

**Pleasant Grove City
City Council Meeting Minutes
Work Session
Tuesday, November 18, 2025
4:30 p.m.**

Mayor: Guy L. Fugal

Council Members: Eric Jensen
Cyd LeMone
Steve Rogers
Todd Williams

Staff Present: Scott Darrington, City Administrator
Deon Giles, Parks Director
Christine Petersen, City Attorney
Wendy Thorpe, City Recorder
Denise Roy, Financial Director
David Packard, Human Resources Manager
Drew Engemann, Fire Chief
Sheri Britsch, Library and Arts Director
Neal Winterton, Public Works Director
Sierra Pierson, Assistant to the City Administrator
Keldon Brown, Police Chief
Megan Zollinger, Recreation Director
Daniel Cardenas, Community Development Director

Excused: Dianna Andersen, City Council Member

The City Council and Staff met in the Community Room, 108 South 100 East, Pleasant Grove, Utah.

4:30 P.M. WORK SESSION

Mayor Guy Fugal called the Work Session to order at 4:30 p.m. and welcomed those present.

a. City Council Vacancy Process.

City Attorney, Christine Petersen, shared information about the City Council vacancy process. She explained that the State Statute has changed since the last time this process occurred. In the past, there were interviews conducted in the public, and then the City Council was allowed to go into Executive Session to talk about the candidates before there was a vote. It is no longer possible to go into Executive Session to discuss the candidates. As a result, the entire process will take place during a public meeting. The Statute outlines what needs to happen and she has prepared a summary. Attorney Petersen reported that the summary document will be emailed to Council Members.

The vacancy must be filled within 30 days of the date the vacancy occurs. The individual will be filling the unexpired term of the elected official that is being replaced. In this case, the elected official will be Council Member Eric Jensen. The City must provide public notice of the vacancy at least 14 days before the public meeting is held where the replacement will be selected. Attorney Petersen reported that there will be public notice provided. It is required that the notice include the date, time, and place of the meeting as well as the person to whom interested parties can submit their name for consideration. The public notice must also include the submission deadline.

In an open meeting, the City Council will interview each individual who has submitted their name. The Council will take an initial vote on the interviewed candidates. If no candidate receives a majority vote, there will be another round of voting for the two candidates who received the most votes. If there is a tie, the Mayor will vote to break the tie. If there is a tie for second place as the candidates are narrowed down that will be decided by a coin toss. Attorney Petersen explained that the way the Statute currently reads, if a Council Member vacates their seat during their term, they can vote on their replacement. In this case, there is a sitting Council Member elected to the position of Mayor. Council Member Jensen will not vote unless there is a tie, since he would break the tie as the Mayor.

Attorney Petersen explained that the State Statute provides general guidelines, but it also allows the City Council to develop policies to handle some of the details. She shared two examples where that has happened, including Spanish Fork and Highland. Each has a slightly different approach to the interview process and whether the initial vote to narrow down the candidates is in public or is through a secret ballot. She discussed this with City Administrator, Scott Darrington, and the recommendation is that the voting be done by secret ballot, at least to narrow the candidates. Each Council Member would put down two names. The two individuals with the highest number of votes would be able to move onto the next round. If everyone votes for the same person, there would not need to be a second round of voting, as that person would simply be declared the candidate who will fill the vacancy.

The Highland model seems to be the simplest. In that model, the interested candidates are able to make a two-minute presentation. Each of the Council Members are able to ask each of the candidates one question. From there, a vote is taken to narrow down the candidates to two. Once the candidates have been narrowed down, Attorney Petersen wanted to know if there is interest in asking additional questions before another vote is taken. She would like some direction before she drafts a policy for City Council consideration. Council Member Steve Rogers thinks it would be wise to have additional discussion amongst the Council. If the candidates he voted for did not move forward, he would like the opportunity to ask additional questions in the second round. He would rather have more information when making a decision. Council Member Todd Williams agreed with that. It could be difficult to make a decision based on one Council Member question each. Administrator Darrington reminded Council Members that each candidate would also have two minutes to present.

Attorney Petersen reported that one of the example policies has three suggested topics candidates are asked to address in their two-minute presentation. For example, a brief introduction about who they are, why they are interested in the position, and why the candidate would be a good choice. Council Member Williams asked if it would be possible for candidates to submit an application or resume. Attorney Petersen clarified that there will be a letter of interest shared with Council Members ahead of the public meeting. Council Member Cyd LeMone asked how interested individuals express their interest in the City Council position. Attorney Petersen stated that there will be registration with the City Recorder. When the public notice is posted, those details will be shared on the City website.

Council Member Rogers noted that it sounds like there will be an open application process. He asked if it is possible to have applicants fill out a more formal application so some basic information can be shared with Council Members before the public meeting. This will allow additional information to be shared during the two-minute presentation. Attorney Petersen stated that the Statute is silent on that, and neither of the policies that she looked at talked about the submission of a formal application. Additional discussions were had about the submission of an application by interested individuals.

Attorney Petersen reported that the proposed policy will be on either the December 2, 2025, or January 6, 2026, City Council Meeting agenda. If there are questions Council Members would like incorporated into an application, she asked that those be emailed to her ahead of the meeting dates.

Since there is a sitting Council Member who will be taking over the position of Mayor, Council Member Jensen will need to write a letter of resignation, effective January 6, 2026, when he will be sworn in as the Mayor. Attorney Petersen explained that the vacancy will occur on January 6, 2026, the opening will be noticed, and then there will be 14 days for individuals to express interest.

After this process, there will be a Special Meeting held on January 21, 2026, for the interviews and vote. It was noted that there is also a City Council Meeting scheduled on January 20, 2026. Council Member Rogers would prefer not to have the meetings back-to-back. Attorney Petersen reported that there are 30 days from January 6, 2026, to make the appointment. It is possible to move the Special Meeting date so there are not two City Council Meetings in a row. Council Member Rogers preferred to have the Special Meeting the following week. It was confirmed that this can be scheduled.

b. Discovery Park Pickleball Courts.

Administrator Darrington and Public Works Director, Neal Winterton, shared information about the Discovery Park pickleball courts. Administrator Darrington reported that six pickleball courts were put in a few years ago, but there was subpar installation, as there are numerous cracks in those courts. In addition, two tennis courts were put in and there is a significant crack impacting those courts.

Administrator Darrington shared a map of the area and pointed out the cracks in the courts. The contractor acknowledged that there are some issues. What has been proposed to the City is to turn the two tennis courts into six pickleball courts. The cost of that work would be covered by the contractor. As for the other cracks, the contractor would like a chance to repair them. The proposal is to repair the cracks in the next month or so and then do an evaluation in the spring to see if the cracks have expanded or if there are additional cracks. If there are no additional issues after the cracks have been filled, then the courts would be resurfaced. If the two tennis courts were transitioned to pickleball courts, there would also be six more pickleball courts. This would result in 12 pickleball courts at Discovery Park. He asked for Council Member feedback on the contractor proposal.

Council Member Williams expressed concerns about repairing the cracks. Council Member LeMone asked about the proposal for six courts to the south. Attorney Petersen reported according to the contractor, it would be easier for them to turn those tennis courts into pickleball courts. Council Member LeMone would rather the courts be redone than wait to see what the repairs look like in the spring. Administrator Darrington explained that the City is trying to operate in good faith with the contractor. Council Member LeMone believes the contractors should be able to evaluate whether the

cracks are able to be repaired. She does not think the City should have to wait and see. It would be better for the contractor to determine what needs to be done now and then take action.

Council Member Jensen reported that the courts have been getting worse. He suggested ripping out the courts now so the new courts can be put in during the spring. Administrator Darrington explained that if the cracks get worse during the winter, then the courts will be torn out and redone. Council Member Rogers believed that none of this will be paid for by the City, which was confirmed. However, if there is a change to pickleball courts, there will be some costs for additional fencing and any lights that need to be rearranged. The Council further discussed the contractor proposal. Council Member Jensen pointed out that when he is at Discovery Park, there is rarely anyone there playing tennis. He thinks it makes sense to transition the two courts to additional pickleball courts.

Director Winterton reported that there is some ambiguity about whether the City can require the contractor to take the courts out on the north end. With the south courts, there seems to be an awareness that the issue cannot be fixed. There is an acknowledgement that those courts need to be torn out. On the north courts, the contractor wants to see if it is possible to make the necessary repairs. Council Member Rogers noted that the contractor likely has a right to attempt to fix the issues. That being said, the warranty would need to be extended. It was confirmed that there will be an extension.

Council Member Jensen asked if it would be possible to install a walkway. Administrator Darrington explained that this could be done, but that would result in additional costs. Council Member LeMone asked how long the extended warranty will be. She also wanted to know more about the additional costs to the City if the six pickleball courts are selected. In addition, she would like to know what the process would look like for the resurfacing work. Administrator Darrington explained that all of that information should be ready for the next City Council Meeting. The contractor wants to start on the crack repairs as soon as possible. Council Member LeMone also requested additional information about what the warranty includes. Council Member Rogers pointed out that if the two tennis courts are changed to additional pickleball courts, there would only be two City tennis courts with lights. He is not certain the courts should be converted and would like to ask the tennis community about this. Administrator Darrington pointed out that there are additional tennis courts at the high school.

It was reported that additional information will be prepared for the City Council. This will include cost estimates, warranty information, and details about the resurfacing work. Council Member Rogers suggested that there be a discussion with the contractor about the pickleball fencing. Administrator Darrington confirmed that there can be a negotiation. His understanding is that the subcontractor is the one who did the subpar work, but the general contractor is still responsible for the subcontractor. He reported that the subcontractor has since gone out of business. The general contractor wants to make things right, which is the reason a proposal has been brought to the City.

c. Recreation Center Discounts.

Administrator Darrington reported that there is some inconsistency with the discounts for veterans and first responders at the Recreation Center and the swimming pool. Recreation Director, Megan Zollinger, reported that the Recreation Center has 15% off on membership for military, veterans, and police. The pool is currently listed as 50% off for veterans. It does not provide anything specific for police or fire. She reached out to neighboring cities, such as Lehi, American Fork, Orem, and Provo. Those cities have between a 10% and 25% discount for military and veterans. As for police and fire,

those cities do not offer a discount outside of the employee passes. Director Zollinger reported that at the Recreation Center this year, there have been 36 discounts provided totaling \$510. For this swimming pool, there were 57 discounts for a total of \$810. The Recreation Center discounts were only for memberships, but the swimming pool has been offering both seasonal and day passes. This is another inconsistency that needs to be clarified. She believes it should only be for memberships.

In 2024, there were 52 discounts at the Recreation Center for a total of \$491. In 2023, there were 56 discounts of \$464. This means there is generally \$500 in discounts per year given out at the Recreation Center. Director Zollinger pointed out that the discount is not heavily marketed, but there is information posted on the website. Council Member Jensen asked how old the policy is for the 15% and 50% discounts. Director Zollinger was not sure. She explained that there are some inconsistencies between the Recreation Center and the swimming pool currently, so her recommendation would be a 20% to 25% discount for memberships only. All of the other Recreation Centers she looked at had discounts on memberships only. Council Member LeMone asked if the discount is for an individual or the entire family. Director Zollinger noted that this can be discussed by the Council. The other cities specify that it is for active duty, which means it is for an individual. Council Member LeMone would not necessarily only have it only for active duty. Council Member Rogers believed the proposal is to have a discount that is 20% to 25% that would be applicable to the semi-annual or annual pass, which was confirmed. There was discussion about first responders. Director Zollinger reported that every city she has spoken to has included first responders in their employee passes.

Administrator Darrington pointed out that this discount has not been highly publicized. If it is publicized better, the amount of participation could increase. Council Member Rogers is not concerned about the subsidy being higher because this could encourage people who may not have otherwise purchased a pass to do so. Director Zollinger noted that there can be more marketing done. Council Member Rogers commented that it makes sense to market this more because it provides a benefit. It makes sense for there to be participation in a community asset. Council Member LeMone suggested a 25% discount across the board for first responders, veterans, and military. She does not believe active duty needs to be specified, but asked about the needed documentation. Director Zollinger noted that there is some uncertainty about the documentation that could be presented from a first responder. It might be possible to ask for a pay stub, badge, or a letter from the employer.

Administrator Darrington reported that the Fee Schedule will be updated at the City Council Meeting on December 2, 2025. The discounts discussed will be incorporated into the updated Fee Schedule. It is also possible to focus on marketing to make sure there is awareness of the available discount.

d. Staff Business.

Library and Arts Director, Sheri Britsch, reported that the library is doing well. There was a Veterans Day staff training day on Tuesday with guest speakers and a lunch. During that time, policies were reviewed and there were events held in between the training. It was a positive day overall.

Parks Director, Deon Giles, reported that there is some last minute work that still needs to be done, but the holiday lights should be ready soon. As for Surface America, that work is complete at Discovery Park. There was patching work and then a coat was done on top of the playground.

Director Zollinger reported that Junior Jazz is up 250 children. It went from a little over 1,000 participants to around 1,250. In the K-1 age group, there was a waiting list of approximately 50 children before the deadline. There is a lot of interest in that age group. There were also smaller influxes in some of the other age groups. Director Zollinger explained that the increase does not include adaptive. For adaptive, it went from 52 children to 80 children, so that increased as well. There are a lot of increases at the Recreation Center. Council Member Williams wanted to understand why there is declining enrollment in education systems, but an increase in programs at the Recreation Center for those age groups. Director Zollinger offered to pull some data to see how many children are coming from outside of Pleasant Grove. She noted the volleyball is also increasing, but it is now a sanctioned high school sport, so there are children of a younger age who are interested in the sport.

Director Zollinger reported that the Christmas Tree Lighting will take place on December 1, 2025. There will be a new element added to the tree lighting event this year, which is a car light show. Director Zollinger reported that the Angel Tree will be at the Recreation Center the day after Thanksgiving. There will be 11 families from the community this year. Council Member LeMone asked how the families were found. Director Zollinger reported that in the last two years, there was outreach conducted to the elementary schools. There are normally six to eight families on the Angel Tree, but some elementary schools have reached out about a higher need than in previous years.

Fire Chief, Drew Engemann, reported that the Fire Department has been busy, as there has been a lot of training in the last few weeks. In addition, there were fires in Lehi and American Fork, which there has been assistance with. Chief Engemann explained that there is one position that needs to be filled. A handful of applications have been submitted and he hopes there will be a strong replacement.

Director Winterton shared information about the clean-up event. It went well, as there was a lot of participation and everything ran smoothly. He went to the regular Transfer Station on Saturday and waited 50 minutes in line. On the other hand, at the clean-up event, the wait times were around five minutes. He expressed appreciation for the employees who handled the event. It seems the event becomes more popular each year. This is for Pleasant Grove residents, so non-residents are charged fees. Director Winterton reported that the street sweeper starts in mid-October. There is no dedicated street sweeper in the organization, but starting in mid-October, there is a street sweeper sent out to catch the leaves. Council Member Williams believed there is an actual sweeper, but not a full-time staff member to handle that work, which was confirmed. Director Winterton explained that staff members are allowed to perform those duties after hours if there is an employee who elects to do so.

Director Winterton reported that planning is underway for projects next year. Those will be bid out soon so it is possible to plan and budget for them. There is close work with Finance Director, Denise Roy, during this time. The idea is to have hard numbers by February or March. Council Member LeMone shared a comment about the clean-up event. A resident asked if it would be possible to require loads to be tarped, because he lives on that street and there is a lot of debris. Director Winterton explained that this would come down to Police Officer enforcement. However, it is possible to ask that loads be tarped. That request can be added to the advertising that is created.

Council Member Rogers asked for an update on the Main Street lighting project. Director Winterton reported that the lights have come in. The contractor will work on getting those in before Christmas. He explained that there is about a three-week installation process and the work will start immediately.

ADJOURNMENT

ACTION: At 5:34 p.m., Council Member Williams moved to ADJOURN the Work Session. Council Member Jensen seconded the motion. The motion carried unanimously with Council Members Jensen, Rogers, LeMone, and Williams voting “Yes.”

The City Council Work Session Minutes of November 18, 2025, were approved by the City Council on January 6, 2026.



Wendy Thorpe, CMC

City Recorder

(Exhibits are in the City Council Minutes binders in the Recorder's office.)

**Pleasant Grove City
City Council Meeting Minutes
Regular Session
Tuesday, November 18, 2025
6:00 p.m.**

Mayor: Guy L. Fugal

Council Members: Eric Jensen
Cyd LeMone
Steve Rogers
Todd Williams

Staff Present: Scott Darrington, City Administrator
Deon Giles, Parks Director
Christine Petersen, City Attorney
Wendy Thorpe, City Recorder
Denise Roy, Financial Director
David Packard, Human Resources Manager
Drew Engemann, Fire Chief
Sheri Britsch, Library and Arts Director
Neal Winterton, Public Works Director
Sierra Pierson, Assistant to the City Administrator
Keldon Brown, Police Chief
Megan Zollinger, Recreation Director
Daniel Cardenas, Community Development Director

Excused: Dianna Andersen, City Council Member

The City Council and Staff met in the Community Room, 108 South 100 East, Pleasant Grove, Utah.

6:00 P.M. REGULAR CITY COUNCIL MEETING

1) CALL TO ORDER

Mayor Guy Fugal called the Regular Session to order at 6:01 p.m. and welcomed those present. All Council Members are present with the exception of Council Member Andersen.

2) PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member LeMone.

3) OPENING REMARKS

The Opening Remarks were offered by Council Member Williams.

4) APPROVAL OF MEETING AGENDA

City Administrator, Scott Darrington, reported that the Public Hearing Items will be continued to the City Council Meeting scheduled on December 2, 2025. The changes are listed on the agenda.

ACTION: Council Member Jensen moved to APPROVE the Meeting Agenda, with an acknowledgement that the Public Hearing Items will be continued to the City Council Meeting on December 2, 2025. Council Member Williams seconded the motion. The motion carried unanimously with Council Members Jensen, Rogers, LeMone, and Williams voting "Yes."

Following the meeting agenda vote, a motion was made to convene the Board of Canvassers.

ACTION: Council Member Williams moved to ADJOURN AND CONVENE as the Board of Canvassers. Council Member Jensen seconded the motion. The motion carried unanimously with Council Members Jensen, Rogers, LeMone, and Williams voting "Yes."

5) CONVENE AS THE BOARD OF CANVASSERS

A. To Consider for Adoption a Resolution (2025-40) Authorizing the Mayor and Municipal Council Sitting as the Board of Canvassers to Accept the Election Returns and Declaring and Certifying the Results of the Municipal General Election Held on November 4, 2025. *Presenter: Recorder Thorpe.*

City Recorder, Wendy Thorpe, presented the results of the votes for the 2025 Municipal General Election for Pleasant Grove. For the Mayoral race, there were 4,353 votes for Eric Jensen and 3,460 votes for Cyd LeMone. For the City Council race, there were 5,113 votes for Dianna Andersen, 4,367 for Todd Williams, and 3,586 votes for Tamara Naylor. Eric Jensen won the Mayoral race with 55.71% of the votes. Both Dianna Andersen and Todd Williams won in the City Council race. If the Board of Canvassers chooses to accept the election results, she asked that the motion language name the Resolution and include Section 2 and Section 3, which designate Eric Jensen as Mayor and Dianna Andersen and Todd Williams as City Council Members. The report will need to be signed.

ACTION: Board Member Williams moved to ADOPT Resolution 2025-040 - Authorizing the Mayor and Municipal Council, sitting as the Board of Canvassers, to Accept the Election Returns and Declare and Certify the Results of the Municipal General Election held on November 4, 2025. Under Section 2, the Board Certifies that Candidate Eric Jensen had the Highest Number of Votes and Declares Him Elected as Mayor for a Four-Year Term. Under Section 3, the Board Certifies that Candidates Dianna Andersen and Todd Williams had the Highest Number of Votes and Declares Them Elected as City Council Members for a Four-Year Term, and providing for an effective date. Board Member Jensen seconded the motion. Vote on Motion: Board Member Fugal – Yes; Board Member Rogers – Yes; Board Member Jensen – Yes; Board Member LeMone – Yes; Board Member Williams – Yes. The motion carried with the unanimous consent of the Board.

6) RECONVENE AS THE PLEASANT GROVE CITY COUNCIL

ACTION: Board Member Jensen moved to ADJOURN AND RECONVENE as the Pleasant Grove City Council. Board Member Williams seconded the motion. The motion carried unanimously with Board Members Fugal, Jensen, Rogers, LeMone, and Williams voting “Yes.”

7) OPEN SESSION

Mayor Fugal opened the Open Session. There were no comments. The Open Session was closed.

8) CONSENT ITEMS

- A. **City Council Minutes:**
City Council Minutes for the October 7, 2025, Meeting.
- B. **To Consider for Approval Change Order No. 3 for Geneva Rock Products, Inc. for the 2025 Pavement Preservation Project.**
- C. **To Consider Approval of Payment Request No. 6 to Geneva Rock Products, Inc. for the 2025 Pavement Preservation Project.**
- D. **To Consider Approval of Change Order No. 8 to Acme Construction, Inc. for the Storm Drain Outfall Project.**
- E. **To Consider for Approval the Final Payment to Acme Construction, Inc. for the Storm Drain Outfall Project.**
- F. **To Consider for Approval Payment No. 8-Final Payment to Bar S Construction Company, LLC for the 1520 West; 1100 North to 1800 North Roadway Reconstruction & Culinary Waterline Project.**
- G. **To Consider for Approval Payment No. 1 to Bar S Construction Company, LLC for the 2800 North Drainage Project.**
- H. **To Consider for Approval Payment No. 2 to Hall Engineering & Construction for the Murdock Drive; 1500 East to 1600 East Waterline & Roadway Reconstruction Project.**
- I. **To Consider for Approval Payment No. 5-Final Payment to Staker Parson Companies for the 500 East Reconstruction; 200 South to 1100 North Project.**
- J. **To Consider for Approval Change Order No. 2 for Staker & Parson Companies dba Staker Parson Materials & Construction for the 500 East Reconstruction; 200 South to 1100 North Project.**
- K. **To Consider for Approval Payment No. 18 to HydroVac Excavation for the Pressurized Irrigation Meters Installation Project.**
- L. **Payment Approval Reports for November 13, 2025 & November 14, 2025.**

ACTION: Council Member Rogers moved to APPROVE the Consent Items, as listed on the meeting agenda. Council Member Williams seconded the motion. The motion carried unanimously with Council Members Jensen, Rogers, LeMone, and Williams voting “Yes.”

9) BOARD, COMMISSION, COMMITTEE APPOINTMENTS

There were no Board, Commission, or Committee appointments.

10) PRESENTATIONS

There were no presentations scheduled.

11) PUBLIC HEARING ITEMS

A. Public Hearing to Consider the Request of Kaylee Young to Amend City Code Section 10-14-24-3-D-1: Permitted Uses in The Grove Interchange Subdistrict, to Add Use 6833 (Barber and Beauty Schools) to the List of Permitted Uses Within the Zone. *Presenter: Director Cardenas.*

The Public Hearing Item was continued to the City Council Meeting on December 2, 2025.

B. Public Hearing to Consider the Request of Gateway Pines Flex, LLC, to Amend City Code Section 10-14-24-2-C-2: Permitted Principal Uses in The Grove Mixed Housing Subdistrict, to Add Use 3997 (Signs and Advertising Displays) and Use 6342 (Disinfecting and Exterminating) to the List of Permitted Uses Within the Zone. *Presenter: Director Cardenas.*

The Public Hearing Item was continued to the City Council Meeting on December 2, 2025.

C. Public Hearing to Consider a Request from Pleasant Grove City to Amend Chapter 7 of the 2023 General Plan, to Revise the City's Vision and Strategy for Water Conservation. The City is Proposing to Create a New Chapter for Water Conservation in the Adopted 2023 Pleasant Grove City General Plan. *Presenter: Director Cardenas.*

The Public Hearing Item was continued to the City Council Meeting on December 2, 2025.

12) ACTION ITEMS READY FOR VOTE

A. To Consider for Adoption a Resolution (2025-041) of the Governing Body of Pleasant Grove City Authorizing the Mayor to Sign the First Amendment to the Interlocal Cooperative Agreement between Cedar Hills City and Pleasant Grove City for the Harvey Boulevard Widening Project (4000 North in Pleasant Grove) and Providing for an Effective Date. *Presenter: Director Winterton.*

Public Works Director, Neal Winterton, shared information about the Harvey Boulevard widening project. He reported that 95% of the project has been designed and the City is ready to execute land agreements on 4000 North to finish the widening. It was not possible to move forward with the land negotiations until there was more money allocated for the project. The project sponsor is Cedar Hills and Pleasant Grove is acting as support. Pleasant Grove is cost sharing in the match with the Mountainland Association of Governments ("MAG"). The Interlocal Cooperative Agreement needs to be updated to reflect the new values associated with the additional funding that MAG has granted.

Director Winterton noted that the MAG process is slow but is important when it comes to funding qualifying roads. There has been work done with MAG to get additional roads on the list for potential

future funding. What is before the Council is an agreement between Cedar Hills and Pleasant Grove with updated numbers. It was reviewed by the attorney in Cedar Hills and in Pleasant Grove.

ACTION: Council Member Jensen moved to ADOPT Resolution 2025-041 – Authorizing the Mayor to Sign the First Amendment to the Interlocal Cooperative Agreement between Cedar Hills City and Pleasant Grove City for the Harvey Boulevard Widening Project (4000 North in Pleasant Grove) and providing for an effective date. Council Member Rogers seconded the motion. The motion carried unanimously with Council Members Jensen, Rogers, LeMone, and Williams voting “Yes.”

B. To Consider for Adoption a Resolution (2025-042) Authorizing the Mayor to Declare a 2023 Toyota Tacoma Truck as Surplus and Direct that it be Disposed of According to the City’s Policy for Disposing of Surplus Property; and Providing for an Effective Date. *Presenter: Director Winterton.*

Director Winterton reported that as part of the ongoing fleet program, it is advantageous to cycle through the vehicles. In this case, the 2023 Toyota Tacoma truck has value. That value will be recouped and then invested in another vehicle. The Council is asked to declare this vehicle surplus.

ACTION: Council Member LeMone moved to ADOPT Resolution 2025-042 – Authorizing the Mayor to Declare a 2023 Toyota Tacoma Truck as Surplus and Direct that it be Disposed of According to the City’s Policy for Disposing of Surplus Property, and providing for an effective date. Council Member Jensen seconded the motion. The motion carried unanimously with Council Members Jensen, Rogers, LeMone, and Williams voting “Yes.”

C. To Consider for Adoption a Resolution (2025-043) of the City Council of Pleasant Grove City, Utah County, Utah, Amending the Policies and Procedures Manual for the Pleasant Grove Cemetery, Providing Additional Policies for Cremains and Providing for an Effective Date. *Presenter: Director Giles.*

Parks Director, Deon Giles, reported that with the expansion of the cemetery, there is an allowance to bring in some new columbariums. The policy needs to be updated to handle this. In the introduction, the numbers were increased to reflect what is currently there. The Fee Study was completed in September and new fees will be proposed at the next City Council Meeting.

Director Giles explained that there is a proposal to limit the purchase of lots to 10 lots per person. There are some large sections that residents own that are not being used. As a result, the suggestion is to put a limitation in place. Along with niches, the urn size needs to be addressed. The number of cremations allowed in a traditional lot were decreased from four to one. This allows for the urns to be placed in the columbarium. He noted that there were a lot of discussions with different cemeteries and rules were determined for the shutters on the columbarium. There will not be photos or vases allowed, because flowers block the higher niches. The recommendation is that there not be decorations allowed on the shutters. The upright and flathead stones are being addressed as well in the new sections. The request is two rows of flats and then one row of upright headstones. This request will make it possible to adequately water and will also assist with the maintenance needs.

ACTION: Council Member Jensen moved to ADOPT Resolution 2025-043 – Amending the Policies and Procedures Manual for the Pleasant Grove Cemetery, Providing Additional Policies for Cremains,

and providing for an effective date. Council Member LeMone seconded the motion. The motion carried unanimously with Council Members Jensen, Rogers, LeMone, and Williams voting "Yes."

D. To Consider for Adoption a Resolution (2025-044) Authorizing the Mayor to Sign Addendum #4 to the Cooperation Agreement for Non-District Use of District Lands with the Metropolitan Water District of Salt Lake and Sandy and Pleasant Grove City (Applicant) to Include Additional Trail Descriptions to the Existing Agreement and Providing for an Effective Date. *Presenter: Director Giles.*

Director Giles reported that from Grove Creek north to Cedar Hills, along the Metropolitan Corridor, there is an agreement for the Valley Vista and Bonneville Shoreline Trails. Due to some sales of properties, the City was approached to tighten up the Cooperation Agreement. The agreement is from Grove Creek to the Lindon border on their property. This is positive as it expands the trail system.

ACTION: Council Member LeMone moved to ADOPT Resolution 2025-044 – Authorizing the Mayor to Sign Addendum #4 to the Cooperation Agreement for Non-District Use of District Lands with the Metropolitan Water District of Salt Lake and Sandy and Pleasant Grove (Applicant) to Include Additional Trail Descriptions to the Existing Agreement, and providing for an effective date. Council Member Williams seconded the motion. The motion carried unanimously with Council Members Jensen, Rogers, LeMone, and Williams voting "Yes."

13) ITEMS FOR DISCUSSION

A. Continued Items from the Work Session, if Needed.

Community Development Director, Daniel Cardenas, was informed that the City Council would like to see the Staff Reports earlier for Legislative decisions. Some adjustments have been made to accommodate this request. There are Planning Commission Meetings held on Thursday evenings. The decision was to have Friday, Monday, and Tuesday available to prepare the Staff Reports. The reports will be sent to the City Council on the Wednesday after a Planning Commission Meeting. Council Members asked for some additional updates. Director Cardenas reported that there is early work being done on some projects. He will share more information as soon as possible.

Human Resources Manager, David Packard, expressed gratitude to the Mayor and Council for supporting the employees. He noted that the paychecks on Friday will be slightly higher than normal. It is meaningful that the employees are being considered around the holiday season.

Police Chief, Keldon Brown, reported that things are going well at the Police Department. There was the second annual chili cookoff held last week with nine chilis in the contest. Chief Brown stated that the speed trailer is out and collecting data. It was on 1300 West for four days and it is now on 700 East. The speed trailer is out for four or five-day stretches in order to gather data about each area. It has provided a lot of information and the intention is to make the streets safer. He added that there are some parking problems that the Police Department is looking into. As for calls in the City, there were a few death investigations, fraud reports, and traffic reports. There have been some notable accidents, but the injuries were minor. There is a lot happening in the Police Department, including officers in training. Council Member Rogers reported that a neighbor complained about drag racing on

Canyon Road. Chief Brown explained that monitoring can be done. He pointed out that this is a busy time of year and there is a lot happening. Information about the gift baskets was shared.

14) REVIEW AND DISCUSSION OF THE DECEMBER 2, 2025, CITY COUNCIL MEETING

Administrator Darrington reported that the Christmas Tree Lighting will take place at 6:00 p.m. on December 1, 2025. On December 16, 2025, is the Staff Christmas Party with the elected officials. This will take place at 6:30 p.m. at Snuck Farm. He will send out a poll to determine a date for the one day Work Session. Administrator Darrington reviewed some of the items on the next City Council Meeting agenda, including the Fee Schedule and the Meeting Schedule for 2026. During the Work Session, there is a desire to discuss the Special Events Calendar for 2026. The intention is to review the items and potentially streamline them. There will also be updated information about the pickleball courts and tennis courts shared, which were discussed during the Work Session earlier.

15) MAYOR AND COUNCIL BUSINESS

Council Member LeMone asked when the application will be available for the City Council position. City Attorney, Christine Petersen, reported that it will be available on January 6, 2026. There will be a Special Meeting held on January 27, 2026. At that time, the interviews with candidates will take place and the City Council will make a decision. Council Member Williams reported that he will not be at the City Council Meeting on December 2, 2025.

16) SIGNING OF PLATS

17) REVIEW CALENDAR

18) ADJOURN

ACTION: At 6:38 p.m., Council Member Williams moved to ADJOURN. Council Member Jensen seconded the motion. The motion carried unanimously with Council Members Jensen, LeMone, Rogers, and Williams voting "Yes."

The City Council Minutes of November 18, 2025, were approved by the City Council on January 6, 2026.



Wendy Thorpe CMC
City Recorder
(Exhibits are in the City Council Minutes binders in the Recorder's office.)