECHNICAL	0	350	0	500
10-42-330	EDUCATION & TRAINING	100	1,500	1,035	1,500
10-42-480	INDIGENT DEFENSE SVCS	0	2,500	0	2,500
10-42-481	VICTIM REPARATION SURCHARGE	3,429	6,250	4,515	6,000
10-42-620	MISCELLANEOUS SERVICES	151	500	408	750
Total COURT:		14,326	42,647	21,128	36,319
ADMINISTRATIVE					
10-43-110	SALARIES AND WAGES	164,667	337,433	142,873	353,162
10-43-111	PERFORMANCE BONUS	2,800	5,072	0	0
10-43-130	EMPLOYEE BENEFITS	541	2,120	447	2,120
10-43-131	EMPLOYER TAXES	12,733	26,874	10,804	27,020
10-43-132	INSUR BENEFITS	18,417	71,000	38,327	90,000
10-43-133	URS CONTRIBUTIONS	27,150	59,719	14,931	56,550
10-43-140	TERMINATION BENEFITS	0	0	0	0
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	920	5,500	677	5,500
10-43-220	PUBLIC NOTICES	0	1,500	1,093	1,500
10-43-230	TRAVEL	91	2,000	325	3,000
10-43-240	OFFICE SUPPLIES AND EXPENSE	1,551	4,000	1,350	4,000
10-43-245	IT SUPPLIES & MAINT	10,371	25,000	9,381	26,000
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	269	5,000	200	5,000
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0	0
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,818	5,000	315	14,000
10-43-265	VEHICLE LEASE PAYMENTS	0	0	0	0
10-43-270	UTILITIES	0	0	0	0
10-43-280	TELEPHONE	2,866	5,200	2,112	4,600
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	434	5,000	4,070	8,500

		2024-25 Previous Year YTD Actual	2024-25 Approved Budget	2025-26 Current year YTD Actual	2025-26 Budget Approved
Account Number	Account Title	12/31/2024	6/30/2025	12/31/2025	6/30/2026
10-43-315	PROF CONSULTANT SERVICES	2,300	5,500	2,300	6,000
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	3,456	10,000	546	10,000
10-43-325	PROF SERVICES - LEGAL	17,012	60,000	16,658	45,000
10-43-330	EDUCATION & TRAINING	305	4,000	847	5,500
10-43-350	ELECTIONS	0	0	200	4,000
10-43-440	BANK CHARGES	1,813	6,000	1,634	9,000
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	0	0
10-43-510	INSURANCE AND SURETY BONDS	3,412	3,412	3,035	4,000
10-43-515	WORKERS COMPENSATION INS	472	2,400	2,488	2,400
10-43-610	MISCELLANEOUS SUPPLIES	158	1,000	434	1,000
10-43-620	MISCELLANEOUS SERVICES	2,221	5,000	1,672	5,000
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total ADMINISTRATIVE:		275,774	657,730	256,722	692,852
MUNICIPAL BUILDINGS					
10-45-110	SALARIES AND WAGES	9,979	22,210	7,470	44,250
10-45-111	PERFORMANCE BONUS	250	444	0	0
10-45-130	EMPLOYEE BENEFITS	10	212	50	330
10-45-131	EMPLOYER TAXES	770	1,718	580	3,385
10-45-132	INSUR BENEFITS	0	0	0	14,280
10-45-133	URS CONTRIBUTIONS	0	0	0	7,080
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	0	1,000	0	4,000
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	8,161	11,000	3,228	15,750
10-45-265	TOM MOORE BLDG/MNTNCE	0	0	0	0
10-45-270	UTILITIES	1,986	6,500	2,323	6,500
10-45-280	TELEPHONE			0	600
10-45-310	PROFESSIONAL & TECHNICAL			0	1,000
10-45-480	SPECIAL DEPARTMENT SUPPLIES			0	500
10-45-510	INSURANCE AND SURETY BONDS	1,098	1,098	1,322	1,400
10-45-515	WORKERS COMPENSATION INS			0	2
10-45-610	MISCELLANEOUS SUPPLIES	69	500	90	1,500
10-45-620	MISCELLANEOUS SERVICES			20	400
10-45-740	CAPITAL OUTLAY-EQUIPMENT	0	0	0	0
Total MUNICIPAL BUILDINGS:		22,324	44,682	15,082	100,977
NON-DEPARTMENTAL					
10-50-330	TOWN EVENTS	0	4,000	0	4,000
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	15,000	15,000	15,000
10-50-350	SLC COMM RENEWABLE ENERGY PRO	0	400	0	400
10-50-610	MISCELLANEOUS SUPPLIES	0	1,200	0	1,200
10-50-620	AUDIT	0	10,000	0	12,500
10-50-640	MISC SERVICES	0	1,000	0	1,000
10-50-650	INSURANCE CLAIMS	0	0	0	0
10-50-910	SALES TAX RECEIVED	9	250	0	250
Total NON-DEPARTMENTAL:		15,009	31,850	15,000	34,350

		2024-25 Previous Year YTD Actual	2024-25 Approved Budget	2025-26 Current year YTD Actual	2025-26 Budget Approved
Account Number	Account Title	12/31/2024	6/30/2025	12/31/2025	6/30/2026
TRANSPORTATION					
10-51-325	PROF & TECH SERVICES - LEGAL	316	1,000	58	1,000
10-51-630	WFRC MATCHING GRANT FUNDS	0	0	0	0
10-51-631	TRAILHEAD PROJECTS	0	0	0	0
10-51-635	MEDIAN	0	250	0	250
10-51-636	EXPANDED UTA BUS SERVICE	0	0	0	0
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	0	0	0	0
10-51-638	TRAFFIC MANAGEMENT	661	10,000	585	10,000
10-51-640	MISCELLANEOUS	0	5,000	0	5,000
10-51-645	ALTA RESORT SHUTTLE	0	252,000	0	272,160
10-51-700	PARKING PERMITS	2,559	5,000	1,924	7,000
10-51-810	METERING	0	0	0	0
Total TRANSPORTATION:		3,535	273,250	2,568	295,410
CIVIL CODE ENFORCEMENT					
10-52-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	3,000
10-52-310	PROFESSIONAL & TECHNICAL	0	0	0	1,000
10-52-640	MISCELLANEOUS	0	0	0	500
Total CIVIL CODE ENFORCEMENT:		0	0	0	4,500
PLANNING AND ZONING					
10-53-120	COMMISSION REMUNERATION	750	2,100	0	4,500
10-53-131	EMPLOYER TAXES			0	480
10-53-220	PUBLIC NOTICES	63	250	0	250
10-53-230	TRAVEL	0	250	0	1,000
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	150	0	150
10-53-310	PROFESSIONAL & TECHNICAL	24,750	40,000	15,530	40,000
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0	0	0
10-53-325	PROF & TECH SERVICES - LEGAL	23,787	42,000	26,346	40,000
10-53-330	EDUCATION AND TRAINING	75	75	350	1,500
10-53-510	INSURANCE & SURETY BONDS	2,810	2,810	2,321	3,600
10-53-610	MISCELLANEOUS SUPPLIES	0	300	10	300
10-53-620	MISCELLANEOUS SERVICES	0	300	0	300
Total PLANNING AND ZONING:		52,234	88,235	44,557	92,080
POLICE DEPARTMENT					
10-54-110	SALARIES AND WAGES	378,593	887,750	397,152	1,018,694
10-54-111	PERFORMANCE BONUS	6,205	11,293	0	0
10-54-112	WAGE CORRECTION (FY24)	0	0	0	0
10-54-130	EMPLOYEE BENEFITS	673	5,000	564	5,000
10-54-131	EMPLOYER TAXES	29,408	70,150	30,315	78,000
10-54-132	INSUR BENEFITS	60,046	145,000	68,313	145,000
10-54-133	URS CONTRIBUTIONS	55,303	145,000	60,623	227,536
10-54-135	MENTAL HEALTH RESOURCES		4,000	285	4,750
10-54-140	TERMINATION BENEFITS	0	0	0	0
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	9,241	17,000	13,354	17,000
10-54-230	TRAVEL	566	1,000	193	1,000

		2024-25 Previous Year YTD Actual	2024-25 Approved Budget	2025-26 Current year YTD Actual	2025-26 Budget Approved
Account Number	Account Title	12/31/2024	6/30/2025	12/31/2025	6/30/2026
10-54-240	OFFICE SUPPLIES AND EXPENSE	352	1,500	892	1,500
10-54-245	IT SUPPLIES AND MAINT	6,661	20,000	10,116	25,000
10-54-250	EQUIP/SUPPLIES & MNTNCE	1,548	5,000	80	5,000
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	4,781	28,000	5,502	28,000
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	12,274	30,000	27,771	40,000
10-54-265	VEHICLE LEASE PAYMENTS	0	0	0	0
10-54-270	UTILITIES	3,793	10,000	2,848	10,000
10-54-280	TELEPHONE	7,239	14,750	7,201	16,000
10-54-310	PROFESS/TECHNICAL SERVICES	0	2,000	0	2,000
10-54-325	PROF & TECH SERVICES - LEGAL	1,614	10,000	570	10,000
10-54-330	EDUCATION AND TRAINING	3,036	12,500	533	12,500
10-54-470	UNIFORMS	1,080	4,650	4,410	4,650
10-54-480	SPECIAL DEPARTMENT SUPPLIES	5,310	19,000	4,164	19,000
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	500	0	500
10-54-510	INSURANCE AND SURETY BONDS	15,003	15,200	14,767	15,003
10-54-515	WORKERS COMPENSATION INS	944	4,000	4,976	6,000
10-54-610	MISCELLANEOUS SUPPLIES	1,778	41,000	0	20,000
10-54-620	MISCELLANEOUS SERVICES	3,383	4,500	1,464	5,000
10-54-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
10-54-810	METERING	0	0	0	0
10-54-820	4x4 ENFORCEMENT	0	0	0	0
Total POLICE DEPARTMENT:		608,830	1,508,793	656,093	1,717,133
POST OFFICE					
10-56-110	SALARIES AND WAGES	15,436	32,600	16,950	35,986
10-56-111	PERFORMANCE BONUS	470	861	0	0
10-56-130	EMPLOYEE BENEFITS	100	300	100	300
10-56-131	EMPLOYER TAXES	1,268	2,625	1,331	2,755
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	0
10-56-230	TRAVEL	0	100	0	100
10-56-240	OFFICE SUPPLIES & EXPENSE	345	550	278	700
10-56-245	IT SUPPLIES AND MAINT	0	400	1,264	2,000
10-56-250	EQUIP/SUPPLIES AND MNTNCE	1,099	1,500	666	1,500
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	668	2,500	348	2,500
10-56-270	UTILITIES	541	2,500	797	2,700
10-56-280	TELEPHONE	671	1,500	931	1,500
10-56-440	BANK CHARGES - Alta CPO Acct	20	20	0	0
10-56-480	SPECIAL DEPARTMENT SUPPLIES	0	100	44	100
10-56-510	INSURANCE & SURETY BONDS	581	700	679	700
10-56-515	WORKERS COMPENSATION INS	87	300	461	425
10-56-620	MISCELLANEOUS SERVICES	0	200	75	200
10-56-630	OVERAGE & SHORT	0	0	0	0
10-56-635	POST OFFICE INVENTORY	1,312	1,300	238	1,500
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total POST OFFICE:		22,599	48,056	24,161	52,966

		2024-25 Previous Year YTD Actual	2024-25 Approved Budget	2025-26 Current year YTD Actual	2025-26 Budget Approved
Account Number	Account Title	12/31/2024	6/30/2025	12/31/2025	6/30/2026
BUILDING INSPECTION					
10-58-110	SALARIES AND WAGES	0	0	0	0
10-58-120	PLAN CHECKS	20,443	52,000	24,888	48,000
10-58-130	EMPLOYEE BENEFITS	0	0	0	0
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	400	0	400
10-58-230	TRAVEL	0	0	0	0
10-58-280	TELEPHONE	0	0	0	0
10-58-310	PROFESS/TECHNICAL INSPECTIONS	8,948	20,000	19,695	40,000
10-58-325	PROF SERVICES - LEGAL	294	600	0	600
10-58-330	EDUCATION AND TRAINING	0	0	0	0
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-58-481	BUILDING PERMIT - SURCHARGES	0	1,000	131	1,000
10-58-510	INSURANCE & SURETY BONDS	1,124	1,124	536	1,200
Total BUILDING INSPECTION:		30,808	75,124	45,250	91,200
STREETS - C ROADS					
10-60-110	SALARIES AND WAGES	0	0	0	0
10-60-130	EMPLOYEE BENEFITS	0	0	0	0
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	0
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	8,000	0	8,000
10-60-265	FLAGSTAFF LOT PAVING	0	0	0	0
10-60-310	PROFESS/TECHNICAL SERVICES	0	16,500	0	17,000
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
Total STREETS - C ROADS:		0	24,500	0	25,000
RECYCLING					
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	0
10-62-230	TRAVEL	0	0	0	0
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	0
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	370	1,500	71	1,500
10-62-310	CONTRACT SERVICES cardboard	11,303	30,000	9,470	31,000
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-62-610	MISCELLANEOUS SUPPLIES	0	0	0	0
Total RECYCLING:		11,673	31,500	9,541	32,500
GIS					
10-66-110	SALARIES AND WAGES	0	0	0	0
10-66-111	PERFORMANCE BONUS	0	0	0	0
10-66-130	EMPLOYEE BENEFITS	0	0	0	0
10-66-131	EMPLOYER TAXES	0	0	0	0
10-66-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	0
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	0	0
10-66-310	PROFESS/TECHNICAL SERVICES	0	0	0	5,000
10-66-330	EDUCATION AND TRAINING	0	0	0	0
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total GIS:		0	0	0	5,000

		2024-25 Previous Year YTD Actual	2024-25 Approved Budget	2025-26 Current year YTD Actual	2025-26 Budget Approved
Account Number	Account Title	12/31/2024	6/30/2025	12/31/2025	6/30/2026
SUMMER PROGRAM					
10-70-110	SALARIES AND WAGES	278	2,500	1,627	3,250
10-70-111	PERFORMANCE BONUS	0	150	0	0
10-70-130	EMPLOYEE BENEFITS	40	70	0	70
10-70-131	EMPLOYER TAXES	20	200	134	250
10-70-132	INSUR BENEFITS			0	1,050
10-70-133	URS CONTRIBUTIONS			0	520
10-70-250	EQUIP-SUPPLIES/MNTNCE	2,919	6,000	1,920	6,000
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	0	1,000	136	2,000
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	2,176	5,000	2,358	5,000
10-70-265	VEHICLE LEASE PAYMENTS	0	0	0	0
10-70-310	PROFESSIONAL & TECHNICAL	0	0	0	0
10-70-320	USFS RANGER	12,000	24,000	0	12,000
10-70-470	TRAILS	0	0	0	0
10-70-480	SPECIAL DEPARTMENT SUPPLIES	0	100	0	100
10-70-510	INSURANCE AND SURETY BONDS	1,149	1,149	971	1,149
10-70-515	WORKERS COMPENSATION INS	0	400	0	400
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total SUMMER PROGRAM:		18,583	40,569	7,146	31,789
IMPACT FEE					
10-72-110	SALARIES AND WAGES	0	0	0	0
10-72-130	EMPLOYEE BENEFITS	0	0	0	0
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	0
10-72-280	TELEPHONE	0	0	0	0
10-72-310	PROFESS/TECHNICAL SERVICES	0	0	0	20,000
10-72-325	PROF & TECH SERVICES - LEGAL	0	0	0	0
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-72-620	MISCELLANEOUS SERVICES	0	0	0	0
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total IMPACT:		0	0	0	20,000
LIBRARY - COMMUNITY CENTER					
10-75-110	SALARIES AND WAGES	0	0	0	0
10-75-130	EMPLOYEE BENEFITS	0	0	0	0
10-75-250	EQUIP-SUPPLIES/MNTNCE	0	500	0	500
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	769	1,500	2,181	6,000
10-75-270	UTILITIES	1,300	3,600	1,704	6,600
10-75-280	TELEPHONE	0	0	0	0
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-75-510	INSURANCE & SURETY BONDS	1,183	1,500	1,036	1,500
10-75-620	MISCELLANEOUS SERVICES	0	100	0	100
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total LIBRARY - COMMUNITY CENTER:		3,253	7,200	4,921	14,700

		2024-25 Previous Year YTD Actual	2024-25 Approved Budget	2025-26 Current year YTD Actual	2025-26 Budget Approved
Account Number	Account Title	12/31/2024	6/30/2025	12/31/2025	6/30/2026
OUR LADY OF THE SNOWS - COMMUNITY CENTER					
10-76-110	SALARIES AND WAGES	0	0	3,799	17,500
10-76-130	EMPLOYEE BENEFITS	0	0	0	0
10-76-131	EMPLOYER TAXES	0	0	298	1,340
10-76-132	INSUR BENEFITS			0	5,670
10-76-133	URS CONTRIBUTIONS			0	2,048
10-76-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	3,750
10-76-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	1,616	2,000
10-76-270	UTILITIES	0	0	1,749	11,950
10-76-280	TELEPHONE	0	0	0	0
10-76-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-76-510	INSURANCE & SURETY BONDS	0	0	2,130	2,215
10-76-620	MISCELLANEOUS SERVICES	0	0	25	0
10-76-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total OUR LADY OF THE SNOWS CENTER:		0	0	9,618	46,473
COMMUNITY DEVELOPMENT					
10-78-110	SALARIES AND WAGES	0	0	0	0
10-78-130	EMPLOYEE BENEFITS	0	0	0	0
10-78-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	0
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0	0
10-78-310	PROGESS/TECHNICAL SERVICES	0	0	0	0
10-78-620	MISCELLANEOUS SERVICES	0	0	0	0
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total COMMUNITY DEVELOPMENT:		0	0	0	0
TRANSFERS OUT OF GENERAL FUND					
10-90-510	TRANSFER TO WATER FUND	0	0	0	0
10-90-520	TRANSFER TO SEWER FUND	0	0	0	0
10-90-530	TRANSFER TO DEBT SERVICE	0	0	0	0
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	0
10-90-550	TRANS TO CAPITAL PROJECT FUND	0	453,112	0	12,196
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	0	0	0
Total TRANSFERS OUT OF GENERAL FUND:		0	453,112	0	12,196
GENERAL FUND Expenditure Total:		1,088,969	2,897,086	1,121,261	3,317,199
GENERAL FUND TRANSFER OUT Total:		0	453,112	0	12,196
GENERAL FUND BUDGET		1,088,969	3,350,198	1,121,261	3,329,395
GENERAL FUND SUMMARY					
GENERAL FUND Revenue & Transfer IN Total:		985,850	3,350,198	1,041,824	3,329,395
GENERAL FUND Expenditure & Transfer OUT Total:		1,088,969	3,350,198	1,121,261	3,329,395
Net Total GENERAL FUND:		-103,119	0	-79,436	0

Account Number	Account Title	2024-25	2024-25	2025-26	2025-26
		Previous Year	Approved	Current year	Budget
		YTD Actual	Budget	YTD Actual	Approved
		12/31/2024	6/30/2025	12/31/2025	6/30/2026
CAPITAL PROJECT FUND REVENUE					
INTERGOVERNMENTAL REVENUE					
45-33-400	STATE GRANT	0	0	0	0
Total INTERGOVERNMENTAL REVENUE:		0	0	0	0
MISCELLANEOUS REVENUE					
45-36-100	INTEREST	38,388	69,789	13,133	40,000
Total MISCELLANEOUS REVENUE:		38,388	69,789	13,133	40,000
TRANSFERS INTO CAPITAL PROJECT FUND					
45-39-100	TRANSFER FROM GENERAL FUND	0	453,112	0	12,196
45-39-250	USE OF RESERVED FUNDS	0	0	0	1,166,349
Total TRANSFERS INTO CAPITAL PROJECT FUND:		0	453,112	0	1,178,545
CAPITAL PROJECT FUND EXPENSE					
MUNICIPAL BUILDINGS					
45-45-740	TOWN OFFICE	8,270	8,270	0	0
45-45-750	COMMUNITY CENTERS	53,113	225,000	28,738	1,110,500
Total EXPENDITURE:		61,383	233,270	28,738	1,110,500
POLICE DEPT					
45-54-741	BUILDINGS	0	0	2,254	33,000
45-54-742	VEHICLES	0	60,000	2,288	2,500
45-54-743	EQUIPMENT	59	38,000	47,919	52,000
Total EXPENDITURE:		59	98,000	52,461	87,500
OTHER EXPENDITURES					
45-70-740	SUMMER PROGRAM	0	0	29	20,000
45-70-741	UTILITY IMPROVEMENTS	8,424	15,000	545	545
Total EXPENDITURE:		8,424	15,000	574	20,545
TRANSFERS OUT OF CAPITAL PROJECTS FUND					
45-90-200	CONTRIB TO FUND BALANCE	0	176,631	0	0
45-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	0
Total TRANSFERS OUT OF CAPITAL PROJECTS FUND:		0	176,631	0	0
CAPITAL PROJECT FUND Revenue & Transfer Total:		38,388	522,901	13,133	1,218,545
CAPITAL PROJECT FUND Expenditure Total:		69,866	522,901	81,772	1,218,545
Net Total CAPITAL PROJECT FUND:		-31,478	0	-68,639	0

		2024-25 Previous Year YTD Actual	2024-25 Approved Budget	2025-26 Current year YTD Actual	2025-26 Budget Approved
Account Number	Account Title	12/31/2024	6/30/2025	12/31/2025	6/30/2026
WATER FUND REVENUE					
CHARGES FOR SERVICES					
51-34-100	WATER SALES	236,439	330,036	160,447	383,600
51-34-101	WATER SALES - OVERAGE	14,558	32,208	6,069	32,000
51-34-102	WATER SALES - OTHER	434	5,000	420	0
51-34-200	CONNECTION FEES	0	1,560	0	0
Total CHARGES FOR SERVICES:		251,431	368,804	166,936	415,600
MISCELLANEOUS REVENUE					
51-36-100	INTEREST EARNINGS	10,988	20,437	7,987	5,000
51-36-200	BOND PROCEEDS	0	0	0	0
51-36-300	OTHER FINANCING SOURCES	0	0	0	250,000
51-36-800	DONATIONS	0	0	0	0
51-36-810	IMPACT FEES	0	0	0	0
51-36-820	AMERICAN RECOVERY ACT	0	0	0	0
51-36-900	MISCELLANEOUS	0	0	0	0
Total MISCELLANEOUS REVENUE:		10,988	20,437	7,987	255,000
TRANSFERS INTO WATER FUND					
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	0
51-39-200	USE OF WATER RESERVE/PTIF BAL	0	468,919	0	301,750
Total TRANSFERS INTO WATER FUND:		0	468,919	0	301,750
WATER FUND EXPENDITURES					
51-40-110	SALARIES AND WAGES	0	15,320	16,086	17,700
51-40-111	PERFORMANCE BONUS	0	0	0	0
51-40-130	EMPLOYEE BENEFITS	0	0	0	0
51-40-131	EMPLOYER TAXES	0	896	941	1,355
51-40-132	INSUR BENEFITS	0	1,708	1,708	1,225
51-40-133	URS CONTRIBUTIONS	0	2,434	2,283	2,830
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	200	700	0	700
51-40-230	TRAVEL	0	0	0	0
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	0
51-40-245	IT/ACCTG SOFTWARE SUPPORT	755	2,000	1,200	2,500
51-40-250	EQUIP-SUPPLIES/MNTNCE	2,025	6,300	8,244	8,000
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	0	0	0
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,388	17,500	37	10,000
51-40-265	VEHICLE LEASE PAYMENTS	0	0	0	0
51-40-270	UTILITIES	5,423	17,850	5,485	17,850
51-40-280	TELEPHONE	727	2,520	755	2,520
51-40-305	WATER COSTS	3,825	9,000	4,112	9,000
51-40-310	PROFESS/TECHNICAL SERVICES	16,610	50,000	25,602	65,000
51-40-315	OTHER SERVICES/WATER PROJECTS	0	0	0	0
51-40-320	ENGINEERING/WATER PROJECTS	13,249	22,877	0	40,000
51-40-325	PROF & TECH SERVICES - LEGAL	980	3,150	1,138	3,150

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Account Number	Account Title	12/31/2024	6/30/2025	12/31/2025	6/30/2026
51-40-330	EDUCATION AND TRAINING	0	0	0	0
51-40-475	SUPPLIES/WATER PROJECTS	0	0	0	0
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	530	0	530
51-40-490	WATER TESTS	3,260	12,600	4,105	12,600
51-40-495	WATER TREATMENT SUPPLIES	1,211	49,200	1,224	50,000
51-40-510	INSURANCE AND SURETY BONDS	5,245	5,245	5,014	5,245
51-40-515	WORKERS COMPENSATION INS	157	500	829	650
51-40-610	MISCELLANEOUS SUPPLIES	0	525	0	525
51-40-620	MISCELLANEOUS SERVICES	1,278	3,000	2,128	4,410
51-40-630	BAD DEBT EXPENSE	0	0	0	0
51-40-650	DEPRECIATION	0	60,900	0	60,900
51-40-740	CAPITAL OUTLAY	11,963	445,000	74,997	591,750
51-40-810	DEBT SERVICE - PRINCIPAL	0	61,400	0	50,000
51-40-820	DEBT SERVICE - INTEREST	0	0	0	0
51-40-830	INFRASTRUCTURE REPLACEMENT	0	67,005	0	13,910
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	0
Total EXPENDITURES:		68,295	858,160	155,888	972,350
WATER FUND Revenue & Transfer Total:		262,420	858,160	174,923	972,350
WATER FUND Expenditure Total:		68,295	858,160	155,888	972,350
Net Total WATER FUND:		194,124	0	19,035	0

		2024-25 Previous Year YTD Actual	2024-25 Approved Budget	2025-26 Current year YTD Actual	2025-26 Budget Approved
Account Number	Account Title	12/31/2024	6/30/2025	12/31/2025	6/30/2026
SEWER FUND REVENUE					
CHARGES FOR SERVICES					
52-34-100	SEWER SERVICES	161,540	230,977	124,643	297,948
52-34-200	CONNECTION FEES	0	2,340	0	0
Total CHARGES FOR SERVICES:		161,540	233,317	124,643	297,948
MISCELLANEOUS REVENUE					
52-36-100	INTEREST EARNINGS	15,921	28,542	13,004	15,000
52-36-300	OTHER FINANCING SOURCES	0	0	0	0
52-36-900	MISCELLANEOUS	0	0	2	0
Total MISCELLANEOUS REVENUE:		15,921	28,542	13,007	15,000
TRANSFERS INTO SEWER FUND					
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	0
52-39-200	USE OF SEWER RESERVE/PTIF	0	0	0	30,000
Total TRANSFERS INTO SEWER FUND:		0	0	0	30,000

		2024-25 Previous Year YTD Actual	2024-25 Approved Budget	2025-26 Current year YTD Actual	2025-26 Budget Approved
Account Number	Account Title	12/31/2024	6/30/2025	12/31/2025	6/30/2026
SEWER FUND EXPENDITURES					
52-40-110	SALARIES AND WAGES	0	13,534	14,211	15,500
52-40-111	PERFORMANCE BONUS	0	0	0	0
52-40-130	EMPLOYEE BENEFITS	10	200	0	200
52-40-131	EMPLOYER TAXES	0	1,053	1,087	1,185
52-40-132	INSUR BENEFITS	0	1,504	1,545	1,100
52-40-133	URS CONTRIBUTIONS	0	2,151	2,625	2,500
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	120	0	120
52-40-245	IT/ACCTG SOFTWARE SUPPORT	755	2,400	1,200	2,400
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	230	0	230
52-40-265	VEHICLE LEASE PAYMENTS	0	0	0	0
52-40-305	DISPOSAL COSTS	56,322	175,500	28,947	220,000
52-40-310	PROFESS/TECHNICAL SERVICES	4,258	9,000	4,290	9,000
52-40-320	ENGINEERING/SEWER PROJECTS			1,400	45,000
52-40-325	PROF & TECH SERVICES - LEGAL	0	1,156	25	1,000
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
52-40-510	INSURANCE AND SURETY BONDS	2,609	2,609	2,321	3,500
52-40-515	WORKERS COMPENSATION INS	87	500	461	150
52-40-610	MISCELLANEOUS SUPPLIES	0	300	0	300
52-40-620	MISCELLANEOUS SERVICES	702	2,300	277	2,000
52-40-630	BAD DEBT EXPENSE	0	0	0	0
52-40-650	DEPRECIATION	0	23,763	0	23,763
52-40-740	CAPITAL OUTLAY	8,424	10,000	0	15,000
52-40-810	DEBT SERVICE - PRINCIPAL	0	0	0	0
52-40-820	DEBT SERVICE - INTEREST	0	0	0	0
52-40-830	INFRASTRUCTURE REPLACEMENT	0	15,539	0	0
52-40-910	TRANSFERS TO OTHER FUNDS	0	0	0	0
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	0
Total EXPENDITURES:		73,167	261,859	58,388	342,948
SEWER FUND Revenue & Transfers Total:		177,461	261,859	137,650	342,948
SEWER FUND Expenditure Total:		73,167	261,859	58,388	342,948
Net Total SEWER FUND:		104,293	0	79,262	0
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zer		163,821	0	-49,778	0

Combined Capital Project Budget / Account Balances - Summary by Fund

	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
PROJECT BUDGET EXPENSE TOTALS									
Capital Projects Fund Plan	\$ 346,270	\$ 1,218,545	\$ 80,000	\$ 3,015,000	\$ 3,000,000	\$ 3,000,000	\$ -	\$ -	\$ -
Water	\$ 467,877	\$ 631,750	\$ 182,000	\$ 40,000	\$ 391,000	\$ 40,000	\$ 1,200,000	\$ 40,000	\$ 3,753,959
Sewer		\$ 60,000	\$ 386,000	\$ 30,000	\$ 234,000	\$ 365,000	\$ 388,000	\$ -	\$ 5,393,000
Total Spend	\$ 814,147	\$ 1,910,295	\$ 648,000	\$ 3,085,000	\$ 3,625,000	\$ 3,405,000	\$ 1,588,000	\$ 40,000	

	July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028	July 1, 2029	July 1, 2030	July 1, 2031	Future / Unknown date
ACCOUNT BALANCES									
Capital Projects Fund	\$ 1,194,072	\$ 664,769							
Water	\$ 316,966	\$ 470,308							
Sewer	\$ 583,860	\$ 681,991							

FY 2026 Capital Project Plan Summary

Capital Projects Fund - Projects	YTD: 12/31/2025	Budget	Status
Facilities Planning Phase 2	\$ -	\$ 25,000	
Our Lady of the Snows Center Purchase	\$ -	\$ 900,000	budgetted in FY26, actual purchase in FY25
OLS Setup **	\$ 11,234	\$ 145,000	
Tom Moore Historic Structure Stabilization*	\$ 2,170	\$ 25,000	
Community Center Roof Safety	\$ 15,334	\$ 15,500	
Marshals Office Security Cameras	\$ 2,254	\$ 13,000	
Alta Central Roof Safety	\$ -	\$ 20,000	
New AMO Truck	\$ 2,288	\$ 2,500	
AMO Truck Radios	\$ 37,249	\$ 40,000	
Speed Trailer #3	\$ 10,670	\$ 12,000	
Trailhead-Style Public Restroom 24/7*	\$ -	\$ 20,000	
Master Water and Sewer Plan	\$ 545.00	\$ 545	need to amend budget to push unspent funds forward
Total	\$ 81,744	\$ 1,218,000	

Water Fund - Projects	YTD: 12/31/2025	Budget	Status
Engineering	\$ -	\$ 40,000	
Remote Water Meter Reading	\$ 29	\$ 40,000	
Cross Tow Water Line	\$ 71,809	\$ 542,139	
Master Water and Sewer Plan	\$ 3,159	\$ 9,611	need to amend budget to push unspent funds forward
Total	\$ 74,997	\$ 631,750	

Sewer Fund - Projects	YTD: 12/31/2025	Budget	Status
Engineering	\$ 1,400	\$ 45,000.00	
Sewer Line Extention (to ASL Cold Storage)	0	\$ 15,000.00	
Total	\$ 1,400	\$ 60,000	

* Any items in red are proposed, not approved.

Capital Projects Fund Plan

Fund Balance: December 31, 2025

\$ 2,723,984

Fund Balance	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
As of July 1 (start) of the fiscal year	1,188,590	1,434,320	526,320	612,110	6,765,473	3,915,473	1,065,473	1,215,473	-
Projected Year-End Balance	1,434,320	526,320	612,110	6,765,473	3,915,473	1,065,473	1,215,473	1,365,473	-

GL Code	Project Name	FY 2025 YTD	FY 2025 Budget	FY 2026 YTD	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
45-45-740	Town Website	8,270	8,270									
45-45-750	Replace a Building	-					3,000,000	3,000,000	3,000,000			
45-45-750	Facilities Master Plan	75,001	75,000									
45-45-750	Facilities Planning Phase 2 (Site Conditions)	-		-	25,000							
45-45-750	Our Lady of the Snows Center Purchase	981,396	150,000	-	900,000							
45-45-750	OLS Setup **	-		11,234	145,000							
45-45-750	Tom Moore Historic Structure Stabilization*	-		2,170	25,000							
45-45-750	Community Center Roof Safety			15,334	15,500							
45-54-741	Marshals Office Security Cameras	-		2,254	13,000							
45-54-741	Alta Central Roof Safety			-	20,000							
45-54-742	New AMO Truck	58,430	60,000	2,288	2,500							
45-54-743	AMO Mobile Data Terminals	-	25,000	-								
45-54-743	AMO Truck Radios			37,249	40,000							
45-54-743	Alta Central Dispatch Console	-		-			15,000					
45-54-743	Upgrade Centracom Phase 2	-		-		30,000						
45-54-743	Speed Trailer #3	59	13,000	10,670	12,000							
45-70-741	Master Water and Sewer Plan	14,455	15,000	545	545							
45-70-740	Trailhead-Style Public Restroom 24/7*	-		-	20,000	50,000						

Total Projects	1,137,610	346,270	81,744	1,218,545	80,000	3,015,000	3,000,000	3,000,000	-	-	-
							Budgeted Total 2025 - 2032			10,659,815	

* Any items in red are proposed, not approved.

* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses.

** OLS setup projects include patio, roof, stairs, locks, duct work, signage, floor cleaner

Water Fund Projects	
Fund Balance: December 31, 2025	
\$	453,861

Fund Balance	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
As of July 1 (start) of the fiscal year	355,616	(103,803)	(155,553)	297	306,782	271,766	598,197	(223,878)	
Projected Year-End Balance	(103,803)	(155,553)	297	306,782	271,766	598,197	(223,878)	126,690	

GL Code	Project Name	FY 2025 YTD	FY 2025 Budget	FY 2026 YTD	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
51-40-320	Engineering	22,405	22,877	-	40,000		40,000		40,000		40,000	
51-40-740	Master Water and Sewer Plan	15,389	25,000	3,159	9,611							
51-40-740	Remote Water Meter Reading	4,125	20,000	29	40,000							
51-40-740	Cross Tow Water Line	127,861	400,000	71,809	542,139							
51-40-740	Lower Alta Distribution Line					182,000						
51-40-740	AC Pipeline Replacement - SR210							391,000				
51-40-740	Alta Storage Tank									1,200,000		
51-40-740	Ongoing Pipeline Replacement											3,753,959
Total Projects		169,780	467,877	74,997	631,750	182,000	40,000	391,000	40,000	1,200,000	40,000	3,753,959

** Any items in red are proposed, not approved*

Sewer Fund Projects	
Fund Balance: December 31, 2025	
\$	772,510

Fund Balance	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
As of July 1 (start) of the fiscal year	583,860	322,001	322,001	(63,999)	(93,999)	(327,999)	(692,999)	(1,080,999)	
Projected Year-End Balance	322,001	322,001	(63,999)	(93,999)	(327,999)	(692,999)	(1,080,999)	(1,080,999)	

GL Code	Project Name	FY 2025 YTD	FY 2025 Budget	FY 2026 YTD	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
52-40-320	Engineering			1,400	45,000		30,000	30,000	30,000			
52-40-740	Sewer Line Extention (to ASL Cold Storage)			-	15,000							
52-40-740	Master Water and Sewer Plan	10,000	10,000									
52-40-740	Sewer Line Replacment #1 GMD					386,000						
52-40-740	Sewer Line Replacment #2							204,000				
52-40-740	Sewer Line Replacment #3a								33,000			
52-40-740	Sewer Line Replacment #3b								302,000			
52-40-740	Sewer Line Replacment #3c									388,000		
52-40-740	Ongoing Sewer Replacement											4,535,000
52-40-740	West Grizzley Sewer Extension											858,000
Total Projects		10,000	10,000	1,400	60,000	386,000	30,000	234,000	365,000	388,000	-	5,393,000

** Any items in red are proposed, not approved.*

MINUTES
ALTA TOWN COUNCIL SPECIAL MEETING
December 9, 2025, 3:00 PM

Alta Community Center, 10351 E. Highway 210, Alta, Utah

PRESENT: Mayor Roger Bourke
Councilmember Carolyn Anctil (attended virtually)
Councilmember John Byrne
Councilmember Elise Morgan (attended virtually)
Councilmember Dan Schilling (attended virtually)

STAFF PRESENT: Chris Cawley, Town Manager
Jen Clancy, Town Clerk
John Guldner, Independent Contractor (attended virtually)

ALSO PRESENT: Polly McLean, Legal Counsel
Shawn Ferrin, Outside Legal Council
Craig Heimark, Councilmember Elect (attended virtually)

1. **CALL THE MEETING TO ORDER**

Mayor Bourke called the special meeting of December 9, 2025 to order.

2. **DISCUSSION AND POSSIBLE ACTION TO COMMENCE A CLOSED MEETING TO DISCUSS A MATTER AUTHORIZED BY UTAH CODE SECTION 52-4-205(1)(C)**

MOTION: Mayor Bourke motioned to commence a closed meeting to discuss a matter authorized by Utah code section 52-4-205(1)(C). John Byrne seconded.

ROLL CALL VOTE: Councilmember Anctil – yes, Councilmember Morgan – yes, Councilmember Byrne – yes, Councilmember Schilling – yes, Mayor Bourke – yes, a closed meeting was unanimously approved.

RESULT: APPROVED

*** Closed meeting commenced***

(Dan Schilling did not re-enter the meeting)

3. **MOTION TO ADJOURN**

Mayor Bourke called the regular meeting back to order

MOTION: Mayor Bourke motioned to adjourn, and John Byrne seconded.

VOTE: All in favor. The meeting was unanimously adjourned.

RESULT: APPROVED

Passed this 14th day of January, 2026

Jen Clancy, Town Clerk

DRAFT

MINUTES
ALTA TOWN COUNCIL MEETING
WORK SESSION and PUBLIC HEARING
Wednesday, December 10, 2025, 3:00 PM

Alta Community Center, 10351 E. Highway 210, Alta, Utah

PRESENT: Mayor Roger Bourke
Councilmember Carolyn Anctil
Councilmember John Byrne
Councilmember Elise Morgan (attended virtually)

STAFF PRESENT: Chris Cawley, Town Manager
Mike Morey, Town Marshal
Jen Clancy, Town Clerk
Molly Austin, Assistant Town Manager
Brooke Boone, Deputy Town Clerk
Craig Heimark, Treasurer

ALSO PRESENT: Cameron Platt, Legal Counsel (attended virtually)

NOT PRESENT: Councilmember Dan Schilling

WORK SESSION: 3:00 PM

1. **Call the work session to order**

00:00:00

Mayor Bourke called the work session of December 10, 2025 to order.

2. **Presentation and discussion on the water and sewer master plans**

00:00:30

Chris Cawley provided background on the Town's work with Hansen, Allen, Luce over the prior 18 months on drinking water and sanitary sewer master planning and capital improvement planning, noting that recommendations related to fire flows and capital projects had been reviewed with the fire department and incorporated into the Town's capital planning and budget discussions. Cawley explained that staff and consultants had recently finalized the work and invited the consultants to present their findings, particularly regarding long-term water source capacity constraints as visitation and system connections increase. Cawley introduced Delmas Johnson and Easton Hopkins, the consultants on the project.

Johnson acknowledged the informal nature of the work session and outlined the purpose of the master plan as providing 20-year guidance to ensure sustainable delivery of adequate drinking water quantity and quality at reasonable cost, consistent with state requirements. Johnson and Hopkins described the methodology used, including review of water sources, storage, distribution, seasonal demand, emergency and fire flow needs, use of system data, and development of hydraulic models. The consultants reviewed the system configuration, pressure zones, and level-of-service assumptions, including equivalent residential connections (ERCs), and explained that Alta's water use per ERC was comparatively low due in part to the lack of permitted irrigation. Discussion addressed current and projected connections limited by contractual water supply, conservation practices, remaining peak-day capacity, and the importance of managing future demand. Hopkins and Johnson presented findings on storage capacity, noting that while equalization storage was sufficient, existing fire flow storage was deficient given the size of commercial buildings, and that approximately 0.5 million gallons of additional storage was recommended to meet fire flow needs and provide discretionary emergency storage. The consultants reviewed potential locations for additional storage, discussed their relative advantages and constraints, and summarized hydraulic modeling results showing that system pressures met state minimum standards under modeled peak conditions.

Hopkins presented hydraulic modeling results showing that most hydrants met required fire flow capacity, with areas achieving over 2,000 gallons per minute, and explained that these results informed recommended capital improvement projects. The proposed projects included three pipeline improvements, one of which, the crosstow pipeline, had been constructed but was not yet operational, and a new storage tank. Cawley and Johnson discussed the benefits of the crosstow pipeline in improving redundancy, resiliency, and fire flow through system looping, and Hopkins described additional west-side pipeline upgrades to increase pipe diameter and complete a loop to address fire flow and capacity constraints. The consultants identified the new storage tank as the final major project and discussed potential siting options, noting that locating it near the existing Alta tank would take advantage of existing infrastructure, while higher-elevation alternatives such as the Grizzly Gulch area could present hydraulic and construction challenges. Cost estimates were presented with the clarification that they were preliminary and subject to significant variability, though they have observed that recent construction costs had begun to stabilize. Hopkins and Johnson then outlined operational recommendations, including upgrades to the SCADA system to allow more frequent and detailed monitoring of pumping rates, tank levels, and system flows, which would improve peak-day analysis and operational decision-making. Discussion followed regarding smart meter implementation, with Jen Clancy reporting approximately 65–70 percent completion and noting that remaining installations were more complex. The conversation turned to coordination opportunities with the Shrontz Estate regarding potential tank sizing and cost sharing.

The consultants then transitioned to the sanitary sewer system analysis, explaining coordination with Salt Lake County Service Area No. 3, review of flow monitoring data, evaluation of inflow and

infiltration, and development of a hydraulic model. Johnson and Hopkins reported that sewer flows generally tracked closely with water usage, indicating limited inflow and infiltration, and that the system had adequate capacity for existing and projected future demand. However, condition assessments based on video inspections identified several pipe segments in poor condition, particularly areas with sagging pipes where solids could accumulate and require ongoing maintenance. While the overall system condition was described as generally good, specific deficient segments were highlighted for future attention, and staff confirmed that the Town maintained an ongoing sewer inspection and cleaning program.

Hopkins concluded the sanitary sewer presentation by summarizing the primary recommended pipeline projects to address capacity and sag issues, including improvements from the Grizzly Gulch area, a segment across the parking lot, and additional localized sag corrections, and presented preliminary cost estimates with significant variability. John Byrne clarified that the identified projects did not include extending sewer service to the remaining homes on septic systems in West Grizzly Gulch, and Cawley noted that a planning-level cost estimate for that extension was included in the appendix but could change as nearby infrastructure expands. Johnson and Hopkins discussed construction methods, explaining that while trenchless techniques may be appropriate in some circumstances, open-cut replacement was generally the most cost-effective approach for the identified sewer projects due to the specific deficiencies each project is meant to address. Hopkins noted that the hydraulic model functioned as a planning tool that could be updated in the future to evaluate system-wide impacts of future changes, and Johnson confirmed that the projects had been prioritized and phased in the report. Cawley advised that some recommendations were based on incomplete condition data, particularly in the Grizzly Gulch area, where pipe age and limited inspection history created uncertainty about the need for replacement. Discussion followed regarding long-term asset management, including the distinction between spot repairs and planning for full system replacement over time. Councilmembers commented on the thoroughness of the work, and Cawley explained that the recommended capital improvements had been incorporated into the Town's 10-year capital projects outlook using planning-level cost estimates, emphasizing that the most significant unresolved issue remained funding for additional water storage. Further discussion addressed potential coordination with future development, sewer extension costs, and infrastructure proximity improvements. Councilmembers and staff discussed funding strategies, including project phasing over a longer horizon to reduce reliance on external financing, risks associated with deferring known deficiencies, and potential use of low-interest State Revolving Fund loans or grants.

3. Motion to adjourn

00:52:00

MOTION: John Byrne motioned to adjourn the work session, and Carolyn Anctil seconded.

VOTE: All were in favor. The work session was unanimously adjourned.

RESULT: APPROVED

ALTA TOWN COUNCIL MEETING: 4:00 PM

1. **Call the meeting to order**

01:00:00

Mayor Bourke called the December 10, 2025 Alta Town Council meeting to order.

2. **Public Hearing: Accept public comment regarding the adoption of the 2006 Utah Wildland Urban Interface (WUI) code, designation of a WUI boundary, and amendments to Titles 8 and 9 to adopt the WUI code and allow for defensible space**

01:00:30

Del Draper, a cabin owner in Albion Basin, addressed the council regarding wildfire-related legislation and risk assessment, noting that the law included both incentive-based and enforcement-oriented elements. Draper stated that many homeowners had already taken significant steps to reduce fire risk, including implementing recommendations from Unified Fire Authority, removing lower tree branches, improving crawl space protections, and participating in coordinated chipper days to reduce fuel loads following storm damage. Draper cautioned the council to be careful in how any fire risk assessments were developed or applied, expressing concern that insurance companies could rely on such assessments when determining coverage or rates, potentially leading to higher premiums or loss of insurance, as had occurred in other regions and locally. Draper also suggested additional risk-reduction measures the Town could explore, including advocating for the burial of power lines in Albion Basin, citing similar projects completed by the utility provider in nearby canyons, and encouraged the Town to engage the utility provider on prioritization. Draper further asked whether existing snowmaking infrastructure near the subdivision could potentially be adapted to provide fire suppression support. Draper concluded by urging the Town to consider insurance implications and infrastructure-based solutions when implementing fire risk policies.

Margaret Bourke cautioned that the proposed ordinance language in section 9-3-3 did not specify that documentation must be submitted prior to removal and replacement activities and suggested that adding a requirement for documentation to be submitted in advance could be an appropriate clarification.

3. **Discussion and possible action to adopt 2025-O-4 adopting the 2006 Utah Wildland Urban Interface (WUI) code, designation of a WUI boundary, and amendments to Titles 8 and 9 to adopt the WUI code and allow for defensible space**

01:06:00

Cawley explained that the proposed ordinance changes followed prior Planning Commission and council discussions and were intended to implement the required Wildland Urban Interface (WUI) Code by designating a WUI boundary and adopting the WUI code by reference in Title Nine of Alta's code. Cawley described the text edits after the last council meeting as a targeted adjustment to resolve longstanding conflicts between Alta's tree removal regulations and defensible space requirements, including creating an exemption for trees removed pursuant to WUI requirements and shifting approval authority from the mayor to the building official. John Byrne stated that the exemption addressed concerns about disproportionate burdens on property owners and expressed continued confusion regarding the use of the term "building official," particularly where WUI enforcement involved the fire marshal. Cawley and Byrne discussed how the fire marshal would apply the WUI code and International Fire Code during plan review and would provide input on compliance to the Town's building official, acknowledging the complexity of the overlapping roles. Byrne noted concerns about the broad authority granted under the WUI code and the limited appeal process, while Cawley responded that the process was generally collaborative between fire authorities and the Town as the authority having jurisdiction.

Clancy responded to Margaret Bourke's question from earlier by saying she was satisfied with language in the draft ordinance that said "submitted and approved" and Cameron Platt agreed. Platt also added that the WUI code allowed municipalities to designate the appropriate code official and clarified that the highlighted language only exempted property owners from re-vegetation requirements if documentation was submitted and approved, while both the WUI and vegetation codes otherwise remained applicable.

MOTION: John Byrne motioned to approve Ordinance 2025-O-4 as presented. Carolyn Ancil seconded.

ROLL CALL VOTE: Councilmember Ancil – yes, Councilmember Byrne – yes, Councilmember Morgan – yes, Mayor Bourke – yes, Ordinance 2025-O-4 was unanimously approved.

RESULT: APPROVED

4. **CITIZEN INPUT**

01:17:10

Mark Haik addressed the council and referenced prior statements expressing confidence in the Town's use of expert analysis, stating concern that expert opinions had not always been consistently relied upon by elected officials or staff. Haik cited discrepancies in reported municipal water availability figures, noting that Cawley referenced a lower daily capacity than figures previously presented by Kapaloski and Vici during a public hearing before the State Engineer, and suggested that staff request clarification to explain the difference. Haik also referenced Kapaloski's prior role as special water counsel and discussed past correspondence with bond counsel related to representations of water assets when the Town considers financing capital improvements. Haik concluded by suggesting that the council review Kapaloski's correspondence and offered to provide copies of the documents if needed.

Margaret Bourke offered two comments to the council. First, encouraging the Town, both collectively and individually, to submit comments on the recently released Big Cottonwood Canyon environmental assessment, noting that the document stated impacts in Big Cottonwood Canyon would affect Little Cottonwood Canyon and recommended that the Town consider requesting an extension to the comment deadlines due to the holiday timeframe. Second, Margaret Bourke expressed appreciation for current and departing Town staff and elected officials, specifically thanking Craig Heimark for service as Treasurer and John Byrne for service on the Town Council, and acknowledged the contributions of continuing councilmembers. Margaret Bourke stated that the leadership provided during their tenure had improved community understanding of Town challenges, priorities, and potential costs, and concluded by offering thanks and well wishes to those recognized.

Del Draper echoed Margaret Bourke's comments regarding the Big Cottonwood Canyon transportation plan. Draper noted that the proposed solutions for Big Cottonwood traffic appear to be implemented at a fraction of the cost compared to Little Cottonwood. Draper highlighted specific concerns, including the potential for tolling in Big Cottonwood to divert traffic to Little Cottonwood and the planned parking structure in the gravel pit intended to support bus traffic. Draper also observed that Big Cottonwood's plan proceeded via an environmental assessment rather than a full Environmental Impact Statement (EIS) like Little Cottonwood, and expressed concern about the short comment period coinciding with the holidays. Draper urged the Town of Alta to consider submitting comments on the Big Cottonwood plan.

5. FY25 Financial Audit presentation, Ron Stewart

01:27:00

Clancy introduced Ron Stewart of Gilbert & Stewart, the firm contracted to perform the Town of Alta's financial audit. Stewart provided an overview of the audit process, focusing on three main areas:

1. Financial Statements – They verify that the town’s financial statements are materially accurate and compliant with accounting standards through procedures such as third-party confirmations, invoice testing, and analytical reviews. Stewart confirmed that the town received an unmodified (“clean”) opinion, indicating the statements fairly present the town’s financial position.
2. Internal Controls – The audit evaluates whether internal controls over receipts, disbursements, payroll, and capital assets are properly designed and operating effectively. Stewart reported that the town’s controls are well designed and functioning correctly, with no findings requiring attention.
3. State Compliance – Procedures prescribed by the state were reviewed, including budgetary compliance, fund balances, restricted taxes, government fees, impact fees, and enterprise fund transfers. One minor finding was noted in the capital projects fund, where expenses exceeded the budget due to a timing issue with the purchase of Our Lady of the Snows building. This was clarified by Clancy as a timing mismatch between the fiscal year and the effective contract date.

Council members asked clarifying questions about sampling, materiality, and the timing of financial insights. Stewart explained that materiality determines the threshold for adjustments and that they sampled at least 60 invoices plus additional areas for review. Byrne inquired whether financial information could be shared more frequently than annually to improve decision-making. Steve Rowley noted the practical limitations due to a two-month delay in receiving county tax information but suggested estimates might be prepared in advance. Clancy and the council expressed appreciation to Stewart and his team for their thorough audit work and responsiveness. Stewart also thanked town management, for support during the audit.

6. **Discussion and possible action to approve the FY 2025 Financial Statement and Audit of the Town of Alta, Steve Rowley and Jen Clancy**

01:46:00

Clancy walked the council through page 45 of the audit report, which summarized the general fund update, highlighting major variances between the final budget and actual results. Key points she noted included:

- Revenue variances:
 - About \$267,000 more in sales tax than anticipated.
 - \$8,000 in prior-year property taxes that were higher than expected.
 - Larger-than-expected fourth-quarter transportation sale tax revenues.

- Expenditure variances:
 - Administration: \$86,000 savings due to unused wages and lower-than-expected insurance costs.
 - Police department: \$290,000 savings primarily from delayed hiring of a fifth officer, postponed mental health grant expenses, and some vehicle/gas cost timing differences.

Byrne highlighted that the total expense savings of roughly \$456,000 represented a substantial achievement and praised the staff for careful management, emphasizing that this aligns with constituent expectations for fiscal responsibility.

MOTION: Elise Morgan motioned to approve the FY 2025 Financial Statement and Audit. John Byrne seconded.

ROLL CALL VOTE: Councilmember Anctil – yes, Councilmember Byrne – yes, Councilmember Morgan – yes, Mayor Bourke – yes, the FY 2025 Financial Statement and Audit were unanimously approved.

RESULT: APPROVED

7. Alta Ski Area, Mike Maughan

01:50:30

Mike Maughan provided an update on ski operations and snow conditions at Alta Ski Area:

- Opening and current conditions: Alta opened Sunday with limited terrain due to low natural snowfall and high winds redistributing the snow. Current base is approximately 27 inches, primarily on man-made snow areas. Only Wildcat, Collins, and Sunnyside lifts are running; Sugarloaf may open briefly for the weekend.
- Snowmaking challenges: Warm temperatures and minimal snow in the forecast for the next 7–10 days are limiting snowmaking opportunities. Snowmaking lines are empty by default and only charged when actively making snow; they can be used in emergencies, but it takes time to charge the system.
- Operational impact: Alta is currently 5% behind last year's revenue numbers, though the missed early-season weeks are low-volume periods. The busiest weeks are upcoming, which could amplify the impact.
- Infrastructure and summer improvements: Projects completed over the summer, including upgrades to snowmaking pumps and cross-tow improvements, have been beneficial. These

enhancements allowed for more effective snow coverage despite the late start and limited natural snowfall.

- Safety and fire concerns: In response to Del Draper, Maughan noted that while there is a fire hydrant at the snowmaking line, water is not always connected, so relying on it for fire protection is not instantaneous.
- Historical context: This opening is one of the latest in Maughan's 36 years at Alta, with the earliest previous openings in early December and a rare mid-January opening in the early 1980s. Maughan emphasized that without the terrain improvements and snowmaking upgrades, even last Sunday's opening would not have been possible.

Overall, Maughan stressed that Alta is managing as best as possible under challenging weather conditions, with the improvements made over the summer helping mitigate operational risks.

8. Discussion regarding possible trailhead restroom ownership by Town of Alta

01:56:30

Maughan explained that on November 21, he'd convened a meeting with Big D, Forest Service representatives, and town staff to discuss a trailhead restroom, which Big D has generously offered to donate. The planned facility will include three stalls, one ADA-compliant, heated flush toilets built into the hill for avalanche protection, and minimal parking interference. Construction is planned for next summer, with operation expected by the end of the season. The restroom will be located on the north side of SR 210 near the summer road, between two avalanche paths and above a sewer line, which makes it feasible to install utilities.

Ownership and permitting were key points of discussion. Maughan noted that, due to the location of the toilets the engineers had requested a letter from the facility owner stating that the engineers would be indemnified in the event the restroom were destroyed by an avalanche. Councilmembers and Town staff expressed support for the Town serving as the facility owner and as applicant for the Forest Service Special Use Permit, as the site is on National Forest land outside the ski area boundary. Operations and maintenance were also discussed, including a potential 50/50 cost-sharing arrangement with the ski area. It was noted that Town staff, the ski area, or a third party could handle day-to-day maintenance. A flush toilet was selected over a pit toilet to accommodate higher usage, minimize odor, and take advantage of the existing sewer line.

The Forest Service indicated that the project could proceed under a categorical exclusion, fast-tracking NEPA review, with no wetlands, archaeological, or endangered species concerns anticipated. Councilmembers expressed broad support, noting the value for both summer and winter recreation

users, the low cost to the town, and the advantages of a flush toilet. The council gave head nods to proceed, allowing staff to continue with the design, permitting, and coordination with the Forest Service. The next steps include the town providing the ownership/indemnification letter to engineers, submitting the Special Use Permit application before year-end, and finalizing cost-sharing arrangements for maintenance with the ski area. Council members reacted positively, even joking that learning about the offer from Big D to build the restroom was a highlight of the meeting.

9. **Questions regarding department reports**

02:15:15

None.

10. **Approval of November 12, 2025 Alta Town Council Meeting Minutes, and the December staff and finance reports**

02:16:30

Clancy suggested noting that the reports be approved “as amended” to clarify the record. Byrne recommended reviewing the updated financial report, noting that it was much improved. Clancy apologized for any confusion caused by previous discrepancies, explaining that it took discussions with Rowley to resolve the issues.

MOTION: Mayor Bourke motioned to approve the November 12, 2025 Town Council meeting minutes, and the December staff and finance reports as amended. Carolyn Antil seconded.

VOTE: All were in favor. The November 12, 2025 Town Council meeting minutes, and the December staff and finance reports as amended were approved.

RESULT: APPROVED

11. **Mayor’s report**

02:18:00

Mayor Bourke began by noting that he had not yet finalized plans for the bathroom’s opening ceremony but hoped everyone had a good Thanksgiving and appreciated the recent snowfall. He expressed condolences to Snowbird for the passing of Tina Biddle, their long-time ski patrol director. He then discussed ongoing transportation matters in Big Cottonwood Canyon, mentioning that UDOT had issued an Environmental Assessment (EA) and that it would benefit the town to seek a deferred comment date and prepare its own comments. Mayor Bourke also noted that the state legislature is

concerned about growth in property tax rates, which could lead to legislation that impacts both taxpayers and the town as a taxing entity.

Mayor Bourke then transitioned to the monthly astronomy report, explaining phenomena related to the Northern Lights, or Aurora Borealis. He described the sun as a turbulent mass of hydrogen ions undergoing fusion, producing energy through mass conversion ($E=mc^2$). He explained how solar storms, or coronal mass ejections (CMEs), send energetic particles toward Earth, interacting with its magnetic field and producing auroras, primarily near the poles.

Mayor Bourke then outlined upcoming town events, including the swearing-in ceremony for the council and Mayor's seats. Bourke noted that Craig Heimark would be moving from staff to council, leaving a vacancy for town treasurer. Mayor Bourke encouraged suggestions for filling the position and reminded everyone that the next Town Council meeting would be held on January 14, 2026 at 4:00 p.m., noting that the day would have 15 minutes more daylight than the current meeting.

12. Wasatch Front Regional Council grant for planning assistance, Chris Cawley

02:25:30

Cawley explained that the town has been considering applying for a Wasatch Front Regional Council (WFRC) grant to fund consultants for a general plan update, with the application due the following day. The General Plan, last significantly updated in 2005 with amendments in 2013 and 2016, serves as a guide for the Town's land use planning decisions. The WFRC grants support such updates, as well as small area plans, station area plans, and transportation master plans, but do not fund capital projects or engineering. Chris detailed the funding structure, noting the town would provide a small matching contribution, about 10% of the proposed \$200,000 project budget, paid in a future fiscal year, and emphasized that the consultants' role would include managing public engagement and various technical inputs.

Council members discussed the relationship between the General Plan update and potential land use code updates. Heimark emphasized the importance of aligning visionary planning with financial capacity, advocating for updating the code in parallel to avoid inconsistencies and ensure long-term feasibility. Byrne noted that the General Plan should drive land use changes rather than the reverse. Cawley clarified that some updates to the land use code would be necessary for state compliance, while policy-level changes would follow the General Plan update. The conversation also addressed public involvement, with both Byrne and Heimark advocating for an advisory council of residents, Planning Commission members, and council members to ensure the plan develops organically and maintains local input.

The discussion covered the stability and unique character of Alta, including minimal population changes and a consistent business community, with Snowpine redevelopment as a notable recent exception. Topics of potential redevelopment, residential units, and the commercial core were flagged as important considerations for the updated plan. Cawley highlighted opportunities to integrate transportation projects, including UDOT's improved bus service, and noted water resource capacity as a constraint for future development. Byrne and Cawley emphasized that the update should build on the existing plan, not replace it entirely, preserving the community's voice while incorporating new guidance.

Councilmembers expressed strong support for pursuing the WFRC grant, noting its potential to enable public engagement and align long-range planning with future capital needs. Mayor Bourke highlighted positive feedback from Planning Commission leadership regarding the likelihood of receiving the grant. The meeting concluded with consensus to move forward with the application, recognizing it as a key step in updating the General Plan and fostering community involvement.

13. Utah Renewable Communities update, Chris Cawley

02:56:00

Cawley provided an update on Utah Renewable Communities (URC), formerly known as the Community Renewable Energy Program, noting the Town of Alta has participated since the program's inception. Cawley explained that the Public Service Commission (PSC) could make a decision as early as January, which would trigger a 90-day period during which the town council would need to take final action to participate. There is a public hearing scheduled for December 16, which council members can attend either virtually or in person. The program involves 19 cities and counties that have set a goal of 100% clean electricity by 2030, accounting for roughly 25% of Rocky Mountain Power's (RMP) electric service in Utah. The Town has contributed modestly to program development costs. RMP customers will be able to opt out for free within the first two billing cycles once the program launches. The estimated cost for the average residential customer is expected to be \$3–\$4 per month, with assistance available for low-income ratepayers as required by state law, although there are no low-income electricity customers in Alta.

Cawley emphasized that the program supports clean energy development, environmental benefits, and local job creation. Cawley explained the process, including an RFP for clean energy projects that closed in July with 14 bids, narrowed to six, signaling likely success in developing resources before tax credits expire. Once the PSC issues a decision, the town would need to pass an ordinance formalizing participation. Cawley noted that this is a low-investment way for the town to make a meaningful impact on carbon emissions, particularly since Alta does not have a formal climate action or sustainability plan.

Councilmembers discussed potential additional initiatives, such as solar installations and energy-efficient upgrades in the community. Carolyn Anctil mentioned opportunities like low-flow toilets as a practical example of energy and water efficiency. Mayor Bourke and Cawley acknowledged that the program is largely turnkey, and Cawley noted that while the town's current General Plan does not explicitly address climate change or wildfire, these issues should be considered in future planning efforts.

14. New business

03:08:00

Heimark asked about whether there was an action item regarding the Big Cottonwood Canyon Environmental Assessment (EIS) comment period. Mayor Bourke clarified that requesting an extension of the comment period is non-controversial and could be done on his own authority. Byrne and others discussed whether the comment should be personal or official, with the consensus that the first step would be a letter requesting the extension, while more substantive comments could be reviewed by the council beforehand. Cawley noted that the bus program in Big Cottonwood Canyon is still in the planning phase and will not be implemented until a similar program in Little Cottonwood Canyon is ready for implementation, emphasizing that proper planning could provide public benefits beyond transportation. Elise Morgan expressed some uncertainty about whether the town should submit a positive or negative comment and noted the extension request might not be granted, though multiple towns requesting it could increase the chances.

Mayor Bourke then acknowledged that this meeting was John Byrne's final meeting as a council member, praising his contributions and expertise, especially on financial matters. Byrne thanked the council and expressed hope to serve again in the future. The meeting concluded with a motion to adjourn, which was approved unanimously.

15. Motion to adjourn

03:13:00

MOTION: John Byrne motioned to adjourn, and Carolyn Anctil seconded.

VOTE: All in favor. The meeting was unanimously adjourned.

RESULT: APPROVED

Passed this 14th day of January, 2026

Jen Clancy, Town Clerk

Alta Town Council Meeting
December 10, 2025

TOWN OF ALTA**ORDINANCE # 2026-O-1****AN ORDINANCE SETTING THE COMPENSATION OF
ELECTIVE AND STATUTORY OFFICERS**

WHEREAS, Utah law 10-3-818 provides that elective and statutory officers in municipalities may receive compensation only as set by ordinance enacted by the legislative body following a public hearing; and

WHEREAS, the elected and statutory officials of the Town of Alta include the Mayor, Councilmembers, Town Manager, Assistant Town Manager, Town Attorney, Town Clerk, Town Treasurer, Town Marshal, and Planning Commissioners.

WHEREAS, the Town Manager is authorized to perform the duties of Town Treasurer on an interim basis and does not seek additional compensation for performing the duties of Town Treasurer; and

WHEREAS, the Town Council finds it appropriate to clarify that no additional compensation shall be paid when the duties of Town Treasurer are performed by the Town Manager.

NOW THEREFORE, BE IT ORDAINED by Town Council of Alta, Utah that:

Section I: The annual compensation for elective and statutory officials is as follows:

Mayor – \$12,000.00
Councilmembers – \$1,200.00
Town Manager – \$133,473.60
Assistant Town Manager - \$75,296.00
Town Marshal – \$145,724.80
Town Clerk – \$93,600.00
Town Treasurer – \$1,200.00*
Planning Commissioners – \$75**
Town Attorney A - \$245 per hour
Town Attorney B - \$195 per hour

**unless the position is filled by Town Manager*

*** per meeting attended, up to \$900 annually*

Section II: Effective Date. This Ordinance shall become effective January 1, 2026.

PASSED AND APPROVED by the Town of Alta Town Council, Utah, this 14th day of January 2026.

By: TOWN OF ALTA

Mayor, Roger Bourke

Attest:

Jen Clancy, Town Clerk

Ordinance/summary published on Utah state noticing website on January 15, 2026.
Effective date of Ordinance: January 15, 2026.

Vote:

Mayor Bourke	_____	Councilmember Anctil	_____
Councilmember Heimark	_____	Councilmember Morgan	_____
Councilmember Schilling	_____		

Attachment 1.

RULES OF PROCEDURE AND ORDER FOR THE ALTA TOWN COUNCIL

Pursuant to Utah Code 10-3-606, the Town of Alta hereby adopts the following rules of order and procedure to govern its meetings of the Town Council:

RULE 1. REGULAR, SPECIAL AND EMERGENCY COUNCIL MEETINGS

- A. **Regular Meetings:** The town council shall set the schedule of yearly meetings at the June town council meeting. Said meeting schedule shall be duly posted as required by state law. If the meeting date is a legal holiday, then the meeting may be held at the same time and place above described on the next following day which is not a legal holiday. The town council may provide for a different time and place for holding regular meetings of the town council.
- B. **Special Meetings:** If at any time the business of the town requires a special meeting of the town council, such meeting may be ordered by the mayor or any two (2) members of the town council. The order shall be entered in the minutes of the town council. The order shall provide at least 24 hours' notice of the special meeting and notice thereof shall be served by the Town Clerk on each member who did not sign the order by delivering the notice personally or by leaving it at the member's usual place of abode and by electronic means. The personal appearance by a member at any specially called meeting constitutes a waiver of the notice required in this subsection.¹
- C. **Emergency Meetings:** If an emergency meeting is deemed necessary, the body is required to provide the best notice practicable, including details such as the time, place, and topics to be discussed during the emergency session. An attempt must be made to notify all members of the public body of the impending emergency meeting. A majority of the members of the town council must approve the emergency meeting before it can proceed.²

RULE 2. AGENDA

A written Agenda, published in advance, shall guide the meetings. The Agenda must be published at least 24 hours prior to the meeting unless its an emergency meeting. Items may be placed on the agenda with 10 days notice either by the Mayor or by any two Councilmembers. Matters not on the Agenda may be discussed, but no final action is taken on matters not on the Agenda.

RULE 3. ORDER AND PROCEDURE

Council meetings are chaired by the Mayor. Agenda items are usually considered in the order listed but may be reordered with the consent of councilmembers. A Resolution or Ordinance shall be in writing before a vote is taken on it³. All Town Council meetings shall be conducted in accordance with Roberts Rules in Plain English, Second Edition by Doris Zimmerman.

¹ UCA 10-3-502

² UCA 52-4-202

³ UCA 10-3-506

RULE 4. QUORUM AND VOTING

- A. The Mayor is a regular and voting member of the Council including but not limiting to establishing a quorum and voting.⁴
- B. A quorum consists of three Councilmembers.⁵
- C. The minimum number of votes required to pass any action is three, even if there are absences or vacancies on the Council. Any ordinance, resolution, or motion of the council having fewer favorable votes than three is defeated and invalid.⁶
- D. A roll call vote will be taken and recorded for all Resolutions, Ordinances, and any actions that would create a liability against the town and in any other case at the request of any member of the town council by a "yes" or a "no" vote and shall be recorded.⁷
- E. The Mayor may not veto any ordinance, tax levy, or appropriation passed by the council.
- F. Councilmembers must vote if they are present unless they choose to abstain or are recused for a conflict of interest.

RULE 5. MEETING MINUTES AND AUDIO RECORDING

Draft Meeting Minutes will be made available to Councilmembers and the public within 30 days after the meeting. They shall be designated as a draft copy until formally approved by the Council as a public document and filed in the official records of the Town. Once minutes are approved, they along with any public materials distributed at the meeting shall be made available to the public withing three business days. The audio recording of the open meeting shall be available to the public for listening within three business days after holding an open meeting.

RULE 6. OPEN MEETINGS

All meetings of the Town Council shall be held in compliance with the provisions of Title 52, Chapter 4, Utah Open and Public Meetings Act.

RULE 7. ETHICAL REQUIREMENTS

The Mayor and Council members must comply with the Municipal Officer's and Employees' Ethics Act described in Utah Code §§ 10-3-1301⁸ to 10-3-1312⁹. At each Town Council meeting Councilmembers shall disclose in the open meeting any actual or potential conflicts of interests regarding any items on the agenda.

RULE 8. RULES OF DECORUM

- A. The Mayor and Councilmembers shall treat each other with respect and act in a civil and courteous manner to each other and the public.
- B. Public remarks must not be personal, impertinent, unduly repetitive, slanderous, profane, threatening, abusive, or otherwise impeding the orderly conduct of a Council meeting.
- C. A time limit may be established for public comments that address the Council on any item, even if it is not on the Agenda.

⁴ UCA 10-3b-402

⁵ UCA 10-3-504

⁶ UCA 10-3-507

⁷ UCA 10-3-506

⁸ UCA 10-3-1301

⁹ UCA 10-3-1312

- D. For internal communications between the Council, or the Council and staff, Council shall make best efforts to respond promptly upon receiving any communication requiring a response. Internal communications between Council shall not violate Open Public Meeting requirements.
- E. Prior to any Council meeting Councilmembers shall notify the Town Clerk if they will be attending a Town Council meeting in person, electronically or that they cannot attend the meeting.

RULE 9. MAYOR PRO TEMPORE

The Town Council shall elect one of its members as Mayor Pro Tempore to preside at the Town Council Meeting, attend a required Board Meeting in the case the Mayor is unable to attend the meeting, or perform, during the mayor's absence, disability, or refusal to act, the duties and functions of Mayor. The Town Clerk shall enter in the minutes of the council meeting the election of a councilmember as Mayor Pro Tempore.¹⁰

¹⁰ UCA 10-3b-402

RESOLUTION # 2026-R-1
RESOLUTION CONFIRMING APPOINTMENT
OF THE TOWN TREASURER

WHEREAS, Town of Alta (“Town”) Code 1-15-3-A-5 and Section 1-6-4 -B delegates to the Town Manager the authority to appoint a qualified person to the office of Town Treasurer; and

WHEREAS, the current Town Treasurer has resigned; and

WHEREAS, the position of Town Treasurer is essential to the financial management and accountability of the Town, including determining the Town’s cash requirements, maintaining financial stability, ensuring transparency, and keeping accurate and detailed accounts of all monies received as required by state law and the Town Council; and

WHEREAS, the Town Manager’s appointment of Town Treasurer is subject to the advice and consent of the Town Council; and

WHEREAS, the Town Council finds that the concurrent service of the Town Manager as Town Treasurer is permissible under Town Code and beneficial to the continuity of financial administration.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF ALTA TOWN COUNCIL OF, UTAH, THAT:

Section I: The Town Council hereby confirms with their consent the appointment of Chris Cawley, the Town Manager, to concurrently serve as Town Treasurer.

Section II: Effective Date. This resolution shall be effective immediately.

PASSED AND APPROVED by the Town of Alta Town Council, Utah, this 14th day of January in the year 2026.

TOWN OF ALTA

Roger Bourke, Mayor

ATTEST:

Jen Clancy, Town Clerk

Vote:

Mayor Bourke _____

Councilmember Heimark _____

Councilmember Schilling _____

Councilmember Ancil _____

Councilmember Morgan _____

DRAFT

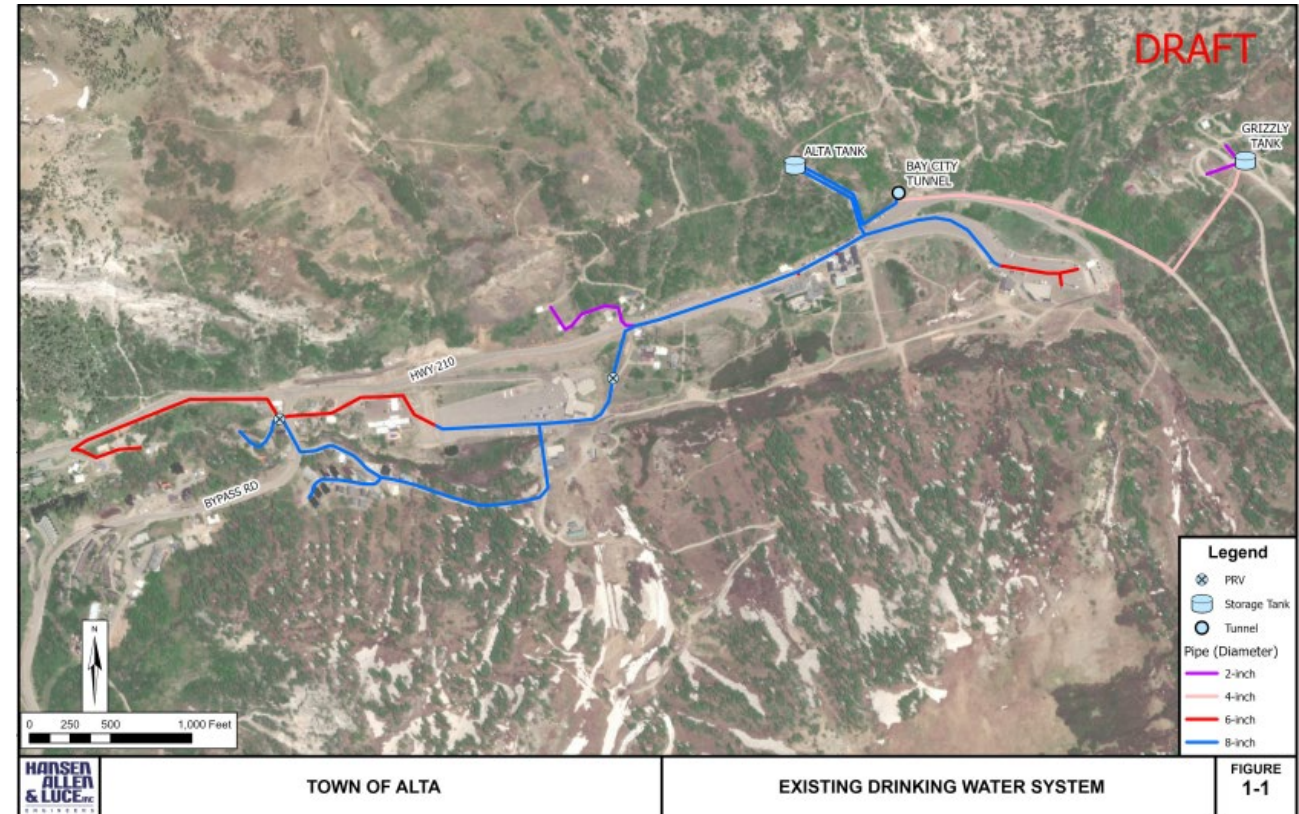
Capital/Long Range Planning: Where are we

January 2026 Town Council
Meeting



Water and Sewer

- Recommendations from Hansen, Allen, & Luce for specific capital improvement projects (CIPs)
 - \$2.43M total water projects (including \$680K for Crosstow line)
 - \$1.3M total sewer projects
 - Have incorporated these projects into TOA capital improvement plan
- Recommendations from Hansen, Allen, & Luce to fund long-term pipeline replacement
 - \$3.8M total for water system over 25-yr period
 - \$3M additional for sewer system over 30-yr period
 - Not formally incorporated into TOA Cap-x Plan
- Recommendations to address water source limits
 - Monitoring
 - Require submittal of water use data with development applications
 - Town needs to contemplate potential for build out under existing zoning to exceed source capacity





Facilities

- Facilities Master Plan project
 - Urgent/significant structural issues with Alta Central and Firehouse. Town Office in good shape, has accessibility problems
 - Recommended discontinuing use of Alta Central for public safety functions, tearing down firehouse
 - New building at Firehouse site
 - **Test Fit 1:** All AMO functions, plus Post Office and multipurpose space
 - **Test Fit 2:** Police functions of AMO
 - Move Admin to Firehouse site
 - Keep PO, multipurpose space
 - Town Office building becomes AMO dispatch center and employee quarters
 - Recommended updates per IBC and ADA to Town Office building
- Town of Alta Capital projects plan: \$9M/\$3Mx3 years in FY 28, 29, 30; "Test Fit" cost estimates are larger

Funding and Financing

- Water and sewer projects will require substantial rate increases
 - Borrow to expedite? Not until rates decrease?
 - State considering adopting state-wide water use fee to fund grant/loan program
- Facilities
 - Will need funding beyond existing revenues, other normal municipal revenue sources to do a project in the short-term
 - Debt (bond); General Obligation (property tax) bond safest/cheapest option
 - Philanthropy or grants
- Will raising rates/bonding against property taxes impact the Town's ability to raise revenues when desired or necessary?
 - Transient Room Tax
 - Various fees

Next Steps

Facilities

- Develop action item list ending with initiation of construction...in summer 2028?
 - Design Phase I: finalize facility program, 10-30% design
 - How much design work will we do before possible bond campaign?
 - Possible bond election on next municipal ballot: 11/2027
- W/S
 - Refine approach to procurement, project oversight – Town Engineer
 - Resolicit design services for FY 27 projects
 - Determine how much to save annually for pipeline replacement
 - Capital projects plan assumes substantial rate increases for next 10 years; should we prolong? Our system is deficient...

What Else?

Public Involvement

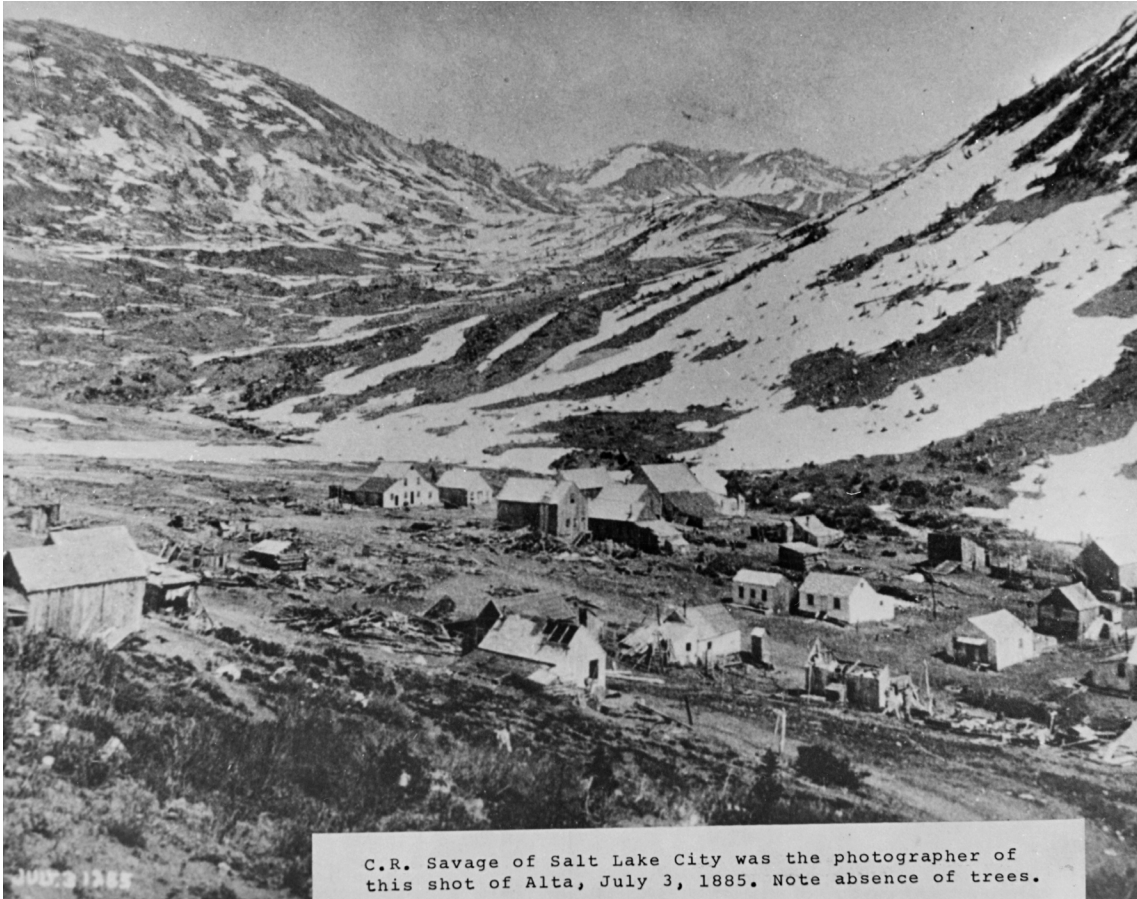
- W/S rate increases, GO bond against property taxes are most likely capital revenue options
 - Will have major impacts on property owners
 - GO bond is voter-approved; will need to do a bond campaign
 - Craig proposes committee of representatives from various neighborhoods, business community
 - *Conflict/synergy with General Plan public involvement?*
 - Public meeting in February or March 2026 to present needs to community



Long Range Outlook

General Plan Update

- Will be a challenge to manage the above and GP update simultaneously
- Could improve public involvement and acceptance of need
- Best context to contemplate climate change, increased visitation, water source limitations, transportation changes, etc.
- Hopefully outcomes will not complicate or discredit cap-x plans



Summary

Design Phase II

- Scope RFP February/March 2026 (amend budget/capital plan?)
- Project: April-September

Public Meeting

- Schedule meeting
 - Open house w/ presentation? – **discuss council availability**
 - Special, formal council meeting?
 - March is ideal; winter folks are still here
 - Review goals, agenda, presentation materials in February council meeting

Reprocure water and sewer design services for Wildcat Sewer, Hellgate Loop Waterline

Land Use Code Updates Preview

January 2026 Town Council
Meeting



Status

- Cities constantly update their codes for compliance with state law (“statute”)
 - State law regarding municipal land use regulation changes constantly!
 - Generally does not get more permissive for cities and towns
- Prior to Town of Alta incorporation in 1970, Salt Lake County zoning regulations applied
 - In 1972, Town of Alta adopted its own zoning
- Town of Alta Code Title 10, Land Use Regulations has been updated as needed over time, not comprehensively updated in recent history
- Proposing to begin work on “batches” of code updates
- Can we plan to comprehensively update land use code some day? Yes...after general plan update

Proposed Updates: LUDMA Recodification

- Utah Land Use and Development Management Act (LUDMA) governs municipal land use regulation
- Was previously codified at Utah Code Annotated 10-9a
- Recodified during November 2025 special session to [UCA 10-22](#)
- Town code refers to 10-9 and those citations need to be updated to 10-22



Proposed Updates: Zoning Map

- 10-20-503. Land use ordinance or zoning map amendments

Effective 11/6/2025

10-20-503. Land use ordinance or zoning map amendments.

- (1) Only a legislative body may amend:
 - (a) the number, shape, boundaries, area, or general uses of any zoning district;
 - (b) any regulation of or within the zoning district; or
 - (c) any other provision of a land use regulation.
- (2) A legislative body may not make any amendment authorized by this section unless the legislative body first submits the amendment to the planning commission for the planning commission's recommendation.
- (3) A legislative body shall comply with the procedure specified in Section 10-20-502 in preparing and adopting an amendment to a land use regulation.

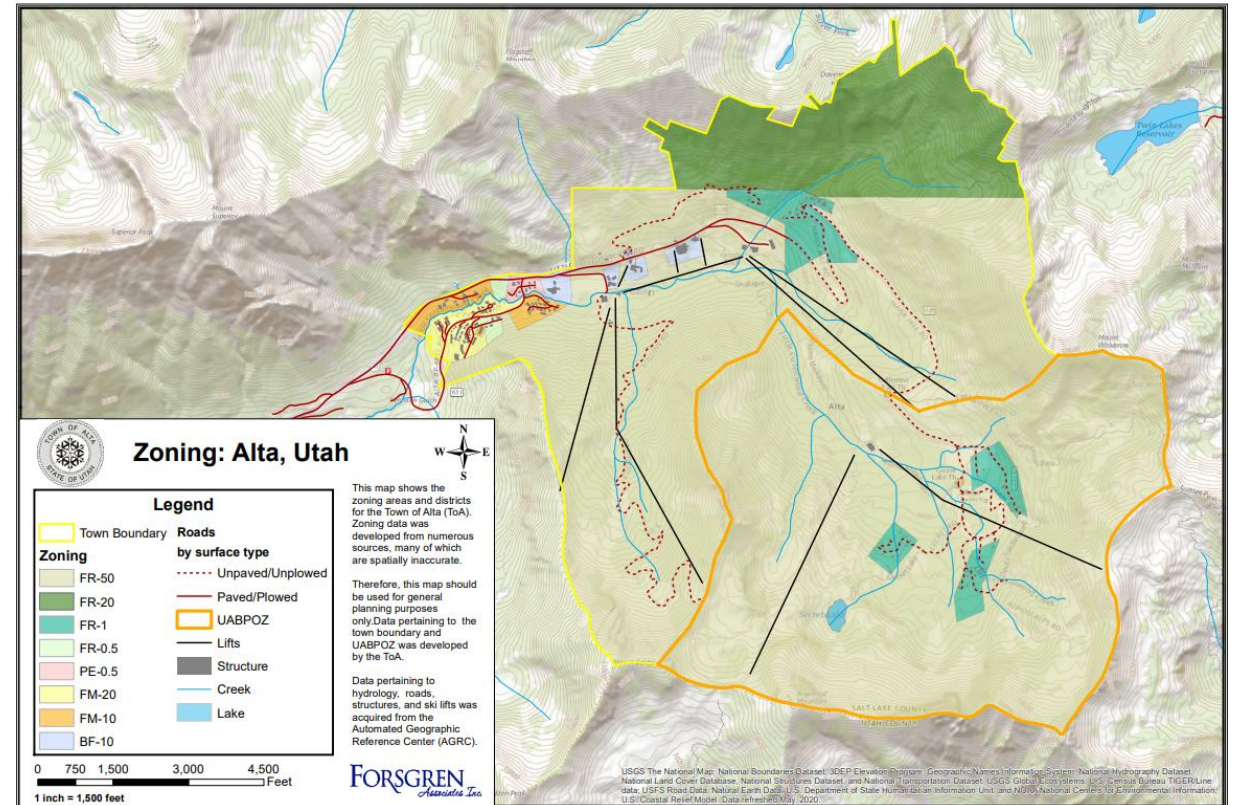
Proposed Updates: Zoning Map

10-6D-1: INTRODUCTION:

A. Zoning Map: The base facilities zone applies to those certain parcels within the Town of Alta shown on the zoning map as BF-10.

B. Identification Of Subzones A, B and C Within The Base Facilities Zone: Zone A includes the Snowpine Lodge, the Rustler Lodge and the Alta Lodge. Zone B includes the Goldminer's Daughter Lodge and the Alta Peruvian Lodge. Zone C includes the Shallow Shaft Restaurant and the Photohaus. (Ord. 2014-O-5, 12-11-2014; amd. Ord. 2021-O-1, 3-10-2021)

- *Zoning map on town website does not designate subzones A, B, and C*
- Staff is developing an updated zoning map to designate these subzones
 - Also working on an updated parcel dataset: zoning map should show parcel boundaries and ideally would be interactive, so owners can establish with certainty the zoning on their properties



Proposed Updates: Petition to Rezone, etc.

10-6A-11: PETITIONS TO REZONE:

A. Content Of Petition: Any request to amend an existing zoning ordinance or to amend and change the zoning of any particular property within the town shall be submitted to the town clerk in the form of a written and verified petition. Said petition shall include the following elements:

1. The full name and address of the petitioner.
2. A statement of all legal, contractual and equitable interest in the property as to which zoning amendment or change is sought, including the names and addresses of all such individuals.
3. A legal description by metes and bounds, or otherwise, of the property as to which zoning amendment or change is sought.
4. A statement as to the reasons and basis for the amendment or change to any zoning ordinance or land use classification.
5. If real property is to be developed pursuant to the proposed amended and/or changed zoning ordinance, a statement in detail of the plans and documents relating to such development, including those elements as required in sections [10-6A-3](#) through and including [10-6A-9](#) of this article. The petitioner shall attach two (2) copies of plans, specifications and other documents as may be necessary to fully describe in detail the nature, character and extent of the proposed development as to which the petition relates.
6. A statement as to the availability of all utility services. (Ord., 6-8-1989)

B. Fees: At the time the petition is filed, the applicant shall also pay to the town clerk all required fees as set by resolution of the town council. (Ord., 6-8-1989; amd. 2010 Code)

C. Planning Commission Review: Upon receipt of any petition filed under this section and payment of all appropriate fees by petitioner, the town clerk shall forward forthwith such petition and all attachments to the chairperson of the planning commission for review, analysis and action by that commission pursuant to law at the next regularly scheduled meeting of the commission. (Ord., 6-8-1989; amd. Ord. 2021-O-1, 3-10-2021)



Proposed Updates: Petition to Rezone, etc.

- “Petition to Rezone” is a formal proposal to change the zoning on a property or in an area from one zoning district to another
- In effect is an amendment to a land use regulation
- Petition to Rezone provisions are listed in each of the zoning districts in Town Code. But:
 - Base Facilities Zone does not have a petition section
 - Provision within districts creates confusion re: whether one applies under the zone they are seeking or the zone they are currently under
- Proposing to remove petition language from districts and put it in 10-1-8 Amendments or somewhere else of general applicability to all zoning districts
- Exploring whether to create process pathways within Town Code for the public to propose other types of land use amendments such as text amendments as distinct from rezoning, general plan amendments, etc.



Introduce to Alta Planning
Commission at January 28 meeting



Planning Commission will eventually
hold public hearing and vote on a
recommendation to the council



Council can ultimately approve,
deny, or change the proposed code
amendments

Next Steps

Big Cottonwood Canyon

SR-190 | Ft. Union Blvd. to Brighton

STUDY
by UDOT

Town of Alta

January 14, 2026

The environmental review, consultation, and other actions required by applicable Federal environmental laws for this project are being, or have been, carried out by UDOT pursuant to 23 U.S.C. 327 and a Memorandum of Understanding dated May 26, 2022, and executed by FHWA and UDOT.

Study Timeline and Process

Current Phase



PRE-SCOPING ACTIVITIES

Spring 2024 -
Fall 2024

- Conduct traffic analysis
- Identify existing environmental resources
- Develop the study's purpose & need; proposed tolling & transit concept



SCOPING

Fall 2024 -
Winter 2024

- Finalize study's purpose and need; proposed tolling & transit concept
- *Public scoping meetings (virtual and in-person) and comment period*



ENVIRONMENTAL ASSESSMENT

Winter 2024 -
Winter 2025

- Refine action alternative & analyze environmental impacts
- Prepare & publish environmental document
- *Public hearings (virtual and in-person) and comment period*



DECISION

Spring 2026

- Respond to public comments & revise environmental analysis, as appropriate
- Approve Environmental Assessment
- Issue decision document

Two alternatives are evaluated in detail in the EA:

No-action Alternative and a Proposed Action

A No-action Alternative serves as a baseline that describes the environment and the transportation system without the proposed project, in the design year (2050).

NO-ACTION ASSUMPTIONS:



Planned Projects: All planned Wasatch Front Regional Council (WFRC) road and transit projects would be built, except for Big Cottonwood Canyon tolling and enhanced BCC bus route projects.



Transit Service: UDOT assumes that Utah Transit Authority (UTA) ski bus Route 972 would continue its current operations, running at 30-minute frequencies from late November to mid-April.



No BCC Tolling or Improvements: UDOT would not implement a winter-season toll in BCC and would not make improvements to mid-canyon or resort bus stops.



Mobility Hub and Interchange: A smaller mobility hub and a grade-separated interchange on Wasatch Boulevard would be constructed at the gravel pit site to accommodate the needs of the enhanced bus service for Little Cottonwood Canyon.

Proposed Action

The Proposed Action includes enhanced bus service, tolling, a mobility hub, and resort bus stops as its primary elements. It also includes:

- **Improvements to existing bus stops** at Cardiff Fork, Spruces Campground, Silver Fork, and Silver Lake/Solitude Nordic Center
- **Add a bus priority lane around Brighton Loop Road** from about Camp Tuttle Road to the southern tip of Brighton Loop Road
- **Add a grade-separated interchange on Wasatch Boulevard** to access mobility hub
- **Add a bus-only transitway** at base of Big Cottonwood Canyon



Purpose and Need Criteria for Evaluating Alternatives

January 14, 2025 Alt. Council Packet

Purpose	Reduce wintertime traffic congestion on SR-190 as directed by 2023 Utah legislature in Senate Bill 2 to provide enhanced bus service, tolling, a mobility hub, and resort bus stops in Big Cottonwood Canyon.
Needs	Decreased mobility on SR-190 during peak periods in the winter leads to increased travel times.
Measure	Does the alternative improve projected travel times (in minutes) from the mobility hub to Brighton Resort? (yes/no)
No-action Alternative	<p>No</p> <p>AM (all vehicles): 56:10 PM (all vehicles): 44:40</p>
Proposed Action	<p>Yes</p> <p>AM (buses): 24:55 // AM (private vehicles): 29:10 PM (buses): 27:05 // PM (private vehicles): 28:00</p> <p>AM Peak travel times reduced by 27 to 31 minutes</p>

Purpose and Need Criteria for Evaluating Alternatives

January 14, 2025 Alt. Council Packet

Purpose	Reduce wintertime traffic congestion on SR-190 as directed by 2023 Utah legislature in Senate Bill 2 to provide enhanced bus service, tolling, a mobility hub, and resort bus stops in Big Cottonwood Canyon.
Needs	The operational capacity of SR-190 is compromised during peak periods in the winter.
Measure	Does the alternative maintain an operational road capacity of about 1,000 vehicles per hour by implementing tolling and providing an enhanced bus service? (yes/no)
No-action Alternative	No No method to maintain an operational road capacity of about 1,000 vehicles per hour.
Proposed Action	Yes Maintains operational road capacity of ~ 1,000 vehicles per hour by implementing tolling and providing an enhanced bus service to accommodate a majority of future travel demand.

Purpose and Need Criteria for Evaluating Alternatives

January 14, 2025 Alt. Council Packet

Purpose	Reduce wintertime traffic congestion on SR-190 as directed by 2023 Utah legislature in Senate Bill 2 to provide enhanced bus service, tolling, a mobility hub, and resort bus stops in Big Cottonwood Canyon.
Needs	There is a high existing demand for winter bus service and the need for bus service to accommodate a majority of future travel demand.
Measure	Does the alternative provide enhanced bus service along with other elements as specified in Senate Bill 2 to improve the rider experience and encourage a mode shift? (yes/no)
No-action Alternative	<p style="text-align: center;">No</p> <ul style="list-style-type: none"> ➤ UTA Route 972 would continue to provide winter bus service for BCC at 30-minute frequencies. ➤ Riders would continue to face infrequent buses, long wait times, crowded conditions, lack of bus station amenities, and inadequate parking at bus park-and-ride lots.
Proposed Action	<p style="text-align: center;">Yes</p> <ul style="list-style-type: none"> ➤ Provides enhanced winter bus service with buses leaving mobility hub every 5 to 10 min. ➤ Resort bus stops with enclosed waiting areas, restrooms, and lockers; and a mobility hub with centralized parking to improve overall rider experience.

Resource Impact Summary Key Takeaways



Most land impacts occur at the gravel pit (28.96 acres outside of the canyon and 5.62 acres in the canyon)



Would not create new noise problems, as 11 areas already exceeding noise limits will continue to do so, and noise walls are not feasible



Aligns with regional goals for improving canyon public transit and implementing road-use pricing



Requires changing the Forest Plan because it would use about 2.3 acres of National Forest land where development is currently restricted



No homes or businesses relocated, 11 partial acquisitions for the mobility hub and 21 for in-canyon improvements



Minor permanent impacts on 3 recreational areas (Cardiff Fork, Solitude, Brighton) and temporary use or occupation of Big Cottonwood Trail for construction

Resource Impact Summary Key Takeaways



Could impact habitat for Columbia spotted frog and temporarily impact water quality and habitat for Bonneville cutthroat trout in Big Cottonwood Creek



Minor, short-term wildlife displacement expected, and tree and shrub removal will be scheduled outside of the migratory bird nesting season



Disturbs and fills about half an acre of streams, ponds, ditches, and other natural aquatic resources



Adds approximately 18 acres of hard road surface and affects about 4.5 acres of flood zones, but best management practices are expected to protect groundwater quality



Project will have varied visual impacts but will not unacceptably lower overall scenic quality and is expected to meet the Forest Service's scenery standards

Enhanced Bus Service

Goal: Provide a reliable, frequent, and comfortable bus experience for Big Cottonwood Canyon.



Bus Frequency: Every 10-15 minutes for initial operations



Service Season and Hours: Likely operate **7 days a week during winter season** (late Nov. through mid-April), typically running from **6 a.m. to 10 p.m.**



Future Fleet: Estimated total **bus fleet size needed by 2050 is 25 to 30 buses. Every 6 minutes** (or about every 12 minutes directly to each resort), in peak hours by 2050

Our Goal



Reliable

On schedule



Frequent

Buses every 6 minutes during peak hours by 2050, minimal wait times

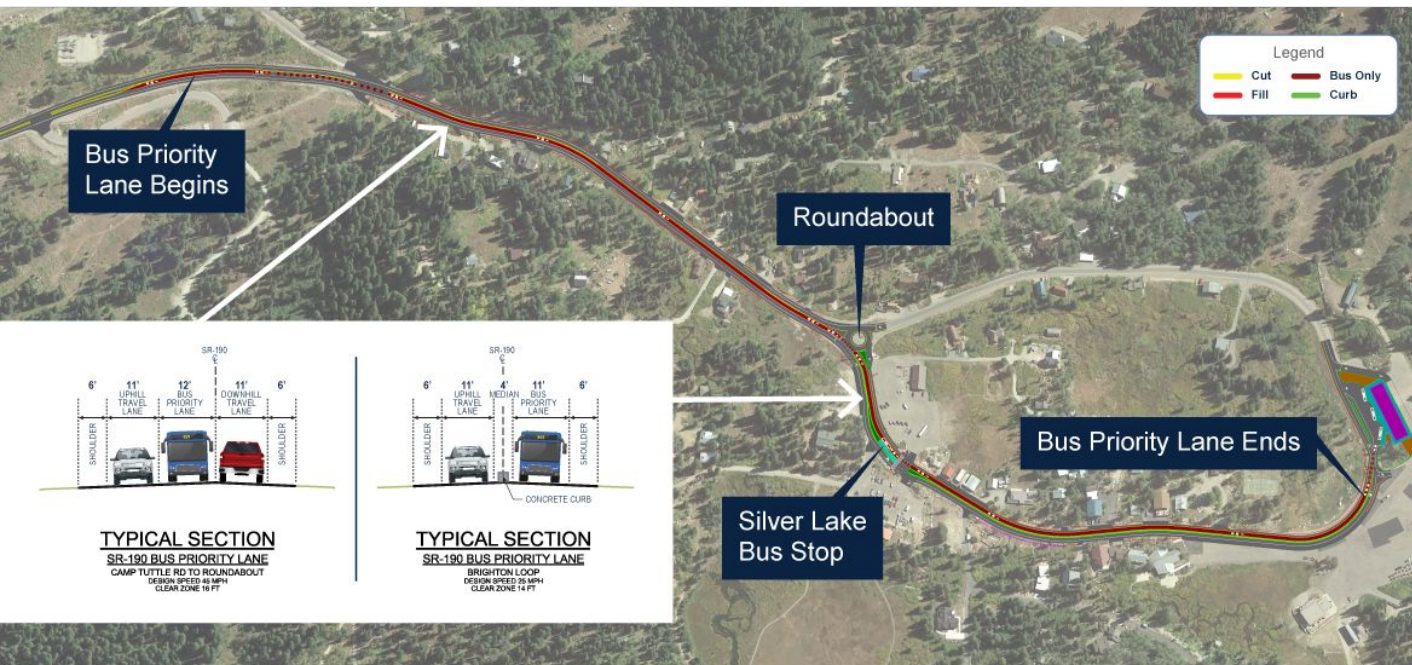


Comfortable

Easy access, ample parking, short walks, stops with enclosed waiting areas

Enhanced Rider Experience

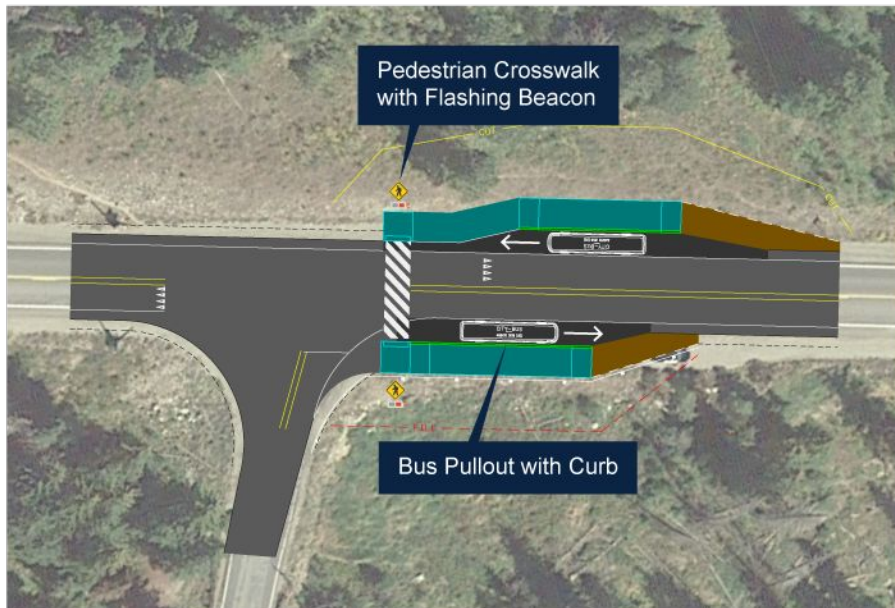
Bus Priority Lane: Brighton Loop Road



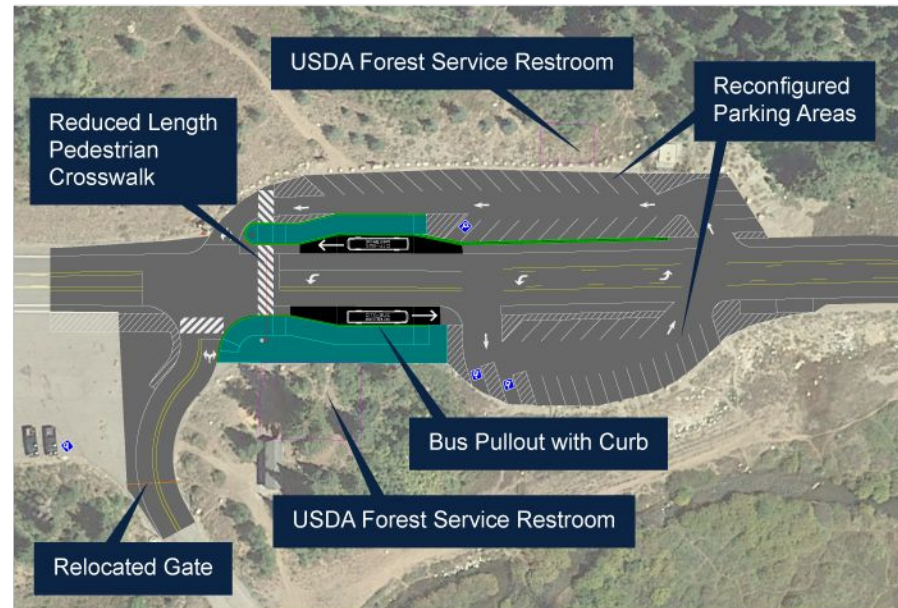
- From Camp Tuttle Road to southern end of Brighton Loop Road
- From Camp Tuttle to roundabout, **bus lane on up-canyon inside lane** between two personal vehicle lanes

Mid-Canyon Bus Stops

Spruces Campground Bus Stop

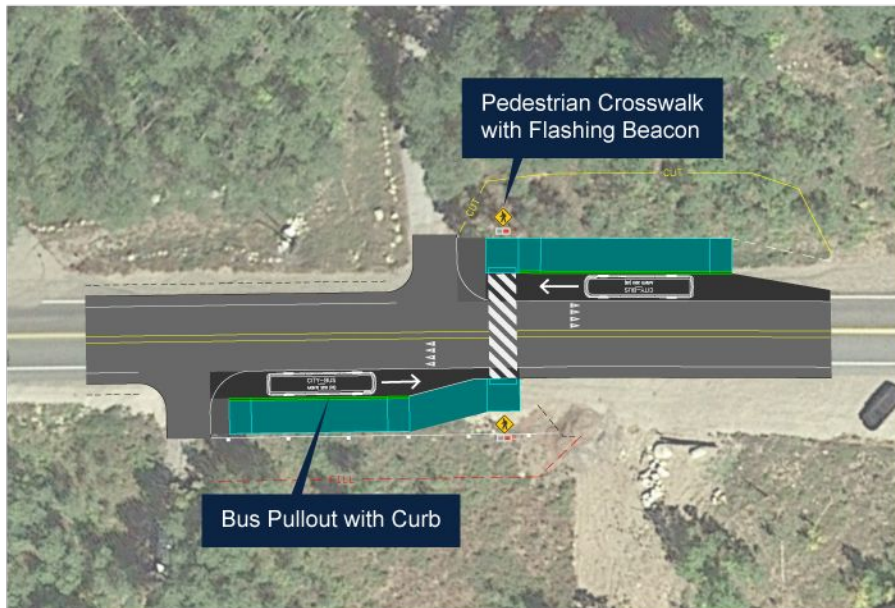


Cardiff Fork Bus Stop

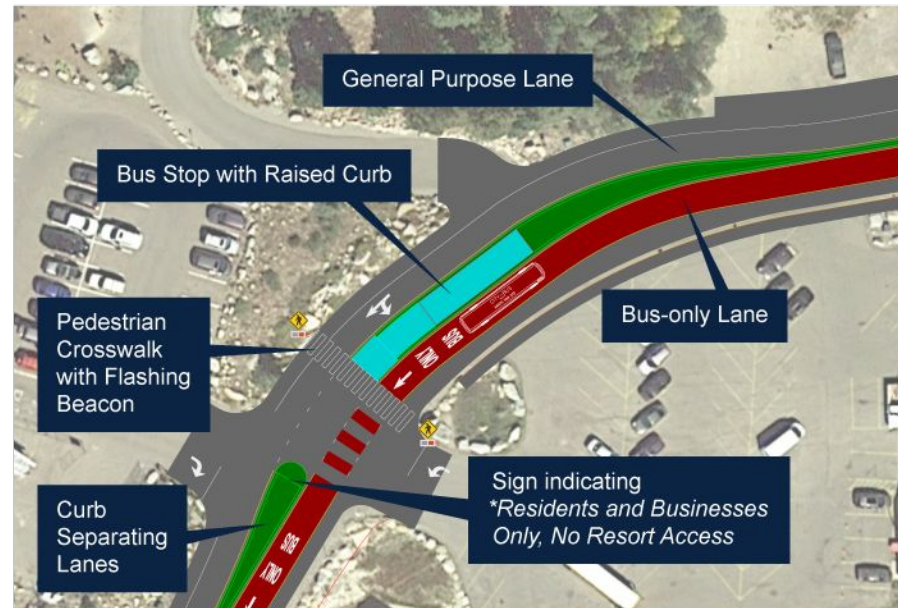


Mid-Canyon Bus Stops

Silver Fork Bus Stop

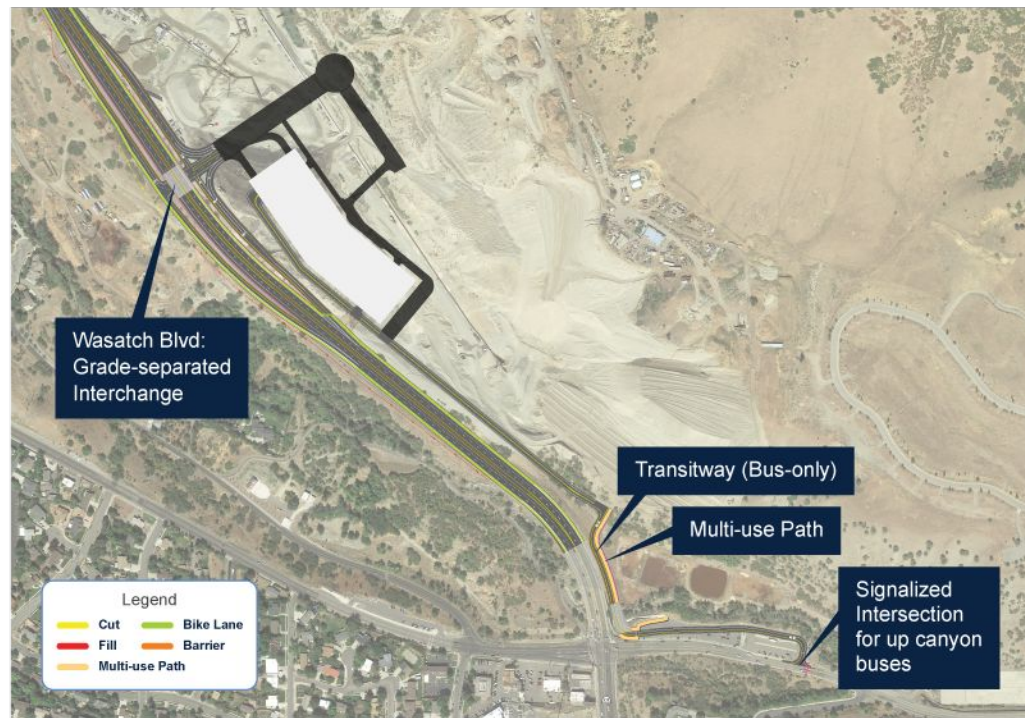


Silver Lake Bus Stop



Mobility Hub: Parking Structure

- Would accommodate about **1,750 public parking spaces** with four levels of parking
- Structure would be about 70' tall and would encompass about **4.5 acres**
- **Accommodates total of ~ 23 buses per hour**, split between 13 buses per hour for Little Cottonwood Canyon and 10 buses per hour for Big Cottonwood Canyon by 2042
- **14 bus bays**, including two extra bays for varied arrival/departure times or routes originating elsewhere in valley
- **Space allocated for overnight bus parking**, eliminating need for buses to travel from remote facility to start canyon routes
- Includes **dedicated areas for bus driver facilities** and for performing bus inspections and minor maintenance



Mobility Hub: Transitway



- **One-way, bus-only transitway** runs south from the gravel pit, bypassing proposed Wasatch Boulevard grade-separated interchange and Fort Union intersection
- Exits onto **Big Cottonwood Canyon Road** (near MP 2.0) using new **bus-activated traffic signal** to control traffic for bus turns
- Requires **new bridge over Big Cottonwood Creek** to accommodate 12' bus lane, shoulders, and **12' shared-use path**

Goal: Locate stops along Big Cottonwood Canyon Road to keep buses out of resort parking lot congestion and minimize impacts to existing parking while minimizing walk times to main resort facilities.

- **Rider Amenities:** Features for an attractive rider experience, including **enclosed waiting areas**, ample seating and standing room, and **storage lockers**
- **Facilities:** Dedicated **restrooms** for public use at each stop
- **Driver Support:** **Separate restrooms and break areas** specifically for bus drivers



Example: Resort Bus Stop A-Frame Structure

- **Capacity:** Sized to accommodate **200 to 300 waiting people**, accounting for potential bus delays (30–40 minutes) caused by traffic congestion, vehicle crashes or people leaving resorts at the same time

January 14, 2026 Alta Council Packet

Solitude Mountain Resort Bus Stop

Conceptual Renderings



Solitude Mountain Resort Bus Stop Looking Southwest



Solitude Mountain Resort Bus Stop Looking East

Brighton Resort Bus Stop Conceptual Renderings

January 14, 2026 Alta Council Packet

Big Cottonwood Canyon
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SR-190 | Ft. Union Blvd. to Brighton
STUDY
by UDOT



Brighton Resort Bus Stops and Bus Priority Lane



Brighton Resort Bus Stop and Bus Priority Lane Signal

Goal: Implement variable priced tolling to encourage transit use and carpooling, reducing traffic and maintaining an operational capacity of 1,000 cars per hour on the road during peak winter months.



Location & Pricing: Applied to upper canyon, starting just below Solitude Entry 1, with cost varying dynamically to achieve vehicle reduction goals



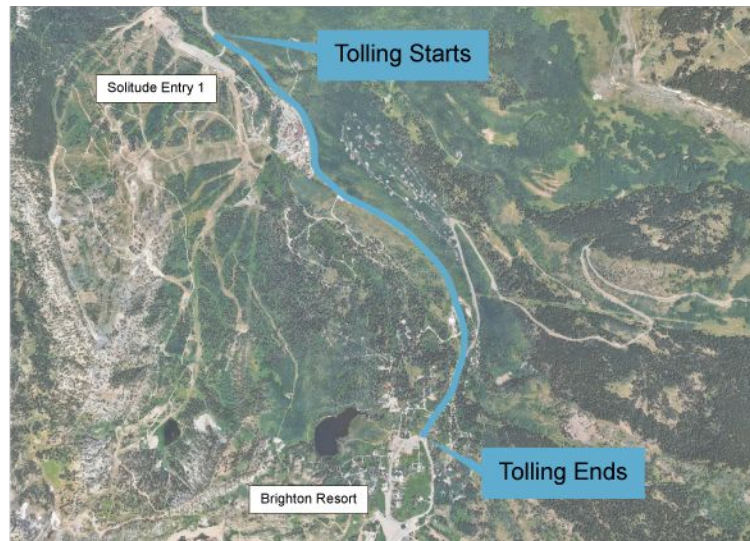
Transit Incentive: Bus fare should be substantially lower than toll to effectively shift travel modes from personal vehicles to transit














System: Would likely use an electronic pass or license plate recognition



Exemptions: Could include Big Cottonwood Canyon residents and resort employees



Element	Cost(millions)
 Mobility Hub – Parking Structure	\$123.9
 Mobility Hub – Wasatch Interchange	\$53.4
 Mobility Hub – Transitway, and other roadways	\$18.4
 Bus Costs (30-bus fleet – \$18 million. UDOT would initially purchase fewer buses and scale up overtime to accommodate actual ridership demands.)	\$18
 Bus Priority Lane	\$11.4
 Solitude Mountain Resort Bus Stop	\$17.1
 Brighton Resort Bus Stop	\$10.7
 Mid-canyon Bus Stops	\$0.5
 Tolling	\$5
 Cost Currently Programmed following the LCC EIS for Wasatch Interchange and 1,500-stall Parking Structure at Mobility Hub	\$-114
 Grand Total Proposed Action	\$144.4

Public Comment Period

January 14, 2026 Air Quality Project

DEC. 3, 2025 - JAN. 19, 2026

Big Cottonwood Canyon
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SR-190 | Ft. Union Blvd. to Brighton
STUDY
by UDOT

Give your input on:



The analysis of the potential impacts of the Proposed Action



The proposed mitigation for the Proposed Action



Potential USDA Forest Service decisions

Comment on our website:

<https://udotinput.utah.gov/bccstudy>





Public Comment Period January 14, 2025 City Council Packet USDA Forest Service

DEC. 11, 2025 - JAN. 9, 2026

Big Cottonwood Canyon
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SR-190 | Ft. Union Blvd. to Brighton
STUDY
by UDOT

The public is invited to comment on the Environmental Assessment (EA) and a proposed Forest Plan amendment for the project. The project is led by UDOT with the USDA Forest Service as a cooperating agency.

- Forest Service decision areas include authorizing any or all portions of the BCC Project for actions on National Forest System lands and the proposed project-specific Forest Plan amendment.
- Forest Service decisions specifically include whether to authorize a special use permit for:
 - The construction and operation of two new transit stops
 - Reconfiguration and addition of existing transit stops at the Mill D/Cardiff Fork Trailhead and Spruces Campground
 - Adding a bus-only priority lane around the Brighton Loop on NFS land.
- The proposed project-specific Forest Plan amendment would allow for the new transit stop near Solitude Mountain Resort.

Please include the following information with your comments:

1. Name, address, and contact telephone number or email
2. Name of the project on which you are commenting
3. Specific written comments related to the project

To be eligible to object to Forest Service specific decisions, comments must be submitted between Dec. 11, 2025 and Jan. 9, 2026 in accordance with the Forest Service legal notice (36 CFR 218).

**More information on the
USDA Forest Service website:**



Big Cottonwood Canyon

SR-190 | Ft. Union Blvd. to Brighton

 **STUDY**
by UDOT

Thank you!

The environmental review, consultation, and other actions required by applicable Federal environmental laws for this project are being, or have been, carried out by UDOT pursuant to 23 U.S.C. 327 and a Memorandum of Understanding dated May 26, 2022, and executed by FHWA and UDOT.

DRAFT Comments on UDOT BCC EA

Thank you for the opportunity to comment in the UDOT Big Cottonwood Canyon Environmental Assessment. These comments represent a consensus of the Alta Town Council and should be considered as speaking for the town of Alta government.

Transportation into Big Cottonwood Canyon (BCC) effects Little Cottonwood Canyon (LCC) and visa versa. Therefore these two should be considered together in whatever regional actions are taken.

The idea that all bus service to both canyons should originate from the gravel pit hub creates a huge congestion point and an invitation for grid lock. With one entry/exit to that lot and all bus riders using it during peak hours and then turning north or south on Wasatch suggests there will be significant delays. In effect, this single point may replicate that “red snake” effect that haunts LCC today. Increased bus service is a worthy goal, but concentrating all the modal transfers is not. Those transfers need to be dispersed throughout the region with multiple mobility hubs and synchronized bus schedules to avoid even more congestion.

Further, travelers coming from the south to LCC will extend their trip past LCC by going to the gravel pit mobility hub. Again the better plan is to disperse the loading/unloading points throughout the valley.

There is no question that visitation to the Cottonwood Canyons is increasingly driven by both population growth and changing climate. However, the two canyons themselves are not expanding. In fact if anything the available space is decreasing due to more infrastructure. So available space for recreation per capita is going down both because the space is decreasing and the number of people is increasing.

It is not UDOT's responsibility to manage visitation. At the same time UDOT should be cognizant of these regional trends and not take steps that will worsen them. Delivering more people, faster, to the canyons will make these trends worse. The thrust of the action plan solves the speed of travel problem while making the overuse problem even more acute and creating congestion at the single mobility hub.