



# SCSB Quarterly Budget Report

Quarter 2: October-December 2025



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SCSB Budget to Actual

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- Overview of Authorizing Role
- SCSB Staff
- SCSB Travel

USBE Questions



# SCSB Budget to Actual

## Annual Budget

Program	FY26	Carry Forward	Total
CHBD	2,021,200	898,433	2,919,633
CHRG	400,000	461,941	861,941
CHSU	1,590,700	2,586,598	4,177,298
ODPG	0	215,000	215,000
Total	4,011,900	4,161,972	8,173,872

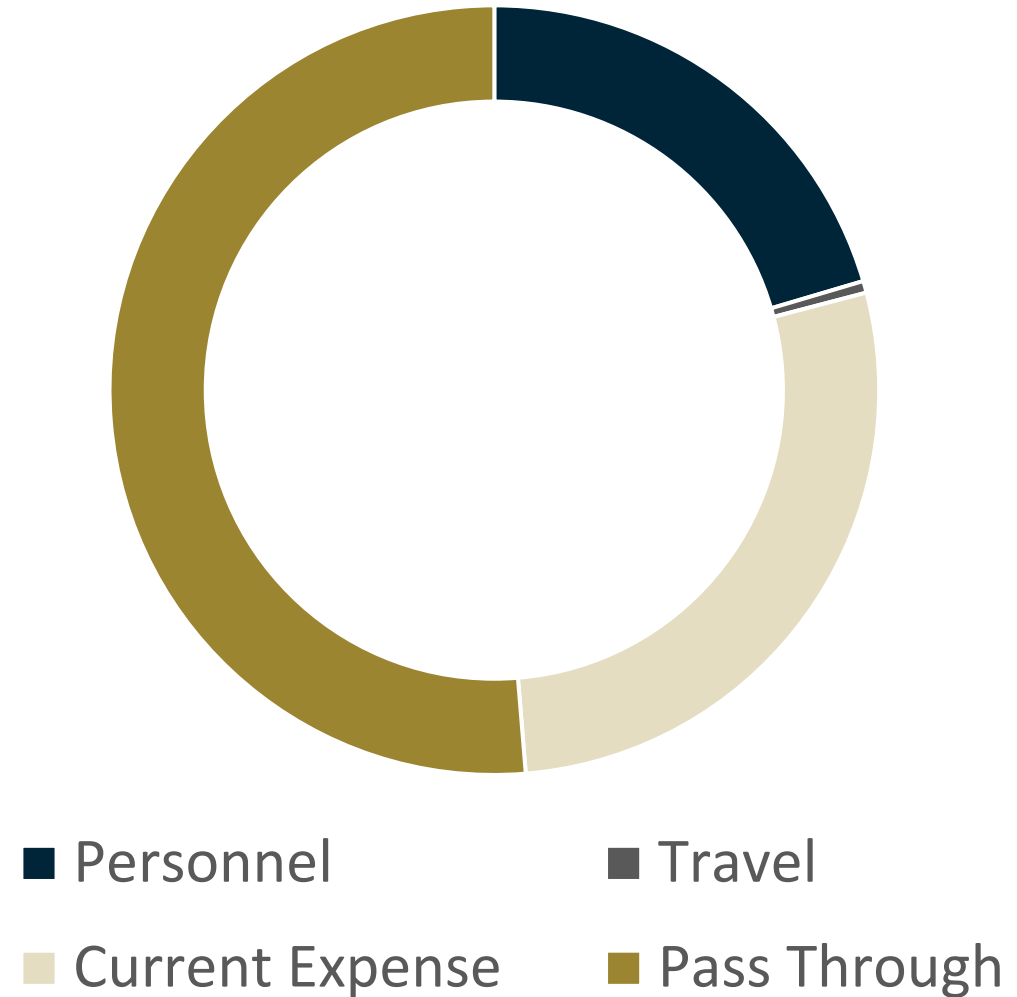
## Through Q2 Actual

Program	YTD Expenditures	Encumbered	Remaining
CHBD	929,731	127,002	1,862,900
CHRG	30,000	155,000	676,941
CHSU	914,971	0	3,262,327
ODPG	0	0	215,000
Total	1,874,702	282,002	6,017,168



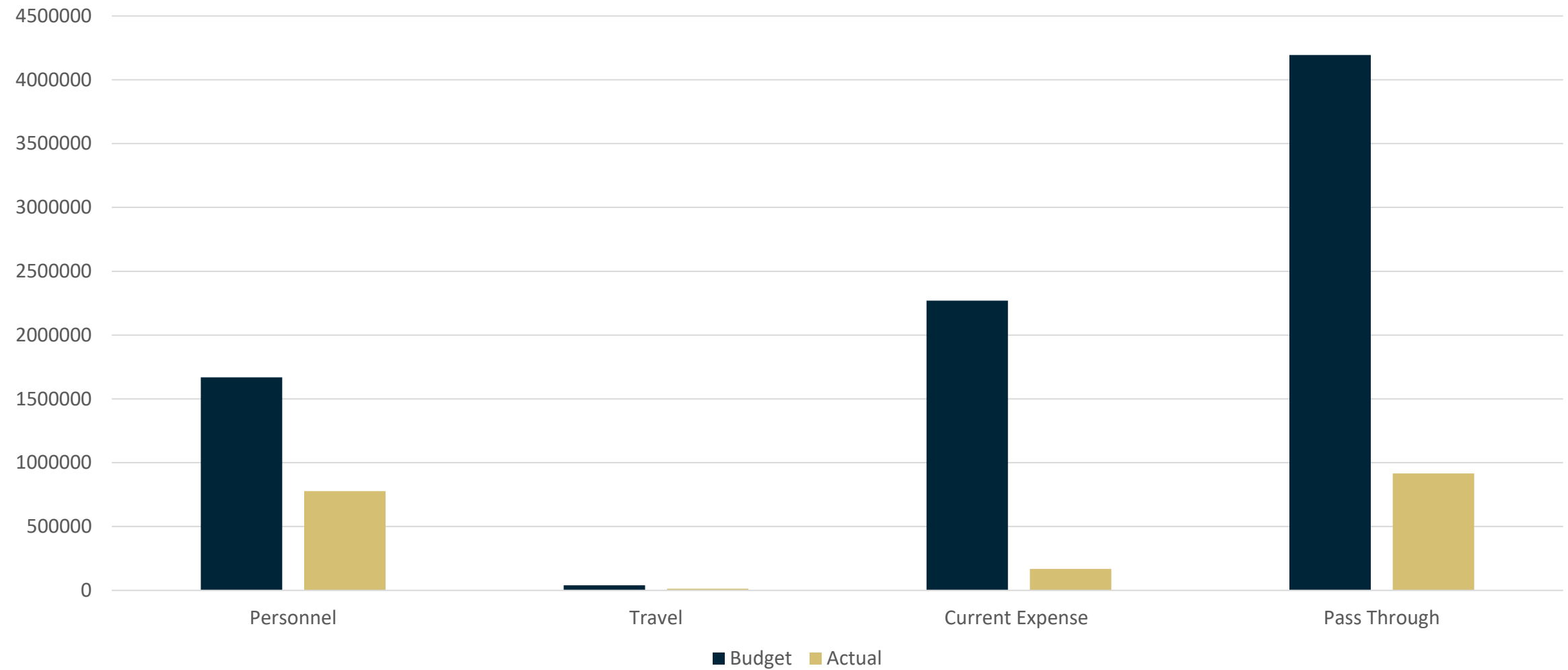
# Budget Breakdown by Category

1. Personnel 20%
2. Travel <1%
3. Current Expense 28%
4. Pass Through 51%





# YTD Budget to Actual by Category





# SCSB Budget Encumbrances

Category	Amount	Description	Alignment to Code (53G-5-205)
Board and Staff Training	\$61,113	Strategic planning, authorizer best practices, effective operating systems	<p>A charter school authorizer shall:</p> <ul style="list-style-type: none"><li>• authorize and promote the establishment of charter schools</li><li>• before an application for charter school authorization is submitted to a charter school authorizer, review and evaluate the proposal to support and strengthen the charter school authorization proposal;</li><li>• review and evaluate the performance of charter schools authorized by the authorizer and hold a charter school accountable for the performance measures established in the charter school's charter agreement;</li><li>• assist charter schools in understanding and carrying out the charter school's charter obligations;</li><li>• provide technical support to charter schools and persons seeking to establish charter schools by:<ul style="list-style-type: none"><li>• identifying and promoting successful charter school models;</li><li>• directing charter schools and persons seeking to establish charter schools to sources of funding and support.</li></ul></li></ul>
School Mentoring	\$125,000	Support for schools understanding and implementing best practices through supportive mentoring partnerships	
Contract Services	\$65,361	Information technology services, data analysis project	
School Support	\$30,000	Innovation grant recipient training, mentoring for new school applicants and pre-operational schools	



# Follow Up: Authorizer Role

- Authorize Schools: Review and approve charter applications; ensure strong governance and financial viability.
- Oversee Performance: Monitor academic, financial, operational results; ensure schools understand their charter and legal requirements.
- Support Schools: Provide guidance, technical assistance, and clear expectations for compliance and improvement.
- Ensure Accountability: Enforce standards for school quality and authorizer responsibilities.

Utah law defines an authorizer as an entity permitted to establish and oversee charter schools.

Eligible authorizers include the State Charter School Board, local school boards, and higher-education.



# Follow Up: SCSB Staff

The SCSB staff consists of 10 FTE with various roles and responsibilities:

- Leadership & Administration
  - Executive Director , Associate Executive Director, Executive Assistant
- Oversight & Accountability
  - Audit Manager, Financial Manager II, Educational Specialists (3)
- Operations & Support
  - IT Analyst II, Program Specialist II

Notes:

Current staffing: 9 / 10 positions filled

Associate Executive Director serving as Interim Executive Director

All positions classified and compensated in accordance with DHRM standards





# Follow Up: SCSB Travel

- In-State Travel

- Strengthens oversight and accountability
- Enables understanding of access and support needs
- Increases transparency and relationships with schools and communities
- Connects decisions to realities in the field

- National Travel

- Positions Utah as a national leader of charter authorizing excellence
- Brings learning and best practices back to Utah
- Expands strategic partnerships and access to resources
- Provides professional learning and SCSB development



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THANK YOU

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Utah State Charter School Board Finance Committee

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