



**6:00 p.m. – Council Meeting (Council Chambers)**

**A. Welcome & Roll Call**

B. **Pledge of Allegiance** – Casey Warren  
C. **Invocation** – TBA, by invitation

**D. Public Comment**

*(This is an opportunity to address the City Council regarding your concerns or ideas. No action will be taken during public comment. Please try to limit your comments to three minutes.)*

**E. Presentations and Reports**

1. Mayor's Report
2. City Council Assignment Reports
3. Swearing In – Mayor Mitchell, Councilmembers Anne Hansen and Bart Stevens
4. Swearing In – Parker Ebert, Police

**F. Consent Items**

1. **Consideration to approve meeting minutes from:**  
December 16, 2025 Council Work Session  
December 16, 2025 Council Meeting

**G. Action Items**

1. **Consideration of Ordinance #999 regarding proposed text amendments to Riverdale City Code Title 10, Chapter 22 Planned Residential Unit Development (PRUD).**
2. Consideration to enter into a closed session pursuant to Utah code 52-4-205 (a-e) (Roll call vote).

**H. Upcoming Events**

- Christmas Tree Pickup – January 7<sup>th</sup>
- Ribbon Cutting for Back Nine Golf – January 9<sup>th</sup> at 12:00 p.m.
- Meet the Contractor Open House (UDOT) – January 14<sup>th</sup> 5:30-7:30 p.m.
- Local Officials Day at the Legislature – January 21<sup>st</sup>
- Martin Luther King Day, offices closed – January 19<sup>th</sup>

**I. Comments**

1. City Council
2. City Staff
3. Mayor

**J. Adjournment**

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In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Offices (801) 394-5541 at least 48 hours in advance of the meeting.

**Certificate of Posting**

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and AMENDED agenda was posted within the Riverdale City limits on this 5th day of January, 2026 at the following locations: 1) Riverdale City Hall Noticing Board 2) the City website at <http://www.riverdalecity.com/> 3) the Public Notice Website: <http://www.utah.gov/pmn/index.html>.

Michelle Marigoni  
Riverdale City Recorder

\*\*The City Council meeting on January 6, 2026 is viewable electronically and may be accessed by clicking on the link below. The regular City Council Chambers will be available for in-person participation. The Agenda for the meeting is also attached above. \*\*

[https://www.youtube.com/channel/UCegcYe-pIXSRZGd5llencvA/videos?view\\_as=subscriber](https://www.youtube.com/channel/UCegcYe-pIXSRZGd5llencvA/videos?view_as=subscriber)



Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, December 16, 2025, at 6:00 p.m., at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

**Present:** City Council: Braden Mitchell, Mayor  
Alan Arnold, Councilmember / Mayor pro tem  
Bart Stevens, Councilmember  
Anne Hansen, Councilmember  
Michael Richter, Councilmember

City Employees: Steve Brooks, City Administrator/Attorney  
Brandon Cooper, Community Development Director  
Casey Warren, Police Chief  
Matthew Hennessy, Fire Chief  
Shalee Nay, Police Admin Assistant

Excused: Michelle Marigoni, City Recorder  
Stacey Haws, Councilmember

Visitors:

### Welcome & Roll Call

The City Council meeting began at 6:00 p.m. Mayor Mitchell called the meeting to order and welcomed those in attendance, including Council Members, City Staff, and members of the public.

**Pledge of Allegiance** – Anne Hansen

**Invocation** – Alan Arnold

### Public Comment

Mayor Mitchell invited members of the public to speak. Chief Warren thanked the Mayor, Council, residents, and City Administrator for their support of all city employees, particularly during the holidays.

### Presentations and Reports

#### **1. Mayor's Report**

Mayor Mitchell reported on a planned letter notifying neighboring cities of an upcoming membership fee for non-residents at the senior center, with an offer for those cities to subsidize the difference for their residents. The change is intended to address costs borne by Riverdale residents, with discounted rates starting in January. The Mayor noted positive feedback from a neighboring mayor and attendance at the recent senior center holiday dinner.

#### **2. City Administration Report**

- a. Department Reports November
- b. December Anniversaries Employee Recognition
- c. Staffing Authorization Plans
- d. Community Development Report

Mr. Brooks highlighted positive sales-tax trends and noted upcoming impacts from Trader Joe's and the 4400 South development. Fire Chief Matthew Hennessy was recognized for 20 years of service; Mayor Mitchell presented a certificate and gift card. Chief Hennessy thanked the city and noted his career progression and the collaborative atmosphere among departments.

Mr. Brooks reported that the police and fire departments are now fully staffed or nearly so, with new Police Officer Ebert starting field training soon. Chief Warren noted Officer Ebert's strong performance in the academy.

Mr. Cooper reported on new businesses, including The Back Nine (indoor golf simulator), a Taco Bell in front of Trader Joe's, a potential bank at Speedway, and CarMax at the former mobile home park site. Other developments are in progress.

### Consent Items

**1. Consideration to approve meeting minutes from:**

November 18 , 2025 Council Work Session  
November 18, 2025 Council Meeting

Mayor Mitchell asked if there were any changes to the minutes. There were none.

Councilor Arnold moved to approve the minutes. Councilor Richter seconded the motion. There was not any discussion regarding this motion, which passed unanimously in favor.

**2. Consideration to approve 2026 City Council meeting schedule.**

Councilor Arnold moved to approve the 2026 meeting schedule. Councilor Hansen seconded the motion. There was not any discussion regarding this motion, which passed unanimously in favor.

**3. Consideration to appoint Braden Mitchell to the Central Weber Sewer Improvement Board**

Councilor Arnold moved to approve the consent item. Councilor Richter seconded the motion. There was not any discussion regarding this motion, which passed unanimously in favor.

**Action Items**

**1. Consideration of Ordinance #998 adopting the Riverdale City Data Privacy Policy.**

Mr. Brooks explained the ordinance is a state-mandated policy to protect privacy, particularly for electronic records, and noted the city is in good shape for implementation. Councilor Richter raised concerns about section 15, suggesting it imposes barriers beyond state law under GRAMA. Mr. Brooks agreed to strike the section and revisit it if needed.

**Motion:** Councilmember Richter moved to approve Ordinance 998 adopting the Riverdale City Data Privacy Policy with section 15 stricken.

**Second:** Councilmember Arnold

There was no discussion on the motion.

Councilor Arnold:	Yes
Councilor Stevens:	Yes
Councilor Richter:	Yes
Councilor Hansen:	Yes

Motion passed unanimously.

**Upcoming Events**

- Santa Run – December 20<sup>th</sup>
- City buildings closed for Christmas – December 25<sup>th</sup> and 26<sup>th</sup>
- City buildings closed for New Years Day – January 1<sup>st</sup>
- Christmas tree pickup – January 7<sup>th</sup>

**Comments**

City Council

City Staff

Mr. Brooks reported on a holiday initiative where city employees, including police, consolidated funds to assist multiple families, particularly victims of crime, with gifts. Chief Warren noted contributions from staff and a donation to the police association.

Mayor

**Adjournment**

**Council Regular Meeting, December 16, 2025**

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Having no further business to discuss, Councilmember Arnold moved to adjourn the meeting. Councilmember Richter seconded the motion. The meeting was adjourned at 6:50 p.m.

**Date Approved:**

DRAFT