The meeting was conducted in a hybrid format via Zoom and in-person in room 30 at USBE.
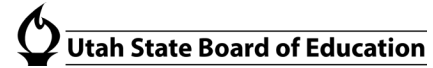
Members Present: Chair Jennie Earl, Vice Chair Joann Brinton (online), Member Sarah Reale, Member LeAnn Wood, Member Emily Green

Committee Staff: Leah Voorhies, Deputy Superintendent; Jennifer Wadsworth, Policy Advisor; Angela Doan, A.A.G.; Andrea Curtin, Secretary; and Amy Hunt, Assistant Superintendent

Others Present: Jerry Record; Alex Farrah; Meghan Everett; Molly Basham; Melissa Garber; Thalea Longhurst; Kristina Yamada; Benji Carrier; Racheal Routt; Megan Menlove (online); Garrett Russell; Aaron Brough (online); David Vasquez; Krisanne Lewis; Becca Rae; Christine Elegante; Tamara Watson, Director of Communication, UAPCS; and close captioner.

Chair Jennie Earl called the meeting to order at 9:24 a.m.

INFORMATION: Public Comment
There was no public comment for this meeting.

10.2 ACTION: R277-609, Standards for LEA Discipline Policy
Committee Discussion: There is a need to update the definition for "Accountability Practices" based on the changes to R277-100 in the November Board meeting. Staff presented R277-609, Standards for LEA Discipline Policy, Draft 1, for consideration and approval. Authorizing, and Implemented or Interpreted Law: Art X Sec 3; 53E-3-401(4); 53E-3-501(1)(b)(v); 53E-3-509; 53G-8-202; 53G-8-702; 53G-8-302

Committee Action: Member Green brought forward two motions, but she decided to withdraw these motions after additional discussion.

Committee Action: Member Earl moved to amend line 36 to read, "teach social and behavioral skills to all students; and…"

Motion passed unanimously.

Committee Action: Member Reale moved that the Committee approve R277-609, Standards for LEA Discipline Policy, Draft 1, as amended on first reading and forward to the Board for approval on second and final reading.

Motion passed unanimously.

Motion for the Board: That the Board approve R277-609, Standards for LEA Discipline Policy, Draft 2 on second and final reading.

10.3 ACTION: R277-709, Education Programs Serving Youth in Care

Committee Discussion: Staff presented R277-709, Education Programs Serving Youth in Care, Draft 1, for consideration and approval. Authorizing, and Implemented or Interpreted Law: Art X Sec 3; 53E-3-401(4); 53E-3-503(2)(b)

Committee Action: Member Wood moved that the Committee approves R277-709, Education Programs Serving Youth in Care, Draft 1, on first reading and forward to the Board for approval on second and final reading.

Motion passed unanimously.

Motion for the Board: That the Board approve R277-709, Education Programs Serving Youth in Care, Draft 1, on second and final reading.

10.4 ACTION: CTE Course Standards Approval - Business Leadership 1 & Retailing 1, and Artificial Intelligence Standards

Committee Discussion: CTE programs are approved annually through the consent calendar process as directed in R277- 911-2 (attachment). CTE courses make up these approved CTE programs of study. Following the board-approved CTE course revision process, approximately one-fourth of the CTE courses are reviewed and updated annually (as needed) through a program rotation calendar. After working with subject-matter experts and business/industry partners, the standards of these courses are being submitted to the Board for approval. This item is for two Business/Marketing courses that were not presented at the November committee meeting and Artificial Intelligence Standards for all CTE Courses, this was a request from Board members.

Committee Action: Member Green moved to amend Business Leadership 1 Strand 4 Standard 2 to read, "...through direct and digital communication methods, including:

- Email
- Handwritten Communication
- In-person Communication
- Messaging Platforms
- Phone
- Public Relations
- Social Media
- Text
- Video Conferencing

Motion passed unanimously.

Committee Action: Member Earl moved to amend Business Leadership 1, the language in Strand 5, Standard 2 to read,

"Define and discuss the steps for decision-making in order.

1. Identify the problem
2. Generate alternatives
3. Select the best solution
4. Implement solution
5. Evaluate outcomes

Discuss the factors that influence group decision-making.
- Seek consensus through evidence, perspective, and rationale sharing
- Avoid groupthink and peer pressure by allowing everyone a chance to voice opinions
- Avoid unfair influence by removing the practice of favoritism, nepotism, or other prejudicial practices
- Ensure ethical business practices
- Act with honesty, integrity, and accountability
- Follow the law
- Ensure stakeholder transparency in business decision making
- Protect your consumers and employees from undue harm"

Motion passed unanimously.

Committee Action: Member Green moved to amend Business Leadership 1, course description to read, "This class teaches how to be an effective business leader. Concepts include the origins of business leadership, organizational leadership, building and leading high-performing teams, effective leadership communication, business decision-making, ethical leadership practices, and motivating employees in leadership. "

Motion passed unanimously.

Committee Action: Member Wood moved that the Committee approve the CTE course standards for Business Leadership 1, Draft 1, as amended and forwarded to the Board for approval.

Motion passed unanimously.

Committee Action: Member Earl moved to amend Retailing 1, Strand 6, Standard 4 to replace HB302 through the document with Utah Code 53 G-9-205(2).

Motion passed unanimously.

Committee Action: Member Green moved to amend, Retailing 1, Strand 2, Standard 1 to read,

"Students will understand and examine merchandise planning in retailing

- **Visual merchandising:** the practice in the retail industry of optimizing the presentation of products and services to better highlight their features and benefits.
- The purpose of visual merchandising is to attract, engage, and motivate the customer to make a purchase.
  - Strong focal point for displays and feature areas
  - Clean, uncluttered presentation with good spacing and consistent facing
  - Consistent signage with simple, readable messaging, and accurate pricing
- **Store image:** the image or impression of a store in the minds of customers.
- The goal of retailing is a good overall impression in terms of the products available in the store, the store itself, and the experience they expect when shopping at the store. Understand that store image also relates to online content, images, layout, and the total e-commerce experience."

Motion passed unanimously.

Committee Action: Member Green moved that the Committee approve the CTE Course Standards for Retailing 1, as amended, and send to the full Board for approval.

Motion passed unanimously.

Committee Action: Member Wood moved to amend Artificial Intelligence Standards, Draft 1, to be incorporated into any CTE course where AI is used to highlight the responsible use of AI to read,

"1. Responsible use of Artificial Intelligence (AI), which includes recognizing when to use AI, determining accuracy of information, how AI has contributed to a product, and communicating that clearly.
2. The importance of transparency and documentation, both in their own use of AI tools and verifying the authenticity of others' work.
3. How AI influences all work, including evolving boundaries and tightening restrictions around intellectual property and copyright."

Motion passed unanimously.

Committee Action: Member Wood moved that the Committee approve the CTE Course Standards for Artificial Intelligence, Draft 1, as amended, and send to the full Board for approval.

Motion passed unanimously.

<mark>**Motion for the Board:**</mark> That the Board approve the CTE standards, Business Leadership 1, Draft 2; Retailing 1, Draft 2; and Artificial Intelligence, Draft 2.

10.5 ACTION: R277-419, Pupil Accounting (Amendment)

Background: Staff recommended changes to this rule based on the findings of the internal audit on attendance. These revisions could include changes to definitions and streamlining processes involving pupil accounting. Staff presented R277-419, Pupil Accounting, Draft 1, for consideration and approval. Authorizing, and Implemented or Interpreted Law: Art X Sec 3; 53E-3-401(4); 53F-2-102(7); 53E-3-501(1)(e); 53E-3-602(2); 53E-3-301(3)(d); 53G-4-404

Committee Action: Member Wood moved to table the discussion of R277-419 until after the 2026 Legislative session.

Motion passed unanimously.

Motion for the Board: There is no motion for the Board at this time. This item was tabled until after the Legislative session.

10.6 DISCUSSION: Standards Revision Process

Background: Committee members would like to discuss the standards revision process and propose possible changes. The Committee will bring this item back in January to continue the discussion on this item.

The Committee asked staff to prepare a logic model for discussion regarding the standards review process including timeline, stakeholder input, and process efficiency to the Standards and Assessment Committee in January.

Motion for the Board: This was a discussion item and there is no motion for the Board.

10.7 INFORMATION: P-12 Mathematics Standards Revision Update

Background: The USBE Mathematics team will provide a monthly update to the Standards & Assessment Committee on the progress of the P-12 Core Mathematics Standards revision as required in step 9 of the Board Approved Standards Revision Process.

Motion for the Board: This was an information item and there is no motion for the Board.

10.8 INFORMATION: SB 127 (2022) Early Literacy Outcomes Improvement Quarterly Update

Background: SB 127 Quarterly Update
In the 2022 Legislative Session, Senate Bill 127 (2022) was passed led by the efforts of Senator Millner and Representative Last. USBE staff, Local Education Agency (LEA) leaders,

principals, coaches, and teachers are working diligently to implement the many components of this comprehensive bill. This update will provide information about the work that has been completed between September 2025 - November 2025.

Professional Learning Supports
LETRS and LETRS for Administrators
- The licensing and data team is continuing to add "LETRS Certified" to educator licenses.
- One additional cohort of LETRS for Admin began in September.

Collective Efficacy Community of Practice
- The 25-26 Collective Efficacy Institute will host a session in St. George in September
- Additional sessions will be starting in February 2026

Change Management for Leaders
- Cohort 3: 300+ are continuing work on their plans
- Final cohort: Begins February 2026
- Change Management Video

From Science to Classroom Webinar Series
- From the Science to the Classroom Webinars will continue during the 2025-26 school year. Molly Ness and Carol Tolman have already provided sessions this fall. You can view past webinars on YouTube: Webinar Series.

System Supports
Science of Reading Award
- Hosted a Science of Reading awards night honoring 65 educators that have received the Science of Reading award and 44 elementary schools that have achieved 70% of their 3rd grade students reading on grade level.
- Photos from the night can be seen here.

Community Engagement
- Canceled the previous contract with MGT.
- Contracted with Kids Read Now to provide four regional community engagement kick-off sessions in November. These provided a comprehensive overview of the year-long scope and practical resources, including guides for engagement, an introduction to effective tools, and critical strategies for discussing the science of reading with families.
- The USBE will be hosting 7 regional family literacy events around the state beginning in February.
  - Dates and locations:
    - San Juan School District Tse'Bii'Nidzisgai Elementary School: 2/11/2026
    - Iron School District: 2/12/2026
    - Box Elder School District Three Mile Creek Elementary: 2/23/2026
    - Juab School District TBD: 3/4/2026
    - Cache School District Greenville Elementary: 4/9/2026
    - Davis School District Bountiful Elementary: 4/15/2026
    - Ogden School District Hillcrest Elementary: TBD
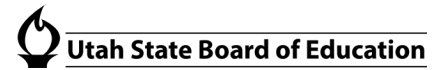
Motion for the Board: This was an information item and there is no motion for the Board.

Adjournment:

    Committee Action: Member Green made a motion to adjourn the meeting.

    The motion passes unanimously.

The meeting adjourned at 11:58 am