



PAROWAN AIRPORT BOARD MEETING MINTUES
SEPTEMBER 8, 2025, 4:00 P.M.
COUNCIL CHAMBERS, 35 E 100 N, PAROWAN, UT, 84761

BOARD MEMBERS PRESENT: Luke Carlson (Chairman), David Norwood, Dave Cowen

CITY STAFF PRESENT: Mollie Halterman, Mayor; Dan Jessen, City Manager; Callie Bassett, City Recorder; Mick Lauer, Airport FBO

PUBLIC PRESENT: Councilmember John Dean

Call to Order

The meeting was called to order by Chairman Luke Carlson. He confirmed that everyone was present.

Approval of Meeting Minutes from August 11, 2025

Luke Carlson called for the approval of the meeting minutes from August 11, 2025. David Norwood moved to approve the minutes, and Dave Cowen seconded the motion. The motion carried unanimously.

Discussion about Possible Through the Fence Agreement for DLP Vegas LC

Dan Jessen provided information about a potential through-the-fence agreement for DLP Vegas LC. He explained that this was a separate and smaller-scale proposal compared to a previously discussed 40-acre parcel. The property in question was approximately 3 acres touching the apron.

Dan outlined the context of the proposal, mentioning ongoing conversations about a reimbursement agreement for engineering work and a potential land swap related to a new road project. He described the proposed road realignment, which would provide better access for the DLP Vegas property and improve the overall airport layout.

Dan then detailed the negotiations with another property owner regarding the road realignment, explaining that they had reached an impasse and given an ultimatum. He emphasized the importance of moving forward with the grant application for the new road, which could be worth up to \$7.2 million.

Regarding the through-the-fence agreement, Dan clarified that there was no existing agreement with the city or FAA, but that the property had historical ties to the airport's establishment. He noted that this could strengthen their case with the FAA for granting preferential treatment.

Dan compared the draft agreement sent by DLP Vegas to the FAA's suggested agreement, identifying missing elements that would need to be incorporated. He stressed the importance of approaching the FAA before finalizing any agreement and highlighted potential risks to the airport's federal funding if the agreement violated FAA assurances.

Key points discussed included:

1. The need for buildings to be set back 50 feet from the existing apron for maintenance purposes.
2. The importance of including specific language from FAA agreements, such as term renewals and prohibitions on fuel sales and unauthorized access.

3. The requirement for access fees to be consistent with those charged to on-airport users.

Alberto De La Paz, representing DLP Vegas, spoke to express his appreciation for working with the city and his hope that the agreement would be approved.

David Norwood emphasized the historical context of the property's involvement in establishing the airport and expressed support for pursuing the agreement.

Motion to pursue furthering the through-the-fence agreement with DLP Vegas LLC made by Luke Carlson, seconded by David Norwood. The motion carried unanimously.

Member Reports

Dan provided updates on the FBO search process:

1. The city council had officially taken the "off-ramp" on Parowan Aviation LC's contract, with the term set to end on January 22nd.
2. Further discussions were held with the two companies that had previously presented to the board.
3. The city council planned to meet with the "Idaho group" on Thursday and the "Boulder City group" on the 25th.
4. Jessen emphasized the goal of finding the best combination to help the airport thrive, including considering options like having a city-employed airport manager.

David Norwood stressed the importance of having an FBO representative at the airport to meet the public and provide necessary services, such as oxygen for aircraft.

Dan also reported on a recent incident involving SUU helicopters conducting night operations at the airport, which had led to complaints. He explained that after investigation, it was found that new flight instructors unaware of the rules had conducted these operations. The issue had been addressed with SUU, and they promised it would not happen again.

Public Comments (if any): There were no public comments.

Adjourn

Luke Carlson moved to adjourn the meeting, and Dave Cowen seconded the motion.

Motion to adjourn made by Luke Carlson, seconded by Dave Cowen. The motion carried unanimously.

The meeting adjourned at 5:02 p.m.



Luke Carlson, Chairman



Callie Bassett, CMC, City Recorder

Date Approved: 

January 5, 2026