

**Pleasant Grove City
City Council Meeting Minutes
Work Session
Tuesday, December 2, 2025
4:30 p.m.**

Mayor: Guy L. Fugal

Council Members: Dianna Andersen
Eric Jensen
Cyd LeMone
Steve Rogers

Staff Present: Scott Darrington, City Administrator
Christine Petersen, City Attorney
Wendy Thorpe, City Recorder
Denise Roy, Finance Director
David Packard, Human Resources Manager
Drew Engemann, Fire Chief
Sheri Britsch, Library and Arts Director
Neal Winterton, Public Works Director
Sierra Pierson, Assistant to the City Administrator
Keldon Brown, Police Chief
Megan Zollinger, Recreation Director
Daniel Cardenas, Community Development Director
Andi Veenker, City Event Coordinator
Britton Johnson, Intern

Excused: Todd Williams, City Council Member
Deon Giles, Parks Director

The City Council and Staff met in the Community Room, 108 South 100 East, Pleasant Grove, Utah.

4:30 P.M. WORK SESSION

Mayor Guy Fugal called the Work Session to order at 4:30 p.m. and welcomed those present.

a. Special Events Presentation.

City Administrator, Scott Darrington, wanted to review the list of special events for next year. He recently met with Recreation Director, Megan Zollinger, and City Event Coordinator, Andi Veenker, to review the list. With Coordinator Veenker now serving in the City Event Coordinator role, the events are more robust than before. Administrator Darrington reported that based on what is envisioned, there will be a request for more funds for special events in the upcoming budget year. He clarified that this would be with CARE tax money and not General Fund money. Currently, Coordinator Veenker is working part-time, so that limits what can and cannot be done. Council

Member LeMone asked if there could be a discussion about allocating more funding to the City Event Coordinator position to make it full-time instead of part-time. Administrator Darrington suggested that this be considered during the next budget discussions.

Director Zollinger and Coordinator Veenker distributed treats to the City Council and shared the proposed special events list for 2026. Director Zollinger explained that the list is all-encompassing of the events that are held throughout the year. The main difference is that there is no Summer-Bration listed. In addition, Bike The Hood is not listed, as there has not been as much participation.

Council Member Rogers joined the Work Session at 4:36 p.m.

Council Member Jensen acknowledged that Summer-Bration is challenging because of the different vendors. He asked if it would be possible to hand it off to a third party to manage. Director Zollinger confirmed that this could be explored, but explained that after more consideration, Summer-Bration does not fit the community mission as well as other events that are offered. Coordinator Veenker explained that Summer-Bration was previously more of a vendor event, somewhat like a Farmers' Market, but she wanted to change it this year. The intention was to make it more accessible and to focus on impact, community, and connection. If the City Council would like Summer-Bration to return to more of a Farmers' Market style, then that would change the workload involved.

Council Member Jensen reported that there used to be a vendor event around Strawberry Days. It might be possible to move the Summer-Bration style event so it is Strawberry Days themed. Administrator Darrington pointed out that the Strawberry Days vendor event was handled by a third-party. Council Member Jensen noted that there could be a vendor event around Strawberry Days if Summer-Bration is removed from the special events list. Council Member LeMone reiterated a desire to discuss the possibility of moving the City Event Coordinator position from part-time to full-time. This is something that can be considered in the future, because it sounds like there are a lot of events.

Council Member LeMone expressed support for the schedule of events but noted that she does not want to burn out Coordinator Veenker. She wants to make sure the full potential of each event is realized. Council Member Rogers noted that there are a lot of community partners, so the City does not have to do all of the heavy lifting for every single event. It seems like there is a lot of support for Summer-Bration, and it might be worth looking into some different options. Director Zollinger asked about the most attended events. Coordinator Veenker reported that the most attended events include Haunt on Main, Viking Day, and the Christmas Tree Lighting. There was a good turnout for Summer-Bration and it was successful. Director Zollinger clarified that the suggestion to remove Summer-Bration is not necessarily due to the success level, but because of the Staff capacity for all events.

Council Member Rogers thought it would make sense to explore third-party options for Summer-Bration. The vendors want to see more opportunities in the community, so it might make sense for Farmers' Market-style events to be handed off to a different organization. It is possible for the City to be involved in the sense that support is provided. He explained that this event type falls in a different bucket than the community events that draw people in and create additional connections. Council Member Rogers does not want Summer-Bration to end, so outreach to a third party might be something to consider. The City could serve in a support role rather than an organizational role.

Director Zollinger confirmed that there could be some research conducted for Summer-Bratton moving forward. Council Member LeMone reiterated the earlier suggestion that there be an event before Strawberry Days. Director Zollinger summarized the City Council feedback. It is possible to find out what opportunities there are to reimagine a Summer-Bratton style event. Administrator Darrington noted that there could be a Request for Proposals ("RFP") created. He reported that in the past, there was a specific agreement for Summer-Bratton. It was a vendor-driven event that brought a lot of people to the park. Council Member LeMone pointed out that Lindon now has a Farmers' Market weekly in the summer through the fall. She does not know that a Farmers' Market would necessarily work here with that nearby competition. Administrator Darrington clarified that it would not be a Farmers' Market specifically, but more of a boutique event with different vendors.

If there is a desire to have this kind of event before Strawberry Days, Council Member Rogers thought it made sense to interface with the Strawberry Days Committee to make sure there is support. He reported that there are a lot of local boutique creators that like to have a space to share their products. Director Zollinger informed Council Members that there will be additional research conducted.

b. Discovery Park Pickleball Courts Follow-Up Discussion.

Administrator Darrington reported that a few weeks ago, there was a City Council discussion about how to address the issues with the courts at Discovery Park. There was a follow-up discussion with the contractor and the proposal has changed. The contractor has been invited to address the Council.

Dustin Larsen from S&L, Inc. introduced himself to the City Council. This is an unfortunate situation because the contractor they worked with had some issues. The goal is to give the City the best product possible that works long-term. Several options have been explored and there were discussions with surfacing contractors. The recommendation was a product that would result in a better surface in the end. He handed out information about the proposed product and explained that it is a matting surface that is placed over the top. If there is City Council interest, more information can be brought forward.

Mr. Larsen is looking into sites where the City Council can see the surface in person before a decision is made. He explained that this is rarely used, because the surfacing costs almost as much as the courts. However, this would solve the problem and create a long-term surface. There would be a warranty, and the work would only take the courts out of service for three to four weeks. This solution is something the company can financially support, but it would also provide a quality product.

Mr. Larsen reiterated that he is trying to find the nearest local court with this surface. It is difficult to find an example because most will not spend this kind of money on the court surface. Council Member LeMone asked about the expense to the company. Mr. Larsen confirmed that it would be expensive, but a total court replacement would be financially crippling to the company. Council Member Rogers asked how to prevent feeling the cracks or having the cracks come through. Mr. Larsen explained that it is a matting system. The system is made to go over top to fill joints, so if there is a crack, it will address that. The biggest issue with cracking is weather and water infiltration, so the idea is that the surface would be sealed. He shared additional information about the matting.

The top of the surface will feel and play exactly like other courts. The only difference is that the matting will provide a bit of a cushion. Mr. Larsen shared an example diagram from the California

Sports Surfaces website. This is an expensive option, but there will be a premium product in the end, and it will cost less than a full rebuild. There was a visit made to the courts and the contractor stated that the work would be warrantied. He shared example images where the court material has been used. The issue with cold weather is movement, but this material allows for that. It was confirmed that the material has been used on pickleball courts. There was discussion about the proposal.

Administrative Darrington explained that time would be provided to S&L, Inc. to determine whether there are example courts in Utah. If there are, it would be beneficial to see them in person. Council Member LeMone reported that she sent the information to some professionals who are local to Utah to see if there is feedback about the proposal. Mr. Larsen explained that if this moves forward, it would be in April or May, depending on the temperatures. The courts would be down for one month for installation. He offered to share additional information with the Council in the future.

c. Staff Business.

Public Works Director, Neal Winterton, shared updates with the City Council. He reported that a new four-way stop was put in at 1300 West and 700 South. Two advanced warning signs were placed and will be there for a few weeks. There are flashing stop signs on both sides of 700 South. 1300 West is not a new pattern, as that has always had stop control there, so that will remain. It is not possible to paint at this time of year, so thermoplastic heat tape was put down in the meantime.

There have been a lot of conversations about 600 West and 1450 North. There is a new subdivision that went in nearby and there have been a lot of pedestrian crossings in the area. Director Winterton shared information about the equipment and installation process. He next discussed 3300 North and shared an email that was previously sent to a resident. That email included a list with several items.

On 3300 North, there has been an increased police presence. In addition, trees were trimmed and a decision was made for a north/south crosswalk at 1450 West. Director Winterton pointed out the crossings and noted that there is stop control already. The City does not generally put crosswalks in a location where stop control already occurs, but it is possible to do so. The City is soliciting price information for a traffic study for the four-way stop. There was also engagement with an engineering firm. There was some speed data collected in the area as well and Director Winterton has conducted site visits during multiple times of day. He reported that a westbound driver feedback sign has been ordered and should arrive soon. There was also outreach to American Fork. Director Winterton noted that the westbound speed limit sign did not have good retro reflectivity, so it has been replaced. There is a layout being created for the sidewalk on the southeast corner of 1450 North.

Director Winterton reported that there is a need for sidewalks throughout the City. There will be conversations about that as part of the budget process. He noted that the email also mentioned painting the east/west crosswalk at 1650 West. It is stop-controlled, but as he observed, there are many children who are dropped off along the roadway. As a result, he feels there needs to be painting done.

Council Member Rogers is not sure how old the development on the south side of Warnicks Lane is. He wondered why there was no sidewalk put in on the back side of that development. It was clarified that it was an older development from 30 to 40 years back. Council Member LeMone asked about signage. Director Winterton confirmed that there will be crosswalk signs in place. He reported that

American Fork reached out to make sure that all of the signage is coordinated in both directions. Director Winterton identified the American Fork and Pleasant Grove border on a map of the area.

Administrator Darrington pointed out an area on the map where parking along the road takes place. There are items that need to be worked through with Lincoln Academy. Since it is a charter school, there is no bus system, so if a child does not live in the neighborhood, a parent drives them. This results in more vehicles than normal. The City does not have authority on Site Plan approval when schools go in, because that is done through the State. The State handles the inspections. When the school was expanded from an elementary school to a junior high and high school, there was no additional parking added. Some of the issues were created as a result of that shift. There have been mitigation efforts made, but some of the problems are trickling back onto the streets. He clarified that this is a separate issue from the accident that occurred, because that did not take place during school hours. There are two different issues that need to be addressed including what happens during school drop-off/pick up, and the general control of the intersection. The traffic study will provide recommendations. As for the list that was shared, those items have been done or are in progress.

Discussions were had about parking in the area. Director Winterton confirmed that if there are cars parked too close to the corner, it can create sight-distance issues. There are different options that are being looked into. Administrator Darrington reiterated that there needs to be a discussion with the school. His understanding is that the highlighted area is where teachers are parking, because there are not enough spots for the people who work at the school, let alone those who are dropping off and picking up students. Council Member Jensen expressed concerns about the creation of a blind spot.

Council Member Rogers highlighted the importance of appropriate parent drop-off procedures. He believed the school should be working with the parents to make sure there is a plan in place for safety. Administrator Darrington reported that there is a crossing guard on that crosswalk to guide students. Director Winterton reviewed some of the mitigation efforts that have been made but noted that not all parents are willing to pull into the parking lot for the drop-off process. That is a challenge at all schools in the community. Mayor Fugal asked about the vacant lot that is owned by the school. Administrator Darrington offered to ask the school about that when there is a meeting with them.

Council Member Jensen mentioned the area across from Pleasant Grove Junior High School. He recommended flashing beacon lights near the school to help the crossing guards. Several different areas need to be examined. There was discussion about traffic issues in the community. It was noted that outside of school hours, private flag football occurs, and there are associated parking issues. Director Winterton explained that the area being discussed is a County road. The City Council next discussed John Hancock Charter School and the issues with blind spots. Director Winterton explained that there would need to be coordination with the school. He reiterated that the City does not have a say when it comes to Site Plans for public or charter schools. Administrator Darrington noted that there will be a meeting with the school to discuss potential solutions.

Human Resources Manager, David Packard, introduced New Intern, Britton Johnson who will be with the City for the next several months. Intern Johnson is in the MPA Program at BYU and will assist with different projects in the City. Intern Johnson reported that he is in his first semester of the MPA Program. He did his undergrad at BYU in economics with a minor in urban planning. Intern Johnson grew up in Mesa, Arizona, and has an 11-month-old child. He currently lives in Provo and

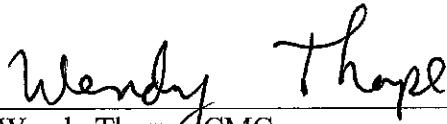
is excited to work with Pleasant Grove as part of this internship. Council Members welcomed Intern Johnson and thanked him for addressing the City Council during the Work Session.

Mayor Fugal noted that the remaining Staff Business items will be shared during the Regular Session.

ADJOURNMENT

MOTION: At 5:28 p.m. Council Member Andersen moved to ADJOURN the Work Session. Council Member Jensen seconded the motion. The motion carried unanimously with Council Members Andersen, Jensen, LeMone, and Rogers voting "Yes."

The City Council Work Session Minutes of December 2, 2025, were approved by the City Council on January 6, 2026.

A handwritten signature in black ink that reads "Wendy Thorpe". The signature is written in a cursive, flowing style. Below the signature is a horizontal line.

Wendy Thorpe CMC
City Recorder

(Exhibits are in the City Council Minutes binders in the Recorder's office.)

**Pleasant Grove City
City Council Meeting Minutes
Regular Session
Tuesday, December 2, 2025
6:00 p.m.**

Mayor: Guy L. Fugal

Council Members: Dianna Andersen
Eric Jensen
Cyd LeMone
Steve Rogers

Staff Present: Scott Darrington, City Administrator
Christine Petersen, City Attorney
Wendy Thorpe, City Recorder
Denise Roy, Finance Director
David Packard, Human Resources Manager
Drew Engemann, Fire Chief
Sheri Britsch, Library and Arts Director
Neal Winterton, Public Works Director
Sierra Pierson, Assistant to the City Administrator
Keldon Brown, Police Chief
Megan Zollinger, Recreation Director
Daniel Cardenas, Community Development Director
Britton Johnson, Intern

Excused: Todd Williams, City Council Member
Deon Giles, Parks Director

The City Council and Staff met in the Community Room, 108 South 100 East, Pleasant Grove, Utah.

6:00 P.M. REGULAR CITY COUNCIL MEETING

1) CALL TO ORDER

Mayor Guy Fugal called the Regular Session to order at 6:00 p.m. and welcomed those present. Council Member Williams was excused.

2) PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Fire Chief, Drew Engemann.

3) OPENING REMARKS

The Opening Remarks were offered by Council Member Andersen.

4) APPROVAL OF MEETING AGENDA

City Administrator, Scott Darrington, reported that there are no changes proposed to the agenda.

ACTION: Council Member Jensen moved to APPROVE the Meeting Agenda. Council Member Rogers seconded the motion. The motion carried unanimously with Council Members Andersen, Jensen, LeMone, and Rogers voting "Yes."

5) OPEN SESSION

Administrator Darrington reported that there have been inquiries regarding the accidents that have occurred in the community within the last few months. The most recent involved a young girl who was hit in a crosswalk near the high school. There have been questions about what the City will do to address these issues. In a general sense, the City looks at traffic and pedestrian crossings. If there is an area that needs to be studied a traffic study will be commissioned. There is an ongoing traffic study for 3300 North near Lincoln Academy. Administrator Darrington outlined what is done in a general sense. He reported that the Police Department actively patrols and issues speeding tickets. The intention is to slow down vehicles. Administrator Darrington went on a ride-along with one of the officers a few months back and there were six tickets written in 30 minutes. Speeding is an issue that the City takes very seriously. There is no way to ensure that every single resident is following the speed limit but patrolling and enforcement can encourage appropriate behaviors.

Administrator Darrington mentioned the incidents that occurred recently. There was a death and there were serious injuries. When these kinds of incidents happen, it is a concern to elected officials and Staff. The Police Department and Fire Department respond to those calls and do everything possible to assist. He explained that the human element cannot be controlled by the City. For example, if someone is not paying attention while driving a vehicle. When incidents happen, there is an investigation and evaluation to determine whether changes can be made to increase safety.

Administrator Darrington encouraged everyone to do their part, avoid distracted driving, and always drive within the speed limit. Lisa Flinders is working on social media posts to increase education. There is a desire to raise awareness. He wants the public to know that the City is trying their best.

Mayor Fugal opened the Open Session.

Matt Bramwell stated that he lives at 542 East 300 North. He built his house six years ago. While he purchased the lot from someone, it had been developed prior. There is a lot two doors down with similar dimensions to his. The person who owns it has financial difficulties and wants to sell the lot. It is not subdivided currently, but because it is an old neighborhood where the 85 feet of frontage was not established, the current City Code will not allow him to develop and build on the lot. It seems that it would be better for the City to allow an addendum in old neighborhoods where the zoning was different. He noted that those lots could be grandfathered into certain restrictions. The current code does not allow it to be subdivided into a lot, and it is now an overgrown empty field that has become

an eyesore. It is possible to beautify the neighborhood and the City by looking into the current code restrictions. Administrator Darrington offered to meet with him to discuss this.

Bryant Bishop shared a comment about the accident on 3300 North and some of the other recent accidents. He thanked the City for everything that is being done. It is important to teach children how to cross the street, increase public awareness, and address phone use. In addition, engineering and design can make the streets safer. Mr. Bishop reported that flashing beacon lights reduce accidents and he is willing to provide data that highlights this. It is necessary to look at what can be done. There are a lot of things the City is looking into that are meaningful, but he believes there needs to be additional funding for increased road safety. He asked that money be spent on a crosswalk.

Dirk Muhorvich reported that he was hit and was present at the City Council Meeting to address traffic issues in the City. His wife was unable to join him but asked that he share her thoughts. Mr. Muhorvich he read a statement from Victoria White. From multiple meetings with Department Heads, she has learned a lot. Ms. White stated that what she has learned so far this year about Pleasant Grove leadership is that an annoyed citizen takes priority over a devastated family. Examples were shared to highlight situations where residents were annoyed by receiving speeding tickets and dealing with speed bumps. In the statement from Ms. White, it was noted that annoyances seem to be more important to City leadership than those who are harmed. Nearly every home in the neighborhood has had a close call with vehicles and it is time for the City to protect the children.

Warnings are not an effective enforcement tool and do not work. Statistics currently show that the City has a baseline of serious injuries in school zones at three to five per year. That is unacceptable and any safety goal that is not zero does not make sense. It is nearly every week that there are children with road rash, bruises, and close calls. There need to be consequences and changes implemented. Ms. White will share her health care experiences with the Council each month starting in January.

Bodi ____ reported that he lives near Lincoln Academy. He likes to ride his bike and while he has not been hit, his friend has. Motorists do not pay attention and drive faster than they should. Both of his little brothers have nearly been hit. The cars had to slam on their brakes and swerve away to avoid hitting them. He is a child and he emphasized the importance of safety.

Paula Fugal reported that this is the last meeting where her husband will serve as the Mayor. She had an experience earlier in the day that she wanted the City Council to know about. She picked up her grandson from Manila Elementary School and began traveling toward Taco Amigo. The employee at Taco Amigo told her how much she loves the City. She moved to Pleasant Grove from Florida and has made a home here. The people are kind and take care of one another. Ms. Fugal thanked the City Council and Mayor for the hours that they put in. She is grateful for those who are willing to serve in the City.

There were no further public comments. The Open Session was closed.

6) CONSENT ITEMS

- A. City Council Minutes:
City Council Minutes for the November 5, 2025, Meeting.**

B. Payment Approval Reports for November 26, 2025.

ACTION: Council Member Jensen moved to APPROVE the Consent Items, as read. Council Member Andersen seconded the motion. The motion carried unanimously with Council Members Andersen, Jensen, LeMone, and Rogers voting "Yes."

7) BOARD, COMMISSION, COMMITTEE APPOINTMENTS.

There were no Board, Commission, or Committee appointments.

8) PRESENTATIONS

A. Presentation by Guy and Paula Fugal.

Mayor Guy and Paula Fugal presented to the City Council. During this item, Council Member Andersen served as Mayor Pro Tempore. Mayor Fugal thanked his wife for her support throughout his time as Mayor. After 19 years with the School Board, they funded endowments for scholarships for classified employees for further education. This time, there was discussion about what could be given to Pleasant Grove as a parting gift. In May, an old friend approached him with a drawing. His friend took an option on some acreage on the east bench of Pleasant Grove. The property was pointed out on a map of the area. Mayor Fugal did not believe the property could be developed because it is above the water tanks. He informed the City Council that the property was purchased in July. The Fugals would like to gift those 59 acres to Pleasant Grove.

It might be possible to expand the trailhead with the U.S. Forest Service, and it might also be possible to recharge the aquifer. Mayor Fugal encouraged the next Mayor to work with the Forest Service to potentially trade the hillside piece of property in exchange for the property of the G. This will be a conservation easement, but the details still need to be finalized. Mayor Fugal reported that there is a desire to name the conservation easement the Neils Fugal Sons conservation easement. His dad and two uncles, who were the sons of Neils Fugal, spent their childhood playing there and he would like to honor what they did for Pleasant Grove. Mayor Fugal and Ms. Fugal wished the City Council well. Council Member Andersen thanked the Fugals on behalf of the citizens of Pleasant Grove.

9) PUBLIC HEARING ITEMS

A. To Consider for Adoption Resolution (2025-045) - Amending the Comprehensive Fee Schedule by Increasing Certain Cemetery Fees and Adding Charges for Additional Services; and Providing for an Effective Date. *Presenter: Attorney Petersen.*

City Attorney, Christine Petersen, reported that Resolution 2025-045 pertains to the Comprehensive Fee Schedule. With the expansion of the cemetery and the anticipation of future expansion, it is necessary to increase fees occasionally to cover the costs of perpetual care. There is a clean copy of the Fee Schedule but there is also a redline version specific to the cemetery fees.

The cost of burial plots will increase from \$1,000 to \$1,200 for residents and from \$2,000 to \$2,400 for non-residents. In Sections H, I, and J, it has become necessary to add additional fees that were

not there before for upright headstones. Those will be \$2,000 for residents and \$4,000 for non-residents. The reason for the additional cost is that upright headstones create maintenance issues for the cemetery crew. In Sections H, I, and J, there is a cost of \$1,500 outlined for residents and \$3,000 for non-residents for the flat headstones.

Attorney Petersen reviewed the opening and closing fees listed in the redline document. The single goes from \$700 to \$750 for a resident and from \$1,300 to \$1,400 for a non-resident. The double depth numbers were reviewed as well as the cremains. She reported that cremains and infants will increase \$50 for both residents and non-residents. There are additional fees for holidays and weekends and weekday overtime. In addition, there are niche engraving fees, which include \$50 for a name and date and \$400 for a design. There were no Council Member questions about the fees.

Mayor Fugal opened the public hearing. There were no comments. The public hearing was closed.

ACTION: Council Member Jensen moved to ADOPT Resolution 2025-045 – Amending the Comprehensive Fee Schedule by Increasing Certain Cemetery Fees and Adding Charges for Additional Services and providing for an effective date. Council Member Andersen seconded the motion. The motion carried unanimously with Council Members Andersen, Jensen, LeMone, and Rogers voting “Yes.”

B. To Consider for Adoption Ordinance (2025-026) - Amend City Code Section 10-14-24-3-D-1: Permitted Uses in The Grove Interchange Subdistrict, to add Use 6833 (Barber and Beauty Schools) to the List of Permitted Uses within the Zone. (Applicant: Kaylee Young). Presenter: Director Cardenas.

Community Development Director, Daniel Cardenas, presented the Staff Report and thanked Mayor Fugal for his service. The application currently before the City Council is a Code Text Amendment to add a new use. Kaylee Young proposes to add Use 6833 (Barber and Beauty Schools) to the list of permitted uses within The Grove Interchange Subdistrict. Director Cardenas pointed out The Grove Interchange Subdistrict on a map. The applicant is proposing to add Use 6833 to The Grove Interchange Subdistrict and there are similar uses permitted in the zone. For example, art schools, music schools, and drama schools. Barber and beauty schools are not currently permitted.

This application was presented to the Planning Commission. The Commission had the opportunity to talk to the applicant and forwarded a recommendation of approval. The vote was 6 to 1 in favor of the Code Text Amendment. The Commissioner who voted against the proposal did so because of a desire to preserve retail space in that area. Director Cardenas clarified that not all of the uses permitted in that zone are retail. There are a variety of uses permitted there, including some service uses. He reiterated that the Planning Commission vote on this application was 6 to 1 in favor of the amendment.

Council Member Rogers asked why this use was not originally included in the zone. Director Cardenas explained that when a zone is created, the uses in mind for the area are included. The City Council, Planning Commission, and Staff discuss what is appropriate, but there will always be some uses missed. He added that some uses may not be desired in a particular area. In this case, there no a specific reason for Use 6833 (Barber and Beauty Schools) and it was not contemplated for the zone.

The applicant, Kaylee Young, addressed the City Council. She reported that Utah recently changed the esthetician and cosmetology license requirements. It breaks out the basic esthetician license into micro-licenses. This allows students to learn only what they are interested in. Her idea was to open an eyelash and eyebrow school, where students can learn about those services specifically. It would be one of the first schools in Utah to solely teach eyelashes and eyebrows. She found a space where it would be possible to put a brow bar next to the school. This is where eyebrows, eyelashes, and laser services could be provided. Interested students could have a chair there after graduation.

Mayor Fugal opened the public hearing. There were no comments. The public hearing was closed.

ACTION: Council Member Andersen moved to ADOPT Ordinance 2025-026 – Amend City Code Section 10-14-24-3-D-1: Permitted Uses in The Grove Interchange Subdistrict, to add Use 6833 (Barber and Beauty Schools) to the List of Permitted Uses within the Zone. Council Member LeMone seconded the motion. The motion carried unanimously with Council Members Andersen, Jensen, LeMone, and Rogers voting “Yes.”

- C. To Consider for Adoption Ordinance (2025-027) - Amend City Code Section 10-14-24-2-C-2: Permitted Principal Uses in The Grove Mixed Housing Subdistrict, to Add Use 3997 (Signs and Advertising Displays) and Use 6342 (Disinfecting and Exterminating) to the List of Permitted Uses within the Zone. (Applicant: Gateway Pines Flex, LLC). Presenter: Director Cárdenas.**

Director Cardenas presented the Staff Report and stated that the application is for The Grove Mixed Housing Subdistrict. He identified it on a map and explained that at one point, this was the densest residential area within the City. In January 2021, a Site Plan was submitted for two flex space commercial buildings located in the northeast corner of Sam White Lane and 2500 West, in The Grove Mixed Housing Subdistrict. The Site Plans for these two buildings were approved by the City Council in July 2023. The applicant has constructed both of the buildings and has been filling out each unit with tenants since then. As the applicant continues to find tenants for the two buildings, some of the proposed tenants have found that their business is not permitted in the zone.

The applicant requested adding two new uses to The Grove Mixed Housing Subdistrict: Use 3997 (Signs and Advertising Displays) and Use 6342 (Disinfecting and Exterminating). The proposal is to add these uses to the list of permitted uses within the zone. The use that is light manufacturing is Signs and Advertising Displays, and the service use is Disinfecting and Exterminating. Director Cardenas explained that these requests were presented to the Planning Commission and there were some concerns. The Planning Commission created some qualifying provisions. For instance, for the Signs and Advertising Displays, the maximum amperage for each use should be under 300 amps. This was recommended to ensure that the use remains light manufacturing. The Commission also recommended that the square footage remain below 6,000 square feet. Lastly, there was a condition that the chemical storage containers be five gallons or smaller in size. With these conditions, the Planning Commission forward a unanimous recommendation of approval for the two uses.

Council Member Rogers was looking at the uses and there does not appear to be a lot of manufacturing allowed within the zone. Director Cardenas reviewed some of the uses that are currently permitted. Council Member Rogers noted that sign manufacturing could be loud. He expressed concerns about how this could impact residential developments. Director Cardenas mentioned the condition of the

amperage. The noise was one of the main concerns that Staff and the Planning Commission had, but the applicant shared information about what is envisioned. It is possible to ask the applicant for additional information about the proposed use and the noise levels.

Council Member Rogers asked about storage for the two uses. He wanted to know if there are requirements for indoor storage. Director Cardenas reported that all storage in the zone is indoors. Nothing can be stored outdoors, which includes materials. The applicant introduced himself to the City Council. He focuses on renting and leasing spaces to small businesses. These are not large companies that will be leased to. For example, the sign company is fairly small, as the work is currently being done out of a garage. The sign company now needs some additional space for its work. He reiterated that storage must be indoors. He offered to answer Council Member questions.

Mayor Fugal opened the public hearing. There were no comments. The public hearing was closed.

ACTION: Council Member Andersen moved to ADOPT Ordinance 2025-027 – Amend City Code Section 10-14-24-2-C-2: Permitted Principal Uses in The Grove Mixed Housing Subdistrict, to add Use 3997 (Signs and Advertising Displays) and Use 6342 (Disinfecting and Exterminating) to the List of Permitted Uses within the Zone. Council Member Jensen seconded the motion. The motion carried unanimously with Council Members Andersen, Jensen, LeMone, and Rogers voting “Yes.”

D. To Consider for Adoption Ordinance (2025-028) - Amend Chapter 7 of the 2023 General Plan, to Revise the City’s Vision and Strategy for Water Conservation. The City is Proposing to Create a New Chapter for Water Conservation in the Adopted 2023 Pleasant Grove City General Plan. (Applicant: Pleasant Grove City). Presenter: Director Cárdenas.

Director Cardenas presented the Staff Report and stated that there is a State requirement for a chapter related to water use and conservation in the General Plan. There was an opportunity to work with multiple agencies on this. This is something that the City Attorney, City Engineer, and Public Works Director have reviewed. He noted that this has been presented to the State for their consideration and all of the requirements were met. Director Cardenas explained that Staff applied for and received a grant related to this project and Landmark Design was hired to assist.

Sam Taylor from Landmark Design introduced himself to the City Council. He provided some background information and explained that Senate Bill (“S.B.”) 110 requires most municipalities and all counties to amend their General Plans to address how land use planning impacts water use by December 2025. Mr. Taylor reviewed the four main requirements, which are as follows:

- The effect of permitted development or development patterns on water demand and water infrastructure;
- Methods of reducing water demand and per capita water use for existing development;
- Methods of reducing water demand and per capita water use for future development; and
- Opportunities for the municipality to modify operations to eliminate practices or conditions that waste water.

Mr. Taylor reviewed the draft document and explained that it starts with the Introduction section. It highlights the Regional Basin, The Great Salt Lake, and Regional Reduction Goals. Figure 8.1 –

Future Water Reduction Goals for Provo River Region is included. He explained that the Provo River Basin has a goal to reduce water usage collectively as a region by approximately 30% over the next 40 years. The document also looks at Pleasant Grove's Existing Water Context. There is information about culinary water, irrigation water, and water rights and water shares included in the document.

The plan acknowledges that the City has some water challenges. For instance, the City is approaching build-out, so things are shifting from an all-growth perspective to more of a redevelopment and infill perspective. In addition, there are water-intensive landscaping traditions. Mr. Taylor explained that in a lot of Utah, there are traditionally large lawn areas with high water use. He added that within the culinary system, there is a significant amount of unmetered water loss due to leaks in the system and public properties that are not metered. This is something Staff is working to address. Lastly, he noted that there is a need to connect residents to rebate programs to encourage a conservation culture.

The Land Use and Water Section was reviewed. Mr. Taylor reiterated that Pleasant Grove is largely built out and primarily residential. There is not a lot more growth that will occur within the City, but there will continue to be a build-out of The Grove as well as infill or redevelopment over time. Something the State wants to see is a water budget and where the City is headed. Based on projected increases in residential units and non-residential connections by 2050, Pleasant Grove is expected to not have enough drinking water to meet average demand. A lot of this has to do with the draw on the aquifer and the need for recharge. To reduce water waste, there are several options:

- Appliance Upgrades and Leak Repairs;
- Increased Irrigation Efficiency;
- Landscape Design;
- Water-Efficient Land Use Patterns;
- Water Conservation Pricing; and
- Education and Outreach.

The State has provided a number of tools and measures that they are looking for in these plans. Those have been used to develop goals, strategies, and implementation actions. Some ideas to explore include minimizing barriers, expanding data access, enhancing program participation, implementing water conservation pricing, incentivizing water-wise development, leading by example, conducting post-occupancy outreach, and focusing on regional collaboration. Mr. Taylor reviewed the Goals, Strategies, and Implementation Actions and offered to answer Council Member questions.

Council Member LeMone believed the next step is to focus on the availability of drinking water. Administrator Darrington reported that some tactics will need to be recommended to the City Council for water conservation so the long-term functionality of the City can be preserved. He noted that there will be discussions about a rate study soon. The amount charged for secondary water could impact on the amount of water that is used. Different solutions will be brought to the City Council. Mr. Taylor reported that one of the recommendations is to establish a Water Conservation Coordinator who is tasked with assisting Staff in these conversations. Director Cardenas reminded Council Members that this section of the General Plan is somewhat broad in nature. When there are specific policies that are ready to be discussed, those will be presented to the City Council for consideration.

There was additional discussion about the amendment to the chapter of the General Plan. Director Cardenas reported that the Parks Director reviewed the document and provided comments. Those comments were taken into consideration. Director Cardenas added that this item was presented to the Planning Commission and the Commission forwarded a unanimous recommendation of approval.

Mayor Fugal opened the public hearing. There were no comments. The public hearing was closed.

ACTION: Council Member Jensen moved to ADOPT Ordinance 2025-028 – Amend Chapter 7 of the 2023 General Plan, to Revise the City’s Vision and Strategy for Water Conservation. The City is Proposing to Create a New Chapter for Water Conservation in the Adopted 2023 Pleasant Grove City General Plan. Council Member LeMone seconded the motion. The motion carried unanimously with Council Members Andersen, Jensen, LeMone, and Rogers voting “Yes.”

10) ACTION ITEMS READY FOR VOTE

- A. To Consider for Adoption a Resolution (2025-046) - Authorizing the Mayor to Declare a 2005 Ford F150 Truck as Surplus and Direct that it be Disposed of According to the City’s Policy for Disposing of Surplus Property; and Providing for an Effective Date. *Presenter: Chief Brown.***

Police Chief, Keldon Brown, reported that Resolution 2025-046 will declare a truck as surplus.

ACTION: Council Member Andersen moved to ADOPT Resolution 2025-046 – Authorizing the Mayor to Declare a 2005 Ford F150 Truck as Surplus and Direct that it be Disposed of According to the City’s Policy for Disposing of Surplus Property and providing for an effective date. Council Member Rogers seconded the motion. The motion carried unanimously with Council Members Andersen, Jensen, LeMone, and Rogers voting “Yes.”

- B. To Consider for Adoption a Resolution (2025-047) - Adopting the Pleasant Grove City Data Privacy Policy; and Providing for an Effective date. *Presenter: Assistant to the City Administrator Pierson.***

Assistant to the City Administrator, Sierra Pierson, reported that Resolution 2025-047 pertains to the Pleasant Grove City Data Privacy Policy. The policy is being proposed so the City will be in compliance with State Legislation. The State has a series of requirements the City needs to be in compliance with by July 1, 2027. This policy is one of the first steps the City is taking to meet those requirements. There are a number of other steps Staff is also working on. This policy covers how the program will be structured as well as training and other privacy practices that will be implemented.

ACTION: Council Member Jensen moved to ADOPT Resolution 2025-047 – Adopting the Pleasant Grove City Data Privacy Policy and providing for an effective date. Council Member Andersen seconded the motion. The motion carried unanimously with Council Members Andersen, Jensen, LeMone, and Rogers voting “Yes.”

- C. To Consider for Adoption an Ordinance (2025-029) - Setting the Time and Place of the Regular Meetings of the City Council, Board, Commission, and Committee**

Meetings of Pleasant Grove City for the Year 2026; and Providing for an Effective Date. *Presenter: Attorney Petersen.*

Attorney Petersen reported that there is a State requirement to notice and adopt the public meeting schedule for 2026. The meeting dates are outlined in the Meeting Materials Packet. There are no major changes. All of the Boards and Commissions will have the same meeting times as in the past. The City Council traditionally meets on the first and third Tuesday of each month. The only slight difference is in April, when the meetings will be on the second and fourth Tuesdays due to spring break. In November and December, there is normally only one City Council Meeting held. Attorney Petersen reminded Council Members that the meeting dates can be changed with proper notice.

ACTION: Council Member LeMone moved to ADOPT Ordinance 2025-029 – Setting the Time and Place of the Regular Meetings of the City Council, Board, Commission, and Committee Meetings of Pleasant Grove City for the Year 2026 and providing for an effective date. Council Member Rogers seconded the motion. The motion carried unanimously with Council Members Andersen, Jensen, LeMone, and Rogers voting “Yes.”

11) ITEMS FOR DISCUSSION

A. Continued Items from the Work Session, if Needed.

The Staff Business portion of the Work Session continued. Library and Arts Director, Sheri Britsch, reported that Mrs. Claus will be in the library on Monday. There is the Victorian Christmas event from the Historic Preservation Commission and there will also be a wreath auction. The library submitted a wreath that was mostly made out of book pages. The PG Players will perform The Best Christmas Pageant Ever. There is a lot happening at the library in the next little while.

Chief Brown commented that it has been a pleasure working with the Mayor and City Council.

Director Cardenas stated that it has been a pleasure to work with the Mayor and thanked him for his service. He handed out the Report on Active Projects (“RAP”) document to Council Members.

Public Works Director, Neal Winterton, expressed appreciation to Mayor Fugal. He has been on site at different jobs, making sure that things are done correctly. Director Winterton appreciates how hands-on Mayor Fugal has been. It was noted that there are a lot of projects that require planning and budgeting. There will be an action-packed 2026, because there is an endless need for infrastructure in Pleasant Grove. The budget process will also include conversations about a rate study. He noted that a lot of work is put into snowplowing efforts during the winter season. Mayor Fugal thanked Staff for all of their hard work. He added that the clean-up events are meaningful to the community and do a lot of good. This is something he hopes will continue in the future.

Chief Engemann thanked Mayor Fugal for his service to the City. He reported that things have been busy lately, with 2,000 calls having been received last month. There was a mutual aid training with nearby cities during the month of November. There were approximately 900 training hours completed in a lot of different disciplines. It is beneficial to work with these different cities and establish connections. Chief Engemann reported that there is testing this week for a new Firefighter/Paramedic. There is a training trailer on the rodeo grounds in the south parking lot. It will be used tomorrow

from 8:00 a.m. to 12:00 p.m. There will be the same training hours on Friday. He noted that on December 12, 2025, there will be a pinning and badge ceremony. There will be a quarterly ceremony at the station.

Finance Director, Denise Roy, reported that the field work has been completed for the audit, and the report is underway. She believes that process went well. Director Roy stated that she will miss the Mayor.

12) REVIEW AND DISCUSSION OF THE JANUARY 6, 2026, CITY COUNCIL MEETING.

Administrator Darrington reported that next Monday is the Victorian Christmas event and he sent Council Members an appointment for that. An appointment has also been sent out for the pinning ceremony that Chief Engemann mentioned. The Christmas gathering for Elected Officials and Executive Staff is scheduled to take place on December 16, 2025, at 6:30 p.m. at Snuck Farm. There will be an Open House for Mayor Fugal on January 5, 2026, which is the Monday before the City Council Meeting when the new Mayor will be sworn in. That will be held in the Community Room from 2:00 p.m. to 4:00 p.m. and it will be open to the public. He offered to send out an appointment for that. Mayor Fugal stated that it has been wonderful to work with Administrator Darrington over the years.

13) MAYOR AND COUNCIL BUSINESS.

Council Member LeMone reported that she spoke to a pickleball professional who has an indoor court in her backyard. It is not concrete, but is laid down in tiles, which is different than what has been proposed for the City. However, there are some similarities, as it is matting. The professional stated that the ball will likely not bounce as well with the proposed material. If it does not bounce as much, there is more bending involved, but concrete courts can be hard on the knees. The professional did not think the proposal would be ideal for the City. Council Member LeMone also asked a senior professional and he stated that while the matting is softer on the knees, it does not have a good bounce. Based on this initial feedback, it might be beneficial to look into another option for the pickleball courts. Administrator Darrington is not certain that the material the professionals are discussing is the same as what has been proposed. He hopes there are some examples in Utah that can be visited.

Council Member Rogers was astounded by the gift that the Mayor gave to the City. He noted that the Mayor has given a lot to the City over the years, which is greatly appreciated. Residents will enjoy the freedom to access those hills for generations. Council Member Rogers reported that all members of Staff work hard, as does the Planning Commission, and he is appreciative of the different solutions that are explored. In addition, he is grateful that there are residents willing to engage with the City and share public comments. He reiterated that the Mayor, City Council, and Staff care about the safety of the residents. There is a desire to have a safe and beautiful City, which is the reason there are discussions about how to make improvements. Pleasant Grove will do whatever is possible to make sure the City is safe. Council Member Rogers took a moment to thank the Police Department and Fire Department for their efforts, professionalism, and quick response times.

Council Member Rogers thanked Director Winterton for the downtown light project. The street looks wonderful and he had multiple residents thank the City for beautifying the community. The whole

project was done before the lighting ceremony. He encouraged everyone to drive on Main Street at night. Council Member Rogers thanked the Mayor for his years of service and leadership. Council Member Andersen echoed the comments shared by Council Member Rogers. Council Member Eric Jensen thanked the Mayor for his eight years of service. He also thanked Ms. Fugal for her support.

Council Member Jensen reported that 25 years ago, he worked with State officials and the City because his children at the time were attending Central Elementary School. There was a need to cross 100 East. He put a lot of time and effort into working with individuals so a crosswalk and lights could be considered. There were volunteer crossing guards who assisted students across 100 East. Council Member Jensen feels for those involved in public safety and Public Works, because they see and hear a lot. He read a statement aloud. In Pleasant Grove, the safety of the streets is not simply a policy discussion but is deeply personal for all. When the Mayor and City Council talk about safety, it is not done only in theory. The safety of all individuals is considered. The City cares about every child and family in the community. Drivers shape the safety of the City. He acknowledged that people get rushed and overwhelmed, but the human factor is at the heart of almost every near miss and preventable tragedy. A few extra seconds of awareness can spare a family a lifetime of pain.

Council Member Jensen recognized the dedicated Staff, Officers, Engineers, and Public Works teams who work closely with safety professionals to review data, improve crossings, look at traffic studies, and work with citizens to identify practical steps that will make a notable difference to the community. He reiterated that all drivers carry a responsibility when behind the wheel. Safety is a community commitment, and it takes drivers, bicyclists, pedestrians, parents, and neighbors to watch out for one another. It is essential to slow down, minimize distractions, and approach every crosswalk with care. Council Member Jensen asked everyone to recommit to driving with intention. If everyone does their part, it is possible to prevent heartbreak and strengthen the sense of community. Keeping the streets in Pleasant Grove safe is something that can be done together.

Mayor Fugal stated that it has been a meaningful eight years, and a lot has been accomplished in that time. Mayor Fugal took a moment to thank Staff for their hard work and dedication. He also thanked each of the Council Members. It has been a wonderful opportunity to serve as Mayor of the City.

14) **SIGNING OF PLATS.**

15) **REVIEW CALENDAR.**

16) **ADJOURN**

ACTION: At 8:02 p.m. Council Member Andersen moved to ADJOURN. Council Member Jensen seconded the motion. The motion carried unanimously with Council Members Andersen, Jensen, LeMone, and Rogers voting "Yes."

The City Council Minutes of December 2, 2025, were approved by the City Council on January 6, 2026.


Wendy Thorpe, CMC
City Recorder