

Mayor Lawrence Flitton

**UINTAH CITY COUNCIL MEETING**

Planning – Zeke Swander

Council Members:

**TUESDAY, January 6<sup>th</sup>, 2015**

Building Inspector-Jeff Monroe

Don Pearson

Gordon Cutler

**7:00 PM**

Treasurer – Mike Ulrich

Jerry Smith

Greg Johnson

**MINUTES**

Sheriff – Lt. Burns

Fire Chief – William Pope

Attendees: Mayor Flitton, Gordon Cutler, Greg Johnson, Jerry Smith, Don Pearson, Mike Ulrich, Marilyn Pearson, Lt. Burns, Sgt. Jason Talbot, Michelle & Russell Vest, Cody Cardon, Jill Donahue, James Osgood and Darinda Wardell.

## MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Flitton called the meeting to order and welcomed Lt. Burns who will be moving on to realize a dream.  
**PLEDGE OF ALLEGIANCE:** Led by Lt. Burns  
**CONFLICT OF INTEREST:** Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.  
Mayor Flitton asked the Council if they had any conflicts of interest with tonight's agenda; there were none.
2. **PUBLIC COMMENT (2 minutes per person):** (00:01:30)
  - Michelle Vest wanted to thank the council for the opportunity to work with them on getting a quiet zone.
3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD December 16<sup>th</sup>, 2014:** (00:02:00)  
Presenter: Mayor Flitton
  - Mayor Flitton asked if there were any questions about the minutes; there was none.
  - Don Pearson motioned to approve the City Council meeting minutes for December 16<sup>th</sup>, 2014.
  - Seconded by Jerry Smith
  - All in favor; the motion passed.
4. **PRESENTATION OF ANNUAL AUDIT REPORT FY 2013-2014 and DISCUSSION/APPROVAL ON AUDIT RECOMMENDATIONS:** (00:02:49)  
Presenter: Cody Cardon and Jill Donahue
  - Jill Donahue introduced herself and began the presentation by reviewing with the Council the three year summary of funds. Jill explained the cause for changes in each of the funds.
  - Cody Cardon explained to the Council that the city received the highest rating they could give. They found one finding and that is new this year from the State Auditor's Office that services provided by enterprise funds to the general fund and other funds must be charged at the same rate charged to other customers of the utility.
  - The City's parks and cemetery are not paying the water fund for water used. The City has not determined the amount or installed meters to charge the General Fund for water being used. Therefore the City is noncompliant with this requirement.
  - They recommended that the City either make a reasonable estimation on the water usage or meter the water being used to charge the parks and cemetery for the water usage or go through the necessary public hearings for the interfund transfers.
  - Management will take the necessary steps to estimate the water usage and charge the General Fund for these charges going forward.
  - In their letter to the Council the auditors listed two other issues.
  - First; While the City does have a good separation of duties over cash disbursements with Mike doing the bank reconciliation and the Mayor and Council reviewing the invoice register, the fact still remains that Darinda is a check signer, has access to the check stock, and has access to the accounts payable module in Caselle. They recommended that either access to this module or access to the check stock be changed. In previous years, a councilmember would mitigate this risk by reviewing the cancelled check images on the bank statement, which could also be implemented.
  - Second, another area of control weakness exists with cash receipting during U-Day. There is no control in place to protect the individuals receiving the cash from accusations. A possible solution would be a reconciliation of ticket sales to cash collected.
  - Cody praised the Council for their involvement with regards to finance and praised Mike Ulrich and the staff for their great work.
  - Gordon Cutler motioned to accept the Annual Audit Report for the FY 2013-2014.
  - Seconded by Greg Johnson
  - All in favor; roll call vote: Jerry Smith – yes; Don Pearson – yes; Mayor – yes; Greg Johnson – yes; Gordon Cutler – yes.
  - The motion passed.

**5. PRESENTATION OF STREET DESIGNATION FOR 6650 SOUTH: (00:24:16)**

Presenter: Mayor Flitton

- Mayor Flitton explained that Dixon Pitcher and his wife were on vacation and asked for a motion to table this until the January 20<sup>th</sup> meeting.
- Gordon Cutler motioned to table this agenda item until January 20<sup>th</sup>, 2015.
- Seconded by Don Pearson.
- All in favor the motion passed.

**6. CITY COUNCIL DEPARTMENT REPORTS: (00:24:45)**

**PARKS & RECREATION; BUILDINGS; ANIMAL CONTROL – GORDON CUTLER**

- Gordon reported that the fence and back stop have been completed at the park. We used the RAMP funds and four hundred dollars from the park budget. They rebuilt the backstop and fenced the west and south side of the park.

**WATER; GARBAGE; EMERGENCY PREPAREDNESS; PLANNING COMMISSION – GREG JOHNSON**

- Greg reported that we are still having issues with late payers for the water utility fund. We are reiterating that we are following the ordinance and he plans to meet with staff to change some of the administration issues. They will be given a door hanger then they will be shut off.
- Greg has sent some emergency management documents to the Mayor for review and plans to start moving forward in this department.

**ROADS; CTC; FIRE DEPARTMENT AND RAILROAD RELATIONS – DON PEARSON**

- Don reported that they have scheduled some road projects for the spring. The Council thanked Nate Hadley for plowing the roads Christmas morning. Nate does a great job for the City.
- Don reported that CTC will be having a Town meeting January 22<sup>nd</sup> at Bonneville High School. The first lady of Utah, the U.S. Ski Team, the U.S. Snowboarding Team, local law enforcement and City Mayors are joining together to discuss the healthy future of Utah's kids.
- Eight members of the Fire Department are at winter Fire School in Saint George. Don introduced the Fire Marshall James Osgood to the council.
- Don reported that the railroad has changed their personnel and things look good for some obstacles to be diminished.

**CEMETERY; EAGLE PROJECTS; SPECIAL EVENTS – JERRY SMITH**

- Jerry reported that he gets positive feedback almost every day on the new section of the cemetery. Nate and Scott have been working hard replacing and fixing headstones. Jerry has a bid on an archway for the entrance to the cemetery; he is working on getting an artist's rendition to present the Council.
- Jerry is meeting with the Mayor and Stephanie Howell on the rates for the cemetery.
- There will be a newsletter article about the Angels in the cemetery on Christmas Eve, they placed over six hundred luminaries, it was beautiful, and they definitely deserve a pat on the back.

**STORM WATER & FLOODPLAIN; GRANTS; NUISANCES – MAYOR FLITTON**

- The Mayor reported that he received a complaint about the retention pod above Don Pearson's house that it was full of noxious weeds. He contacted Jared Andersen and Matt Bell and will follow up with them.
- We are pursuing the CDBG grant and getting ready to survey the city. The survey has required CDBG questions as well as questions that will aid the city in updating our General Plan. The Fire Department will cover the city; we need at least two hundred homes surveyed to qualify for the grant.
- As far as nuisances, we are waiting for a gate to be installed and no other complaints.

**7. OTHER BUSINESS: (00:40:00)**

- Lt. Burns introduced to the Council Sgt. Jason Talbot; soon to be Lt. Talbot to the council. The Council welcomed him and thanked Lt. Burns for his service to the community and wished him luck in his new endeavors.

**8. MEETING ADJOURNMENT: (00:46:09)**

Mayor Flitton asked for a motion to adjourn the meeting.

Don Pearson motioned to adjourn.

Seconded by Greg Johnson

All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 20<sup>th</sup> day of January 2015.



DARINDA K. WARDELL, City Recorder