

**Excelsior Academy Board of Trustees**  
**Approved Meeting Minutes**  
*Thursday, May 22<sup>nd</sup>, 2025, At 5:30 PM*  
*162 E Erda Way, Erda, UT 84074*



**1. Call to Order**

Mr. Clark called the meeting to order at 5:31 PM.

**2. Roll Call**

Board Members Present:

- Brandon Clark
- Helen Emefo
- Emily Smith
- Laura Skousen
- Danelle Robins
- Cathy Hunter
- Yesenia Valenzuela

**Board Members Excused:**

N/A

**Staff Present:**

- Jen Martin
- Eva Wayman
- Cami Thorpe
- Savannah Broadbent

- Gichin Marsden
- Matt Hymas

**Public Present:**

- None

**3. Approval of Minutes**

Motion: Mrs. Robins motioned to approve the April 24<sup>th</sup>, 2025, Board Meeting Minutes as amended.

Second: Mrs. Hunter

Discussion: None

Vote: All in favor

Result: Motion carried.

**4. Public Comment**

None

**5. Finance Report**

Presenter: Ms. Martin

Ms. Martin reviewed the financial reports and scoreboard for April 2025.

**See Attachment A**

**6. Administrative Report**

**Mr.Hymas-** Thank you to the Board for everything they do! Staff survey results- High satisfaction levels. Staff feel well supported and expressed gratitude, 10% expressed

financial

concerns, and a few noted that opportunities for communication, improvement, and recognition. Reflects positive morale, student-centered values, and strong professional commitment. Targeted areas of improvement: improve communication, explore workload/time management, and acknowledge financial feedback transparently. School Calendar option 1 was 61%, and option 2 was 39%. Operations Updates: adding additional breakout rooms, due to water leaks on the south side of the elementary school, removing stucco around the windows, and new property as we add a crude parking lot for event parking.

Mrs. Wayman- Total of 240 IEP Team meetings this year! New supporting staff for kindergarten and 7th grade. Lower rate of behavioral incidents and shorter durations in the elementary school. The numbers are looking great for the rise in proficiency for IEP students for last year.

## **7. Board Business – Action Items**

### **Amend the time and effort policy**

Motion: Mrs. Smith

Second: Mrs. Emfo

Discussion: None

**Vote: Table for the June 2025 Meeting**

Result: Motion carried

### **Approve the human sexuality/health curriculum**

Motion: Mrs. Valenzuela

Second: Mrs. Robins

Discussion: None

Vote: All in favor

Result: Motion carried

**See Attachment B**

### **Approve School Fee Policy**

Motion: Mrs. Valenzuela

Second: Mrs. Robins

Discussion: None

**Vote: Table for June 2025**

Result: Motion carried

## **8. Discussion Items**

• **Topics Discussed:**

- Hearing for the final budget for FY 25 and the original budget for FY 26
- 2025/2026 Excelsior Academy Board Meeting Schedule
- First Public Hearing - Fee Schedule and Spend Plan.

**9. Adjournment**

Motion: Mrs. Valenzuela

Second: Mrs. Smith

Vote: All in favor

Time: 7:06 PM – Meeting adjourned.