

**MINUTES  
ELECTRICIAN AND PLUMBERS  
LICENSING BOARD**

**November 5, 2025**

**Electronic Meeting  
With Anchor location in Rm 474**

**CONVENED:** 9:00 a.m.

**ADJOURNED:** 9:26 a.m.

**Bureau Manager:**

Stephen Duncombe

**Board Secretary:**

Nicole Herrera

**Board Members Present:**

Mike Hartwell  
Cory Moore  
Jason Haun  
Harvey Hansen  
Steve Woodman  
Justin May  
Jason Warner  
Terry McBride

**Board Members Absent:**

Matthew Campisi  
Keven Verwer  
Matt Lawson

**Guests**

Ken Adams  
Nick Bryant  
Dave Hill  
Boyd Bindrup  
Cindy Hansen  
Robert Martinez  
Brian Vermouth  
Mark Lund  
David James  
Jayden Priest  
Shawn Swapp

**DOPL Staff Present:**

Sicily Hill, Compliance  
Boyce Barnes, Continuing Education

**TOPICS FOR DISCUSSION****ADMINISTRATIVE BUSINESS:**

Approval of Minutes  
Time: 2:45

Investigation Update  
Time:

Continuing Education Update  
Time: 3:40

Compliance Update  
Time: 4:40

Testing/Exam Update:  
Time:

**DECISIONS AND RECOMMENDATIONS**

Mr. McBride made a motion to approve October 1, 2025, minutes as written. Mr. Hansen seconded the motion. The motion passed unanimously.

Bobby Main was unable to attend the meeting.

Boyce Barnes gave the board an update on continuing education. Item noted. No action taken.

Sicily Hill gave an update on compliance. Items noted. No action taken.

Jenna Mayne was unable to attend the meeting.

## **DISCUSSION and ACTION ITEMS:**

### **Review Minimum Time to Complete Requirements (MTC):**

Time: 6:35

Director Steinagel has asked all licensing boards to review and provide feedback on the possible removal of minimum time to complete on (MTC) requirements for licensure. These provisions currently appear in several rules affecting professions such as Electricians and Plumbers. Representative Thurston is specifically concerned with administrative rules that restrict how quickly applicants may complete licensure requirements. He has asked that board input be gathered, as these rules are typically board-recommended. Boards are asked to submit substantive, evidence-based recommendations, where possible, by December 31. Mr. Adams from the IEC submitted a letter with their recommendations. Mr. May would like all board members to review the information, and this item will be placed on next month's agenda.

## **ADJOURN:**

Adjourned at 9:26 a.m.

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

Date: **12/10/2025**



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Electrician and Plumbers  
Licensing Board Chairperson

Date: 12/11/2025

*Stephen Duncombe*

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Bureau Manager, Division of  
Professional Licensing