NOTICE AND AGENDA

Notice is hereby given that the Millville City Council will hold its regularly scheduled Council Meeting on Thursday, January 8, 2026, at the Millville City Office, 510 East 300 South in Millville, Utah, at 7:00 p.m.

1. Call to Order / Roll Call – Mayor Hair
2. Opening Remarks / Pledge of Allegiance – Councilmember June
3. Oath of Office and swearing in for newly elected officials – Recorder Twedt
4. Approval of agenda
5. Approval of minutes of the last City Council Meeting – December 11, 2025
6. Agenda Items—
    A. Public comment period (2 min/person)
    B. Review of applicants and selection of new Planning Commissioner – Mayor Hair
    C. City email addresses – Recorder Twedt
    D. Review of utility adjustments made in FY2026 Q2 – Treasurer Dyer
    E. Review of Budget through FY2026 Q2 – Recorder Twedt
    F. PUBLIC HEARING – as close as possible to 7:30 p.m.
        i. 2026 RAPZ Grant Application Ideas
    G. Open and Public Meeting training – Recorder Twedt
    H. Councilmember Assignments for 2026 – Mayor Hair
    I. City Reports: Roads, Parks, Water – Public Works Director Kendrick
    J. Councilmember reports and other items for future agendas
7. Adjournment.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Corey Twedt at (435) 881-2669 at least three days prior to the meeting.

The Millville City Council may enter into a closed session as allowed by Utah Code 52-4-205 to discuss pending or reasonably imminent litigation, to discuss the individual character, professional competence, or health of an individual, or to discuss land acquisition or the sale of real property.

This agenda was posted on January 5, 2026, to the City posting locations, the City Website, and the Utah Public Meeting Notices Website.

Corey Twedt, Recorder

MILLVILLE CITY COUNCIL MEETING
City Hall – 510 East 300 South – Millville, Utah
December 11, 2025

PRESENT: David Hair, Daniel Grange, Pamela June, Ryan Zollinger, Jeremy Ward, Chad Kendrick, Corey Twedt, Megan Dyer, Kara Everton, Jacob Ames, Jean Culbertson, Jake Barker, Jeff Niebergall, Darcy Ripplinger, Kyle Scott, Cindy Scott, Susan Goldsberry, Roberta Black

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Call to Order/Roll Call

Mayor David Hair called the City Council Meeting to order for December 11, 2025, at 7:00 p.m. The roll call indicated Mayor David Hair and Councilmembers Pamela June, Jeremy Ward, Ryan Zollinger, and Daniel Grange were in attendance, with Councilmember Clay Wilker absent.

Opening remarks/Pledge of Allegiance

Mayor Hair welcomed everyone to the Council Meeting and led all present in the Pledge of Allegiance. He then offered a word of prayer.

Approval of agenda

The agenda for the City Council Meeting of December 11, 2025, was reviewed. **Councilmember Zollinger motioned to approve the agenda for December 11, 2025.** Councilmember Grange seconded. Councilmembers Ward, June, Grange, and Zollinger voted yes, with Councilmember Wilker absent. (A copy of the agenda is included as Attachment "A".)

Approval of minutes of the previous meeting

The Council reviewed the minutes of the City Council Meeting on November 14, 2025. **Councilmember Grange motioned to approve the minutes for November 14, 2025.** Councilmember June seconded. Councilmember June pointed out a grammatical error on page 1. Also, at the bottom of page 4, the draft minutes said that Councilmember June did not want 1/3-acre lots in that area. Councilmember June clarified that she is not opposed to some 1/3-acre lots in the South Fields, but she does not want 1/3-acre lots for the entire 35-acre parcel, as was requested in that zone change request. The minutes were corrected. Councilmembers Ward, June, Grange, and Zollinger voted yes, with Councilmember Wilker absent.

Public comment period

Mayor Hair opened the floor for public comments. Kyle Scott said that his neighbor, Ryan Goldsberry, has a trailer parked in the City right-of-way that has been there for some time, and it is making it difficult for the Scotts to back out of their driveway.

He also said that Ryan has goats fenced off in the right-of-way, which is a code violation. Kyle said that his dog sees the goats from the window and barks at them. Mayor Hair thanked Kyle for bringing this to the attention of the City Council and said that they would look into it.

Review of Fiscal Year 2025 Financial Audit Report

Jake Barker and Jeff Niebergall attended the meeting representing Jones Simkins. They talked the City Council through the draft audited financials for Fiscal Year 2025.

Jeff discussed the "single audit" that was done as a requirement for entities receiving over $1 million of federal funding in a fiscal year. This just adds some additional requirements during the audit. With the ongoing sewer project, it was needed in previous years and will be required next year as well.

The auditors also discussed again the noncompliance with the City Council quarterly budget reviews that sometimes occur before the bookkeeping for the quarter has been accrued. As has been discussed in years past, this is something the auditors list in the audit, but it is not a material finding. The reason for this noncompliance is that Millville City does not do monthly accruals, and it is probably not worth the time or money to do so. The goal for Millville City is for staff to present the financials at the City Council meeting following each quarter, with all information available at that point.

Jake Barker said that he feels City staff are doing a good job with the finances. During the audit, Jones Simkins works hard to search for and find deficiencies and problems. Other than the minor finding that the Council is aware of, they were not able to find any issues that the Council should be concerned about.

The Council thanked Jake, Jeff, and the other Jones Simkins employees for their work on the audit and for the presentation of the financials.

Consideration for approval of FY2025 Financial Audit Report

Councilmember Grange motioned to approve the FY2025 Financial Audit Report, assuming no major changes were made before the draft version became the final version. Councilmember Ward seconded. Councilmembers Ward, June, Grange, and Zollinger voted yes, with Councilmember Wilker absent.

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Irrigation water share lease bids received

Recorder Twedt reviewed the bids received for the City-owned irrigation water shares that were to be made available for lease for a four-year period beginning in 2026 and ending in 2029. He explained that the bids received did not exceed the number of water shares available for lease and recommended that the City Council approve acceptance of the bids and allow staff to work on lease agreements for the people who placed them.

Recorder Twedt said that one resident reached out who had missed the bidding period by one day. Recorder Twedt said that he would like to reach out to this resident to see if they were interested in leasing the remaining ½ share of water from the Millville Irrigation Company at the standard rate that was submitted by the majority of the bids.

The consensus of the Council was for staff to work on the lease agreements for all bidders, as well as the interested party who had missed the bidding period.

Consideration of ordinance updating City Code 17.56/2.14 – Planning Commission

Development Coordinator Everton reviewed the proposed updates to the City Code related to the Planning Commission. She explained that there had been residents interested in serving on the Planning Commission who had asked how to apply. Coordinator Everton has researched code from other cities and best practices to add some more information to the Millville City Code and clean up the chapter related to the Planning Commission.

She recommended a change from 2.5-year terms to 3-year terms to clean things up and have all terms begin at the beginning of a year.

The Council asked if it made sense to continue to appoint alternate commission members. Recorder Twedt said that the old code allowed for alternates, but did not require them. The new proposed code hasn't changed in that regard. Councilmember June recommended a language change to make the code a little clearer. This was updated during the meeting.

The code also indicated that alternates should not be voting members of the commission unless a regularly appointed commissioner is absent. That hasn't been followed. Alternates have been voting regardless.

Councilmember Zollinger said that he was okay with the code providing for the option for alternate planning commissioners, but he didn't think they were needed right now. Recorder Twedt said that since the City has begun paying a small stipend for planning commissioner attendance, we have not needed the two alternate members, as there have always been enough commissioners in attendance to hold a meeting. Councilmember June, who attends the meetings, said that she doesn't think alternates are currently needed.

Councilmember Zollinger said that he didn't really like the idea of having alternate commissioners. If someone is appointed, there should be an expectation that they attend regularly. If someone is appointed and then doesn't attend, an alternate would step in, who may not be up to speed or know what they need to do. He would rather appoint

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commission members who attend regularly. With recent State Code changes, more is required of the Planning Commission than ever before. We really need people in that position who are dedicated to what is being asked of them.

The consensus of the Council was that they would not like to have alternates appointed at this time. Recorder Twedt said that the timing is good to make that change, in that there will be an opening on the Planning Commission with Darcy Ripplinger being elected to the City Council. If the current alternates are interested in continuing to serve on the Planning Commission, they can apply for the open position.

The idea of an attendance requirement to stay on the Planning Commission was discussed. Development Coordinator Everton said that many cities have something like this in their code, and commissioners are replaced if they skip two meetings in a row or four meetings in a year. Recorder Twedt said that Millville staff had removed that language from the proposed code update because it seemed a little harsh. The proposed code is currently vague and does not have a specific number of meetings that can be missed.

Coordinator Everton recommended that the City Council address attendance issues as they come up and seek replacements if attendance becomes a problem. Councilmember Ward suggested that it might be good to have a specific number listed in the Code to provide teeth if the Council needs to replace a member of the Planning Commission for attendance issues. Recorder Twedt said that this is not needed. The Council can replace members of the Planning Commission at any time. They are appointed by the Council, and the Council can change who is serving in those positions at any time. Councilmember Zollinger said that he was okay with how the proposed code was currently written. Councilmember Grange agreed. There are times when something is going on where some lenience may be needed regarding attendance.

Development Coordinator Everton pointed out that cities generally have a process for the planning commissioners to select their chairperson each year. This has been added to the new proposed code. She said that there is no requirement to change who the chair is from year to year, but it should be discussed each calendar year, and the selection should be made by the Planning Commission. Recorder Twedt said that he believes that this was done yearly in the past.

The application process was briefly discussed. Councilmember June recommended that applicants at least provide comments as to why they would want to serve in that position.

Recorder Twedt said that another proposed change with the Planning Commission Code was to move it from Section 17.56 (Zoning) to Chapter 2.14 (Administration), as this seems to make more sense.

Councilmember June motioned to adopt Ordinance 2025-12 with the changes discussed. Councilmember Zollinger seconded. Councilmembers Ward, June, Grange, and Zollinger voted yes, with Councilmember Wilker absent. (A copy of the approved ordinance is included with the minutes as Attachment “B”.)

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Recorder Twedt said that the currently-serving alternates would be notified, and the open commissioner position would be posted to try to receive interested applicants before the next meeting so that the City Council could select a new member of the Planning Commission.

Consideration of ordinance adding City Code Section 8.20.015: Wildfire Urban Interface and adoption of a Millville City Wildland Urban Interface Map

Recorder Twedt explained that the State Legislature passed HB 48, which requires the City adopt code to deal with where homes interface with wildlands in Millville on the east bench. The City also needs to adopt a map showing a line where the City will begin enforcing special code to deal with structures built within the Wildland Urban Interface (WUI) area.

There is some generic WUI code from 2006 that pretty much all cities are adopting for the code. The proposed amendment to our code would just reference that generic WUI code.

For the Wildland Urban Interface mapping, the City needs to adopt an area for which the WUI code will be enforced. This would require specific building materials for new or remodeled homes within that area. The State will also adopt a WUI line. Structures built inside the WUI line created by the State will be charged a yearly fee, to be paid along with property taxes, that is meant to cover the costs of fighting wildfires in the WUI area.

Recorder Twedt said that he wanted to correct a few things that he put in the staff report. Representative Casey Snider is the author of this bill. In speaking with him this week, he assured Mayor Hair and Recorder Twedt that the yearly fees would remain minimal (between $30 and $50) and not increase to around $700, which is what Recorder Twedt keeps hearing. Also, although the State WUI line has not been finalized yet, Representative Snider says that it will be along the deer fence, which is what is proposed for adoption for the City WUI line.

Councilmember Zollinger asked why the City needed to adopt a map with a WUI line. Recorder Twedt said that State Code now requires it. Homes that are built on the wildland side of the line adopted by the City will be required to build according to the restrictions in the WUI code. The current proposed code would not affect any existing homes in Millville City.

Mayor Hair pointed out that homes that are built in a WUI area have improvements that can be made to reduce the yearly WUI fees.

Councilmember Grange motioned to adopt Ordinance 2025-13. Councilmember Ward seconded. Councilmembers Ward, June, Grange, and Zollinger voted yes, with Councilmember Wilker absent. (A copy of the approved ordinance is included with the minutes as Attachment “C”.)

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Consideration of resolution adopting the 2025 Impact Fee Report
Recorder Twedt reviewed with the Council a resolution for adopting the 2025 Impact Fee Report.

Councilmember Ward motioned to adopt Resolution 2025-28. Councilmember Zollinger seconded. Councilmembers Ward, June, Grange, and Zollinger voted yes, with Councilmember Wilker absent. (A copy of the approved resolution is included with the minutes as Attachment "D".)

Setting the 2026 City Council Meeting Schedule
Mayor Hair discussed the meeting schedule for 2026. The consensus of the City Council was to continue to meet on the 2nd Thursday of each month at 7 p.m. as they have in the past. The Planning Commission will continue to meet at 8 p.m. on the 1st and 3rd Thursday of each month as needed.

Councilmember Ward motioned to approve the 2026 meeting schedule.
Councilmember June seconded. Councilmembers Ward, June, Grange, and Zollinger voted yes, with Councilmember Wilker absent. (A copy of the 2026 Meeting Schedule is included with the minutes as Attachment "E".)

Set dates for City recreation activities for 2026
Mayor Hair discussed the dates for City-sponsored activities for 2026. The Youth Council is planning to hold the City Easter Egg Hunt on April 4, 2026. The Christmas Celebration will be on December 12, 2026. As discussed in July, the City Celebration is currently scheduled for June 13, 2026. Although not a City-sponsored event, the Lavender Festival is scheduled for July 10-11, 2026.

RAPZ Grant application discussion
Recorder Twedt said that the application period for RAPZ grants is coming up. The Council should start thinking about projects that would be good for the City. He asked the Council if they would like to hold a public hearing at the next City Council meeting to see if the public has specific ideas for projects for the Council to consider for an application this year. The Council thought that this would be a good idea. The public hearing will be held at the next City Council meeting. (A copy of the related staff report is included with the minutes as Attachment "F".)

City Reports
Director of Public Works Chad Kendrick reported that the water system is working great, and we are using only the spring for all City water. He said that they are working on cleaning up and fixing a few things on the roads. He reported that although they had closed the pickleball courts earlier in the winter, they have now reopened two of the courts since

DRAFT

the weather has been so mild. Those courts have been used every day since they opened. Approximately ten homes are now connected to the sewer system, and more are working on making their connections. There are about six different companies in town doing excavation work for sewer lateral connections. The sewer lift station is working great and communicating properly.

Councilmember Reports and Items for Future Agendas

(A copy of the Councilmember Assignments List is included with the minutes as Attachment "G".)

Recorder Twedt reported that he had submitted an application to UDOT for funding to help pay for the General Plan update. He also reminded the Council about the winter social for City officials and staff coming up on January 12th.

Treasurer Dyer said that she was happy to see the contributions that have been made to the Resident Hardship Fund. Those funds are making a significant difference for many Millville families that are needing some help.

Mayor Hair gave out recognition plaques to Councilmembers Grange and Wilker and thanked them for their service on the City Council over the past eight years.

Adjournment

Councilmember Grange motioned to adjourn the meeting. Councilmember Zollinger seconded. Councilmembers Ward, June, Grange, and Zollinger voted yes, with Councilmember Wilker absent. The meeting adjourned at 8:19 p.m.

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AGENDA REPORT: NEW PLANNING COMMISSIONER January 8, 2026

Background

With Councilmember Ripplinger's election to the City Council, there is an opening on the Planning Commission that needs to be filled. As discussed at the last City Council meeting, and as required by the newly adopted City Code Section 2.14.050, openings on the Planning Commission should be posted so that residents are aware and can submit their names for City Council review and selection.

The City has posted the opening and created a brief application form for interested residents. We have received a few applications. These applications, as well as any others received prior to the City Council meeting on January 8th, will be provided to the City Council for review prior to the meeting. Hard copies of applications will be available for the Council at the meeting.

During this meeting, the Council should select a new resident to serve on the Planning Commission. This resident will be sworn in at the next possible Planning and Zoning meeting.

AGENDA REPORT: CITY EMAIL ADDRESSES January 8, 2026

Background
Prior to 2025, Millville City staff and elected officials always used personal email accounts for their City-related business. In 2018, forwarding email addresses were created using the City's former domain @millvillecity.org. This was not a new email account. All it did/does is forward emails sent to the millvillecity.org account to the existing personal email account of the elected official.

In 2025, new State Code required all Utah cities to get a .gov domain that came with some naming requirements and restrictions. Millville City has moved the City website to the domain: millvilleut.gov.

After the transition was made, we started using a Google business account with new City-specific email accounts for key staff members. No changes have been made to the email addresses of the elected officials.

Now that we are through with the election, it may make sense to move everyone to a new Gmail account with the new domain to clean things up.

Here are some of the pros and cons of making the transition to real City email (@millvilleut.gov) accounts:

Cons:
- Mayor and Council would need to look at more than one email address to do both personal and City-related electronic communication.
- For Councilmembers who have been in office before 2026, you will continue to get City-related emails on your existing personal email as well as your new "City email"
- There is a cost of $7/user/month

Pros:
- All City things can be in one place and not inter-mingled with personal emails and information
- Stops GRAMA requests from having the ability to access data that is on your personal email accounts
- Looks more professional to have emails coming from a City-owned domain than from a bunch of weird personal email accounts

At this meeting, the Council should discuss this and decide how it wants to move forward. Do you want to continue using personal accounts? Do some of you want to change over to a City account? Do you want everyone to move to a City account?

AGENDA REPORT: BUDGET REVIEW **January 9, 2025**

Background
Every quarter, the City Council reviews the fiscal year-to-date budget for an update on revenue and expenses so far in the year.

The budget review at this meeting will include the FY25 budget through the second quarter (July 2024 – December 2024).

Included Documents

- FY25 Budget with progress and percentage of the total through Q2

MILLVILLE CITY BUDGET - REVENUE		ORIGINAL	REVIEW		
	Account Description	FY25 Budget	FY25 Q1	FY25 Q2	% of Total
GENERAL	Property Tax	$163,300	$2,175	$103,887	64%
	Sales Tax	$400,000	$106,966	$184,077	46%
	Motor Tax	$900	$0	$0	0%
	In Lieu Fees - UTV Recreation Fees	$10,000	$3,073	$4,860	49%
	Comcast Franchise	$9,400	$2,271	$4,496	48%
	Energy Sales and Use Tax	$190,000	$46,225	$88,595	47%
	Animal Licenses	$4,400	$135	$870	20%
	Ambulance / EMS	$45,600	$9,827	$23,152	51%
	Fines / Court	$400	$621	$818	205%
	Business Licenses	$2,700	$38	$1,182	44%
	Sanitation	$214,000	$45,830	$89,090	42%
	9-1-1 Service	$27,000	$6,045	$11,975	44%
	Class "C" Roads	$140,000	$25,930	$55,952	40%
	Appro. Fund Bal. Class "C" Rd	$0	$0	$0	100%
	Appropriated Fund Balance	$0	$0	$0	100%
	Park Impact Fee	$21,300	$10,660	$10,660	50%
	Park Impact Appropriated FB	$2,700	$0	$0	100%
	Road Impact Fee	$7,000	$3,520	$3,520	50%
	Road Impact Appropriated FB	$0	$0	$0	100%
	Restaurant/RAPZ Tax Awarded	$227,200	$0	$0	0%
	Youth Council	$800	$0	$0	0%
	Park Rentals	$10,000	$3,664	$6,192	62%
	Building Permits	$6,500	$2,128	$2,304	35%
	Development Review Fees	$2,500	$1,454	$2,380	95%
	Reimbursed Fees; Eng. & Dev.	$5,000	$2,243	$3,319	66%
	Interest	$40,000	$21,479	$36,299	91%
	COG Grant (reimbursment)	$183,100	$0	$0	0%
	Donations	$300	$0	$0	0%
	Misc. Revenue	$200	$1,174	$1,668	834%
	Mass Transit Sales Tax/CVTD	$41,000	$0	$0	0%
	TOTAL GENERAL	**$1,755,300**	**$295,458**	**$635,296**	
STORM WATER	Charges for Stormwater	$34,100	$7,950	$17,092	50%
	Stormwater Construction Fees	$2,900	$550	$550	19%
	Interest	$2,000	$1,566	$2,642	132%
	Transfer from General Fund	$0	$0	$0	100%
	Appropriated Fund Balance	$0	$0	$0	100%
	TOTAL STORMWATER	**$39,000**	**$10,066**	**$20,284**	
CPT PROJ.	Interest	$35,000	$23,639	$38,335	110%
	Appropriated Fund Balance	$0	$0	$0	100%
	Transfer from General Fund	$153,800	$0	$0	0%
	TOTAL CAPITAL PROJECT	**$188,800**	**$23,639**	**$38,335**	

MILLVILLE CITY BUDGET - REVENUE		ORIGINAL	REVIEW		
	Account Description	FY25 Budget	FY25 Q1	FY25 Q2	% of Total
WATER & SEWER	Charges for Water Service ...	$478,000	$149,384	$295,078	62%
	Miscellaneous Income	$14,500	$16,700	$16,700	115%
	Interest Income (Water)	$35,000	$38,887	$27,936	80%
	Interest Income (Sewer)	$0	$8,465	$60,371	100%
	Water Impact Fee	$12,200	$6,200	$6,200	51%
	Water Connection Fees	$1,000	$200	$200	20%
	Charges for Sewer Service	$420,000	$142,153	$287,484	68%
	Sewer Impact Fee	$35,000	$17,520	$17,520	50%
	Grant Proceeds (Water)	$0	$0	$0	100%
	Grant Proceeds (Sewer)	$10,641,000	$1,015,935	$5,779,614	54%
	Debt Proceeds (Water)	$0	$0	$0	100%
	Debt Proceeds (Sewer)	$0	$0	$0	100%
	Transfer from General Fund	$0	$0	$0	100%
	Transfer from Capital Project Fund	$0	$0	$0	100%
	Appropriated Fund Balance	$729,100	$0	$0	0%
	TOTAL WATER AND SEWER	**$12,365,800**	**$1,395,444**	**$6,491,102**	

TOTAL	**$14,348,900**	**$1,724,607**	**$7,185,017**

MILLVILLE CITY BUDGET - EXPENSES		ORIGINAL	REVIEW		
	Account Description	FY25 Budget	FY25 Q1	FY25 Q2	% of Total
GENERAL	General Government	$44,500	$4,359	$6,945	16%
	Auditor (General) ...	$16,000	$0	$10,161	64%
	Financial Consulting & IT (General) ...	$14,000	$132	$8,673	62%
	Insurance (General)	$21,000	$14,623	$15,237	73%
	Elected Officials (General)	$21,500	$7,198	$14,278	66%
	General Non-Category Payroll	$113,200	$27,378	$47,905	42%
	P&Z ...	$9,900	$0	$2,447	25%
	Legal (General) ...	$14,000	$2,878	$5,333	38%
	Engineering (General) ...	$30,000	$2,071	$3,147	10%
	Building (General) ...	$14,300	$1,963	$5,244	37%
	Law Enforcement	$33,100	$16,543	$16,543	50%
	Animal Control ...	$4,100	$2,050	$2,050	50%
	Fire	$32,000	$0	$0	0%
	First Responders and EMS	$46,000	$23,542	$23,542	51%
	Elections ...	$500	$0	$0	0%
	Roads - General ...	$137,500	$49,710	$75,512	55%
	Roads Class "C" Regular ...	$46,000	$385	$796	2%
	Roads Class "C" Capital Outlay	$0	$0	$0	100%
	Class "C" Designated Future Use	$94,000	$0	$0	0%
	COG Road Project (Reimbursable)	$183,100	$2,794	$2,974	2%
	Road Impact Fee Capital Outlay	$7,000	$266	$266	4%
	Road Impact Fee Designated Future	$0	$0	$0	100%
	Parks (General) ...	$161,000	$16,612	$70,212	44%
	Parks/Recreation - Other ...	$11,500	$1,071	$2,459	21%
	Park Capital Improv. RAPZ (Reimbursable)	$228,900	$0	$4,620	2%
	Park Impact Fees ...	$24,000	$0	$0	0%
	Park Impact Fees - Designated Future	$0	$0	$0	100%
	Sanitation	$210,000	$30,404	$78,441	37%
	9-1-1 Service	$27,000	$6,741	$13,509	50%
	Disaster Relief	$4,000	$0	$457	11%
	Public Safety/Emergency Preparedness ...	$6,000	$0	$285	5%
	Youth Council ...	$6,400	$805	$1,705	27%
	Designated for Future Use	$0	$0	$0	100%
	Mass Transit Tax Distribution/CVTD	$41,000	$0	$0	0%
	Transfer to Capital Project Fund	$153,800	$0	$0	0%
	Transfer to Water-Sewer Fund	$0	$0	$0	100%
	TOTAL GENERAL	**$1,755,300**	**$211,525**		

MILLVILLE CITY BUDGET - EXPENSES	ORIGINAL	REVIEW		
Account Description	FY25 Budget	FY25 Q1	FY25 Q2	% of Total
STORM WATER				
Salaries/Benefits	$22,100	$0	$12,529	57%
Special Dept. Supplies (SW) ...	$9,000	$0	$1,139	13%
Capital Outlay	$7,900	$0	$0	0%
Appropriated for Future Use	$0	$0	$0	100%
TOTAL STORMWATER	**$39,000**	**$0**	**$13,668**	
CPT PROJECT				
Capital Outlay - Gen Government	$115,000	$11,242	$11,242	10%
Capital Projects	$0	$0	$0	100%
Transfer to Water-Sewer Fund	$0	$0	$0	100%
Designated Future Use	$73,800	$0	$0	0%
TOTAL CAPITAL PROJECT	**$188,800**	**$11,242**	**$11,242**	
WATER & SEWER				
General (Water) ...	$65,000	$15,518	$29,340	45%
Salary/Benefit (Water) ...	$166,400	$21,443	$32,773	20%
Legal (Water) ...	$10,000	$0	$0	0%
Engineering (Water)	$11,000	$0	$0	0%
Auditor (Water) ...	$12,000	$0	$0	0%
Financial Consulting & IT (Water) ...	$8,500	$0	$8,500	100%
Insurance (Water)	$9,000	$7,104	$7,104	79%
Special Department Supplies - Water ...	$55,000	$10,540	$26,808	49%
Special Department Supplies - Sewer	$1,800	$0	$0	0%
City Sewer/Nibley	$12,000	$477	$4,130	34%
Sewer Capital Projects	$11,495,000	$1,038,035	$4,070,081	35%
Water Bond (2006) - Water Storage Tank	$92,000	$0	$0	0%
Bond (2000) - Parker Well	$44,800	$11,190	$22,380	50%
USDA Sewer Rev Bond	$338,300	$84,564	$140,940	42%
Cap. Facility Rplcmnt Fund Reserve	$45,000	$0	$0	0%
Designated for Future Use - Sewer	$0	$0	$0	100%
TOTAL WATER AND SEWER	**$12,365,800**	**$1,188,871**	**$4,342,056**	
TOTAL	**$14,348,900**	**$1,411,638**	**$4,366,966**	

AGENDA REPORT: RAPZ FUNDING **January 8, 2026**

Background

In November 2002, Cache County voters approved a 1/10th of 1% sales tax, known as the RAPZ Tax. These funds can be used to support capital projects and operating expenses for publicly owned or operated recreation, parks, and zoos. They can also be used to fund operating expenses of private nonprofit cultural arts and botanical operations.

Since 1992, The Cache County Council has approved a 1% sales tax on prepared food items, known as the Restaurant Tax. These funds can be used for either capital projects or maintenance expenses by publicly owned or operated facilities for the purpose of tourism promotion, recreation, cultural arts, convention centers, and airports. Private nonprofit organizations are eligible to receive Restaurant Tax funds only for tourism promotion.

If Millville is interested in applying for RAPZ tax dollars, the application will have to be submitted by the end of February or the first of March. These funds have been very beneficial to Millville City in the past. Here is a history of the RAPZ funds received over the past ten years:

- 2025 – Received $52,000; South Park Pavilion Phase 2
- 2024 – Received $40,000; South Park West Pickleball Court Lights
- 2024 – Received $150,000; South Park Pavilion
- 2023 – Received $29,800; South Park Extension Phase 2
- 2023 – Received $23,144; North Park Tennis Court Lights
- 2022 – Received $60k; South Park Extension
- 2021 – Received $111k; South Park Pickleball Courts Phase 2
- 2020 – Received $50k; South Park Walkway
- 2019 – Received $50k; South Park Pickleball Courts Phase 1
- 2018 – Received $0; South Park Sprinkler System
- 2017 – Received $20k; South Park Sprinkler System
- 2016 – Received $20k; Splash Pad Restroom

The Council has asked that a Public Hearing be held to receive input on ideas for the Millville application(s) this year. The Council should decide on what to apply for by the February City Council meeting.

AGENDA REPORT: OPEN & PUBLIC MEETING TRAINING January 8, 2026

Background

Utah State Code Section 52-4-104 requires that members of a public body be provided with annual training on the requirements of the *Open and Public Meetings Act*. Although training on public meetings is available through various conferences and webinars throughout the year, the Millville City Council generally has a brief refresher training on this topic during a City Council meeting in January of each year.

This year, that training will be provided with an eight-minute video prepared by the State Auditor's Office.

Councilmember Assignments 2026

Councilmember Jeremy Ward

- Car Show for City Celebration
- Youth Council

Councilmember Ryan Zollinger

- Sewer
- School District
- Parade

Councilmember Jacob Ames

- Fire/EMS/Emergency Preparedness
- Law Enforcement/Animal Control
- Resident Hardship Fund

Councilmember Pamela June

- P&Z
- Ordinance Enforcement

Councilmember Darcy Ripplinger

- City Celebration
- Trails
- Wildfire