

Interlaken Town Council Regular Meeting Minutes
Tuesday, 02 December 2025, 6:32 PM – 7:12 PM
Meeting Conducted Remotely with Zoom Video Conferencing Software

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QIJNT3loV3J4Nm83TFJ0dGVsUE1ldz09>

1. Call to Order - Mayor Harrigan called the meeting to order at 6:32 pm

2. Roll Call

Greg Harrigan, Mayor

Sue O'Nan, Council Member and Treasurer

Jill Jacobson, Council Member

Erin Merryweather, Council Member

Timm Dixon, Council Member

3. Presentations: None

4. Public Comment: None.

5. Approval of Agenda or Changes

Motion: Council Member O'Nan moved to approve the agenda.

Second: Council Member Jacobson seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

6. Approval of 11/18/2025 Council Regular Meeting Minutes

Motion: Council Member Jacobson moved to approve the 11/18/25 Council Meeting Minutes.

Second: Council Member Merryweather seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

7. 2026 Town Council Meeting Schedule

The council voted to approve the following 2026 meeting schedule:

<i>Interlaken 2026 Town Council Meeting Schedule</i>		
Meeting Date	Day of Week	Meeting Time
6-Jan-26	Tue	6:30 PM
27-Jan-26	Tue	6:30 PM
3-Mar-26	Tue	6:30 PM
7-Apr-26	Tue	6:30 PM
5-May-26	Tue	6:30 PM
2-Jun-26	Tue	6:30 PM
7-Jul-26	Tue	6:30 PM
4-Aug-26	Tue	6:30 PM
1-Sep-26	Tue	6:30 PM
6-Oct-26	Tue	6:30 PM
3-Nov-26	Tue	6:30 PM
1-Dec-26	Tue	6:30 PM

Motion: Council Member O'Nan moved to approve the 2026 council meeting schedule as presented.

Second: Council Member Jacobson seconded the motion.

Discussion: no discussion.

8. Elections 2025 Final Report

The 2025 Election Report was completed, sent to the state, and made available to the public. See the attached report. In addition, the candidates were notified that their final financial disclosure forms are due by 5pm on Thursday, 12/4/25.

9. FY2027 Road Work Bid Status

The Eckles Paving bid for seal coating the newly paved section of town, for 2026, was signed and submitted. See the attached bid.

10. Financial Reporting

FY2026 Revenue & Expenses Reporting – See the attached financial reports for July – November, 2025.

11. Building Permit Update and Planning Commission Status

The planning commission was not in attendance. There are 3 candidates for the open positions on the planning commission: Brenda McCasland, Scott Merryweather, and Bruce Gladwin.

12. Wasatch County Disaster Relief Stakeholder Meeting and WFD Meeting

On 12/1 Bart attended the Pre-Disaster Mitigation Plan Meeting sponsored by MAG. See the attached notes from that meeting. In addition, on 12/2, Greg and Bart met with Troy Morgan from Wasatch Fire District to discuss the implications of Utah House Bill 48, Wildland Urban Interface Modifications. Follow this link to access the bill directly:

<https://le.utah.gov/~2025/bills/static/HB0048.html>

Interlaken is required to adopt the latest version of the International Wildland Urban Interface Code, and the WUI boundary map developed by the state. The map is not currently available. The deadline for adoption of the code was 1/1/2026, because of delays in the map, this may not be a hard deadline.

13. Other Business

Bart noted that the FY2026 water bills will be sent out in January. The base fees are \$1,380 for homes and active permits, and \$1,152 for undeveloped lots.

14. Council Comments

15. Adjournment

Council member O'Nan moved to adjourn the meeting. Council member Dixon seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:12pm. The next regular town council meeting is scheduled for Tuesday January 6, 2026, at 6:30pm via Zoom. It will also be held at the town pumphouse, 326 Luzern Rd. Midway.