



Regular Town Council Meeting

Minutes

Wednesday, November 12, 2025 at 7:00 pm

Meeting Location: Dutch John Community Center 530 South Blvd.

Public Access

Meeting access is available electronically. See <https://dutchjohn.gov/pages/calendar> for more details.

1. Call to Order / Pledge of Allegiance

Minutes:

- Called to order at 7:01pm

2. Roll Call

Minutes:

- Town Council: Butch Johns, Harriet Dickerson, Al Pulham, Amy McDonald
- Town Staff: Rachel Albritton
- Public: Karen England (Uinta County Library Director), Abigail England

3. Consent Agenda

Minutes:

Motion

- Harriet made a motion to accept the consent agenda with corrections to the minutes. Al second. All in favor. No opposed.

a. Minutes of meeting: October 22, 2025 and October 22, 2025 Public Hearing

Minutes:

- Minutes from the public hearing were accepted as presented.
- In the minutes for the regular meeting,
 - Under consent agenda the reference to UDOT EPA should be UDOT TPA.
 - Add JayDee to the list of attendees.

b. Business Licenses: None

c. Expenditures: Voucher List

d. Correspondence:

4. Committee / Staff Reports

a. Mayor's Report

Minutes:

- Plat for Public Works Land
 - The Town received an initial plat that contained errors in the information and signature blocks. These are being corrected. Once finalized, additional legal agreements will be prepared and signed to formalize the verbal agreements discussed to date.
- August Granath from The Rural Economic Blueprint Program
 - There is a draft plan written. It is anticipated that the final plan will be presented to the Town Council on Dec 10.
- Sundrop
 - The developers will present a draft of the PID (bond) to the Town Council on Dec 10.
- Ranch 8
 - Butch and Allen met with Jesse and Peter last week to look at the development site and review the proposed plans.

b. Volunteer Fire Department

c. Planning and Zoning

d. Building and Grounds

Minutes:

- The lawn mower has been stored for the winter in the bus shed. The battery was left in it since the shed is heated. Al noted that there is also room in the bus shed for the electric speed sign.
- Western Rivers has moved out of the building. That can be used to store items from the conference hall during the conference hall renovations.

e. Cemetery

Minutes:

- The new direction signs have been installed.

f. Freedom Festival: July 4, 2026

Minutes:

- Total cost was \$24,177.55.
- Total donations were \$16,608. There may be an additional donation coming.

5. Public Comment

Minutes:

- None

6. Old Business

a. Side-by-Side Bids - Discussion and Possible Action

Minutes:

- Three bids were discussed, ranging from just above \$13,000 up to just over \$27,000 for a new commercial-grade Utility Task Vehicle (UTV).
- The primary purpose of the UTV is for street maintenance, including pulling the roadside mower, spraying weeds, and snow plowing. Butch is in favor of the commercial-grade vehicle for its higher horsepower, bed capacity, and towing capacity for long-term use. Given the price of the commercial UTV (nearly \$30,000), Amy questioned if it would be more reasonable to purchase a truck. Al noted the skill set that will be needed to not only operate the vehicle but to maintain the vehicle as well.
- The purchase would be covered by the General Fund Roads fund, which has a balance of approximately \$343,000 for road maintenance.
- Action for this has tabled until December 10th to allow time for the town to amend the budget and do a public hearing to allocate the necessary funds for the purchase.

7. New Business

a. Karen England, Uintah County Library to Discuss Bookmobile Services - Discussion and Possible Action

Minutes:

- The Council adjusted the agenda order to allow Karen to discuss the bookmobile service early. No objections were raised.
- Karen England came to discuss the opportunity for Dutch John to participate in the Uinta County's mobile book services which aims to extend the library services to rural areas.
- The service would visit Dutch John once a month on a consistent schedule (e.g., first Monday or Thursday); final day TBD. Butch prefers Thursdays, and Karen confirmed that this day should work.
- The full physical collection of the library will be available, and residents can obtain library cards or get help with e-content access.
- An MOU will cover parking and travel safety (e.g., snow-related issues). Karen is finalizing language with the library's attorneys and will bring it to the Town Council for review. It should be ready next week for the Dec. 10 agenda.
- Tentative start date: January 2026.
- All council members are in support.

b. Cooperative Agreement with Daggett County Regarding the Dutch John Airport - Discussion and Possible Action

Minutes:

- The focus of this is how to move forward in implementing the Airport Master Plan that Daggett county wrote. Currently, all involved parties are considering a cooperative agreement between Dutch John and the

County. Butch proposed implementing an Interlocal Agreement (ILA) similar to what is between Vernal and Uinta County. He is looking for the approval of the Town Council in order to move forward with the pursuit of this agreement.

Motion

- Amy made a motion that the Town Council approve continuing to work on a cooperative agreement with the county regarding the Dutch John airport. All in favor.
- A discussion followed with Al asking about the specifics of the Airport Master Plan. At a high level, the intent is to lengthen the runway and make it suitable for heavier aircraft. Additionally, new facilities would be constructed such as a fuel station and waiting areas for pilots to refuel and wait to fly back out.

c. Budget Amendment, Set Public Hearing - Discussion and Possible Action

Minutes:

- Need to transfer a total of \$54,762 into a capital project fund to match the CIB grant.
- Need to amend the current budget to increase the amount earmarked for the side-by-side to \$30,000.
- Butch proposed to hold the public hearing on Dec. 10 from 6:30 - 7:00pm.
- Amy will make the public hearing posting.

d. Approve Town Council Meeting Schedule for 2026 - Discussion and Possible Action

Minutes:

- Meetings will remain the same for 2026, the second and fourth Wednesdays of the month. The first meeting will be a regular meeting and the second meeting will be a work session.

Motion

- Amy made a motion to accept the 2026 meeting schedule. Al second. All in favor. No opposed.

8. Closed Session, if necessary* Pursuant to 52-4-20

9. Adjournment

Minutes:

- Meeting was adjourned at 8:34pm.