

**Excelsior Academy Board of Trustees**  
**Approved Meeting Minutes**

*Thursday, October 23<sup>rd</sup>, 2025, At 5:30 PM*  
*162 E Erda Way, Erda, UT 84074*



**1. Call to Order**

Mr. Clark called the meeting to order at **5:44 PM**.

---

**2. Roll Call**

**Board Members Present:**

- Brandon Clark
- Caleb Fielding
- Danelle Robins
- Laura Skousen

**Board Members Excused:**

- Emily Smith
- Cathy Hunter

**Staff Present:**

- Jen Draper
- Eva Wayman
- Savanah Broadbent
- Gichin Marsden
- Matt Hymas

**Public Present:**

N/A

---

**3. Approval of Minutes**

**Motion:** Mrs. Robins motioned to approve the September 18, 2025, Board Meeting Minutes.

**Second:** Mr. Fielding

**Discussion:** None

**Vote:** All in favor

**Result:** Motion carried.

---

**4. Public Comment**

N/A

---

**5. Finance Report**

**Presenter:** Mr. Fielding

Mr. Fielding reviewed the financial reports and scoreboard for September 2025.

*See Attachment A.*

---

**6. Administrative Report**

**Presenter:** Mr. Hymas

**Enrollment:**

Current enrollment is **1,399 students**.

**Family, Community, and Engagement:**

The **Monster Walk** event raised a little over **\$17,000**. Funds are being used to purchase **P.E. equipment, door fobs, and projectors**.

**Middle School Report:**

There were **13 suspensions involving 11 students**. A significant **decrease in tardiness** has been observed and will be discussed at next month's meeting.

**Special Education Report:**

The focus remains on **closing the math achievement gap** in the middle school. For the first time in years, **no student is performing below a third-grade level**. All students have shown **measurable growth** since the beginning of the year. Additional staff and targeted supports have contributed significantly to this progress.

---

**7. Discussion Items**

- Guest Speaker: **Royce Van Tassell**, UAPCS
  - **School Land Trust Committee Training**
- 

**8. Board Business – Action Items**

**Action Item:** Vote to approve the **Conflict Resolution Policy** with an amendment to include a new section on **Hotline Complaints**.

**Motion:** Mr. Fielding

**Second:** Mrs. Robins

**Discussion:** None

**Vote:** All in favor

**Result:** Motion carried.

*See Attachment B.*

---

**9. Adjournment**

**Motion:** Mrs. Robins

**Second:** Mrs. Skousen

**Vote:** All in favor

**Time:** 7:12 PM – Meeting adjourned.