

**Minutes of the North Logan City
City Council
Held on December 10, 2025
At the North Logan City Offices, North Logan, Utah**

(0:00:00 - Time stamps throughout the minutes below, indicate the time an item begins in the recording of the meeting.)

Item #1 - Opening Business

The meeting was called to order by Mayor Lyndsay Peterson at 6:30 p.m.

Council members present were: Lyndsay Peterson, Buzzy Mullahkhel, Joni Kartchner, Emily Schmidt, and Mark Hancey. (Kenny Reese was excused; Joni Kartchner and Emily Schmidt would arrive late).

Others present were: Alan Luce, Scott Perkes, Jordan Oldham, Scott Bennett, Police Chief Kent Goodrich, Russell Goodwin, Lee Gyllenskog, Linda Burt, Karen Jewkes, Kathy Holloway, Kyle Holloway, Diana Cannell, Kory Bland, and the Green Canyon Marching Band.

The Pledge of Allegiance was led by Buzzy Mullahkhel

An invocation was given by Mark Hancey

Emily Schmidt arrives at 6:32pm.

Adoption of Agenda

(0:01:50)

Motion

Emily Schmidt made a motion to adopt the agenda, as presented. Buzzy Mullahkhel seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Emily Schmidt, and Mark Hancey voting in favor.

Special Proclamation and Recognition of Green Canyon High School Band

Buzzy Mullahkhel, as a proud band parent, read the official proclamation recognizing the Green Canyon High School Marching Band for earning the Utah State Championship for the ninth consecutive year.

Joni Kartchner arrives at 6:34pm.

Photos were taken with band members and the City Council.

Swearing in of North Park Police Officers

Officer Meg Bartlett and Officer Nathaniel Walker were sworn in by Mayor Peterson.

Recognition of Outgoing Councilmember

Mayor Peterson recognizing Council Member Joni Karchner, who was concluding her service, for her Compassion and dedication to residents, and her insistence on remembering the humanity behind every decision. A plaque was presented, and photos were taken with the Council.

Recognition of Exemplary Staff Member

Mayor Peterson recognized Noah Jensen, highlighting his exceptional initiative and leadership during the temporary relocation of the library. She described Noah's extensive behind-the-scenes efforts: analyzing shelf and space configurations, planning furniture logistics, solving unexpected challenges, and working proactively and cheerfully.

Reports from Public Safety Officials

Police Chief Kent Goodrich report included:

- Annual "Shop With A Cop" event had significant press coverage, including being the cover article

for Cache Valley Magazine.

- Logan Regional Hospital partnership included coordination of Santa's arrival by helicopter, a first for the program.
- Donations allowed assistance to 40 children.
- Officer from multiple agencies escorted the children in a procession of police vehicles to Walmart.
- Monthly Statistics for November: 448 calls for service, 164 priority-one calls
 - Significant calls: 62 medical calls; 4 fatal/echo

Mayor Peterson praised the North Park Police for coordinating one of the valley's largest multi-agency charity events.

Review of Strategic Directives and Action Items

Alan Luce reviewed items with the Council, including:

- Community Center & Library Move: Staff coordination across departments are helping relocate library materials and temporary service setup; limited services will continue throughout renovation.
- Water Department: Tank reconstruction underway. First concrete quarter-pour completed.
- Sewer: Sewer master plan update continues, along with winter infiltration monitoring.
- Streets: Snowplow crews have begun operations despite light snowfall. 1200 East culvert installed; asphalt soon to follow due to favorable weather.
- Parks & Trails: Major multi-agency BST trail grant awarded, enabling expansion into Smithfield. Pavilion replacement project underway. Wreaths Across America event scheduled for Saturday at 10 a.m. (first formal city partnership).
- Fire: North Logan ahead of statewide compliance on wildfire interface (WUI) requirements.

New Business

Item #2: Public Hearing to receive public input on a proposed resolution to amend various fees within the North Logan Master Fee Schedule, particularly related to Solid Waste Collection Fees. The City Council may consider adopting the resolution following the public hearing.

Mayor Peterson presented some background, including:

- Contract with Waste Management includes annual CPI-based adjustment.
- This year's CPI-Solid Waste index increase was 5%.
- Competing bids originally considered also included CPI adjustments; only one alternative used a cost-plus model (which was considered risky).
- Waste Management notably does not charge fuel surcharges, unlike competitors.

(0:27:40)

Mayor Peterson read aloud the guidelines for speaking at a public hearing, and opened the public hearing at 6:57 p.m.

Lee Gyllenskog (resident) spoke in support of paying necessary fee increases; but, strongly requested extending green waste can pick-up into December, noting mature neighborhoods need later service for leaves and branches and additional green waste.

Mayor Peterson closed the public hearing public hearing at 7:01 p.m.

Council continued discussion with Alan Luce included:

- Appreciation expressed for resident input.
- Data regarding service comparisons noted.

(0:31:30)

Motion

Joni Kartchner made a motion to approve the resolution to amend various fees within the North Logan Master Fee Schedule, particularly related to Solid Waste Collection Fees. Buzzy Mullahkhel seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Joni

Kartchner, Emily Schmidt, and Mark Hancey voting in favor.

Consent Items

(0:32:45)

Motion

Mark Hancey made a motion to approve the consent items, as presented. Joni Kartchner seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Joni Kartchner, Emily Schmidt, and Mark Hancey voting in favor. The consent items were City Council meeting minutes for November 5, 2025; City Council Closed Session meeting minutes for November 5, 2025; Board of Canvassers meeting minutes for November 18, 2025; selection approval for MHTN Architects for Master Signage & Wayfinding Study; and Mayors Newsletter Message Schedule for 2026.

Item #3: Consider approving the recommendation from the City's selection committee to appoint an engineering firm to act as the North Logan City Engineer.

Jordan Oldham reviewed the Request For Proposal (RFP) process and stated four bids were received. Staff recommended Sunrise Engineering be appointed for City Engineer.

Emily Schmidt made a motion approve the recommendation from the City Selection Committee to appoint Sunrise Engineering as the engineering firm to act as the North Logan City Engineer. Buzzy Mullahkhel seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Joni Kartchner, Emily Schmidt, and Mark Hancey voting in favor.

Item #4: Annual Audit Report from Richey May & Co., LLP (formerly Allred Jackson, PC).

Diana Cannell and Kory Bland presented an overview of the FY2025 year-end audit, including:

Financial Highlights:

- Total assets: \$76M (increase of \$5.4M)
- Capital assets: increased \$13M
- Cash decreased \$7.5M due to construction expenditures, i.e. Community Center and 4-million-gallon Water Tank.
- Enterprise funds (Water/Sewer/Stormwater): Revenues up \$320k, Expenses up \$18k, with Net income: \$1.6M

Findings:

- One minor finding: backup documentation was incomplete for State Fraud Risk Assessment submittal.

Item #5: Consider approving an ordinance updating various North Logan City Municipal Codes related to nuisances and code enforcement, specifically; 3-601 Administrative Enforcement and Remedies, 10-601 Appointment And Duties of Inspector, 11-202 Definitions, 11-309 Removal of Snow, 11-313 Discharge of Water on Street, 15-518 Noise, and 15-5507 Penalty.

Scott Perkes presented updates addressing enforcement clarity and issues encountered by code enforcement, with key revision including:

- Only one courtesy notice per year for recurring violations.
- Clear rules for construction material storage (active permit required; 9-month limit).
- Updated snow removal rules (cannot push snow into or across a public street; snow must be retained on its original property).
- Clarified water discharge rules (no discharge onto right-of-way).
- Noise ordinance includes decibel thresholds and measurement procedures.

(0:56:250)

Motion

Buzzy Mullahkhel made a motion to approve the ordinance that updates the various municipal codes

that are listed here in the agenda. Emily Schmidt seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Joni Kartchner, Emily Schmidt, and Mark Hancey voting in favor.

Item #5: Consider a resolution approving the tentative dates and times for the 2026 City Council and Planning Commission Meetings.

Alan Luce presented the proposed 2026 City Council and Planning Commission schedule

(0:58:26)

Motion

Emily Schmidt made a motion to approve the resolution which would approve the tentative dates and times for the 2026 City Council and Planning Commission meetings. Mark Hancey seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Joni Kartchner, Emily Schmidt, and Mark Hancey voting in favor.

Item #7: Consider ratifying a decision to declare various Library items as surplus.

Library relocation required surplus designation of unused items, which the Council has previously reviewed and voted on by email; a formal ratification is needed.

(1:00:32)

Motion

Joni Kartchner made a motion to ratify the decision to declare the various library items as surplus. Buzzy Mullahkhel seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Joni Kartchner, Emily Schmidt, and Mark Hancey voting in favor.

City Council Work Session Items

Item #8: Updates regarding North Logan's water capital improvement projects.

Alan Luce reviewed updates:

- Chlorine contact chamber nearing final concrete pour.
- 4MG tank walls being poured in quarters, and is on schedule.
- Associated distribution line planning is ongoing.

Item #9: Updates on Civic Center.

Alan Luce reviewed updates:

- Exterior design still under refinement.
- Work continues on donor-wall recognition and fundraising. Efforts will continue over the next several months. "Flights of Learning" donor bird wall will honor contributors.

Item #10: Reports from City officers, boards, and committees.

Scott Perkes reported:

- Proposed January 8, 2026 for a joint workshop with Planning Commission on proactive rezoning strategy after adoption of new General Plan.
- The Council agreed.

Alan Luce reported:

- Upcoming Events:
 - Adaptive/Silent Santa: fully booked; 10–15 minute family sessions
 - Letters to Santa: hundreds submitted; all will receive replies
 - Wreaths Across America: Saturday, 10:00 a.m. and will include a ceremony, taps, and wreath placement on ~66 veteran graves
 - Christmas Lighting Contest: nominations open
 - Dave Perks Light Show: final shows Dec 22 (with pyrotechnics)
 - Holiday sports sampler and Holidays Around the World programs upcoming
 - New Year's at Noon: Dec 31, 10:30 a.m.–12:00 p.m., Green Canyon High

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(1:11:30)

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Motion

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Joni Kartchner made a motion to adjourn the meeting. Emily Schmidt seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Joni Kartchner, Emily Schmidt, and Mark Hancey voting in favor.

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The meeting adjourned at: 7:43pm

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Approved by City Council:

January 7, 2026

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Transcribed by: Scott Bennett

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Recorded by:

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Scott Bennett/City Recorder