

Town of Laketown
PO Box 118
Laketown, Utah 84038
(435) 946.9000
Clerk@laketownutah.com



Mayor Burdette W. Weston
Town Council Members:
Delora Wight
Brandon Willis
Kris Hodges
Denise Johnson

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**Laketown Town Council
Meeting Minutes
December 3, 2025
Laketown City Office
10 North 200 East Laketown, Utah**

1. CALL TO ORDER

The Laketown Town Council held their regularly scheduled meeting on Wednesday, December 3, 2025. This meeting was held at the Laketown City Office Building, located at 10 North 200 East, Laketown, Utah. Mayor Burdette Weston welcomed those in attendance and called the meeting to order at 6:03 PM.

Town Council Present:

Mayor Burdette Weston
Council Member Brandon Willis
Council Member Kris Hodges
Council Member Delora Wight
Council Member Denise Johnson

Others Present:

Kirsten Gash (via zoom)	Matt Regen
Patrick Floyd	Duane Robinson
Darrin Wight	Dennis (via zoom)
Jordan Gomez	

2. OPENING CEREMONY

CM Willis conducted the opening ceremony and CM Hodges led the pledge of allegiance

3. ROLL CALL

Burdette Weston
Brandon Willis
Denise Johnson
Kris Hodges
Delora Wight
Lisa Johnson

Mayor Weston thanked CM Wight for her many years of dedicated service to the community as a town council member for all these years. He also expressed appreciation to Darrin for the support he has given CM Wight and the town throughout her time in office. Mayor Weston presented CM Wight with a gift. Mayor Weston thanked those who participated in the elections this year.



4. APPROVAL OF AGENDA

Mayor Weston asked for motion to approve the agenda. CM Willis made the motion and was seconded by CM Johnson. The motion carried unanimously. Page | 2

5. APPROVAL OF PRIOR MEETING MINUTES

Mayor Weston asked for a motion to approve November meeting minutes. CM Hodges made the motion and was seconded by CM Johnson. The motion carried unanimously.

Mayor Weston asked for a motion to approve November Executive Town Council meeting minutes as presented. CM Wight made the motion and was seconded by CM Willis. The motion carried unanimously.

6. BUDGET REVIEW

Mayor Weston commented that the increase for the snow removal will be addressed later in the meeting when snow removal will be discussed. Currently snow removal budget is \$9000
No further questions

7. APPROVAL OF BILLS

November bills & payments were passed around for the Council's review and initials. Mayor Weston asked for motion to approve the November bills. CM Hodges made the motion and was seconded by CM Willis. The motion carried unanimously.

8. ACTIVITY COMMITTEE – Chairman Jordan Gomez

A. (Lisa) balance on event budget and budgeted accounts

Lisa presented a current budget report to Jordan for both Event and Budget accounts
Jordan reported the Christmas Town Party will be this Saturday, beginning with a ham dinner and side dishes at the school lunchroom, followed by the lighting of the park and town Christmas tree, and concluding with fireworks. She also reported receiving \$2150 in donations to support the fireworks show.

9. UPDATES FROM CLERK'S OFFICE (Lisa)

A. Update on dot gov transition

Work is ongoing on this issue. The website address has been changed but working with GoDaddy and the state cyber security team to resolve the issue of the website being flagged as insecure

B. Online Reputation Control/lock down laketownutah domains

Presented information received from GoDaddy on securing further laketownutah domains. Council felt like it was not necessary to further secure any additional domains than what are currently secured.

C. Updating website with GoDaddy and cost

The Towns website needs an update. Lisa presented a GoDaddy cost estimate for updating the website. Council requested Lisa to further investigate other companies and associate costs for the website update. CM Willis and Hodges along with Patricik Floyd stated they would send Lisa information web companies they have worked with.

Action Item: (Lisa) report back on other companies' estimates

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D. Office closed December 9 & 10, 2025

Office will be closed on these dates in addition to Christmas Eve and New Years Eve holidays this month Page | 3

E. Building Permit November Report

Presented a new building permit report, council would like to see this report each month, but would like to have person's name to report if possible

F. Business License Renewal

Business License renewal notices went out to all business at the end of November. All businesses need to renew their license by the end of December to avoid the \$15 late fee. Business License certificate has been updated.

10. ACTION ITEMS FROM PREVIOUS MEETING

A. (CM Wight) padlock for the gate-back road to rodeo arena/water system

A padlock has been purchased. CM Wight will install the lock this week.

TIME: 6:41 PM

The Town Council will not begin discussion on the following agenda items before 6:30 PM

11. QUESTIONS AND COMMENTS FOR MAYOR AND COUNCIL:

Patrick Floyd read a statement urging the Council to pause the current direction of the water policy and well drilling requirements and to consider lowering the current impact fees. He stated that if the goal is to encourage residents to connect to the existing water system the Town should seek a compromise that does not discourage participation. He emphasized the importance of remaining a welcoming small town with a positive future.

Mayor Weston commented that the town is continually looking into the fees associated with connecting into the water system and the cost associated with maintaining such water system.

Duane Robinson thanked the Mayor, Town council and CM Wight for their dedicated service associated with the water system, the town and him as a citizen of the town.

Since the meeting was behind schedule, Mayor Weston moved Agenda Item 13. Items of Business B. Matt Regen /2025 Auditor Report, so that Matt could get headed back to Logan.

Matt Regen/ 2025 Auditor Report

Matt presented each council member of the Draft copy of the 2025 Laketown Financial Statement Report. Matt presented unmodified reports, indicating accurate financial statements and compliance with state requirements. He highlighted the town's strong internal controls and transparency practices. The Report was approved by the Mayor and Town Council

Mayor Weston asked about the Town possibly purchasing snow removal equipment for next year. Matt advised just to include it in the 2026-27 budget.

Meeting Paused: 7:10 PM

Started: 7:15 PM

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12. PLANNING & ZONING COMMISSION - Chairman Duane Robinson

Duane reported no meeting was held in November

The Commission is concerned about wells being drilled in town that may be located near a neighbor's septic tank. An example brought up was on Rodeo Drive and new construction next to Muirbrook house with an existing septic system. If any problems arise will the town be liable? Need further discussion with the Bear River Health Department and their permitting of the well location. One thought was having a stipulation on the builder that if any problems arise later the town is not liable, it would be the builder's responsibility.

Another concern brought up was the town is providing fire retention for these homes with wells, should those who choose to be on a well also help pay for the fire retention that is provided by the town.

The P&Z will be holding a public hearing on December 10th for the following: Drilling of Water Wells with in city limits and Minor Subdivisions.

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ITEMS OF BUSINESS

A. Approve 2026 Meeting Schedule & Holiday Office Closure Days

Mayor Weston asked for motion to approve the 2026 Meeting Schedule and Holiday office closure days. CM Hodges made the motion and was seconded by CM Willis. The motion carried unanimously.

B. Matt Regen/ 2025 Auditor Report

Report was presented earlier in the council meeting

C. Discussion on Ordinance 2025-08 Amending the Consolidated Fee Schedule: Establishing a fee in lieu of dedication of required water shares/water rights

Council would like this ordinance to only apply to one-off lots and does not apply to subdivisions. Lisa will check with Kendall on the wording

Action item: continued to next month

D. Discussion – drilling wells within city limits

Follow up Action Item: (CM Wight) follow up on past discussion on drilling wells within city limits CM Wight reported she was able to listen to past council discussions on drilling wells within city limits with Ron Pierce, Rural Water

P&Z will be holding a public meeting on well drilling within city limits on December 10th

Action Item: discussion continued until next month

E. Discussion – (CM Willis) Ordinance Establishing a special Events Permit Process

CM Willis will look into further adjustments to the ordinance and represent next month

Action Item: (Lisa) check into how taxes would be collected from vendors

Action Item: continued discussion to next month's meeting

F. Snow Removal

208 Lawn Care Snow Removal Proposal and Estimate

Follow up Action Item: (Mayor) check with county if they could possibly plow town streets and the cost

County not able to plow streets



Follow up Action Item: (Mayor) check with Valley Implement on leasing snow removal equipment and possible government lease equipment

Valley Implement had no equipment to lease

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With the upcoming anticipated snowstorms Mayor Weston asked for a motion to approve the snow removal contract with 208 Lawn Care. CM Wight made the motion and seconded by CM Johnson. The Motion passed unanimously.

It was noted that 208 Lawn Care cleaned the streets this morning. The Budget will need to be adjusted to cover the increased cost of snow removal.

13. COUNCIL BUSINESS:

A. Water Updates - **Delora Wight**

a. (Lisa) Delinquent Water Payment List

The delinquent list was presented to council. Certified letters will go out on the 16th to those who have not paid their water bills. Shut off date scheduled for the first Monday in January.

Jeff is continuing to replace old meters with the new radio read meters.

It was reported that several meters are buried very deep, Mayor would like Jeff to bring those meters up to code depth and insulate those that need to be insulated. Jeff can work with Lisa on the purchase of the materials needed. Jeff has approximately 10 radio read meters to install. Jeff reported that he feels like houses on Last Chance subdivision don't have back flow valves installed. Mayor requested that Jeff or Dan let property owner know about the back flow valve as they come across this issue.

Last month there was a problem with the tank on the hill. CM Wight would like Dan to educate Jeff on the Last Chance Water system and get Jeff and one of the council members access to the app on this water system, so that we have back-up available when needed.

B. Roads & Streets Updates - **Brandon Willis**

Snow removal discussed earlier in the meeting

No further issues

C. Park & Recreation Updates - **Denise Johnson**

a. **Follow up Action Item:** CM Johnson to investigate tree trimming and spraying bugs in the trees at the park

Was not discussed

b. **Follow Up Action Item:** CM Johnson to investigate signage stating there are no motorized vehicles or bikes on the park grounds and sign for Rodeo grounds

Received some signs, but they are small she was expecting bigger signs

Looking into more signs from Amazon or Home Depot

D. Rodeo & Arena Updates - **Kris Hodges**

No updates

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E. MAYOR'S REPORT:

Bear Lake Regional Commission Report

Mayor could not attend this month, nothing to report

Town Business

No further town business

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14. EXECUTIVE SESSION (if needed)

15. ADJOURN

Mayor Weston asked for a motion to adjourn the meeting. Motion made by CM Willis and seconded by CM Johnson. The motion passed unanimously. Meeting adjourned at 9:52 PM