



**CALL TO ORDER—INVOCATION- PLEDGE OF ALLEGIANCE**

**OATH OF OFFICE CEREMONY-** Administration of the Oath of Office to Newly Elected Officials, Mayor Elect- Therin Garrett, Councilmembers Elect-Kasey Beck and Jake Lake.

**ACTION ITEM-** Consideration of a Resolution appointing a member to fill a midterm vacancy on the City Council.

**OATH OF OFFICE CEREMONY-** Administration of the Oath of Office to Newly Elected Councilmember filling a midterm vacancy.

**PUBLIC FORUM:** Members of the audience may bring to the attention of the Mayor and Council any item that is not on the agenda. Please sign in. Speakers are generally given two to three minutes, at the discretion of the Mayor to address the Council. State law prohibits the Council from acting on items that do not appear on the agenda. **The Mayor reserves the right to amend the order of the agenda items and to delete items no longer required for consideration.**

**CONSENT AGENDA:** Items on the consent agenda are routine in nature and do not require discussion or independent action. Members of the Council may ask to remove any items from the consent agenda to be considered individually. Unless that is done, one motion may be used to adopt all recommended actions. If the public has questions or comments regarding the consent agenda, please contact staff prior to the meeting.

1. Approval of City Council meeting minutes- December 18, 2025
2. Consideration of a Resolution of the Annual Meeting Schedule for the City Council and Planning Commission for Calendar year 2026. *Camille Brown, City Recorder*

**PUBLIC HEARING ITEMS:**

3. Consideration of an Ordinance amending Mapleton City Code (MCC) Chapter 2.26 Police Department. *Cory Branch, City Administrator*
4. Consideration of an Ordinance amending Mapleton City Code (MCC) Chapter 2.32 Fire Department. *Cory Branch, City Administrator*

**ACTION ITEM:**

5. Consideration of a Resolution for the appointment of Clay Hooley as the Mapleton City Chief of Police. *Cory Branch, City Administrator*

**OATH OF OFFICE CEREMONY-** Administration of the Oath of Office to Mapleton City Chief of Police, Clay Hooley. *Camille Brown, City Recorder*

**MAYOR, COUNCIL AND ADMINISTRATIVE REPORTS**  
**ADJOURNMENT FROM REGULAR SESSION**

**CLOSED MEETING:**

Mapleton City Council may adjourn the regular meeting and convene into a closed session pursuant to §52-4-205, as provided by Utah Code.

  
Camille Brown, City Recorder

The public is invited to participate in all Mapleton city council meetings. This meeting will also be streamed via You Tube at Mapleton City Meetings. There will be no public comment via You Tube viewing. The link for the meeting is: <https://www.youtube.com/channel/UCx8-QGmCOXWQOsZq8pGYrsAgendag>

**THIS AGENDA IS SUBJECT TO CHANGE WITH A MINIMUM OF 24 HOURS NOTICE**

A copy of the agenda was posted at the City Offices December 31, 2025, at 11:30 am also delivered to the Mayor, City Council members. In compliance with the Americans with Disabilities Act, the city will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Recorder at 801-806-9106 at least three working days prior to the meeting.

# City Council Staff Report

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**Date:**

1/7/2026

**Applicant:**

Mapleton City

**Prepared By:**

Camille Brown, City Recorder

**Public Hearing:**

No

**Attachments:**

Resolution

**REQUEST**

Consideration of a Resolution appointing a member to fill a midterm vacancy on the City Council.

**BACKGROUND & DESCRIPTION**

On November 4, 2025, the Municipal General Election was held. Council member Therin Garrett was elected as Mayor, which has created a midterm vacancy on the City Council. Utah Code section 20A-1-510 outlines the process for filling vacancies on the City Council.

The City solicited applications to fill the vacancy from December 1, 2025 until December 22, 2025. The following individuals have submitted applications (listed in ballot order):

- Melanie Bott
- Kevin Cordon
- AJ Rounds
- Jeanmarie Andersen
- Michael Maughan
- Ryan Griffith
- John Higgins

The process will proceed as outlined below on the night of the meeting:

- Each candidate will provide a two-minute introduction.
- The mayor and council members may then ask questions of the candidate.
- After the interviews are concluded the Council members will vote by secret ballot on their top candidate.
- If a candidate receives a majority vote, they are appointed to fill the vacancy.
- If no candidate receives a majority vote, the two candidates that received the most votes in the initial vote shall be placed before the council for a second vote. If there is a tie for second, a coin toss will determine which candidate moves on to the second vote.
- If the second vote results in a tie, the mayor shall vote to break the tie.

**RECOMMENDATION**

Adopt a resolution to fill the vacancy on the City Council.

**RESOLUTION NO. 2026-**  
CONSIDERATION OF A RESOLUTION APPOINTING A MEMBER TO FILL A MIDTERM  
VACANCY ON THE CITY COUNCIL

**WHEREAS**, on November 4, 2025, the Municipal General Election was held; and

**WHEREAS**, Therin Garrett was elected as mayor, vacating his current council seat; and

**WHEREAS**, Utah Code section 20A-1-510 outlines the process for filling vacancies on the City Council; and

**WHEREAS**, the City solicited applications to fill the vacancy from December 1, 2025 until December 22, 2025 and received seven applications; and

**WHEREAS**, on January 7, 2026, the City Council interviewed the applicants and voted to appoint a member to fill the vacancy in accordance with Utah Code.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of Mapleton, Utah, to appoint \_\_\_\_\_ to fill the vacant council seat until January 2028.

PASSED AND ORDERED PUBLISHED BY THE CITY COUNCIL OF MAPLETON, UTAH,

This 7<sup>th</sup> Day of January, 2026

\_\_\_\_\_  
Therin Garrett  
Mayor

ATTEST:

\_\_\_\_\_  
Camille Brown  
City Recorder

**RESOLUTION NO. 2026-**

**A RESOLUTION OF THE CITY OF MAPLETON, UTAH  
OF THE ANNUAL MEETING SCHEDULE FOR THE CITY COUNCIL AND PLANNING COMMISSION  
FOR CALENDAR YEAR 2026.**

**WHEREAS**, the Utah State Code requires the annual meeting schedule of the governing body of the City to be adopted by resolution and published; and

**WHEREAS**, the City Council of Mapleton City will meet the first and third Wednesday of every month for the calendar year of 2026; and

**WHEREAS**, the Planning Commission of Mapleton City will meet the second and fourth Thursday of every month for the calendar year of 2026.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of Mapleton, Utah, that: the City Council annual meeting schedule as set out in appendix A as attached hereto is to be approved and adopted.

This resolution adopted this 7<sup>th</sup> day January 2026, by the City Council of Mapleton City, Utah.

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Therin Garrett  
Mayor

ATTEST:

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Camille Brown  
City Recorder

**MAPLETON CITY COUNCIL**  
**NOTICE OF 2026 ANNUAL MEETING SCHEDULE**

PUBLIC NOTICE is hereby given that the 2026 annual meeting schedule of the Mapleton City Council is as follows:

<u>Regular Meetings</u>	<u>Dates</u>	<u>Regular Meeting</u>	<u>Dates</u>
January	7 & 21	July	1 & 15
February	4 & 18	August	5 & 19
March	4 & 18	September	2 & 16
April	1 & 15	October	7 & 21
May	6 & 20	November	4 & 18
June	3 & 17	December	2 & 16

Regular meetings of the City Council are held on the first and third Wednesday in the Council Chambers of the Mapleton City Building, 125 West Community Center Way (400 North), Mapleton, Utah, commencing at 6:00 P.M.

**MAPLETON CITY PLANNING COMMISSION**  
**NOTICE OF ANNUAL MEETING SCHEDULE**

PUBLIC NOTICE is hereby given that the 2026 annual meeting schedule of the Mapleton City Planning Commission is as follows:

<u>Regular Meetings</u>	<u>Date</u>	<u>Regular Meetings</u>	<u>Date</u>
January	9 & 23	July	10
February	13 & 27	August	14 & 28
March	13 & 27	September	11 & 25
April	10 & 24	October	9 & 23
May	8	November	13
June	12 & 26	December	11

Regular meetings of the Planning Commission are held on the second and fourth Thursday in the Council Chambers of the Mapleton City Building, 125 West Community Center Way (400 North), Mapleton, Utah, commencing at 6:00 pm.

Camille Brown  
City Recorder

The City of Mapleton, in compliance with the American with Disability Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance. Persons requesting these accommodations for City-sponsored public meetings, services, programs or events should call Camille Brown at 801- 806-9106, giving her at least 3 days notice. Recorder's signature above certifies that this notice was posted in the Mapleton City Office.



# City Council Staff Report

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**Date:**

January 7, 2026

**Applicant:**

Mapleton City

**Prepared By:**

Cory Branch

**Public Hearing:**

Yes

**Attachments:**

1. Resolution
2. Draft ordinance

**REQUEST**

Consideration of an Ordinance amending Mapleton City Code (MCC) Chapter 2.26 Police Department.

**BACKGROUND**

Mapleton City currently has a Police Department consisting of full-time employees. The purpose of this amendment is to provide clarification of who the police chief reports to in absence of a director of public safety and how far the police chief can reside from Mapleton city limits.

**RECOMMENDATION**

Approve the proposed amendments.

**ORDINANCE NO. 2025-**

CONSIDERATION OF AN ORDINANCE AMENDING MAPLETON CITY CODE (MCC) CHAPTER 2.26  
POLICE DEPARTMENT.

**WHEREAS,** Mapleton City Code (MCC) Chapter 2.26 contains the City's police department ordinance; and

**WHEREAS,** the police department consists of a police chief; and

**WHEREAS,** a few amendments are being proposed to clarify who the police chief reports to in absence of a director of public safety and how far the police chief can reside from city limits.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of Mapleton, Utah, to adopt the proposed ordinance as described in Exhibit "A".

PASSED AND ORDERED PUBLISHED BY THE CITY COUNCIL OF MAPLETON, UTAH,

This 7<sup>TH</sup> Day of December 2026.

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Therin Garrett  
Mayor

ATTEST:

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Camille Brown  
City Recorder

**Publication Date:**  
**Effective Date:**



**Exhibit "A" (changes shown highlighted and with strikeout and underline)**

**2.26.010: CREATION OF POLICE DEPARTMENT:**

Under the direction of the Director of Public Safety, or the City Administrator in absence of a Director of Public Safety, the department shall include a Chief of Police. The Chief of Police shall reside within fifteen (15) miles of the City limits ~~be a resident of the City,~~ The Chief of Police shall be appointed by the Mayor and a majority vote of the City Council. This exempt position shall serve at the pleasure of the City Council and may be removed by the City Council at any time upon a majority vote of the Council. With the approval of the City Council the Chief of Police may hold any office in any of the departments which they supervise, as long, as they are trained, experienced and qualified to do so.

The Police Department shall consist of a Chief of Police, and such other peace officers and employees as may be provided for from time to time by the City Council.

**2.26.020: CERTIFICATION OF OFFICERS:**

No person shall serve as a peace officer of the City unless such person is certified as a peace officer as required by Utah State law.

**2.26.030: OATH OF OFFICE:**

All peace officers for the City shall, before they enter upon the duties of their respective offices, take, subscribe, and file the constitutional oath of office.

**2.26.040: DUTIES OF PEACE OFFICERS:**

It shall be the duty of the Police Department in the City at all times to preserve the public peace, prevent crime, detect and arrest offenders, suppress riots, protect persons and property, remove nuisances existing in the public streets, roads, and highways, enforce every law relating to the suppression of offenses and perform all other duties required of them by Federal law, State law, and ordinance or resolution of the City Council.

**2.26.050: CONDUCT:**

It shall be the duty of each member of the Police Department to conduct himself or herself in a proper and law-abiding manner at all times and to avoid the use of unnecessary force. Each member of the department shall obey the orders and directions of his superior, as well as the adopted policies and procedures of the Mapleton City Police Department. The Chief of Police may promulgate rules and regulations to govern the conduct and duties of the members of the Police Department which shall take effect upon approval of such regulations by the City Council.

**2.26.060: TRAFFIC ENFORCEMENT:**

It shall be the duty of the Police Department to enforce the street traffic regulations of all State and local vehicle laws and/or ordinances applicable to street traffic in the City, to make arrests and/or issue citations for traffic violations, to investigate accidents, and to cooperate with the officials of the City in the administration of the traffic laws and in developing ways and means to improve traffic conditions.

**2.26.070: TEMPORARY STREET CLOSURE:**

The Chief of Police, or his/her designee, may whenever they shall determine it to be necessary for the public safety temporarily close all or any portion of a public street and restrict public travel thereon or use thereof.

**2.26.080: RIGHTS OF ARREST:**

The ~~several members of the~~ Police Department shall have the power and authority, without process, to arrest and take into custody any person who shall commit or threaten or attempt to commit in the presence of such officer, or within his view, any breach of the peace, or any offense directly prohibited by the laws of this State or by ordinance.

**2.26.090: PROPERTY HELD BY DEPARTMENT:**

All lost, stolen, embezzled, abandoned, or otherwise unclaimed property which comes into the possession of the Police Department shall be delivered into the custody of the Chief of Police or a member of the department designated to have custody of such property. It shall be the duty of the person having custody of such property to enter into a suitable book, a description of every article of property, to attach a number to each article and make corresponding entry thereof, and to make every reasonable effort to locate the owner thereof. When property alleged to have been stolen or embezzled comes into the custody of the Police Department, it shall be held subject to the order of a magistrate authorized by law to direct the disposal thereof.

When money or other property is taken from a defendant arrested upon the charge of a public offense, the officers taking it shall at the time make duplicate receipts therefor specifying particularly the amount of money or the kind of property taken, one of which receipts shall be delivered to the defendant, and the other, with the property, at once to the Chief of Police or other person designated by him to have custody of such property.

**2.26.100: DISPOSAL OF UNCLAIMED PROPERTY:**

In the event that an owner of any lost, stolen, embezzled, abandoned, or otherwise unclaimed property cannot be found within three (3) months after such property comes into the possession of the Police Department, or if the owner does not claim or redeem such property within three (3) months after notification, the Police Department may advertise the sale of such property once a week for two (2) consecutive weeks in a newspaper published in the City and may, on the date specified in such advertisement, offer at public sale for the highest and best price obtainable, all such property thereon listed. The price received for each article sold and the name of the purchaser thereof shall be entered in the register kept by the person having custody of such property, and all money received from such sale shall be delivered to the City Treasurer.



# City Council Staff Report

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**Date:**

January 7, 2026

**Applicant:**

Mapleton City

**Prepared By:**

Cory Branch

**Public Hearing:**

Yes

**Attachments:**

1. Resolution
2. Draft ordinance

**REQUEST**

Consideration of an Ordinance amending Mapleton City Code (MCC) Chapter 2.32 Fire Department.

**BACKGROUND**

Mapleton City currently has a Fire Department consisting of full-time, part-time and volunteer employees. The purpose of this amendment is to provide clarification of who the fire chief reports to in absence of a director of public safety and how far the fire chief can reside from Mapleton city limits.

**RECOMMENDATION**

Approve the proposed amendments.

**ORDINANCE NO. 2026-**

CONSIDERATION OF AN ORDINANCE AMENDING MAPLETON CITY CODE (MCC) CHAPTER 2.32  
FIRE DEPARTMENT.

**WHEREAS,** Mapleton City Code (MCC) Chapter 2.32 contains the City's fire department ordinance; and

**WHEREAS,** the fire department consists of a fire chief; and

**WHEREAS,** a few amendments are being proposed to clarify who the fire chief reports to in absence of a director of public safety and how far the fire chief can reside from city limits.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of Mapleton, Utah, to adopt the proposed ordinance as described in Exhibit "A".

PASSED AND ORDERED PUBLISHED BY THE CITY COUNCIL OF MAPLETON, UTAH,

This 7<sup>TH</sup> Day of January 2026.

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Therin Garrett  
Mayor

ATTEST:

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Camille Brown  
City Recorder

**Publication Date:**  
**Effective Date:**

**Exhibit "A" (changes shown highlighted and with strikeout and underline)**

**2.32.010: PURPOSE:**

There is hereby established a combined fire and EMS service in the City to be known as the Mapleton City Fire Department. The department will consist of full-time and part-time employees and volunteers. Its purpose shall be the preservation and protection of life and property from and during fires, rescues and EMS emergencies as may occur in Mapleton City and Utah County, Utah.

**2.32.020: CITY EMPLOYEES OF DEPARTMENT:**

Under the direction of the Director of Public Safety, or the City Administrator in absence of a Director of Public Safety, the department shall include a Fire Chief, who shall be an exempt full-time ~~or part-time~~ employee of the City and shall reside within fifteen five (15) miles of the City limits. The Fire Chief shall be appointed by the Mayor and with a majority vote of the City Council. This exempt position shall serve at the pleasure of the City Council and may be removed by the City Council at any time upon a majority vote of the Council.

Employees of the department shall be under the supervision of the Fire Chief, and shall perform such duties as may be prescribed by the Fire Chief ~~or Director of Public Safety~~.

**2.32.030: VOLUNTEERS OF DEPARTMENT:**

Volunteers of the department, including on-call volunteers shall be appointed by the Fire Chief and shall perform such duties as may be prescribed by the Fire Chief. The volunteer position is considered an exempt position and a volunteer may be removed by the Fire Chief and City Administrator ~~or Director of Public Safety~~ at any time.

**2.32.040: STANDING OPERATING PROCEDURES:**

The members of the department who are volunteers may adopt standing operating procedures, and such other rules and regulations as may be necessary for the effective operation of the department, hereafter referred to as "association", including requirements for membership therein. All such rules and regulations governing the operation of the by-laws shall be approved by the ~~Director of Public Safety~~, Fire Chief and City Council. The association by-laws do not apply to full-time or part-time paid employees of the department.

**2.32.050: COMPENSATION:**

Compensation for all employees and volunteers of the department shall be fixed by resolution of the City Council during the annual budget.

**2.32.060: RIGHT-OF-WAY:**

City fire engines, fire trucks, ambulance vehicles, and other emergency response vehicles are hereby declared to be emergency vehicles and shall have all of the rights-of-way and exemptions from traffic regulations that are provided by State law.

**2.32.070: BLOCKADE STREETS:**

It shall be lawful for the Fire Chief or the officer in command to blockade any street, avenue, alley, sidewalk, or other place if in his or her judgment it is necessary to secure the efficient working of the members of the department. It shall be unlawful for any person to break through said blockade.

**2.32.080: ENTERING UPON PREMISES:**

During emergencies, or upon consent of the property owner, the Fire Chief or the officer in command have the right to enter upon any premises at all reasonable hours for the purpose of inspecting the same.

**2.32.090: MAINTENANCE OF APPARATUS AND VEHICLES:**

All vehicles and equipment shall be kept in proper condition for immediate use.

**2.32.100: INTERFERENCE WITH APPARATUS AND VEHICLES:**

Any person who may use or in any way interfere with any of the apparatus or vehicles, without the consent of the Fire Chief ~~or Director of Public Safety~~, shall be guilty of a misdemeanor.

**2.32.110: REMOVAL OF OBSTRUCTIONS:**

The Fire Chief, or the officer in command, may order the removal or destruction of any building, fence, or any telephone, telegraph or electric light poles or wires or any other obstruction in order to prevent the progress of the emergency, but neither the Fire Chief nor any other officer or member of the department shall unnecessarily or recklessly destroy or injure any building or other property.

**2.32.120: USE OF WATER:**

The Fire Chief, or the officer in command, shall have the right to use water from any source for the purpose of an emergency.

**2.32.130: INVESTIGATION:**

The Fire Chief, or the officer in command, shall make a prompt and thorough investigation of the cause of the incident and shall make a written report on each incident in accordance with City records retention policy.

**2.32.140: CONFORMANCE WITH STATE LAW:**

The department established by this chapter shall conform to the standards set forth in State law.

**2.32.150: EMS OPERATIONS:**

The department will provide emergency medical services up to the paramedic level as defined by the State Bureau of Emergency Medical Services.



# City Council Staff Report

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**Date:**

January 7, 2026

**Applicant:**

Mapleton City

**Prepared By:**

Cory Branch

**Public Hearing:**

No

**Attachment:**

Resolution

**REQUEST**

Consideration of a Resolution for the appointment of Clay Hooley as the Mapleton City Chief of Police.

**BACKGROUND & DESCRIPTION**

The chief of police's purpose is to be a leader, strategically manage a police department, ensure public safety through effective law enforcement, crime prevention, policy development, community engagement, and budget oversight. They oversee daily operations, personnel, training, and departmental goals, acting as the primary liaison with city officials, the media, and the community.

It is proposed that Clay Hooley be appointed as the Mapleton City Chief of Police.

**RECOMMENDATION**

Adopt the attached Resolution

**RESOLUTION NO. 2026 -**

**A RESOLUTION OF MAPLETON CITY COUNCIL APPOINTING CLAY HOOLEY AS THE  
MAPLETON CITY CHIEF OF POLICE**

**WHEREAS**, Mapleton City has an established and operating Police Department; and

**WHEREAS**, Mapleton City's Police Department includes a Chief of Police who strategically manages the police department, ensures public safety through effective law enforcement, crime prevention, policy development, community engagement, and budget oversight; and

**WHEREAS**, Mapleton City's Chief of Police oversees the daily operations, personnel, training, and departmental goals, and acts as the primary liaison with city officials, the media, and the community.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of Mapleton, Utah, to appoint Clay Hooley as the Mapleton City Chief of Police.

PASSED AND ORDERED PUBLISHED BY THE CITY COUNCIL OF MAPLETON, UTAH this 7<sup>th</sup> Day of January 2026.

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Therin Garrett  
Mayor

ATTEST:

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Camille Brown  
City Recorder