



Meeting Minutes For
Regular Meeting of the Henefer
Town Council
December 2, 2025 7:00 P.M.

Henefer Town Office 150 West Center Street, Henefer, UT 84033

Meeting Minutes

Council Persons Present: Mayor Kay H. Richins, Steven Dallin, Casey Ovard, Detton Fawcett, Tiffany Richins

Staff/Personnel Present: Elizabeth Breitenbeker, Mason Kjar, Ty Bailey

Visitors Present: Rush and Jodi Hotchkiss, Kent Trussell, Robin Riches, Shelley Richins, Ryan LaFontaine, Tyler Lewis, Alec Deru, Ben Nelson, Ryan Stack

I. Opening Ceremony

A. Call to Order

A quorum being present at the Town Hall, 150 West Center Street, Henefer, UT 84033, the meeting of the Henefer Town Council was called to order at 7:02 P.M.

B. Prayer was offered by Detton Fawcett

C. Pledge of Allegiance was offered by Casey Ovard

Kay Richins gave trophies to the outgoing councilmembers and staff and expressed his sincere appreciation for all of their time and effort given to our town.

II. Discussion Items

A. Carry over items from November meeting: nothing to discuss

B. Mr. Stein's Weber Crossing Event: Audio Time 7m

More information is needed from Mr. Stein

C. WUI Zone-State, County, Town Requirements (Chief Ben Nelson-NSFD and Ryan Stack-Summit County Attorney's Office): Audio Time 11m

Ben explained that the intent of House Bill 48 is to prevent fires. The state defines high risk fire areas and posts them on a Wildland Urban Interface (WUI) map. Henefer has a monetary participation commitment to the Cooperative Wildfire System (CWS). The town is required to spend a certain amount of funds for the purpose of CWS. Ryan explained the state is looking into 2 fires that may not be credited to Henefer which would help the commitment amount needed. There are other things Henefer has done already which may contribute to the amount needed, for instance, the secondary water

project. More possibilities were discussed. Anything that justifies that it reduces the fire risk would count. Henefer needs to focus on:

1. Adopt the town's own WUI map
2. Make complete goals for CWS participation requirement for 2026

III. [Public Comment](#)

None

IV. [Action](#)

None

V. [Review of November 6, 2025 and November 18, 2025 Town Council Meeting Minutes](#)

Mayor Kay H. Richins called for a motion to approve November 6, 2025 Regular Town Council Meeting Minutes with corrections. Detton Fawcett made a motion to approve November 6, 2025 Regular Town Council Meeting Minutes with corrections. Casey Ovard seconded the motion. Passed Unanimously.

Mayor Kay H. Richins called for a motion to approve November 18, 2025 Special Town Council Meeting Minutes. Casey Ovard made a motion to approve November 18, 2025 Special Town Council Meeting Minutes. Tiffany Richins seconded the motion. Passed Unanimously.

VI. [Mason Kjar – Legal Counsel Training](#)

Audio Time 1hr 9m

Mason explained what gifts are appropriate for councilmembers to accept. Councilmembers should consider if a gift is part of a political campaign. If the gift giver is a lobbyist the gift should be limited to a \$10 worth. If the giver is a non-lobbyist the gift should be limited to a \$50 worth.

VII. [Reports by Council Members and Staff](#)

Audio Time 1hr 19m

Tiffany Richins: The Santa event is ready for Saturday

Casey Ovard: Casey offered his help to the incoming councilmembers and expressed his thanks to council and staff for all their time and effort to the town.

Detton Fawcett: The Rippley Rippler company will give the town a trial through the winter with the agreement that the town will purchase it after March 1st of 2026 if it is still running. It will be \$40,000 not including the solar equipment. There is a 1 year warranty.

He dropped the sewer pond level in preparation for winter. Issues were discovered. No water is coming out of headgate. It needs to be repaired in the future.

Pond 3 pipes have mud $\frac{3}{4}$ of the way up the pipes. The duck weed too thick. Pipes will be clogged soon. Cory will try to clean some of that out.

JUB supposed to fix pipes before turning secondary water system over to the town. MC responsible for draining, not the town. Brent Ovard is trying to work it out.

Kay Richins confirmed he will be getting cast iron risers for the man holes.

Kay Richins: Pot holes in the streets will be filled in. We have a couple of bids for the public works building.

(This was discussed earlier, note the audio time) Capital Improvements: **Audio Time 50m**
Capital improvements was discussed. Kay gave some examples of some possible capital improvement projects. He asked council for a capital improvement list based on priority. Detton Fawcett commented a short-term goal is secondary water system (which is being done already) and a long-term goal is storage at Franklin Canyon. The council agreed that fixing the Franklin Canyon problem should be a priority. Detton offered to complete a list for future sewer needs.

Steve Dallin: Briefly discussed the cemetery plot certificate that will be used.

Action:

At 8:57 P.M. Councilperson Casey Ovard moved to adjourn the meeting. Councilperson Tiffany Richins seconded the motion. Motion passed by unanimous vote (5-0)