

BOARD OF DAVIS COUNTY COMMISSIONERS MINUTES

Board of Davis County Commissioners - Regular Meeting Minutes Tuesday, December 23, 2025

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on December 23, 2025, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk’s Office. The agenda for this meeting is incorporated into the minutes as item headers.

Following the approved Davis County policy, artificial intelligence (AI) was utilized in the preliminary creation of these minutes. The final minutes were edited and completed by Davis County Clerk's Office staff.

PRESENT

Davis County Commission Chair Lorene Kamalu
Davis County Commission Vice Chair John Crofts

EXCUSED

Davis County Commissioner Bob Stevenson

PLEDGE OF ALLEGIANCE

The meeting convened at 10:00 AM, and Sheriff Kelly Sparks led the Pledge of Allegiance.

PUBLIC COMMENTS

Drew Chamberlain, of Layton City, addressed the Commission regarding the evolution of Animal Services. He expressed concern that the department has shifted its focus from "animal control" to becoming a "taxpayer-subsidized veterinarian clinic." Drew highlighted a significant raccoon problem in his neighborhood, noting that the County does nothing to control the pests, leading some neighbors to take matters into their own hands by trapping and shooting them. He also shared an instance where a pack of three dogs harassed elementary school children, and it took an animal control officer three days to respond. He urged the Commission to reconsider the department’s name and focus, prioritizing traditional control over veterinary services.

APPROVAL OF MEETING MINUTES

- 1 **#2025-1323. Approval of the Truth in Taxation and Budget Public Hearing Meeting Minutes for December 2, 2025** - *recommended by Lorene Kamalu, Davis County Commission Chair*

VOTING:

Motion to Approve Item 1: Lorene Kamalu. Second: John Crofts. All present voted aye.

BUSINESS/ACTION

COMMISSIONERS' OFFICE

- 2 **#2025-1305. Approval of the 2026 Annual Meeting Schedule for the Board of Commissioners** - *recommended by Lorene Kamalu, Davis County Commission Chair*

Financial Information: N/A

Terms: N/A

VOTING:

Motion to Approve Item 2: John Crofts. Second: Lorene Kamalu. All present voted aye.

- 3
- RES #2025-36. Approval of a Resolution Setting the Term and Rotation of the Chair and Vice Chair of the Davis County Commission for the Year 2026** - recommended by Lorene Kamalu, Davis County Commission Chair

Financial Information: N/A

Terms: N/A

The resolution for the 2026 leadership rotation will see Commissioner Crofts serve as Chair and Commissioner Stevenson as Vice Chair. Commissioner Kamalu explained that it is traditional to rotate everyone to the position they did not serve in the previous year.

VOTING:
Motion to Approve Item 3: Lorene Kamalu. Second: John Crofts. All present voted aye.

COMMUNITY & ECONOMIC DEVELOPMENT

- 4
- #2025-1330. Approval of an Incentive Agreement with USA BMX to host the 2026 USA BMX Professional National Event** - recommended by Jeff Oyler, Planning Manager, on behalf of Kent Anderson, Director, Community & Economic Development - Tourism

Financial Information:

Terms:

- Type: Payable
- Amount: \$10,000.00

- Beginning Date: 12/23/2025
- Ending Date: 08/10/2026

Jeff explained that the money for the agreement will come from tourism funds.

VOTING:
Motion to Approve Item 4: John Crofts. Second: Lorene Kamalu. All present voted aye.

- 5
- #2025-1402. Approval of an Agreement with Rock Hotel Rental and Rock Hotel Dental for Lease of Parking Stalls** - recommended by Jeff Oyler, Planning Manager, on behalf of Kent Anderson, Director, Community & Economic Development - Tourism

Financial Information:

Terms:

- Type: Receivable
- Amount: \$4,333.00

- Beginning Date: 01/01/2026
- Ending Date: 12/31/2026

Commissioner Crofts suggested the County might be able to charge more for the 23 stalls in the future, and recommended the Commission address the issue next year.

VOTING:
Motion to Approve Item 4: John Crofts. Second: Lorene Kamalu. All present voted aye.

HEALTH

- 6
- #2025-1331. Approval of Amendment #10 to Contract #2020-0458 with the Utah Department of Health & Human Services for Tobacco Prevention FY21-FY25** - recommended by Brian Hatch, Director, Health - Community Services

Financial Information:

Terms:

- Type: Receivable
- Amount: \$46,087.00

- Beginning Date: 07/01/2025
- Ending Date: 04/28/2026

7 **#2025-1398. Approval of Amendment #3 to Contract #2023-0776 with the Utah Department of Health & Human Services for the Preschool Development Grant (PDG) B-5 Activity** - *recommended by Brian Hatch, Director, Health - Family Services*

Financial Information:

- Type: Receivable
- Amount: \$200,000.00

Terms:

- Beginning Date: 12/31/2025
- Ending Date: 12/30/2026

Director Hatch explained that both contracts are funded by Federal grants.

VOTING:

Motion to Approve Item 7: Lorene Kamalu. Second: John Crofts. All present voted aye.

INFORMATION SYSTEMS

8 **#2025-1386. Approval of Professional Services Agreement with Atlis Technologies for eProsecutor Initial System Assessment** - *recommended by Commissioner Kamalu, Commission Chair, on behalf of Jeff Hassett, Director, Information Systems*

Financial Information:

- Type: Payable
- Amount \$7,200.00

Terms:

- Beginning Date: 12/17/2025
- Ending Date: Upon Completion of Work

VOTING:

Motion to Approve Item 8: Lorene Kamalu. Second: John Crofts. All present voted aye.

LIBRARY

9 **#2025-1322. Approval of a Renewal Contract with EBSCO Publishing, Inc. for Flipster Digital Magazine Service and MyHeritage Family History Database** - *recommended by Ellen Peterson, Deputy Director, Library*

Financial Information:

- Type: Payable
- Amount: \$15,472.35

Terms:

- Beginning Date: 12/01/2025
- Ending Date: 11/30/2026

10 **#2025-1390. Approval of a Lease Agreement with Liberty Hills Academy for Use as a Temporary Library Location During Renovation of Bountiful Branch** - *recommended by Joshua Johnson, Director, Library*

Financial Information:

- Type: Payable
- Amount: \$239,886.00

Terms:

- Beginning Date: 01/01/2026
- Ending Date: 12/31/2027

Director Johnson discussed the lease with Liberty Hills Academy to serve as a temporary library during the renovation of the Bountiful branch. Director Johnson explained that the Bountiful branch is the busiest in the south end of the County, making a temporary location essential. He added that this location is well-equipped, and only a few things will need to be added in preparation. Commissioner Kamalu provided further context regarding the renovation, noting that a feasibility study determined it was best to strip the existing Library building to its "bones" and rebuild on-site rather than moving to a new location. Director Johnson thanked Facilities and Community and Economic Development for their help in finding a viable option to continue offering library services to the southern part of the County.

VOTING:

Motion to Approve Item 10: John Crofts. Second: Lorene Kamalu. All present voted aye.

SHERIFF'S OFFICE

- 11 **#2025-1387. Approval of a Grant with the Sheriff's Office for Emergency Management with Utah Department of Public Safety, Division of Emergency Management - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

Financial Information:	Terms:
<ul style="list-style-type: none">• Type: Receivable• Amount: \$108,000.00	<ul style="list-style-type: none">• Beginning Date: 12/23/2023• Ending Date: 03/23/2029

Chief Deputy Butcher explained that this a recurring grant, received annually.

VOTING:
Motion to Approve Item 11: John Crofts. Second: Lorene Kamalu. All present voted aye.

CONSENT ITEMS

- 12 **#2025-1309. Approval of the list of 24/7 SCRAM (Continuous Transdermal Alcohol Monitoring Program) Agreements with Davis County Sheriff's Office for November 2025 - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

Financial Information:	Terms:
<ul style="list-style-type: none">• Type: Receivable• Amount: See Additional Financial Information	<ul style="list-style-type: none">• Beginning Date: Upon Final Signature• Ending Date: Until the Individual Is No Longer Under a Court Order to Participate in the Program

- 13 **#2025-1320. Approval of Grantee Amendment #1 to Contract #2024-0935 with National Council on Aging Inc. (NCOA), Changing the Number of New Grant Applications to 200 - recommended by Brian Hatch, Director, Health - Senior Services**

Financial Information:	Terms:
<ul style="list-style-type: none">• Type: Receivable• Amount: N/A	<ul style="list-style-type: none">• Beginning Date: 11/01/2024• Ending Date: 11/01/2026

- 14 **#2025-1385. Approval of an Internship Agreement with Southwestern College to Provide Educational Experiences for Students - recommended by Brian Hatch, Director, Health - Senior Services**

Financial Information: N/A	Terms:
	<ul style="list-style-type: none">• Beginning Date: 12/23/2025• Ending Date: 12/22/2028

- 15 **#2025-1388. Approval of an Agreement with Sleeves Up Industries for a Tattoo Trade Show - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information:	Terms:
<ul style="list-style-type: none">• Type: Receivable• Amount: \$14,096.35	<ul style="list-style-type: none">• Beginning Date: 06/24/2026• Ending Date: 06/28/2026

- 16 **#2025-1389. Approval of an Agreement with Anime Town for a Trade Show and Gaming Convention - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information:	Terms:
<ul style="list-style-type: none">• Type: Receivable• Amount: \$23,489.38	<ul style="list-style-type: none">• Beginning Date: 06/18/2026• Ending Date: 06/21/2026

17 **#2025-1393. Approval of an Agreement with Green Banner Eventco for Gaming Convention -**
 recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park

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|-------------------------------|------------------------------|
| Financial Information: | Terms: |
| • Type: Receivable | • Beginning Date: 09/10/2026 |
| • Amount: \$14,713.13 | • Ending Date: 09/14/2026 |

18 **#2025-1394. Approval of an Agreement with Green Banner Eventco for Gaming Convention -**
 recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park

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| Financial Information: | Terms: |
| • Type: Receivable | • Beginning Date: 08/07/2026 |
| • Amount: \$8,401.24 | • Ending Date: 08/09/2026 |

VOTING:
Motion to Approve Items 12-18: Lorene Kamalu. Second: John Crofts. All present voted aye.

VOTING:
Motion to Recess to Board of Equalization: Lorene Kamalu. Second: John Crofts. All present voted aye.

BOARD OF EQUALIZATION

19 **#2025-209. Property Tax Register 12-23-2025 - recommended by Scott Parke, County Controller, Tax Administration**

The Property Tax Register for 12/23/25 was presented and contained the following: Controller’s Adjustments consisting of Appeals reports, Abatement reports, and Corrections; Assessor’s Adjustments consisting of Corrections. This record is maintained by the Davis County Controller as the Clerk of the Board of Equalization.

VOTING:
Motion to Approve Item 19: Lorene Kamalu. Second: John Crofts. All present voted aye.

VOTING:
Motion to Reconvene Commission Meeting: Lorene Kamalu. Second: John Crofts. All present voted aye.

CLOSING REMARKS

Brian McKenzie, County Clerk, reminded the public that the declaration of candidacy for the 2026 elections begins January 2nd at 8:00 AM. The office is rolling out a new "Candidate Insight" application to streamline the declaration process and financial disclosures, and to improve public transparency.

Commissioner Crofts wished the community a Merry Christmas and shared a personal story about his grandmother, a widow who raised eight children and taught him the value of visiting those without family during the holidays. He mentioned that because his son is active-duty military, he is opening his house to other military members as well. Commissioner Crofts summarized a recent town hall meeting attended by 18 people, and praised Ron Mortensen for his work on the military memorial in Bountiful, noting the memorial was built almost entirely through donations and volunteer service. Commissioner Crofts emphasized that volunteers save the County millions of dollars annually.

Commissioner Kamalu, responding to Drew Chamberlain's earlier comments, explained that Animal Services is a state-mandated responsibility often shared by cities and the County. She clarified that raccoons are considered wildlife, and the Commission previously determined they do not have the staffing to manage them. Regarding veterinary services, she noted that while there was interest in low-cost clinics, the County only provides what is required by law, and residents are encouraged to use private veterinarians. Commissioner Kamalu thanked the volunteers at the Animal Shelter and noted that not only does it save the County money, but it helps the animals as well. She shared stories of her family's experiences abroad to highlight that roaming animals are a serious public health and safety risk. She concluded by praising staff members Anthony Archuleta and Carrie Batte for their "unsung" work in the Commissioners' Office.


Commissioner Crofts clarified the Commission seat designations (Seat A: Commissioner Stevenson, Seat B: Commissioner Kamalu, Seat C: Commissioner Crofts) to assist those planning to run for office. Commissioner Kamalu added that there is a paper in the Commissioners' Office that shows the basic organization of the County, which might be helpful for those curious, and anyone is welcome to take one.

MEETING ADJOURNED

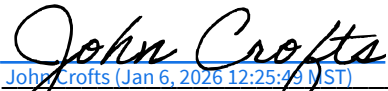
The meeting adjourned at 10:33 AM.

Minutes Prepared by:
Solana Guest
Deputy Clerk

Minutes Approved on:
01/06/2025


Brian McKenzie (Jan 6, 2026 16:04:34 MST)

Brian McKenzie
Davis County Clerk


John Crofts (Jan 6, 2026 12:25:49 MST)

John V. Crofts
Commission Chair

