

Community Renewable Energy Agency Board Meeting Minutes

The Community Renewable Energy Agency Board met in a regular public meeting on **Monday, December 1, 2025**, at Millcreek City Hall, located at 1330 E. Chambers Avenue, Millcreek, UT 84106 and participated electronically via GoToMeeting.

PRESENT:

Board Members

In person

Dan Dugan, *Salt Lake City* (Chair)
Emily Quinton, *Summit County*
Glade Sowards, *Salt Lake City*
Drew Quinn, *Holladay*

Electronic

Chris Cawley, *Alta*
Dustin Gettel, *Midvale*
Thom DeSirant, *Millcreek*
Dave Graf, *Ogden*
Randy Aton, *Springdale*
Luke Cartin, *Park City*
Alexi Lamm, *Moab*
Kyla Topham, *Springdale*
Holly Smith, *Holladay*
Joe Frazier, *Oakley*
Kaitlyn Myers, *Moab*
Emily Paskett, *Salt Lake County*
David Brems, *Emigration Canyon*

In Person Attendees: Kurt Hansen, *Millcreek*; Alex Wendt, *Millcreek*

Electronic Attendees: Bob Davis, *Division of Public Utilities*; Brenda Salter, *Division of Public Utilities*; Glenn Symes, *Ogden staff*; Jeanne Evenden, *Ogden resident*; Sara Montoya, *Salt Lake City staff*; Sheldon Howa, *Cottonwood Heights staff*; Shawna Cuan, *SustainEnergy Finance*; Jeremy Shinoda, *Ogden resident*; Debbie Lyons, *Salt Lake City staff*

REGULAR MEETING: 1:00 p.m.

TIME COMMENCED: 1:03 p.m.

1. Welcome, Introduction, and Preliminary Matters

1.1 Purpose and Overview of Meeting

Chair Dan Dugan called the meeting to order, and introduction of attendees was made.

1.2 Current Participation Percentages included in Board Packet

Chair Dugan said the participation percentages are in the packet. Board members with questions outside of the meeting can speak with Board Member Quinton.

2. Business Matters

2.1 Approval of November 3, 2025, Board Meeting Minutes

Board Member Quinn moved to approve November 3, 2025, Board Meeting Minutes. Board Member Quinton seconded the motion. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.2 Treasurer Report (Year-to-Date Contributions and Expenses).

Board Member Quinton gave the update. A few payments have gone out to the attorneys for the board.

2.3 Reports From Committees (Program Design, Low-Income Plan, Communications)

Board Member Cawley gave the update for the Communication Committee. There will be one more newsletter in 2025 with a call to action about the hearing at the Public Service Commission. A newsletter went out on November 21st covering board member turnover and the upcoming PSC Hearing. Not all URC members have dedicated communications staff so board members may need to lead communications locally.

Board Member Quinton gave the update for the Low-Income Plan Committee. Board Member Quinton and Monica O'Malley are coordinating the Low-Income Plan meetings. They are closely watching the Low-Income Home Energy Assistance Program due to recent federal government shutdown concerns. The federal government has reopened, and funding should be coming to Utah soon. This is important because the URC low-income assistance is designed around LIHEAP eligibility. Board Members need to review their communities' low-income plans to know what outreach is promised and what the local strategies are.

Board Member Sowards provided an update on the status of the program application docket and upcoming regulatory milestones. Direct testimony from Agency witnesses was submitted in July, direct testimony from other parties was filed in October, and rebuttal testimony was completed in November. Next, surrebuttal testimony from all parties is due December 11, 2025, in advance of the PSC hearing scheduled for December 16, which will include a technical hearing that may extend into December 17 and a public witness hearing on the evening of December 16. Board Member Sowards reported that the agency's legal team, technical consultants, and subject matter experts are actively reviewing rebuttal testimony and preparing responses.

Board Member Sowards summarized key issues raised in testimony to date, including administrative cost assumptions, treatment and valuation of renewable energy certificates (RECs), resource valuation methodologies, program rates, and rate structure. Significant differences were highlighted between the agency's proposal and Rocky Mountain Power's (RMP) position, such as regarding the duration of administrative cost reserves, staffing levels, and the potential rate impacts. Board Member Sowards

emphasized concerns that higher reserve requirements, staffing costs, and unfavorable REC or resource valuation approaches could increase program rates for participants.

The discussion also addressed valuation of program resources using avoided-cost methodologies and recent reductions in the utility's avoided-cost values for solar and wind resources, which Board Member Sowards noted could shift a greater share of costs to participants. Board Member Sowards reiterated support for program participants receiving benefits if program benefits exceed costs, consistent with statutory intent, and expressed concern with positions that would prevent participants from realizing those benefits. Rate design options were also discussed, with Board Member Sowards reaffirming a preference for a fixed monthly residential charge in the range of \$3–\$4 to improve transparency and predictability for customers.

Finally, Board Member Sowards reviewed a projected timeline for the coming year, including anticipated PSC approval in late January, followed by a 90-day window for local governments to adopt program ordinances. Additional milestones include utility billing system preparation, customer noticing and opt-out periods, and an estimated program revenue start date in late November of next year. Members were encouraged to brief their respective councils or commissions on program status, promote awareness of the December 16 public witness hearing, utilize available briefing materials, and verify that community boundary maps are current.

2.4 Discussion Regarding What to Expect at the December 16, 2025, Public Service Commission Hearings

Board Member Quinton provided an overview of the Public Service Commission hearings scheduled for December 16. She stated that two hearings will be held that day, including a technical hearing beginning at 9:00 a.m., which may continue on December 17, and a public witness hearing at 6:00 p.m. Board Member Quinton explained that the technical hearing will consist of witnesses formally submitting testimony into the record and responding to cross-examination by other parties, and that the hearing may be viewed via live stream through the PSC's YouTube channel.

The public witness hearing is the designated opportunity for members of the public to provide oral comments to the Public Service Commission. She stated that the hearing will be in person and virtual via Google Meet and reviewed the process for participating virtually, including the use of the "raise hand" feature for those wishing to speak. Board Member Quinton noted that written public comments have been accepted throughout the docket, but that this hearing provides an opportunity for oral testimony.

Board Member Quinton reviewed logistical details for those attending in person, stating that the hearings will be held at the fourth floor hearing room of the Heber M. Wells Building in Salt Lake City and that public parking is not available at the facility. She stated that street parking and nearby garages are available.

Public comments are generally two to five minutes in length. Board Member Quinton stated that public comments should focus on community perspectives, the purpose of the program, and how the program aligns with local priorities, rather than technical testimony. Sample talking points are included in the meeting materials for reference and

she encouraged board members to share the information with interested community members.

2.5 Public Comment

There was no public comment.

2.6 Discussion and Consideration of Treasurer and Vice Chair Positions

Chair Dugan explained how since Mayor Silvestrini stepped down there needs to be a new treasurer for the Board. The Program Design Committee asked Mayor Jackson of Millcreek to be the treasurer.

Board Member Quinn moved to appoint Millcreek Mayor Cheri Jackson as the Board Treasurer. Board Member Gettel seconded the motion. Chair Dugan asked for the vote. All board members voted yes. The motion passed unanimously.

Chair Dugan explained how the Vice Chair Position is now open since Board Member Choberka will be leaving her position at Ogden and a new Vice Chair is needed. Board Member David Brems from Emigration Canyon township volunteered to be Vice Chair. **Board Member Gettel made the motion to make Board Member David Brems the board Vice Chair. Board Member DeSirant seconded the motion. Chair Dugan asked for the vote. All Board members voted yes. The motion passed unanimously.**

2.7 Discussion and Consideration of Resolution 25-13 Resolution of the Board Authorizing the Chair to Sign Bid Confidentiality Agreements

Board Member Quinton made the motion to approve resolution 25-13, Authorizing the Chair to Sign Bid Confidentiality Agreements. Board Member Quinn seconded the motion. Chair Dugan asked for the vote. All board members voted yes. The motion passed unanimously.

2.8 Board Member Comments

2.9 Closed Session if Needed

3. Adjournment

Board Member Graff moved to adjourn the meeting. Board Member McCandless seconded the motion. Chair Dugan called for the vote. All Board Members voted yes. The meeting adjourned at 1:59 p.m.

APPROVED:  Date 1/7/2026
Dan Dugan, Chair

ATTEST: 
Emily Quinton, Secretary