

# Willard City Corporation

80 West 50 South  
Box 593



Willard, Utah 84340  
(435)734-9881

## CITY COUNCIL AGENDA ITEM REQUEST FORM

All agenda items and any materials to be presented to the City Council need to be submitted the City Office by noon on the Friday prior to the meeting. 8 copies of all items are required. In addition an electronic copy (CD or email) will be required for all documents containing more than 8 pages or larger than 11" x 17".

All meetings are open meetings and the information presented will become part of the permanent public record.

Please note there is a three minute public comment period at the beginning of each City Council meeting for individuals to make comments. Items requiring action by the City Council will be placed on the agenda for a future meeting.

Date of meeting requested: Jan 22 2015 Date form submitted: Jan 16<sup>th</sup> 2015

Time allotment requested:  2 min.  5 min.  10 min.  Other \_\_\_\_\_

Subject to be presented: Letter of intent for South Willard Water  
(Please use specific language as to how you want the item noticed)

Person &/Or Organization submitting item: Box Elder County

Contact information: Scott Lyons

Phone number: 801-699-6739

Reason for request: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Official action requested: Approve

Please remember to submit 8 copies of all materials that will be presented to the City Council and electronic copies if required.

Have contracts, ordinances, resolutions and/or agreements been approved by the City Attorney? Yes   
No