

Provo Airport Board Meeting Minutes

Date: December 3, 2025

Time: 11:30 AM

Location: Provo Airport

Chair: Greg Perry (Vice Chair, presiding for Chair Mario)

1. Welcome & Opening Remarks

- Airport Director Brian welcomed attendees and thanked board members for their service.
- Recognition of airport staff and customer service team for continued support.
- Vice Chair Greg Perry officially opened the advisory board meeting.
- Board Members present: Jeff Demille, David Taylor, Jared Cobia, Mel Leseberg, Greg Perry
- Attendees: Brian Torgersen, Frank Elsholz, Courtnee Higgs, Hanna Prather, Seth Lee, Derek Killian, Gavin Diede, Brandon Garcia, Inga Jones, Rustie Weinberg, Dane Richards, Taylor Munnerlyn, Adrienne Jensen, Ashley Suyak, Britny Densley, Gloria Aguilar, Anthony Palmer, Sierra Carter, Kevin Estrada, Laramie Gonzales, Matt Jensen, Bill Freedman, Brad Wardle, Danylo Davydov, Brad Summers, Dan Sutliff, Clay Liston, Megan Schellenger, Phil Suglia, Keith Pecko

2. Board Member Introductions

- Two new board members were welcomed:
 - **Jared Cobia** – Owner of Pilot Makers, aviation background, Provo resident.
 - **David Taylor** – 25-year Air Force veteran, civil engineering and airport design background, corporate pilot.
- Outgoing members **Wendy Newman** and **Ann Calder** were recognized for their service.

3. Approval of Previous Meeting Minutes

- Motion to approve minutes from the prior meeting passed unanimously.

4. Control Tower Update – Frank

- Three new controllers added (all former military): James, Hannah, and Courtney.
- **Airport Operations (Jan–Nov 2025):**
 - Total operations: **153,468** (down from **170,175** in 2024).
 - Decline is attributed to construction impacts, occasional tower closures due to staffing, and heat-related limits on flight schools.
- **Air Carrier Ops:** Increased to **6,035** (vs **5,141** in 2024).
- Provo remains close to **small hub** status, which will support additional staffing.
- UVU is developing new VFR arrival/departure procedures.

5. Neighborhood Noise Concerns – Brian

- Significant increase in west-side noise complaints over past 3–4 months, primarily related to flight-training pattern work.
- Key concerns:
 - Low altitudes (consistent 750' AGL readings from airport sensors).
 - Left-hand patterns to Runway 13 placing aircraft over neighborhoods.
 - Higher activity during non-towered hours.
- **Airport Initiatives:**
 - Creating an online noise-complaint reporting form for accurate data tracking.
 - Working with flight schools to emphasize “fly friendly” practices.
 - Educating residents on ADS-B data inaccuracies (public data often off by up to 500 ft).
 - Continuing dialogue with neighborhood reps.
- **Board Discussion Highlights:**
 - David Taylor suggested establishing a **voluntary noise-abatement program**, common at many airports (e.g., John Wayne, Teterboro).

- Board expressed interest in reviewing complaint data at future meetings.
- Emphasis placed on public education regarding expected noise levels near airports.
- Master Plan update will incorporate noise modeling and airspace studies.

6. Airport Director's Update – Presented by Jared Penrod

a. Snow Removal Equipment (SRE) Building

- Structural frame completed; final concrete pour scheduled.
- Estimated completion: April–May 2026.
- Utility improvements (sewer, water, storm drain) underway to support long-term north apron development.

b. Obstruction Removal at Utah Lake State Park

- Major tree removal was completed; shorter replacement trees planted.
- FAA updates pending; expected to ease departure gradient requirements.
- Some items were delayed due to federal shutdown impacts.

c. IDMS Badging & Access Control

- New in-house airport badging office is launching soon—no more city-office visits are required.
- Transition to airport-controlled access-control server completed.
- Expressed appreciation to staff (Inga and Robert).

d. Airport Master Plan

- Alternatives analysis nearing completion; next chapter expected within 1–2 months.

e. Terminal Expansion (Phases 2 & 3)

- **Phase 2:** Focused on eliminating baggage choke points.
 - Adds a second EDS machine, increased ticketing capacity, and additional outbound baggage systems.
 - Construction documents expedited to secure FAA grant funds.

- **Phase 3:** North concourse expansion.
 - Add three new gates, relocates Gate 4 to Level 2 with jet bridge.
 - Includes new concession space and upgraded seating.

f. Apron Expansion

- Apron area tripled in size.
- Four de-ice pads are now available.
- Note: Increased snow-removal workload anticipated.

g. Temporary Facilities During Construction

- Pre-manufactured temporary seating and sterile corridors to maintain full operations.
- Expected to be operational within two weeks.

h. Commercial Passenger Growth

- 2025 projected enplanements: **~535,000** (17–18% increase).
- Expected ~1 million total passengers in 2026.
- Airport approaching **small hub** classification.

i. Recent Aircraft Incident

- Runway damage from hard landing/fire being repaired next week (short closure required).
- Pilot praised for exceptional handling of complete flight-control failure.
- Environmental cleanup and NTSB procedures contributed to extended closure time.

7. Airport Services Working Group

- New subcommittee formed to address user-experience, operations, and service improvements.
- Board members invited to volunteer.
- Fueling options will be included in future discussions.

8. Adjournment

- Meeting adjourned by unanimous vote.
- **Next Meeting:** March 25, 2026, at 9:00 AM, Provo Airport.