

# Manti City Council Regular Meeting

## MINUTES

DECEMBER 10, 2025  
6:30 PM

MANTI CITY BUILDING  
50 SOUTH MAIN STREET

MEETING CALLED BY	Mayor Alfred C Bigelow
TYPE OF MEETING	Regular Council Meeting
ATTENDEES	Councilmembers: AJ Mower, Mary Wintch, Jennifer Christiansen and Mary Pipes City Manager: Kent Barton City Recorder: JoAnn Otten
ABSENT	Councilmember Jeff Killian
WELCOME	Mayor Bigelow
PLEDGE OF ALLEGIANCE	Led by Councilmember Mary Pipes

### Public Hearing

ITEM 1	<b>Elliot Anderson, Fire Chief – Proposed Wildland Fire Agreement</b>  Chief Anderson discussed the State wildland agreement for this year. The State has looked at several items and is doing some re-arranging. Elliott is studying current legislation to ensure it should not adversely affect Manti City.
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### Regular Meeting

ITEM 2	<b>Kent Barton - Monthly Financial Report (November 2025 Financial Statements)</b>  City Manager Barton presented the November 2025 Financial Statement, which is attached to and made part of the minutes.  He reported that 42% of the budget year is complete with total budgeted revenues realized at 33.0% and total budgeted expenses coming in at 34.5%. He then reviewed the Enterprise and Special Revenue Funds with water revenue at 5.7% of budget and expenses at 3.1%, sewer department budgeted revenues at 44.7% and expenses at 24.7% and electric fund budgeted revenues at 40.2% and expenses 31.1%.
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ITEM 3

## Continuing Business

### a. Ken Kelsch - Accessory Building setback request

The City Council discussed this request in the December 10<sup>th</sup> work meeting. The original rejection and appeal decision will stand. A formal letter will be sent to Ken to confirm the decision.

### b. Nate Christensen Rezone Request

This request was discussed in the City Council work meeting held on December 10<sup>th</sup>. Manti City will need to follow up with the City Attorney before proceeding.

### c. Culinary water meter installation

The City Council discussed this item in the December 10<sup>th</sup> work meeting. Bids have been requested from contractors and responses are pending. The deadline for submitting is December 22, 2025.

### d. Nicole Webb - Culinary Water Hookup Request

The City Council work meeting discussed this request. Nicole will need to apply for annexation. She will need to work with the city planner to start the process.

### e. Proposed Veterans Memorial

Nothing to report.

### f. Andy Adamson - Quarry Hills Trail Development

Nothing to report.

### g. Request to ease square footage and 2<sup>nd</sup> floor restrictions in "Accessory Dwelling Unit" Code (17.40.040)

Nothing to report.

### h. Historic Preservation Commission

Mayor Bigelow put forward the names of Shannon Miller, Kaye Crane, Niki Covington, Terry Spallino, and Council Member Mary Pipes as the Historic Preservation Commission members. A motion was made to seat all members noted by Council member Mary Wintch and seconded by Council member AJ Mower. Council members voting Aye: AJ Mower, Mary Wintch, Jennifer Christiansen, and Mary Pipes. Council members voting Nay: None

### i. Short-term rental ordinance

Nothing to report. Held over until January 2026

**j. Inland Port Project**

Nothing to report.

**k. Headstone Height Restriction**

Nothing to report

**ITEM 4**

**Council Member Reports**

**Council Member Pipes**

-National League of Cities, Attended the presentation on America 250 and America's potluck. Mary met many people from around the nation and enjoyed sharing ideas.

**Council Member Christiansen**

-Nothing to report.

**Council Member Wintch**

- National League of Cities, viewed the displays of tiny homes made from Conex containers.

-Attended the class on utility innovation and the State Revolving Fund; this fund may go away in FY26.

**Council Member Mower**

-Nothing to report.

**ITEM 5**

**Public Comment**

Brian Francois – Acknowledged this was the last meeting for two people on the stand. Brian wanted everyone to know that their service was appreciated and not forgotten

**ITEM 6**

**Mayor Chuck Bigelow**

Mayor Bigelow reported on the following:

-Manti City Council training will be Friday December 13<sup>th</sup>

-Manti City party will be December 19<sup>th</sup>

-UMPA Executive staff meeting to introduce the new Mayor and City Manager

-Recognition of JoAnn Otten for her 32 years of service and Kent Barton for his 14 years of service; both have had Manti's best interest at heart

**ITEM 7**

**Consideration of approval for minutes of last Council Meeting**

Mayor Bigelow called for a motion to approve the minutes for the November 12<sup>th</sup>, 2025 council meeting. Council Member Jennifer Christiansen made the motion and Council Member Mary Pipes seconded the motion. Council members voting Aye: AJ

Mower, Mary Wintch, Jennifer Christiansen, and Mary Pipes. Council members voting Nay: None

Mayor Bigelow called for a motion to approve the minutes for the November 17<sup>th</sup>, 2025 Election Canvass meeting. Council Member Mary Wintch made the motion and Council Member Jen Christiansen seconded the motion. Council members voting Aye: AJ Mower, Mary Wintch, Jennifer Christiansen, and Mary Pipes. Council members voting Nay: None

**ACTION TAKEN**

Approval of Council meeting minutes from both the November 12<sup>th</sup> and November 17<sup>th</sup> meetings

**ITEM 8**

**City Manager Kent Barton**

City Manager Barton discussed the following:

- CDBG project for the Senior Citizen Center. Manti City is working with the DWS (Department of Workforce Services) regarding contracts for the Senior meals-on-wheels program. This service will be relocated to the new county building near the fairgrounds during the Senior Citizen Center remodel.
- Capital improvements at the airport are moving along. Manti City has received a letter on updates to the projects.
- The Manti City financial audit for FY2025 is complete, and we are waiting for a final response.
- Kent recalled advice from his predecessor, “Don’t ever take your eyes off the things you can’t see.” Kent explained this as the importance of a solid infrastructure in regards to water, sewer, power and roads.
- Kent looked back at the many years of interaction with several people serving on the City Council and wished Mary Wintch all the best in the coming years as Mayor. Kent stated that he will miss working with everyone but is excited for the future of Manti.

**ITEM 9**

**Closed Session – for discussion**

Mayor Bigelow called for a motion to adjourn from regular session and move into the closed session to discuss a potential future litigation. Council Member Mary Pipes set forth the motion and Council Member Jennifer Christiansen seconded the motion. Council members voting Aye: AJ Mower, Mary Wintch, Jennifer Christiansen, and Mary Pipes. Council members voting Nay: None

Adjourned from the regular session into the closed session.

Signing of bills and payroll occurred after adjournment.

ADJOURNED	7:15 P.M.
NEXT MEETING DATE	Regular Council Meeting – January 7, 2026

### General Account

Jones & DeMille Engineering	\$ 65,000.00
IRS	1,322.61
Cache Valley Bank	4,888.65
UMPA	63,339.68
Annette Allred	200.00
Dale Christensen	150.00
Josh Peterson	150.00
Russ Lund	75.00
Pam Lund	350.00



Mary Wintch, Mayor



Matt Gray, City Recorder