



## **CLINTON CITY COUNCIL AGENDA**

2267 N 1500 W Clinton, UT 84015

**January 13, 2026**

Live stream can be found on YouTube at [youtube.com/@ClintonCityUtah](https://www.youtube.com/@ClintonCityUtah)

**This meeting may be attended electronically by one or more members.**

**Mayor**  
**Marie Dougherty**

**City Council**  
**Spencer Arave**  
**Jennifer Christensen**  
**Chris Danson**  
**Adam Larsen**  
**Dane Searle**

### **7:00 PM REGULAR COUNCIL MEETING**

1. Pledge of Allegiance
2. Invocation
3. Roll Call
4. Award for Captain Smith

### **PUBLIC INPUT**

*Any public member who wishes to address the Council will be allowed up to three minutes to make their presentation. According to the Utah State Code, the Council cannot vote on items not advertised on the agenda.*

### **BUSINESS**

1. Public Hearing – Issuance of Water Revenue Bonds, Series 2026
2. Ordinance 26-01, Setting Time, Date and Place of City Council Meetings for 2026
3. Presentation of First Professional Ambulance Billing Report
4. City Council Rules of Procedure
5. Resolution 01-25, Appointment of Mayor Dougherty to the Wasatch Integrated Waste Management Board and City Council Assignments
6. Annual Open and Public Meetings Training

### **CONSENT AGENDA**

1. Approval of Minutes: December 9, 2025
2. Approval of Accounts Payable: December 2025

### **OTHER BUSINESS**

1. Council Reports
2. Mayor's Report
3. Action Item Review

### **ADJOURN**

**Dated this 6th day of January, 2026 /s/  
Lisa Titensor, Clinton City Recorder**

- **Supporting documentation for this agenda is posted on the Clinton City website at [www.clintoncity.com](http://www.clintoncity.com) and on the Utah Public Notice Website [www.utah.gov/pmn](http://www.utah.gov/pmn)**
- **In compliance with the American with Disabilities Act, individuals needing special accommodation (including auxiliary communicative aids and service) during the meeting should notify Lisa Titensor, City Recorder, at (801) 614-0700 at least 24 hours prior to the meeting.**
- **This meeting may involve electronic communications for some members of this public body. The anchor location for the meeting shall be the Clinton City Council Chambers at 2267 N 1500 W Clinton UT 84015. Elected Officials at remote locations may be connected to the meeting electronically to participate.**
- **Notice is hereby given that by motion of the Clinton City Council, pursuant to Utah State Code Title 52, Chapter 4 sections 204 & 205, the City Council may vote to hold a closed session for any of the purposes identified in that Chapter.**
- **The order of agenda items may change to accommodate the needs of the city council, staff and/or public**

# CLINTON CITY COUNCIL STAFF REPORT

2267 N 1500 W, Clinton, UT 84015

<b>MEETING DATE:</b>	January 13, 2026
<b>PETITIONER(S):</b>	Chief Poulsen
<b>SUBJECT:</b>	Captain Smith Recognition (Managing Fire Officer Designation)

## **RECOMMENDATION: N/A**

Present to Captain Smith her Certificate for her outstanding effort to complete the Utah Managing Fire Officer Designation.

## **FISCAL IMPACT:**

None

## **SUMMARY:**

Captain Smith has successfully completed (Utah Managing Fire Officer) Designation certification. Will present to Captain Smith and recognize the course outline for this accomplishment.

**ATTACHMENTS: None**

# CLINTON CITY COUNCIL STAFF REPORT

2267 N 1500 W, Clinton, UT 84015

MEETING DATE:	January 13, 2026			
CONSENT AGENDA		BUSINESS AGENDA	Item #1	
PETITIONER(S):	Trevor Cahoon, Public Works			
TYPE OF VOTE:	ROLL CALL	N/A	VOICE	N/A
SUBJECT:	Public Hearing – Issuance of Water Revenue Bonds, Series 2026			

## FISCAL IMPACT

The proposed Water Revenue Bonds, Series 2026, will be repaid solely from the net revenues of the City's water system. The bonds do not constitute a general obligation of the City and do not pledge the City's taxing authority.

## SUMMARY

On November 12, 2025, the Clinton City Council adopted Resolution No. 14-25 authorizing the issuance of Water Revenue Bonds, Series 2026, in an amount not to exceed \$3,900,000. The purpose of the bonds is to finance improvements to the City's culinary water system, including water line relocation and replacement associated with the UDOT 1800 North roadway project, fund any required debt service reserve, and pay costs of issuance. State law requires the City to hold a public hearing prior to issuance to receive public input regarding the bonds and potential economic impacts.

## RECOMMENDATION

Conduct the public hearing as required by the Local Government Bonding Act and receive public comment. No formal action is required at this time.

## ATTACHMENTS:

Resolution No. 14-25 Authorizing the Issuance of Water Revenue Bonds, Series 2026

Noticing Documentation

Clinton, Utah

November 12, 2025

The City Council ("Council") of Clinton City, Utah (the "City"), met in regular public session on November 12, 2025, at 6:00 p.m. with the following members of the Council present:

<u>Dane Searle</u>	Mayor Pro Tem
<u>Spencer Arave</u>	Councilmember
<u>Marie Dougherty</u>	Councilmember
<u>Gary Tyler</u>	Councilmember
_____	Councilmember

Also present:

Trevor Cahoon	City Manager
Lisa Titensor	City Recorder

After the meeting had been duly called to order and after other matters not pertinent to this resolution had been discussed, the City Recorder presented to the Council a Certificate of Compliance with Open Meeting Law with respect to this November 12, 2025, meeting, a copy of which is attached hereto as Exhibit A.

The following resolution was then introduced in written form, was fully discussed, and pursuant to motion duly made by Councilmember Dougherty and seconded by Councilmember Arave, was adopted by the following vote:

AYE: Councilmembers 4.

NAY: 0.

The resolution was then signed and recorded in the official records of the City.

The resolution is as follows:

RESOLUTION NO. 14-25

A RESOLUTION OF THE CITY COUNCIL OF CLINTON CITY, UTAH (THE “ISSUER”), AUTHORIZING THE ISSUANCE AND SALE OF NOT MORE THAN \$3,900,000 AGGREGATE PRINCIPAL AMOUNT OF WATER REVENUE BONDS, SERIES 2026; FIXING THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF THE SERIES 2026 BONDS, THE MAXIMUM NUMBER OF YEARS OVER WHICH THE SERIES 2026 BONDS MAY MATURE, THE MAXIMUM INTEREST RATE WHICH THE SERIES 2026 BONDS MAY BEAR, AND THE MAXIMUM DISCOUNT FROM PAR AT WHICH THE SERIES 2026 BONDS MAY BE SOLD; AUTHORIZING THE PUBLICATION OF A NOTICE OF PUBLIC HEARING AND BONDS TO BE ISSUED; PROVIDING FOR THE RUNNING OF A CONTEST PERIOD; AUTHORIZING THE EXECUTION BY THE ISSUER OF A MASTER RESOLUTION, A BOND PURCHASE AGREEMENT, AND OTHER DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION; AND RELATED MATTERS.

WHEREAS, the City Council (the “Council”) of Clinton City, Utah (the “Issuer”) desires to (a) finance all or a portion of the costs of improvements to its water system (the “System”) and all related improvements (collectively, the “Project”), (b) fund any required debt service reserve fund, and (c) pay costs of issuance with respect to the Series 2026 Bonds (as defined herein); and

WHEREAS, to accomplish the purposes set forth in the preceding recital, and subject to the limitations set forth herein, the Issuer desires to issue its Water Revenue Bonds, Series 2026 (the “Series 2026 Bonds”) (to be issued from time to time, as one or more series, and with such other series or title designation(s) as may be determined by the Issuer and the Designated Officers (as defined herein) as appropriate), pursuant to (a) the Local Government Bonding Act, Title 11, Chapter 14, Utah Code Annotated 1953, as amended (the “Act”), (b) this Resolution, and (c) a Master Resolution (the “Master Resolution”) in substantially the form presented to the meeting at which this Resolution was adopted and which is attached hereto as Exhibit B; and

WHEREAS, the Act provides that prior to issuing bonds, an issuing entity must (a) give notice of its intent to issue the Series 2026 Bonds and (b) hold a public hearing to receive input from the public with respect to (i) the issuance of the Series 2026 Bonds and (ii) the potential economic impact that the improvement, facility or property for which the Series 2026 Bonds pay all or part of the cost will have on the private sector; and

WHEREAS, the Issuer desires to call a public hearing for this purpose and to publish a notice of such hearing with respect to the Series 2026 Bonds, including a notice of bonds to be issued, in compliance with the Act; and

WHEREAS, the Council desires to approve and authorize the preparation and use of a Bond Purchase Agreement (the “Bond Purchase Agreement”) to be entered into between the Issuer and the State of Utah acting through the Board of Water Resources, the purchaser selected by the Issuer for the Series 2026 Bonds (the “Purchaser”), and an Escrow Agreement (the “Escrow Agreement”) to be entered into by and among the Issuer, the Purchaser and the Utah State Treasurer, as escrow agent; and

WHEREAS, in order to allow the Issuer flexibility in setting the pricing date of the Series 2026 Bonds, the Council desires to grant to any one of the following: the Mayor (or Mayor Pro Tem) of the City or the City Manager (each a “Designated Officer” and collectively, the “Designated Officers”) the authority to select the Purchaser, to approve the final interest rates, principal amounts, terms, maturities, redemption features, and purchase price at which the Series 2026 Bonds shall be sold, to determine whether the Series 2026 Bonds should

be sold and method of sale, and to make any changes with respect thereto from those terms which were before the Council at the time of adoption of this Resolution, provided such terms do not exceed the parameters set forth for such terms in this Resolution (the "Parameters");

NOW, THEREFORE, it is hereby resolved by the City Council of Clinton City, Utah, as follows:

Section 1. For the purpose of (a) financing the Project, (b) funding any required debt service reserve fund, and (c) paying costs of issuance of the Series 2026 Bonds, the Issuer hereby authorizes the issuance of the Series 2026 Bonds which shall be designated "Clinton City, Utah Water Revenue Bonds, Series 2026," to be issued from time to time as one or more series and with such other series or title designation(s) as may be determined by a Designated Officer, in the initial aggregate principal amount of not to exceed \$3,900,000. The Series 2026 Bonds shall mature in not more than twenty (20) years from their date or dates, shall be sold at a price not less than ninety-eight percent (98%) of the total principal amount thereof, shall bear interest at a rate or rates not to exceed four percent (4%) per annum, and shall be non-callable or subject to redemption, all as shall be approved by a Designated Officer, all within the Parameters set forth herein.

Section 2. The Master Resolution, in substantially the form presented at this meeting and attached hereto as Exhibits B, is hereby authorized, approved, and confirmed. The Mayor and any Mayor Pro Tem or otherwise authorized Deputy (the "Mayor") and the City Recorder (or deputy or designee, collectively, the "City Recorder") are hereby authorized to execute and deliver the Master Resolution in substantially the form and with substantially the content as the form presented at this meeting for and on behalf of the Issuer, with final terms as may be established by a Designated Officer, within the Parameters set forth herein, and with such alterations, changes or additions as may be necessary or as may be authorized by Section 3 hereof. Any Designated Officer is hereby authorized to select the Purchaser, to specify and agree as to the final principal amounts, terms, discounts, maturities, interest rates, redemption features, and purchase price with respect to the Series 2026 Bonds for and on behalf of the Issuer, provided that such terms are within the Parameters set by this Resolution. Any Designated Officer is authorized to negotiate the forms of the Bond Purchase Agreement and the Escrow Agreement with the Purchaser and with the assistance of counsel to the Issuer, and the Bond Purchase Agreement and the Escrow Agreement are hereby authorized, approved, and confirmed in such form as may be approved by the Purchaser and counsel to the Issuer. The Mayor and the City Recorder are hereby authorized to execute and deliver the Bond Purchase Agreement and the Escrow Agreement, with final terms as may be established by a Designated Officer, within the Parameters set forth herein, and with such alterations, changes or additions as may be necessary or as may be authorized by Section 3 hereof.

Section 3. The Designated Officers and other appropriate officials of the Issuer are authorized to make any alterations, changes, deletions, or additions to the Master Resolution, the Series 2026 Bonds, the Bond Purchase Agreement, the Escrow Agreement, or any other document herein authorized and approved which may be necessary to conform the same to the final terms of the Series 2026 Bonds (within the Parameters set by this Resolution), to conform to any applicable bond insurance or reserve instrument or to remove the same, to correct errors or omissions therein, to complete the same, to remove ambiguities therefrom, or to conform the same to other provisions of said instruments, to the provisions of this Resolution or any resolution adopted by the Council or the provisions of the laws of the State of Utah or the United States. The execution thereof by the Mayor and the City Recorder or other appropriate officials on behalf of the Issuer of the documents approved hereby shall conclusively establish such necessity, appropriateness, and approval with respect to all such additions, modifications, deletions, and changes incorporated therein.

Section 4. The form, terms, and provisions of the Series 2026 Bonds and the provisions for the signatures, authentication, payment, registration, transfer, exchange, redemption, and number shall be as set forth in the Master Resolution. The Mayor and City Recorder are hereby authorized and directed to execute and seal the Series 2026 Bonds and to deliver said Series 2026 Bonds. The signatures of the Mayor and the City Recorder may be by facsimile or manual execution.

Section 5. The Designated Officers and other appropriate officials of the Issuer are hereby authorized and directed to execute and deliver the written order(s) for delivery of the Series 2026 Bonds, and to take such other actions as are necessary in connection with the issuance of the Series 2026 Bonds, the Master Resolution, and the Bond Purchase Agreement, all in accordance with the provisions of the Master Resolution.

Section 6. Upon their issuance, the Series 2026 Bonds will constitute special limited obligations of the Issuer payable solely from and to the extent of the sources set forth in the Series 2026 Bonds, the Bond Purchase Agreement and the Master Resolution. No provision of this Resolution, the Master Resolution, the Series 2026 Bonds or any other instrument, shall be construed as creating a general obligation of the Issuer, or of creating a general obligation of the State of Utah or any political subdivision thereof, or as incurring or creating a charge upon the general credit of the Issuer or its taxing powers.

Section 7. The Designated Officers and the City Recorder, and other appropriate officials of the Issuer as determined in the sole discretion of any Designated Officer, and each of them, are hereby authorized and directed to execute and deliver for and on behalf of the Issuer any and all additional certificates, documents, instruments, forms and other papers (including, without limitation, tax certificates and policies, information returns, policies, procedures, and any reserve instrument guaranty agreements permitted by the Master Resolution) and to perform all other acts they may deem necessary or appropriate in order to implement and carry out the matters authorized in this Resolution and the documents authorized and approved herein.

Section 8. The City shall hold a public hearing on January 13, 2026, to receive input from the public with respect to (a) the issuance of the Series 2026 Bonds and (b) the potential economic impact that the improvements to be financed with the proceeds of the Series 2026 Bonds will have on the private sector, which hearing date shall not be less than fourteen (14) days after notice of the public hearing is posted as a Class A notice under Section 63G-30-102 (i) on the Utah Public Notice Website created under Section 63A-16-601, Utah Code Annotated 1953, as amended, (ii) on the City's official website, and (iii) in a public location within the principal offices of the City that is reasonably likely to be seen by residents of the City. The City Recorder shall cause a copy of this Resolution (together with all exhibits hereto) to be kept on file in the City's offices, for public examination during the regular business hours of the City until at least thirty (30) days from and after the initial posting thereof. The Council hereby directs its officers and staff to post a "Notice of Public Hearing and Bonds to be issued" in substantially the form attached hereto as Exhibit C. The Council hereby further directs its officers and staff to deliver to all System users, as part of or with the System billing statement delivered in or for the month of December, a "Request for Public Comment" in substantially the form attached hereto as Exhibit D.

Section 9. The Issuer hereby reserves the right to opt not to issue the Series 2026 Bonds for any reason, including without limitation, consideration of the opinions expressed at the public hearing.


Section 10. All resolutions or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed and this Resolution shall be in full force and effect immediately upon its approval and adoption.

Section 11. The Issuer hereby declares its intention and reasonable expectation to use proceeds of tax-exempt bonds to reimburse itself for initial expenditures for costs of the Project. The Series 2026 Bonds are to be issued, and the reimbursements made, by the later of 18 months after the payment of the costs or after the Project is placed in service, but in any event, no later than three years after the date the

original expenditure was paid. The maximum principal amount of the Series 2026 Bonds which will be issued to finance the reimbursed costs of the Project is not expected to exceed \$3,900,000.

Section 12. Upon the issuance of the Series 2026 Bonds, this Resolution shall be and remain irrevocable until the principal of, premium, if any, and interest on the Series 2026 Bonds are deemed to have been duly discharged in accordance with the terms and provisions of the Master Resolution.

PASSED AND APPROVED by the Clinton City Council this 12<sup>th</sup> day of October, 2025.



Mayor Pro Tem Dane Searle

11/12/25  
Date



STATE OF UTAH

COUNTY OF DAVIS

I, Lisa Titensor, the duly appointed and qualified City Recorder of Clinton City, Utah (the "City"), do hereby certify according to the records of the City Council of the City (the "City Council") in my official possession that the foregoing constitutes a true and correct excerpt of the minutes of the meeting of the City Council held on November 12, 2025, including a resolution (the "Resolution") adopted at said meeting as said minutes and Resolution are officially of record in my possession.

I further certify that the Resolution, with all exhibits attached, was deposited in my office on November 12, 2025, and pursuant to the Resolution, a Notice of Public Hearing and Bonds to be Issued will be posted no less than fourteen (14) days before the public hearing date as a Class A notice under Section 63G-30-102: (a) on the Utah Public Notice Website created under Section 63A-16-601, Utah Code Annotated 1953, as amended, (b) on the City's official website, and (c) in a public location within the City that is reasonably likely to be seen by residents of the City.

IN WITNESS WHEREOF, I have hereunto subscribed my signature and impressed hereon the official seal of said City, this November 12, 2025.



By: *Lisa Titensor*  
Lisa Titensor  
City Recorder

## **EXHIBIT A**

### CERTIFICATE OF COMPLIANCE WITH OPEN MEETING LAW

I, Lisa Titensor, the undersigned City Recorder of Clinton City, Utah (the “City”), do hereby certify, according to the records of the City in my official possession, and upon my own knowledge and belief, that in accordance with the requirements of Section 52-4-202, Utah Code Annotated, 1953, as amended, the City gave not less than twenty-four (24) hours public notice of the agenda, date, time and place of the November 12, 2025, public meeting held by the City Council of the City (the “City Council”) by causing a notice in the form attached hereto as Attachment 1, or a copy thereof:

- (a) to be posted at the principal offices of the City at least twenty-four (24) hours prior to the convening of the meeting, said notice having continuously remained so posted and available for public inspection until the completion of the meeting; and
- (b) to be posted on the Utah Public Notice Website (<http://pmn.utah.gov>) at least twenty-four (24) hours prior to the convening of the meeting; and
- (c) to be posted on the City’s official website at least twenty-four (24) hours prior to the convening of the meeting.

In addition, the Notice of 2025 Annual Meeting Schedule for the City Council (attached hereto as Attachment 1) was given specifying the date, time, and place of the regular meetings of the City Council to be held during the year, by causing said notice to be posted at least annually (a) on the Utah Public Notice Website created under Section 63A-16-601, Utah Code Annotated 1953, as amended, (b) on the City’s official website and (c) in a public location within the principal offices of the City that is reasonably likely to be seen by residents of the City.

IN WITNESS WHEREOF, I have hereunto subscribed my official signature this 12<sup>th</sup> day of November, 2025.



## **CLINTON CITY COUNCIL AGENDA**

2267 N 1500 W Clinton, UT 84015

**November 12, 2025**

*Live stream can be found on YouTube at [youtube.com/@ClintonCityUtah](https://www.youtube.com/@ClintonCityUtah)*

**This meeting may be attended electronically by one or more members.**

### **6:00 PM REGULAR CITY MEETING**

Call to Order

1. Invocation and Pledge of Allegiance – Marie Dougherty
2. Roll Call

### **PUBLIC INPUT**

*Any public member who wishes to address the Council shall, prior to the meeting, sign the "list to present" with the Clerk of the Council. They will be allowed up to three minutes to make their presentation. The public comment portion of the meeting will not exceed 30 minutes. Please send requests to [ltitensor@clintoncity.com](mailto:ltitensor@clintoncity.com) or call 801-614-0700. According to the Utah State Code, the Council cannot act on items not advertised on the agenda.*

### **CONSENT AGENDA**

1. Approval of Minutes: October 28, 2025 CC Meeting
2. Approval of Accounts Payable: October 2025

### **BUSINESS**

- a. **Resolution 14-25** Authorizing The Issuance and Sale Of Water Revenue Bonds, Series 2026; Authorization and Notice Of Public Hearing and Bonds To Be Issued; Providing The Contest Period; Authorizing The Execution of A Master Resolution, A Bond Purchase Agreement, and Other Documents Required and Taking All Other Actions Necessary.
- b. Civic Center Renovations

### **OTHER BUSINESS**

- a. Planning Commission Report
- b. City Manager's Report
- c. Staff Reports
- d. Council Reports on Areas of Responsibility
- e. Mayor's Report
- f. Action Item Review

### **ADJOURN**

**Dated the 5th day of er 2025**

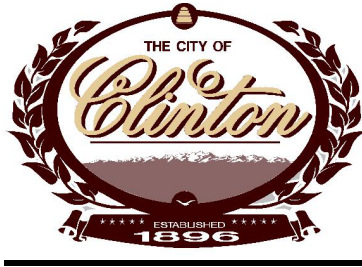
**/s/Lisa Titensor, Clinton City Recorder**

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- *Notice is hereby given that by motion of the Clinton City Council, pursuant to Utah State Code Title 52, Chapter 4 sections 204 & 205, the City Council may vote to hold a closed session for any of the purposes identified in that Chapter.*
- *The order of agenda items may change to accommodate the needs of the city council, staff and/or public*

**Mayor**  
**Stanger**

**Councilmember**  
**Arave**  
**Dougherty**  
**Searle**  
**Gray**  
**Tyler**

ATTACHMENT 2 (NOTICE OF ANNUAL MEETING SCHEDULE)



NOTICE OF CLINTON CITY MEETING SCHEDULE FOR 2025

**January 2, 2025**

**Clinton City hereby gives Public Notice of the regular Public Meetings Schedule for the Clinton City Council and the Clinton City Planning Commission. The City Council is regularly scheduled to meet on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday each month at 6 p.m.**

**The Planning Commission is now regularly scheduled to meet on the 1<sup>st</sup> Thursday of each month at 6:00 p.m.**

**Meetings for both bodies are held at Clinton City Hall 2267 N 1500 W in the Council Chambers unless otherwise noticed. Interested residents and other parties are invited to attend.**

**Trevor Cahoon, City Manager  
Lisa Titensor, City Recorder**

**EXHIBIT B**

FORM OF MASTER RESOLUTION

*See attached.*

## **EXHIBIT C**

### **NOTICE OF PUBLIC HEARING AND BONDS TO BE ISSUED**

NOTICE IS HEREBY GIVEN pursuant to the provisions of the Local Government Bonding Act, Title 11, Chapter 14, Utah Code Annotated 1953, as amended (the “Act”), that on November 12, 2025, the City Council (the “Council”) of Clinton City, Utah (the “Issuer”), adopted a resolution (the “Resolution”) in which it authorized the issuance of the Issuer’s Water Revenue Bonds, Series 2026 (the “Series 2026 Bonds”) (to be issued in one or more series and with such other series or title designation(s) as may be determined by the Issuer) and called a public hearing to receive input from the public with respect to the issuance of the Series 2026 Bonds.

### **PURPOSE, TIME, PLACE AND LOCATION OF PUBLIC HEARING**

The Issuer shall hold a public hearing on January 13, 2026, at the hour of 6:00 p.m., or as soon thereafter as possible, at 2267 N 1500 W, Clinton, Utah. The purpose of the hearing is to receive input from the public with respect to (a) the issuance of the Series 2026 Bonds and (b) any potential economic impact that the project to be financed with the proceeds of the Series 2026 Bonds may have on the private sector. All members of the public are invited to attend and participate.

### **PURPOSE FOR ISSUING THE SERIES 2026 BONDS**

The Series 2026 Bonds will be issued for the purpose of (a) financing all or a portion of costs of improvements to the Issuer's water system (the “System”) and all related improvements (collectively, the “Project”), (b) funding any required debt service reserve fund, and (c) paying costs of issuance of the Series 2026 Bonds.

### **REVENUES TO BE PLEDGED**

The Series 2026 Bonds are special limited obligations of the Issuer payable from the net revenues of the Issuer's water system (the “System”).

### **PARAMETERS OF THE SERIES 2026 BONDS**

The Issuer intends to issue the Series 2026 Bonds in the aggregate principal amount of not more than Three Million Nine Hundred Thousand Dollars (\$3,900,000), to mature in not more than thirty-two (20) years from their date or dates, to be sold at a price not less than ninety-eight percent (98%) of the total principal amount thereof, and bearing interest at a rate or rates not to exceed four percent (4%) per annum. The Series 2026 Bonds are to be issued and sold by the Issuer pursuant to the Resolution, a Master Resolution (the “Master Resolution”), s form of which was before the Council and in substantially final form at the time of the adoption of the Resolution and said Master Resolution is to be executed by the Council in such form and with such changes thereto as shall be approved by the Mayor (or Mayor Pro Tem) or the City Manager; provided that the principal amount, interest rate or rates, maturity, and discount of the Series 2026 Bonds will not exceed the maximums set forth above.

### **OUTSTANDING BONDS SECURED BY REVENUES**

Other than the proposed Series 2026 Bonds, the Issuer does not currently have any outstanding bonds secured by the net revenues of the System.

#### OTHER OUTSTANDING BONDS OF THE ISSUER

The Issuer has no other outstanding bonds. Information may be found in the Issuer's audited financial report (the "Financial Report") available on the Issuer's official website at:

<https://www.clintoncity.net/DocumentCenter/View/4495/Clinton-City-FY24-Audited-Financial-Statements>.

For additional information more recent than as of the date of the Financial Report please contact Trevor Cahoon, City Manager at (801) 654-0757.

#### TOTAL ESTIMATED COST

Based on an estimate of the current interest rate and financing plan, the estimated total debt service cost of the Series 2026 Bonds, if held until maturity is \$5,337,685.

A copy of the Resolution and the form of the Master Resolution are on file in the office of the Clinton City Recorder, 2267 N. 1500 W., Clinton, Utah, where they may be examined during regular business hours of the City Recorder from 8 a.m. to 5:00 p.m. Monday through Friday, for a period of at least thirty (30) days from and after the date of publication of this notice.

NOTICE IS FURTHER GIVEN that a period of thirty (30) days from and after the date of the posting of this notice is provided by law during which (i) any person in interest shall have the right to contest the legality of the Resolution, the Master Resolution, or the Series 2026 Bonds, or any provision made for the security and payment of the Series 2026 Bonds, and that after such time, no one shall have any cause of action to contest the regularity, formality, or legality thereof for any cause whatsoever and (ii) registered voters within Clinton, Utah, may sign a written petition requesting an election to authorize the issuance of the Series 2026 Bonds. If written petitions which have been signed by at least 20% of the registered voters of Clinton City, Utah, are filed with the Issuer during said 30-day period, the Issuer shall be required to hold an election to obtain voter authorization prior to the issuance of the Series 2026 Bonds. If fewer than 20% of the registered voters of Clinton City, Utah, file a written petition during said 30-day period, the Issuer may proceed to issue the Series 2026 Bonds without an election.

DATED this December \_\_, 2025.

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City Recorder

**EXHIBIT D**

REQUEST FOR PUBLIC COMMENT  
Loan Application to the Utah Board of Water Resources

December 1, 2025

Dear Water User:

Clinton City (the “City”) has applied to the Utah Board of Water Resources (the “Board of Water Resources”) for a loan to be used to pay for the construction of improvements to the City’s culinary water system, including the movement and replacement of water lines along 1800 North and certain other water system improvements approved by the Board of Water Resources (collectively, the “Project”). The Project is necessary and part of the larger Utah Department of Transportation (“UDOT”) road project to improve mobility on 1800 North.

Security for the loan would be provided through the sale of a non-voted revenue bond to the Board of Water Resources (the “Series 2026 Bonds”). The Series 2026 Bonds will be issued in the total aggregate principal amount of approximately \$3,900,000, which amount will be repaid to the Board of Water Resources in annual payments over a period of 15 years at 3.09% interest or over such other period and at such other interest rate as the City may approve, not to exceed 20 years and 4.00% interest. Payments shall be made from the net revenues of the City’s water system. An increase in City water rates is necessary for the City to pay for this Project and debt service on the Series 2026 Bonds.

It is the policy of the Board of Water Resources to provide a 15-day period for public comment prior to the purchase of any non-voted revenue bonds, such as the Series 2026 Bonds. In this regard, the Board of Water Resources wishes to solicit the comments of the City’s water users (either for or against the Project). **The City will hold a public hearing at 6:00 p.m., or as soon thereafter as feasible, on January 13, 2026, at the regular meeting place of the City, at 2267 North 1500 West, Clinton, Utah, to describe the Project and its need, costs and effect on water rates in the City, and to receive public comment.** Interested individuals are encouraged to respond in writing before such meeting. All written comments received prior to the date of the public meeting will be reviewed by the Board of Water Resources prior to the final decision on whether to proceed with the purchase of the City’s Series 2026 Bonds (i.e., the making of the loan to the City). Comments should be addressed either to Clinton City or the Board of Water Resources:

Clinton City  
2267 North 1500 West  
Clinton City, UT 84015

OR

Board of Water Resources  
P.O. Box 146201  
Salt Lake City, UT 84114-6201

Thank you for your consideration in this matter.

Sincerely,  
Clinton City  
[INSERT IMAGE OF MAYOR SIGNATURE]

[First and Last Name], Mayor

IN FAVOR \_\_\_\_\_  
NOT IN FAVOR \_\_\_\_\_  
COMMENTS:



# CLINTON CITY COUNCIL STAFF REPORT

2267 N 1500 W, Clinton, UT 84015

MEETING DATE:	January 13, 2026			
CONSENT AGENDA		BUSINESS AGENDA	Item #2	
PETITIONER(S):	Mayor Dougherty			
TYPE OF VOTE:	ROLL CALL		VOICE	X
SUBJECT:	Ordinance 26-01, Annual Notice of Clinton City Council Meetings for 2026			

**FISCAL IMPACT: None**

## SUMMARY:

Consideration of an ordinance establishing the time, date, and place of regular Clinton City Council meetings for calendar year 2026.

Utah law requires municipalities to establish and provide public notice of the time and place of regular meetings of the governing body. This ordinance sets the regular meeting schedule for the upcoming calendar year to ensure compliance with the Utah Open and Public Meetings Act and to provide clarity to the public, elected officials, and staff.

The Clinton City Council has historically met twice monthly. In 2026, they will implement a work session to be held immediately prior to the regular meeting.

The proposed ordinance establishes the following schedule for 2026:

- Regular City Council Meetings:  
Second and fourth Tuesday of each month  
Time: 7:00 p.m.
- City Council Work Sessions:  
Second and fourth Tuesday of each month  
Time: 6:00 p.m.  
(Immediately preceding the regular meeting)
- Meeting Location:  
Clinton City Hall  
2267 N 1500 W  
Clinton, Utah 84015

The ordinance also provides flexibility for the City Council to adjust meeting dates or times as needed due to holidays, emergencies, or special circumstances, with proper public notice provided in accordance with state law.

### **LEGAL CONSIDERATIONS**

Adoption of this ordinance satisfies the requirement under the Utah Open and Public Meetings Act to establish and publicly notice the governing body's regular meeting schedule. Once adopted, the annual meeting schedule will be posted on the Utah Public Notice Website and the City's website as required.

### **RECOMMENDATION**

That the City Council adopt Ordinance No. 26-01, setting the time, date, and place of regular Clinton City Council meetings for calendar year 2026.

### **ATTACHMENTS**

- Ordinance No. 26-01 – Setting the Time, Date, and Place of City Council Meetings for 2026

## **CLINTON CITY ANNUAL MEETING SCHEDULE NOTICE 2026**

Notice is hereby given of the 2026 Clinton City Council Meeting Schedule.

### **REGULAR CITY COUNCIL MEETINGS**

- When: Second and fourth Tuesday of each month
- Time: 7:00 p.m.

### **CITY COUNCIL WORK SESSIONS**

- When: Second and fourth Tuesday of each month
- Time: 6:00 p.m.
- Purpose: Discussion and informational items only. No final action will be taken.

### **MEETING LOCATION**

Clinton City  
2267 North 1500 West  
Clinton, Utah 84015

### **ELECTRONIC PARTICIPATION**

One or more members of the City Council may participate electronically in meetings as permitted by Utah law. The anchor location for all meetings shall be the Clinton City Council Chambers at the address listed above.

### **NOTICE OF CHANGES**

The City Council may cancel, reschedule, or change the time or location of any meeting due to holidays, emergencies, or other circumstances. Any such changes will be publicly noticed in accordance with the Utah Open and Public Meetings Act.

### **PUBLIC NOTICE & AGENDAS**

Meeting agendas and supporting materials will be posted at least 24 hours in advance of each meeting on:

- The Utah Public Notice Website (<https://www.utah.gov/pmn>)
- The Clinton City website (<https://www.clintoncity.com>)

### **ADA NOTICE**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during a meeting should notify the City Recorder at (801) 614-0700 at least 24 hours prior to the meeting.

DATED this \_\_\_ day of January, 2026.

/s/ Lisa Titensor  
City Recorder  
Clinton City

**CLINTON CITY, UTAH**  
**ORDINANCE NO. 2026 – 01**

**AN ORDINANCE SETTING THE TIME, DATE, AND PLACE OF  
REGULAR MEETINGS OF THE CLINTON CITY COUNCIL FOR CALENDAR YEAR 2026**

WHEREAS, the Clinton City Council is a public body subject to the Utah Open and Public Meetings Act, Utah Code Title 52, Chapter 4; and

WHEREAS, the City Council desires to ensure full compliance with state law and public notice requirements;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF CLINTON CITY, UTAH:

Section 1. Clarification of Meeting Schedule.

The regular meetings of the Clinton City Council for calendar year 2026 shall be held as follows:

- Meeting Days: Second and fourth Tuesday of each month
- City Council Work Session: 6:00 p.m.
- Regular City Council Meeting: 7:00 p.m.

Section 2. Place of Meetings.

All regular City Council meetings and work sessions shall be held at:

Clinton City Hall  
2267 North 1500 West  
Clinton, Utah 84015

or at such other location within Clinton City as may be properly noticed in accordance with Utah law.

Section 3. Superseding Provision.

This ordinance supersedes and controls over any conflicting provisions contained in any other prior ordinance, resolution, or policy addressing the City Council's regular meeting schedule for calendar year 2026.

Section 4. Public Notice and Administration.

The City Recorder is authorized and directed to post and maintain the corrected annual meeting schedule and all related meeting notices in compliance with the Utah Open and Public Meetings Act.

Section 5. Effective Date.

This ordinance shall take effect upon adoption and publication as provided by law.

PASSED AND ADOPTED this 13 day of January, 2026.

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Marie Dougherty, Mayor

ATTEST:

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Lisa Titensor, City Recorder

# CLINTON CITY COUNCIL STAFF REPORT

2267 N 1500 W, Clinton, UT 84015

MEETING DATE:	January 13, 2026			
CONSENT AGENDA		BUSINESS AGENDA		Item #4
PETITIONER(S):	Fire Chief Poulsen			
TYPE OF VOTE:	ROLL CALL	N/A	VOICE	N/A
SUBJECT:	Ambulance Billing Presentation by First Professional Billing Company			

**RECOMMENDATION:** Listen to presentation.

Listen to the presentation by First Professional Billing Company.

**FISCAL IMPACT:** None

**SUMMARY:**

First Professional Billing Company has requested to share their financial report for the first half of FY26 for ambulance revenue. This will be a quick snapshot and projections for budget.

**ATTACHMENTS:** None

# CLINTON CITY COUNCIL STAFF REPORT

2267 N 1500 W, Clinton, UT 84015

MEETING DATE:	January 13, 2026		
CONSENT AGENDA		BUSINESS AGENDA	Item #5
PETITIONER(S):	Mayor Dougherty		
TYPE OF VOTE:	ROLL CALL	X	VOICE
SUBJECT:	Rules of Order for the Clinton City Council		

## FISCAL IMPACT:

## SUMMARY:

State law requires city councils to produce rules for themselves. The rules must include a parliamentary procedure and elements of proper conduct and ethical behavior.

The City Council last updated its Rules of Order and Procedure in 2017, but the council has not been following some of the requirements. The 2017 document contained a framework generally consistent with Robert's Rules of Order, but without much detail. This new document takes principles from the previous document and expounds upon them, clarifying the methods and expectations.

The idea of parliamentary procedure may seem stuffy, but its long-held framework promotes professionalism and fairness, thereby bringing respect to the institution. Its formality reduces the likelihood of crosstalk and personal attacks.

Because informal discussion is also helpful to the council, the new rules include frequent work sessions, which are not beholden to the same parliamentary requirements. The combination of the informal and formal meetings is intended to increase the public's confidence in the council and help the council work through issues in the most careful and thorough way possible.

## RECOMMENDATION:

That council adopt the proposed 2026 Version of the Clinton City Council Rules of Order and Procedures.

## ATTACHMENTS:

Rules of Order and Procedures

# **RULES OF ORDER AND PROCEDURE**

## **CLINTON CITY COUNCIL**

**Adopted January 13, 2026**

### **Purpose**

The City Council has an obligation to be clear, careful, and consistent in its procedures. Council members have a right to full and fair discussion. Both the council and the public have a right to reasonable notice to prepare and participate in the process. The City Council adheres to the legal requirements in Utah Code Annotated § 10-3 and the Open and Public Meetings Act § 52-4.

### **Civil Discourse**

Members of the council shall conduct themselves with decorum and follow the rules. Members study the agenda packet in advance and listen carefully to the meeting participants. They engage with honesty, integrity, and respect for others. They assume good intent.

The City Council values full, candid discussion prior to making decisions. Members are encouraged to raise questions, concerns, and alternative viewpoints during work sessions and deliberation, and to ensure those perspectives are meaningfully considered. When a decision reflects the will of the majority of the governing body, it becomes the formal action of the institution. Members who disagree with the outcome retain the right to respectfully express dissenting views.

Members commit to engaging in good faith and maintaining a professional tone that preserves public trust in the process. Members shall refrain from yelling, name calling, accusations of bad faith, and critiques of others' character traits, intelligence, or appearance. Personal attacks are unbecoming representatives of the people. The chair shall rule such behaviors out of order.

### **Ethical Behavior**

Members shall adhere to the Municipal Officers' and Employees' Ethics Act in UCA § 10-3-13 regarding such matters as gifts, disclosures, and conflicts of interest. Members shall not use their positions to secure privileges or exemptions for themselves or others.

### **Standard of Dress**

Council members and participating staff are encouraged to wear business attire in keeping with the high-minded nature of the proceedings.

### **Attendance**

Physical attendance at meetings is the general expectation. Members shall notify the chair as soon as possible if they cannot attend so the chair can ensure a quorum. Members shall endeavor to attend virtually if they cannot attend physically.



### **Meetings**

The City Council meets at City Hall, 2267 North 1500 West, every second and fourth Tuesday of the month for a work session at 6 p.m., followed by a regular council meeting at 7 p.m.

Infrequently, the chair may cancel a meeting, but only if necessary, and only if the council is ensured to meet at least once in the month, per UCA § 10-3-502(1)(b). The chair may schedule a meeting for a different day and time, referred to as a “special meeting.” Any two council members together may also call for a special meeting, in accordance with UCA § 10-3-502.

### **Mayor as Chair**

The mayor is the chair of the meetings. The mayor may fully participate in discussion and debate, but may not make motions or vote, unless there is a tie. If a council member is acting as the chair, that member shall not be deprived of voting privileges. The chair shall have the authority to govern the meeting, extend speaking privileges, and prevent misuse of any rule or obstruction of business. The chair shall constrain discussion to the specific matter or action at hand. The council may appeal a decision by the chair with a motion and affirmative vote.

### **Agendas**

The City shall publicize a meeting agenda, with accompanying documents, no later than 5 p.m. seven days prior to the meeting (not counting the meeting day). The chair may allow the agenda to be amended up to 24 hours prior to the meeting in compelling circumstances.

### **Work Sessions**

Work sessions prepare the council for future meetings and require much less formality than regular council meetings. Work sessions ensure all considerations are brought to the surface in advance of formal action so regular meetings can focus on informed decision making rather than first-time debate. Motions are unnecessary. The mayor governs the work session and moves the agenda along, loosely extending speaking privileges and facilitating free-flowing discussion among the council and staff. The meeting is open to the public. Members of the public may observe but may not comment during the work session, unless directly asked.

### **Order of Work Sessions**

1. Roll call
2. Work items
3. Department head reports
4. Adjournment

### **Regular Council Meetings**

Council meetings promote formal, action-oriented deliberation. To maximize stability, professionalism, and decorum, the City Council generally employs Robert’s Rules of Order. No

person shall enter into any commentary without being recognized by the chair. Ordinances, resolutions, and agreements coming before the council shall be in final written form before the council takes a vote.

### **Order of Regular Business Meetings**

1. Pledge of Allegiance
2. Invocation
3. Roll call
4. Special ceremonies
5. Public comment
6. Business
7. Consent calendar
8. Training
9. City manager report
10. Council member reports
11. Mayor's report
12. Action items
13. Adjournment

### **Invocation**

It is not the intent of the City Council to affiliate with or express preference toward any particular faith, belief, non-belief, or denomination. The City Council recognizes and respects the diversity of religious and non-religious viewpoints among Clinton residents.

The City Council employs the use of ceremonial presentations such as the invocation for civic purposes. The purposes include providing a moment for reflection on the importance of the council's proceedings, promoting an atmosphere of civility, and showing appreciation for those who contribute to the city's well being. Participation in the invocation is voluntary. No official, employee, resident, or attendee shall be compelled to take part, or singled out for non-participation.

An invocation shall be limited to two minutes. It may include a prayer, supplication, reflective moment of silence, short solemnizing message, praise, or thanksgiving. The person offering the invocation shall not solicit gestures, such as head bowing, standing, or hand raising from those in attendance. The City does not dictate the form or content of any invocation.

Individuals who wish to be included on a future agenda to offer an invocation may submit their request via writing, electronic or otherwise, to the city recorder. Members of the public are limited to one invocation per calendar year. Council members and staff may invite members of the public to participate. They connect these individuals to the city recorder so the individuals

can volunteer if desired. If the City receives no requests, or if a volunteer fails to appear, a member of the City Council may offer the invocation, with no limit on frequency.

### **Public Comment**

Members of the public in attendance at the City Council's regular business meeting may speak when called forward by the chair. They are allowed up to three minutes to speak on any topic germane to Clinton City or to the authority of the City Council. During public hearings, speakers are confined to the topic for which the hearing was publicized. The chair may allow an increase or require a decrease in speaking time according to circumstances, provided that the time is consistent across a given agenda item.

Speakers shall give their name and city of residency for the record. They are prohibited from yielding their time to other speakers. All remarks and questions shall be addressed to the chair and not to any individual council member, staff member, or other person. Individuals are afforded one speaking privilege per comment period or hearing, but the chair may grant additional privileges if time permits and if other individuals have had their first opportunity.

### **Business Items**

(1) **Obtaining the floor.** Before speaking, a person must first obtain the floor; that is, the person must be recognized by the chair as having the exclusive right to be heard at that time.

(2) **Presentations.** Each business item begins with a communication or presentation directed to the chair and council: "Madam Mayor, members of the City Council." The chair calls upon the appropriate staff members or petitioners to present. Council members may not enter discussion or debate without a motion but may seek the floor to ask clarifying questions: "Mayor, a point of information, please." Or "Mr. Mayor, I have a question." The chair recognizes the questioner: "Council Member Smith," who then enters the line of questioning. After obtaining the floor, council members may address staff and petitioners directly with their questions.

(3) **Discussion and debate – main motion.** Business is brought before the council by the motion of a member. The member first obtains the floor: "Mr. Mayor?" The chair then recognizes the member, "Council Member Smith," after which the member makes the motion: "I move that the council adopt Ordinance 01-26." In the alternative, the chair may ask if there is a motion.

Another member seconds the motion. If there is no second, the motion fails. If there is a second, the chair restates the question arising from the motion. The motion is then open to debate. The chair does not compel members to speak. The chair allows the member

who made the motion to speak first. To protect decorum, members are not allowed to carry on debate directly with one another. They obtain the floor and direct their speeches to the chair. No one is entitled to the floor for a second time in debate on the same motion until all other members have had a first opportunity, if desired.

Once a member has obtained the floor, the member shall not be interrupted unless the chair is calling the member to order, or another member is making a point of order or privilege. A member may make a request for information from a member who has the floor: "Madam Mayor, will the council member yield for a question?" If the speaking member agrees to this kind of interruption, the asking member directs the question to the chair.

(4) **Subsidiary motions.** Subsidiary motions are directly related to the main motion and are made and addressed while the main motion is still pending. They must be seconded. These motions are out of order when another person has the floor.

(a) **Postpone indefinitely**

- (i) Is debatable
- (ii) Requires majority vote

(b) **Amend a motion**

- (i) Is debatable
- (ii) Requires majority vote

(c) **Postpone to a certain time**

- (i) Is debatable
- (ii) Requires majority vote

(d) **Limit or extend debate**

- (i) Not debatable
- (ii) Requires two-thirds vote

(e) **Previous question**

- (i) Not debatable
- (ii) Requires two-thirds vote
- (iii) Moving the previous question is calling for an immediate vote: "I move the previous question," "I call for the question," or "I move to end debate."

(f) **Lay on the table**

- (i) Not debatable
- (ii) Requires majority vote
- (iii) Laying an item on the table is setting it aside temporarily for a more pressing issue. The person making the motion does not set a time. The item is brought back to the floor during the same meeting by a motion and vote of the majority.

(5) **Privileged motions.** Privileged motions are not related to the main motion but are matters of importance to an individual or to the council. They are given attention over the main motion and subsidiary motions. They are not debatable.

(a) **Question of privilege**

- (i) In order when another has the floor
- (ii) Not seconded
- (iii) Ruled on by the chair
- (iv) Includes issues of comfort, noise, and disturbance: “Point of personal privilege, Mayor.”

(b) **Take a recess**

- (i) Out of order when another has the floor
- (ii) Must be seconded
- (iii) Requires majority vote

(c) **Adjourn**

- (i) Out of order when another has the floor
- (ii) Must be seconded
- (iii) Requires majority vote
- (iv) Generally unnecessary if the agenda already includes an item for adjournment but may be useful in unusual circumstances, such as a meeting derailed by public disturbances.

(c) **Fix the time to adjourn**

- (i) Out of order when another has the floor
- (ii) Must be seconded
- (iii) Requires majority vote

(6) **Incidental motions.** Incidental motions address procedural issues. They are given immediate attention over most other motions.

(a) **Point of order**

- (i) In order when another has the floor
- (ii) Not debatable
- (iii) Not seconded
- (iii) Ruled on by the chair
- (iv) A point of order calls out a violation of a rule.

(b) **Appeal the chair’s decision**

- (i) In order when another has the floor
- (ii) Is debatable
- (iii) Must be seconded
- (iv) Requires majority vote

(c) **Suspend the rules**

- (i) Out of order when another has the floor
- (ii) Not debatable

- (iii) Must be seconded
- (iv) Requires two-thirds vote
- (v) The main purpose is to alter the agenda: “I move to suspend the rules to hold the hearing after the training.”

**(d) Request for information**

- (i) In order when another has the floor
- (ii) Not debatable
- (iii) Not seconded
- (iv) Managed by the chair

**Voting**

A roll call shall be taken and recorded for all ordinances, resolutions, and any action that would create a liability against the municipality. Any member may request a roll call vote. Abstentions or recusals that leave two affirmative and two negative votes create a tie, and the mayor casts a tie-breaking vote.

**Consent calendar**

Agenda items that are routine or noncontroversial may be added to the consent calendar and voted upon in bulk after a motion and a second from the council. The chair may recognize these items individually for the staff to present or for the council to ask questions, but the items may not be amended or debated unless removed from the bundle by a motion from the council. An item that is removed becomes its own agenda item, subject to motions, debate, and voting.

**Adjournment**

The chair uses a single rap of the gavel. The chair adjourns a meeting if the council has reached the natural end of an agenda. If the council has voted to fix a specific time for adjournment, then the chair adjourns the meeting when that time arrives. No motion is needed. Outside these circumstances, the council may adjourn a meeting with a motion, second, and majority vote.

# CLINTON CITY COUNCIL STAFF REPORT

2267 N 1500 W, Clinton, UT 84015

MEETING DATE:	January 13, 2026		
CONSENT AGENDA		BUSINESS AGENDA	Item #4
PETITIONER(S):	Mayor Dougherty		
TYPE OF VOTE:	ROLL CALL	X	VOICE
SUBJECT:	Resolution 01-26 Appointing Mayor Dougherty to the Wasatch Integrated Waste Management District Board and 2026 City Council Assignments		

**FISCAL IMPACT:** None

## SUMMARY:

This appoints Mayor Dougherty to the Wasatch Integrated Waste Management District Board, which is mostly made up of other mayors' and county commissioners.

City Council Areas of Responsibility

After conversation with the council members, the mayor proposes the following, in consideration of the members' interests and schedules. Additional assignments may be created over time.

Continuation of appointment:

- Dane Searle: voting member of the Board of Trustees for the North Davis Sewer District
- Marie Dougherty: voting member of the Board of Trustees for the Mosquito Abatement District

Continuation of assignment:

- Spencer Arave, liaison to the RAP Tax Committee

Proposed new assignments:

- Planning Commission liaison: Jennifer Christensen
- Youth Council liaison: Jennifer Christensen and Chris Danson
- Communities that Care liaison: Chris Danson
- HAFB Restoration Advisory Board: Adam Larsen

- Business liaisons: Adam Larsen and Spencer Arave
- Mayor Pro Tempore: Spencer Arave

**RECOMMENDATION:**

That Council adopt Resolution #01-26, appointing Mayor Marie Dougherty to the Wasatch Integrated Waste Management District Board, appointment expiring December 31, 2029 and accept the proposed City Council appointments for 2026.

**ATTACHMENTS:**

Resolution 01-26



## **RESOLUTION No. 01-26**

### **A RESOLUTION APPOINTING A DESIGNATED REPRESENTATIVE TO THE ADMINISTRATIVE CONTROL BOARD FOR THE WASATCH INTEGRATED WASTE MANAGEMENT DISTRICT.**

**WHEREAS**, Clinton City is a member of the Wasatch Integrated Waste Management District; and,

**WHEREAS**, each member municipality of the Wasatch Integrated Waste Management District has the requirement to appoint one member to the Administrative Control Board of the District; and,

**WHEREAS**, Clinton City desires to appoint a representative to the above-mentioned District Board.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLINTON, DAVIS COUNTY, UTAH that Mayor Marie Dougherty is hereby appointed as the Clinton City representative to the Wasatch Integrated Waste Management District, which term shall be deemed to commence on January 13, 2026 and shall expire on December 31, 2029. Also, this resolution of appointment supersedes all previous appointments.**

Adopted by the Clinton City Council this 13<sup>th</sup> day of January, 2026

**CLINTON CITY  
A MUNICIPAL CORPORATION**

**ATTEST:**

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MARIE DOUGHERTY, MAYOR

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LISA TITENSOR, RECORDER

Posted: January 14, 2026

# CLINTON CITY COUNCIL STAFF REPORT

2267 N 1500 W, Clinton, UT 84015

MEETING DATE:	January 13, 2026			
CONSENT AGENDA		BUSINESS AGENDA	Item 6	
PETITIONER(S):	Trevor Cahoon, Lisa Titensor			
TYPE OF VOTE:	ROLL CALL	N/A	VOICE	N/A
SUBJECT:	Annual Open & Public Meetings Act Training			

**FISCAL IMPACT:** None

## SUMMARY:

OPMA training provides City Council members with a refresher on:

- What constitutes a meeting under OPMA;
- Public notice requirements;
- Agenda and meeting conduct rules;
- Public comment requirements;
- Proper procedures for closed meetings; and
- Consequences of non-compliance.

Completion of training ensures statutory compliance and reduces legal risk to the City.

## RECOMMENDATION

Staff recommends that the City Council acknowledge completion of the annual OPMA training requirement and authorize the City Recorder to retain the signed training acknowledgment forms in the City's official records in accordance with Utah Code.

## CLINTON CITY COUNCIL MEETING MINUTES

**Date:** December 9, 2025

**Time:** 6:00 PM

**Location:** 2267 N 1500 W, Clinton, UT 84015



**Mayor:** Brandon Stanger

**City Council:** Spencer Arave, Jennifer Christensen, Marie Dougherty, Dane Searle, and Gary Tyler

**Staff:** Police Chief Shawn Stoker, Public Works Director David Williams, Fire Chief Jason Poulsen, Recreation Director Brooke Mitchell, Treasure Steve Hubbard, Finance Director Corey Christensen, Deputy Recorder Amy Durrans, and Recorder Lisa Titensor

**Attendees:** Dereck Bauer, James Moffett, Walter Ruiz, Dan Evans, Jeannie Evans, Greg Allen, Kirby Crowley, Carol Hoffman, Cameron Frick, David Hoffman, Camden Adams, Mike Bastian, Dris Danson, Dave & Sharon Steele, Blake & Kristin Stoker, Karen Lyndsay

### CALL TO ORDER

Mayor Stanger called the meeting to order at 6:00 PM.

The Police Department and Fire Department held an honor guard and led the Pledge of Allegiance.

Monica Hanny sang the National Anthem.

Councilmember Arave provided an invocation.

### ROLL CALL

Mayor Stanger, Councilmembers Arave, Dougherty, Searle and Tyler were all present.

City Recorder Lisa Titensor administered Councilmember Jennifer Christensen's oath of office.

### PUBLIC INPUT

David Hoffman presented the Council with an excerpt of Utah State Code 19-8-16: Trails and Active Transportation Systems. He recommended modifying Clinton's self-propelled transportation ordinance to mirror Utah Code 41-6a-102. He stated that many electric vehicles marketed as e-bikes exceed legal wattage and speed limits, creating safety

concerns. He shared his personal experience of logging 1,600+ trail miles and recommended pavement-stenciled speed-limit signs at the entrance of the trails.

James Moffitt stated he is a retired US Army Master Sergeant. He supports aligning with state law and he emphasized that education over punitive enforcement would be more effective. He stated he has observed widespread misunderstanding of wattage and device classifications and encouraged consistent communication.

Cameron Frick addressed the budget. He is concerned that the City chose to go to bond for water improvements. He feels there could have been more proactive financial planning and bonding strategy for water infrastructure. He asserted that a temporary \$12 water fee over three years could have avoided over \$1 million in interest. He challenged the accuracy of revenue forecasting and encouraged earlier updates to budget assumptions.

Council Discussion:

- Councilmember Dougherty asked staff to clarify sales-tax projections.
- Mayor Stanger acknowledged long-known state roadway expansions and their monetary impact, noting saved funds but agreeing proactive planning must continue.

Dan Evans expressed concern that Planning Commission appointments were occurring after an election; he believes the appointments should be left to the incoming administration. He feels the timing could erode public confidence.

Mayor Stanger clarified the vacancy history and stated the timing was based on resignations and the need to maintain a quorum.

Greg Allen stated he supports regulation on e-bikes, but he emphasized that the lack of enforcement is the primary issue. He shared a personal near-miss experience and encouraged trail safety presence.

Councilmember-elect Chris Danson pointed out that another consideration for the ordinance should be that some residents could be potentially using e-bikes as medical or mobility aids and they should remain accommodated.

## **CONSENT AGENDA**

- a. Approval of Minutes: November 11, 2025 and November 18, 2025 Special City Council Meetings**
- b. Approval of Accounts Payable: November 2025**
- c. Approval of New Voter Participation Area Map**

Clinton City recently annexed property previously unincorporated in Davis County, which was recorded on September 22, 2025. The municipal boundary was moved to the parcel boundaries, so Davis County adjusted the precinct boundary to match. Attached to the staff report is a map indicating where this took place. The section in red will now be part of the

Clinton A voter participation area. This new map is required to be officially adopted by the City Council.

**d. Ordinance 25-07, Adoption of the 2006 Wildland Urban Interface (WUI) Code**

HB 48 requires municipalities to adopt the Wildland Urban Interface (WUI) 2006 code. The State of Utah is responsible for High-Risk Mapping for the State, municipalities are also required to adopt a 2006 WUI Code and establish a GIS mapping with WUI areas within city limits.

**e. Resolution 16-25, Davis County 3rd quarter Transportation grant – 2300 N Realignment agreement**

The 2300 North project includes the reconstruction, widening, and realignment of the roadway from the Cranefield Roundabout to approximately 4000 West in Clinton City. The continued development in the area has necessitated improvements to the roadway that will enhance mobility for all modes of transportation. The project includes the installation of curb and gutter, sidewalk, lighting, and roadway drainage within the corridor. The project will also realign the roadway to eliminate a sharp curve. The failing asphalt in the Cranefield Roundabout will be replaced with concrete. Ivory Development will participate in some of the costs.

**MOTION: Councilmember Christensen moved to approve the Consent Agenda. Councilmember Searle seconded the motion. Councilmember Arave, Christensen, Dougherty, Searle, and Tyler voted in favor.**

**BUSINESS ITEMS**

**OATH OF OFFICE FOR APPOINTMENT OF CITY COUNCILMEMBER JENNIFER CHRISTENSEN**

This item was addressed at the beginning of the meeting to allow Ms. Christensen to participate in the meeting.

**ORDINANCE 25-08, SELF PROPELLED TRANSPORTATION**

Mayor Stanger has requested revisions to the Clinton City Code relating to the operation of small, motorized transportation devices—including electric bicycles, scooters, EPAMDs, and similar devices—within City parks, open spaces, and trail systems. These recommended updates are intended to address ongoing issues related to park safety, turf and facility damage, and enforcement gaps that have been observed in recent months.

Staff has also discussed that, if changes such as these are adopted, the City could move forward with developing and installing signage to support compliance and enforcement efforts. However, because the Utah State Legislature is expected to consider bills related to small, motorized transportation devices in the upcoming session, staff advises caution before printing or installing any signage until the State's final direction is known.

Councilmember Tyler stated he feels this is a good ordinance for Clinton City. He feels it would be in the city's best interest to follow the State Code.

Mr. Cahoon explained he has consulted with the Police Chief and Parks and Recreation Directors, and they all agree it would be nice to have the requirements for this ordinance consolidated into one section of the City Code. He went on to explain that current State Code does provide the city with some options for enforcement.

Councilmember Arave commented he is in favor of passing an ordinance but wonders if due to the time of year, it may be appropriate to wait to see what decisions the Legislature makes in January.

Mayor Stanger commented there will likely be a lot more e-bikes after Christmas.

Council Discussion:

- Councilmember Tyler supported adopting the ordinance now and aligning with state definitions. He emphasized the need for civil—not criminal—enforcement.
- Councilmember Arave acknowledged the need for regulation but questioned adopting before the upcoming state legislative session; he worries that premature adoption could require later amendments.
- Councilmember Dougherty raised concerns about definition clarity, public notice, and ordinance structure. She would like to see more explicit cross-references in penalty sections.
- Councilmember Christensen asked for clarification of whether the ordinance applied to e-bikes, scooters, and one-wheels; she affirmed the importance of matching state terminology.
- Councilmember Searle supports civil enforcement and noted trail-use conflicts appear to be increasing.

The Council identified Utah State Code References to incorporate into the ordinance 41-6A-1115.5, Electric Assisted Bicycles Restrictions and Penalties and the definitions in 41-6A-102 to follow along with using the Clinton City administrative penalty fees of

\$125, \$250, and \$500 in subsequent for any citation so that it is not a criminal issue but a civil issue.

**MOTION: Councilmember Tyler moved to adopt Ordinance 25-08 following Utah State Code 41-6A-1115.5 Electric Assisted Bicycles Restrictions and Penalties and 41-6A-102 definitions and incorporate civil enforcement via the nuisance fine fee schedule (\$125 / \$250 / \$500). Councilmember Dougherty seconded the motion. Voting by roll call is as follows: Councilmember Arave, aye; Councilmember Dougherty, aye; Councilmember Searle, aye; Councilmember Christensen, aye, Councilmember Tyler, aye.**

**RESOLUTION 15-25, WEST CLINTON ANNEXATION - ACCEPTANCE OF PETITION - APPROXIMATELY 2425 N 4500 W – 155 ACRES**

City Manager Cahoon reviewed the annexation history and explained that due to elapsed time since the initial submission and the addition of new petitioners, restarting the statutory process was required. Property owner Mike Bastian intends to develop ±12 acres; the remaining acreage may develop later.

**Council Discussion:**

- Councilmembers affirmed that Clinton already provides certain services to the area, making annexation logical.
- Councilmember Dougherty stated that counties are not structured to provide long-term municipal services and annexation supports proper planning.
- Councilmember Searle noted ongoing Sewer District review of the region.
- Mayor Stanger emphasized sewer access benefits and respect for private property rights.

**MOTION: Councilmember Dougherty moved to accept the annexation petition and authorize the City Recorder to certify the petition and move forward with the annexation process. Councilmember Searle seconded the motion. Voting by roll call is as follows: Councilmember Arave, aye; Councilmember Dougherty, aye; Councilmember Searle, aye; Councilmember Christensen, aye, Councilmember Tyler, aye.**

**PLANNING COMMISSION APPOINTMENTS**

Mayor Stanger explained there have been a few vacancies on the Planning Commission that have not been filled due to the election and now there is an additional vacancy to fill Councilmember Christensen's now vacated spot. He would like to appoint the following individuals to the Clinton City Planning Commission:

Trent Williams for a term ending December 31, 2026  
Gregory Allen for a term ending December 31, 2028  
Dave Jones – reappoint for a term ending December 31, 2028  
Chad Hansen - reappoint to a term ending December 31, 2028

**MOTION: Councilmember Dougherty moved to ratify Mayor Stanger's appointments as identified above to serve on the Clinton City Planning Commission. Councilmember Christensen seconded the motion. Voting by roll call is as follows: Councilmember Arave, aye; Councilmember Christensen, aye; Councilmember Dougherty aye; Councilmember Searle, aye; Councilmember Tyler, aye.**

**OTHER BUSINESS**

Planning Commission Report – The last meeting of the Planning Commission was cancelled.

City Manager Report

- Clinton will be dissolving a current shared contract with Clearfield and West Point for Emergency Management and put the Fire Chief over the program.

- He reported on the upcoming Holiday Schedule: Christmas Eve – City Hall closes at noon and will be closed on Christmas Day; New Years Eve - the City will close at noon to walk in traffic to attend a City Christmas party.
- The City is In the middle of transitioning to a new phone system.
- He gave a presentation to Mayor Stanger and Councilmember Gary Tyler in recognition of their service.

## **STAFF REPORTS**

No additional reports were presented from Public Works, Fire or Police.

Recreation Director Brooke Mitchell reported on the success of the annual Christmas event.

## **COUNCIL REPORTS**

- Councilmember Arave
  - RAP Tax Committee is holding a holiday spirit contest.
- Councilmember Dougherty
  - The Mosquito Abatement's Truth in Taxation public hearing will be held on Thursday, December 11, 2025.
- Councilmember Searle
  - Expressed appreciation for serving with all the Council.
- Councilmember Tyler
  - Expressed appreciation to the city for the opportunity to serve on the City Council. He appreciates the sacrifice and service to others including appreciation for the future service of the newly elected officials.
- Councilmember Christensen
  - Nothing currently.
- Mayor Stanger expressed appreciation to his wife and family for their service alongside him during his term as Mayor. He appreciates staff and the community and the relationships he has built.

## **ADJOURNMENT**

**Councilmember Tyler moved to adjourn. Councilmember seconded the motion. All voted in favor. The meeting adjourned at 7:47 p.m.**