

# **Odyssey Charter School Governance Board Meeting Minutes**

## **12/11/2025**

### **6:30 PM, Call to order:**

Board members present: Benjamin Morris, Evan Morris, Trevor Lane, Raven Ngatuvai, Aaron Goodrich

Motion passed to approve the 12/11/25 meeting agenda.

Motion passed to approve November 13, 2025 meeting minutes.

### **6:35 PM:**

Budgeting Basics Part 2 (starting at 10:25 to end) training was completed by all board members.

### **6:45 PM, Director's report:**

Ms. Austin reported on the following topics:

- Open enrollment is underway and the school is already getting leads; marketing materials are in motion.
- Shifting community fundraising language from “sponsorship” to “partnership” and building a business outreach/partnership packet to take to local businesses.
- Developing a communications roadmap to launch it alongside ParentSquare to streamline parent communication. The plan includes:
  - Weekly teacher emails (still required) that point parents back to office communications so key info isn't missed.
  - A continued monthly newsletter to help families plan ahead.
  - Aligning communications more to broader goals/vision (referencing the “diagnostic” work mentioned earlier).
- Enrollment/attrition update: enrollment continues, but some students are unenrolling. Unenrollment reasons were discussed.

- Instructional/testing update: classroom visits with teachers, mid-testing.
- Uniform discussion: multiple parent/student emailed asking about uniform changes. The board discussed uniforms as an important method to ensure equity/leveling the playing field. The group discussion that followed explored getting alumni + family feedback, keeping the mission central, and possibly allowing small, student-chosen options (e.g., socks) without undermining the purpose.
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### **7:00 PM, Business Manager's report:**

The board reviewed the Business Manager's report and discussed timing on additional training in 2026.

### **7:30 PM, Governance:**

- School start dates were discussed. August 17th, 2026 was tentatively agreed upon as a good start date. The structure of the week, including when the welcome assembly will be held, is to be determined.
- 2026-2027 School calendar approved as presented with the start and end days being moved forward by one day - Motion: E. Morris, Second: T. Lane, unanimous
- Reviewed Mental Health and Wellness Policy
- Reviewed Parent and Family Engagement Policy
- Reviewed School Supervision of School Sponsored Activities Policy

Global Ends #3a 11: Students will model public virtue, exemplified by civility, integrity and hard work.

- Motion to Approve: Benjamin M.
- Seconded: Trevor L.

Global Ends #3a 13: Students will be effective public speakers and presenters.

- Motion to Approve: Benjamin M.
- Seconded: Trevor L.

EL #2c: Financial Planning/Budgeting

- Motion to Approve: Benjamin M.
- Seconded: Trevor L.

EL #2d: Financial Condition & Activities

- Motion to Approve: Benjamin M.

- Seconded: Trevor L.

EL #2f: Asset Protection

- Motion to Approve: Benjamin M.
- Seconded: Trevor L.

EL #3c 1-3: Financial Planning/Budgeting

- Motion to Approve: Benjamin M.
- Seconded: Trevor L.

EL #3d 1-9: Financial Condition & Activities

- Motion to Approve: Benjamin M.
- Seconded: Trevor L.

EL #3f 1-9: Asset Protection

- Motion to Approve: Benjamin M.
- Seconded: Trevor L.

BMD #3c 1-4: Delegation to the CEO

- Motion to Approve: Benjamin M.
- Seconded: Trevor L.

GPP #3c 1-3: Chief Governance Officer's Role

- Motion to Approve: Benjamin M.
- Seconded: Trevor L.

**7:50 PM, Closed Session:**

Board entered into close session in accordance with Utah code 52-4-205; (a) discussion of the character, professional competence, or physical or mental health of an individual; (b) strategy sessions to discuss collective bargaining; (c) strategy sessions to discuss pending or reasonably imminent litigation; (d) strategy sessions to discuss the purchase, exchange, or lease of real property; (e) strategy sessions to discuss the sale of real property.

**8:30PM:**

Motion to adjourn: Benjamin M.

Seconded: Trevor L.

