



MINUTES

SUMMIT COUNTY

County Council A

SUMMIT COUNTY COURTHOUSE

60 NORTH MAIN STREET, COALVILLE, UT, 84017

WEDNESDAY, DECEMBER 10, 2025

Meeting also conducted via Zoom.

DRAFT

Some Council Members attended the Summit County holiday luncheon at Ledges Event Center. (11:30 AM-1:30 PM)

1. Closed Session (2:30 PM)

Roger Armstrong made a motion to enter closed session to discuss property acquisition. (2:34 PM). Megan McKenna seconded, and all voted in favor, (4-0). Absent: Canice Harte.

1) *Property acquisition* (2:34 PM)

Council members Hanson, Robinson, Armstrong, and McKenna, along with Manager Shayne Scott, Deputy Manager Janna Young, Chief Civil Deputy Attorney Dave Thomas, Civil Deputy Attorney Ryan Stack, Community Development Director Peter Barnes, Lands and Natural Resources Director Jessica Kirby, and Executive Secretary Annette Singleton met in closed session to discuss property acquisition. (2:34 PM)

Christopher Robinson made a motion to leave closed session and enter open session. (3:47 PM). Megan McKenna seconded, and all voted in favor, (4-0). Absent: Canice Harte.

Move to Council chambers (3:57 PM)

Roger Armstrong
Tonja B Hanson
Christopher Robinson
Megan McKenna
Excused: Canice Harte

Shayne Scott
Janna Young
Dave Thomas
Matt Leavitt
Melissa Mendez
Brian Craven

2. Work Session (3:57 PM)

- 1) ***Pledge of Allegiance*** (3:58 PM)
- 2) ***Interview applicants for vacancies on the North Summit Fire Service District Administrative Control Board*** (3:59 PM)

Attachment: Cover Page

Attachment: Interview Schedule-NS Fire-Corrected

Tyler Orgill interviewed for the North Summit Fire Service District Administrative Control Board. (3:59 PM)

Chrissy Pace interviewed for the North Summit Fire Service District Administrative Control Board. (4:07 PM)

Dan Bates interviewed for the North Summit Fire Service District Administrative Control Board. (4:20 PM)

Gale Pace interviewed for the North Summit Fire Service District Administrative Control Board. (4:29 PM)

Bridget Hayes interviewed for the North Summit Fire Service District Administrative Control Board. (4:37 PM)

- 3) ***Discussion regarding County Council salaries; Shayne Scott and Matt Leavitt*** (4:50 PM)

Manager Shayne Scott and Financial Officer Matt Leavitt led a discussion regarding County Council Salaries. (4:51 PM)

Council members commented and asked questions. Manager Scott and Financial Officer Leavitt responded. (4:55 PM)

Roger Armstrong made a motion to enter closed session to discuss personnel. (5:14 PM). Christopher Robinson seconded, and all voted in favor, (4-0). Absent: Canice Harte.

Move to conference room (5:14 PM)

3. **Closed Session - Personnel** (5:14 PM)

Council members Hanson, Robinson, Armstrong, and McKenna, along with Manager Shayne Scott, Deputy Manager Janna Young, Chief Civil Deputy Attorney Dave Thomas and Executive Secretary Annette Singleton met in closed session to discuss personnel. (5:14 PM)

Megan McKenna made a motion to leave closed session and enter open session. (5:32 PM). Roger Armstrong seconded, and all voted in favor, (4-0). Absent: Canice Harte.

Attachment: Closed Meeting Affidavit 12-10-2025 Executed

Move to Council chambers (5:46 PM)

4. **Consideration of Approval** (5:46 PM)

- 1) ***Public comment taken regarding the proposed appointment and adoption of Resolution 2025-35, a Resolution Appointing Members to Serve on North Summit Fire Service District Administrative Control Board*** (5:46 PM)

Attachment: Cover Page

Attachment: Resolution 2025-35-Appointments to North Summit Fire-Corrected (1)

Council Chair Hanson opened the meeting for public comment. (5:47 PM)

No one appeared to comment.

Council Chair Hanson closed the meeting for public comment.

Roger Armstrong made a motion to appoint Dan Bates and Bridget Hayes to the North Summit Fire Service District Administrative Control Board with each of their terms of service to expire December 31, 2027. (5:47 PM). Christopher Robinson seconded, and all voted in favor, (4-0). Absent: Canice Harte.

Attachment: Res 2025-35 Appoint Members to Serve on the North Summit Fire District Administrative Control Board Executed

- 2) ***Approval of Council minutes dated October 15, 2025, and October 22, 2025*** (5:47 PM)

Attachment: Cover Page

Attachment: SCC Draft Minutes 10-15-25.pdf

Attachment: SCC Draft Minutes 10-22-25.pdf

Roger Armstrong made a motion to approve Minutes from October 15, 2025. (5:47 PM). Megan McKenna seconded, and all voted in favor, (4-0). Absent: Canice Harte.

Roger Armstrong made a motion to approve the Minutes of October 22, 2025. (5:48 PM). Megan McKenna seconded, and all voted in favor, (4-0). Absent: Canice Harte.

- 3) ***Adoption of Resolution 2025-35, a Resolution Appointing Members to Serve on North Summit Fire Service District Administrative Control Board Continued*** (5:48 PM)

Roger Armstrong made a motion to amend the earlier motion about appointing Dan Bates and Bridget Hayes to the North Summit Fire Service District Administrative Control Board noting that their terms expire December 31, 2029. (5:48 PM). Megan McKenna seconded, and all voted in favor, (4-0). Absent: Canice Harte.

- 4) ***Council and Manager comments*** (5:49 PM)

Attachment: Cover Page

Manager Shayne Scott updated the Council about the staff luncheon. (5:49 PM)

Council Chair Tonja B. Hanson provided an update on her activities on behalf of the Council last week. (5:51 PM)

Council member Canice Harte joined the meeting. (5:52 PM)

Roger Armstrong
Tonja B Hanson
Christopher Robinson
Canice Harte

Shayne Scott
Janna Young
Dave Thomas
Matt Leavitt

Megan McKenna

Melissa Mendez
Brian Craven

Council member Megan McKenna provided an update on her activities on behalf of the Council last week. (5:52 PM)

Council member Roger Armstrong provided an update on his activities on behalf of the Council last week. (5:57 PM)

Council member Canice Harte provided an update on his activities on behalf of the Council last week. (5:59 PM)

5. **Public Input (6:00 PM)**

Council Chair Hanson opened the meeting for public input. (6:00 PM)

No one appeared to comment.

Council Chair Hanson closed the meeting for public input.

6. **Convene as the Governing Board of the Snyderville Basin Recreation District (6:01 PM)**

Christopher Robinson made a motion to convene as the Governing Snyderville Basin Special Recreation District. (6:01 PM). Roger Armstrong seconded, and all voted in favor, (5-0).

1) ***Adoption of Resolution SBSRD 2025-33, a Budget Resolution of the Snyderville Basin Special Recreation District Approving a Property Tax Rate Increase in Excess of the 2025 Certified Tax Rate; Brad Rogers and Ben Castro.*** (6:01 PM)

Attachment: Cover Page

Attachment: SBSRD Budget Resolution - Tax Rate Increase (SBSRD 2025).pdf

Robert Parrish, Snyderville Basin Special Recreation District Director, Brad Rogers, Snyderville Basin Special Recreation District Business Manager, and Ben Castro, Snyderville Basin Special Recreation District Board Chair, presented additional points for the Snyderville Basin Special Recreation District's intent to levy a tax rate increase. (6:03 PM)

Council members commented and asked questions. District Director Parrish, Business Manager Rogers, District Board Chair Castro and Chief Civil Deputy Attorney Dave Thomas responded. (6:09 PM)

Christopher Robinson made a motion to adopt Resolution SBSRD 2025-33*, a budget resolution of the Snyderville Basin Special Recreation District approving a property tax increase in excess of the 2025 certified tax rate, not to exceed 5%. (6:58 PM)

*** The movant and seconder inadvertently misstated the Resolution as SBSRD 2025-23. Roger Armstrong seconded, and the motion carried, (4-1).**

Roger Armstrong voted AYE

Christopher Robinson voted AYE

Canice Harte voted AYE

Megan McKenna voted AYE

Tonja B Hanson voted NAY

Attachment: Res SBSRD 2025-33 approving a property tax rate increase in excess of the 2025 certified tax rate Executed

2) ***Adoption of Resolution SBSRD 2025-34, a Budget Resolution of the Snyderville***

Basin Recreation District 2026 Budgets; Brad Rogers and Ben Castro. Tabled.
(7:02 PM)

Attachment: Cover Page

Attachment: SBSRD 2026 Budget Resolution.pdf

Council Chair Hanson tabled Resolution SBSRD 2025-34 until December 17, 2025,
at 6:05 PM. (7:02 PM)

Megan McKenna made a motion to dismiss as the Governing Board of the Snyderville Basin Special Recreation District. (7:02 PM). Roger Armstrong seconded, and all voted in favor, (5-0).

Tonja B. Hanson, Chair

Eve Furse, Clerk

Meeting minutes and recordings appear at summitcountyutah.gov/meetings. When in the electronic version of the minutes, clicking on the hyperlinked times takes you to that spot in the meeting recording.