

MINUTES

BOARD OF NURSING AND CERTIFIED NURSE MIDWIVES MEETING

December 11, 2025

Heber M. Wells Bldg.

ELECTRONIC MEETING – 8:30 a.m.
Salt Lake City, UT 84114

CONVENED: 8:32 A.M.

ADJOURNED: 11:41 A.M.

DOPL STAFF PRESENT:

Bureau Manager: Jeff Busjahn
Board Secretary: Kelli Arriola
Compliance Specialist: Sharon Bennett
Assistant Attorney General: Steven Green

CONDUCTING:

Ralph Pittman, LPN - Chair

BOARD MEMBERS PRESENT:

Sheryl Steadman, Ph.D., RN
Ralph Pittman, LPN
Wendy Rusin, APRN
Shane Yardley, Ph.D., RN

Erica Nelson, DNP, APRN, CNM
Mandi Lew, DNP, CNM, PMH-C
Derek Bradley, Public

BOARD MEMBERS EXCUSED:

Gavin Hutchinson, Public
Curtis Nielsen, APRN-CRNA

GUESTS:

Brent Erickson, DOPL, Investigations
Nathan Allred, DOPL, Investigations
Russell Godfrey, DOPL, Investigations
Kristen Shumway, DOPL, Legal Analyst
Lauren Peterson

ADMINISTRATIVE BUSINESS:

CALL MEETING TO ORDER:

Mr. Pittman called the meeting to order at 8:32 a.m.

REVIEW AND APPROVAL OF November 13, 2025, MINUTES:

Dr. Steadman motioned to approve the minutes.
Dr. Yardley seconded the motion.
The vote passes with one abstention.

OATH OF OFFICE FOR NEW BOARD MEMBER – Mandi Lew

Ms. Lew was sworn in as a new member of the Board of Nursing and Certified Nurse Midwives.

LEGISLATIVE AND ENVIRONMENTAL SCAN:

NA

BOARD BUSINESS:**PROBATIONER WRITTEN REQUESTS AND REVIEW OF DOCUMENTS:**

(Refer to audio for specifics. Audio_Part1_05:25 – 17:58)

Ms. Bennett provided the Board with an overview of the new process in spectrum on how to review probationer's current files and history. Also reviewing public reprimand or other reports.

REQUEST AND APPROVALS:

Alexandria Lightning – File reviewed by Mr. Pittman.

Ms. Lightning submitted thinking errors essay for review and approval.

Mr. Pittman motioned to accept Ms. Lightning's thinking errors essay and to submit an updated essay in 90 days expanding on what she has learned from this course that relates to what brought her to the board.

Dr. Yardley seconded the motion.

The vote in favor was unanimously approved.

Megan Brownlee – File reviewed by Dr. Steadman.

Ms. Brownlee submitted a request to work in a home health hospice.

Dr. Steadman motioned to amend Ms. Brownlee's stip & order to allow her to work in home health and hospice.

Dr. Yardley seconded the motion.

The vote in favor was unanimously approved.

INFORMAL ADJUDICATIVE PROCEEDINGS – Paul Lucas Ramirez:

The proceedings were conducted by Mr. Green.

(Refer to audio for specifics. Audio_Part2_00:02 – 43:53 and Par3_00:04 – 09:55)

The chair called for a roll call to ensure a quorum. The votes were recorded as follows:

- Ralph – Yes
- Sheryl – Yes
- Shane – Yes
- Wendy – Yes
- Erica – Yes
- Derek – Yes
- Mandi – Yes

Mr. Pittman asked if Mr. Ramirez was present for this hearing. Mr. Ramirez stated yes.

Mr. Ramirez attended the proceedings via virtual google meet.

Mr. Pittman explained to Mr. Ramirez the process of this proceeding.

Mr. Pittman asked Mr. Ramirez if he had received a copy of the notice of agency action and exhibits for this hearing. Mr. Ramirez stated yes.

Mr. Pittman asked Mr. Ramirez if he understood the proceedings today. Mr. Ramirez stated yes.

Mr. Green reviewed each allegation against Mr. Ramirez with the Board.

Mr. Green presented the Division's recommendation to revoke Mr. Ramirez license for a period of five years and required to complete both psycho-sexual evaluation and fitness-for-duty evaluation, within three months prior to re-applying for licensure.

- Mr. Pittman motioned to close the meeting in accordance with 52-4-205(1)(a) to discuss the character, professional competence, or physical or mental health of an individual.

The motion was seconded by Dr. Yardley.

The chair called for a roll call vote. The votes were recorded as follows:

- Ralph – Yes
- Sheryl – Yes
- Shane – Yes
- Wendy – Yes
- Erica - Yes
- Derek – Yes
- Mandi – Yes

The motion passes.

The meeting closed at 9:43 am and reopened at 10:06 am.

- Dr. Steadman motioned to go back to the open meeting.

The motion was seconded by Dr. Yardley.

The chair called for a roll call vote. The votes were recorded as follows:

- Ralph – Yes
- Sheryl – Yes
- Shane – Yes
- Wendy – Yes
- Erica - Yes
- Derek – Yes
- Mandi – Yes

The motion passes.

The Board deliberated and found all allegations against Mr. Ramirez to be true and factual. The board recommends a five-year revocation of Mr. Ramirez's license. Is required to complete a psycho-sexual evaluation, a fitness-for-duty evaluation and mental health evaluation, conducted by an evaluator preapproved by the Division within three months prior to re-applying for licensure. Each evaluation shall comply with the requirements set forth in the order and shall be submitted to the Division for its review in connection with the application and imposing other sanctions as the Division Director deems just and appropriate. Mr. Ramirez will be responsible for all associated costs.

The chair called for a roll call vote. The votes were recorded as follows:

- Ralph – Yes
- Sheryl – Yes
- Shane – Yes
- Wendy – Yes
- Erica - Yes

- Derek – Yes
- Mandi – Yes

The motion passes.

PROBATIONER INTERVIEWS:

Sarah Naylor – Interview conducted by Mr. Pittman.

Ms. Naylor is not working as a Nurse.

Ms. Naylor has two missed check-ins.

Ms. Naylor has good family support.

Mr. Pittam motioned to transfer Ms. Naylor's probation to public UPHP and Mr. Busjahn will work the Director of UPHP to help with the transfer of probation.

Dr. Yardley seconded the motion.

The vote in favor was unanimously approved.

Mr. Pittman motioned if UPHP doesn't work for Ms. Naylor she will continue with current stip & order on probation.

Dr. Yardley seconded the motion.

The vote in favor was unanimously approved.

Annette Howard – Interview conducted by Dr. Steadman.

Ms. Howard is not working as a Nurse.

Ms. Howard has no check-ins or testing requirements.

Dr. Steadman reminded Ms. Howard to complete her 30 hours of continued education and renew her license by 1/31/2026.

Kelli Middleton – Interview conducted by Dr. Nelson.

Ms. Naylor is working as a Nurse.

Ms. Naylor has no missed check-ins.

Ms. Naylor attends online AAA meetings weekly.

Brian Harmer – Interview conducted by Ms. Rusin.

Mr. Harmer is working as a Nurse.

Mr. Harmer is not required to check in or test.

Mr. Harmer has good work and family support.

Stephanie Dalton – Interview conducted by Dr. Yardley.

Ms. Dalton is working as a Nurse.

Ms. Dalton has no missed check-ins.

Ms. Dalton has good family support.

Dr. Yardley motioned to grant Ms. Dalton's request for early termination of probation.

Mr. Pittman seconded the motion.

The vote in favor was unanimously approved.

NEXT SCHEDULED MEETING: JANUARY 8, 2026

ADJOURN: 11:41 A.M.

The meeting was adjourned at 11:41 A.M.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred. For specific details, refer to the audio recording.

01/08/2026

Ralph Pittman
Ralph Pittman (Jan 8, 2026 11:54:31 MST)

Date Approved

Ralph Pittman - Board of Nursing & Certified Nurse Midwives

01/08/2026

Jeff Busjahn

Date Approved

Jeff Busjahn - Bureau Manager, DOPL