

Town of Laketown  
PO Box 118  
Laketown, Utah 84038  
(435) 946.9000  
clerk@laketown.utah.gov



Mayor Brandon Willis  
Town Council Members:  
Burdette Weston  
Denise Johnson  
Kris Hodges  
Kirsten Gash

## **Laketown Town Council Agenda**

### **January 7, 2026**

### **6:00 PM**

**Notice is hereby given that the Town of Laketown Town Council will hold their regularly scheduled meeting at 6:00 PM on Wednesday January 7, 2026, in the Laketown Town Office located at 10 North 200 East Laketown, Utah.**

- 1. SWEARING IN OF NEW MAYOR AND TOWN COUNCIL MEMBERS**
- 2. CALL TO ORDER – Mayor BRANDON WILLIS**
- 3. OPENING CEREMONY – TBD**
- 4. ROLL CALL**
- 5. APPROVAL OF AGENDA**
- 6. APPROVAL OF PRIOR MEETING MINUTES**
- 7. BUDGET REVIEW**
- 8. APPROVAL OF BILLS**
- 9. UPDATES FROM CLERK'S OFFICE (Lisa)**
  - A. Office will be closed January 19, 2025 (Martin Luther King Day)**
  - B. New Office hours**
  - C. Town dumpster overflowing**
  - D. Building Permit Report**
  - E. Continued dot gov transition**
  - F. Updating the current town website and cost**
- 10. TOWN COUNCIL ETHICS PLEDGE**
- 11. TOWN COUNCIL FINANCIAL PLEDGE**

**The Town Council will not begin discussion on the following agenda items before 6:30 PM**

**12. QUESTIONS AND COMMENTS FOR MAYOR AND COUNCIL:**

*Any person wishing to comment on any item, not otherwise on the agenda, may address the town council at this point by addressing the mayor and town council and giving his or her name and address for the record. Comments should be limited to not more than three (3) minutes, unless additional time is authorized by the mayor. Citizen groups will be asked to appoint a spokesperson. This is the time and place for any person who wishes to comment on non-agenda items. Some items brought forward to the attention of the town council will be turned over to the clerk to provide a response outside of the town council meeting.*

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**The Town Council meeting will be paused at 7:00 PM to hold two scheduled Public Hearings. Once the Public Hearings have concluded the Town Council Meeting will resume.**

**13. PLANNING & ZONING COMMISSION** - Chairman Duane Robinson

**14. ITEMS OF BUSINESS**

- A. Cache Valley Bank – Authorized check signatures
- B. Mayor Willis - Assign Council Member to Reconcile Bank Statements
- C. TRT Grant Approval – Park Bowery and Restrooms
- D. Update Consolidated fee schedule wording under Planning and Zoning: lot split: fee \$200, change lot split to minor subdivision
- E. Discussion and possible vote on new ordinance: water impact fees, fee instead of turning over a water share, and drilling wells within city limits
- F. Update language for minor subdivisions
- G. Discussion on Special Event Permit (Mayor Willis)

**15. COUNCIL BUSINESS:**

- Water Updates – **Burdette Weston**
- Roads & Streets Updates – **Kirsten Gash**
- Park & Recreation Updates - **Denise Johnson**
- Rodeo & Arena Updates - **Kris Hodges**

**16. MAYOR'S REPORT:**

- Bear Lake Regional Commission Report
- Any additional Town Business
- Town Council & Planning & Zoning training from Utah Property Right Ombudsman

**17. EXECUTIVE SESSION (if needed)**

**18. ADJOURN**

*NOTE: The Town Council may vote to go into an executive session pursuant to the Utah Code 52-4-205  
On Monday January 5, 2026, at 2:00 PM a copy of the foregoing notice was posted on the Utah Public Notice website at <http://pmn.utah.gov> and on the Laketown website at [www.laketownutah.com](http://www.laketownutah.com). A copy was posted in conspicuous view inside and outside the Laketown Town Office in Laketown, Utah, and inside of the Laketown post office and at Dee's Service Station. DATED THIS 5th Day of January 2026 in compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this public hearing should notify the Laketown Town Office at (435) 946-9000, 10 North 00 East, Laketown, Utah, on Monday through Wednesday at least three working days prior to the public hearing. The office hours are 9:00 a.m. to 12:00 p.m. Individuals with speech and/or hearing impairments may call the Relay Utah by dialing 711. Spanish Relay Utah 1-888-346-3162.*

*/S/Lisa Johnson, Laketown City Clerk*