

BOULDER TOWN, UTAH PUBLIC NOTICE

Governing Body: TOWN COUNCIL

Notice Type: Regular Meeting

Date and Time: Tuesday, January 6, 2026, at 6:00 p.m.

Location: Boulder Community Center, 351 North 100 East, Boulder, Utah

In accordance with the Utah Open and Public Meetings Act, [Utah Code § 52-4-202](#), this Agenda and Notice is hereby provided.

The meeting materials are available for public review in the following Google Drive folder: [BT-2026-TC_MATERIALS_2026-01-06-RegularMeetingJan06](#)

AGENDA

I. OPENING PROCEDURES

- 1.1. Call to Order
- 1.2. Determination of Quorum
- 1.3. Pledge of Allegiance
- 1.4. Motion to Adopt the Agenda (Action Item - Motion Required)
- 1.5. Declaration of Conflicts of Interest (Information)

II. APPROVAL OF [PROPOSED MINUTES](#) (Action Item - Motion Required)

- 2.1. December 2, 2025 Regular Meeting

III. [OATH OF OFFICE](#)

- 3.1. Remarks by Outgoing Officials
- 3.2. Administration of the Oath of Office
- 3.3. New Official Remarks/Introduction

IV. REPORTS AND PRESENTATIONS (Information/Discussion)

- 4.1. [Open Public Meetings Act](#): Learn the basics of the Open and Public Meetings Act requirements
- 4.2. [Utah Municipal Officer's Ethics Act](#): What you need to know to do your job as an elected or appointed official regarding Ethics
- 4.3. America250 Utah | Boulder Town Update —Committee (≤ 5 minutes)
- 4.4. [Scott Brodie on a Proposed Resolution Opposing S.2970](#), a draft bill to authorize off-highway vehicle (OHV) (≤ 5 minutes)

V. PUBLIC COMMENT ON AGENDA ITEMS (Public Input) (≤ 20 minutes)
Public comments are limited to agenda items. Speakers are limited to three (3) minutes and must state their name for the record.

VI. CONSENT AGENDA (Action Item - Motion Required)

Items will be approved with a single motion unless a member requests that an item be moved, allowing for individual discussion and action

- 6.1. Acceptance of [Financial Reports](#)
- 6.2. Approval of Proposed [Expenditures](#): Meeting Owl and Gusto
- 6.3. Approval of Proposed [Forms and Applications](#): Updated Conflict of Interest Disclosure Form

VII. PUBLIC HEARING (Public Input Only, Motion to Enter/Exit)

None Scheduled

VIII. ADMINISTRATIVE ACTION ITEMS (Motion Required)

Items related to routine operational matters, internal organization, appointments, contracts, and quasi-judicial decisions.

- 8.1. Consideration and Appointment of Council Members: To serve as Liaisons and to serve as Mayor Pro Tempore
- 8.2. Motion to Approve [RES-2026-C](#) (First Reading): A Resolution Appointing a new Member to the Board of Adjustment, Seat 3
- 8.3. Motion to Approve [RES-2026-D](#) and [RES-2026-E](#) (First Readings): Resolutions Appointing new Members to the Planning Commission, Seats 3 and 2
- 8.4. Motion to Approve [RES-2026-A](#) (First Reading): A Resolution Appointing the Chief Administrative Officer and Records Officer.
- 8.5. Review, identify potential modifications, and proceed to Motion to Adopt [2026 Annual Meeting Schedule](#)
- 8.6. Consideration and Action on [RES-2026-F](#) (First Reading): A Resolution that grants the Mayor authority to begin recruiting and hiring for necessary town positions, officially appoints Cindy Wilson as Landfill Attendant, and provisionally appoints Elizabeth Julian as an employee.

IX. LEGISLATIVE ACTION ITEMS (Motion Required)

Items related to establishing law or general public policy through the creation or amendment of policy, resolutions, ordinances, and the General Plan.

- 9.1. Motion to Approve [RES-2026-B](#) (First Reading): A Resolution

Extending the Expiration Date of Current, Valid Business Licenses.

9.2. Consideration of [ORD-2025-I](#) (second reading): An Ordinance Amending Section 30.1 of the Town Code Regarding Meetings

X. WORK SESSION (Discussion Only - No Action Taken)

- 10.1. Discussion on Planning Effective Work Sessions
- 10.2. Discussion on the Budget
- 10.3. Review and Discussion on Chapter 111 of the Town Code regarding Alcoholic Beverages
- 10.4. Review and Discussion on the General Plan regarding the specific direction and tasks assigned to the Planning Commission
- 10.5. Review and Discussion on the Property North of the Community Center
- 10.6. Discussion of the Presentation Regarding Draft Bill S.2970

XI. DEPARTMENT REPORTS (Information)

- 11.1. Members
- 11.2. Staff
- 11.3. Mayor
- 11.4. Announcements and Town Events
 - 11.4.1. Mandatory Requirements: [Submit via Jotform](#) by January 31, 2026
 - (a) Annual Disclosure Form (for all Boulder Governing Body Members and Staff)
 - (b) [Open and Public Meetings Act \(OPMA\) Training](#) (for all Boulder Governing Body Members and Administrative Staff)
 - (c) [Land Use 101: Powers and Duties](#) (for Members of Town Council, Board of Adjustments, Planning Commission, and Administrative Staff) (\$10 fee, \$0 with Coupon "luaupromo")
 - (d) [Introductory Training for Municipal Officers](#) Due by January 31, 2026 (for all Town Council Members and Administrative Staff)

X.II. GENERAL PUBLIC COMMENT (Public Input) (≤ 20 minutes)

Public comments on any topic. Speakers are limited to three (3) minutes and must state their name for the record.

XIII. CLOSING BUSINESS

- 13.1. Review of Meeting Outcomes, Assignments, and Counsel Review
Summarize the key discussions and actions taken. Identify any

necessary tasks, including assignments, deadlines, and expected outcomes. Note any opinions provided by legal counsel.

13.2. Future Agenda Items

Review and identify upcoming mandatory or essential business and member submissions for consideration; Annual Municipal Calendar

13.3. Confirmation of Next Meeting: Tuesday, February 3, 2026, at 6:00

XIV. CLOSED SESSION (Action - Motion Required To Enter/Exit)

May enter as permitted by Utah Code §52-4-205, clearly stating the reason that justifies the closed session as part of the motion, along with the names of all attendees as required by law.

XV. RETURN TO REGULAR MEETING (Discussion & Possible Action)

If applicable, discussion and Possible Action on Closed Session

XVI. ADJOURNMENT

The presiding officer may adjourn the meeting without objection when the agenda is complete. If the meeting ends early, a formal motion to adjourn is required and must pass with a majority vote of members present.

NOTICE

SPECIAL ACCOMMODATIONS (ADA)

In compliance with the Americans with Disabilities Act (ADA), individuals needing reasonable accommodations should notify the Boulder Town Office at 435-335-7300 or townclerk@boulder.utah.gov at least one week before the meeting.

ELECTRONIC OR TELEPHONE PARTICIPATION

Zoom Link: <https://us06web.zoom.us/j/4353357300>

Meeting ID: 4353357300 Password: 84716 Phone: +1 346 248 7799

Policy: Ensure your Zoom name includes the first and last names of attendees

CERTIFICATE OF POSTING

This Agenda and Notice was publicly posted on the following locations:

- The Utah Public Notice website (<http://pmn.utah.gov>)
- Boulder Town's website (<http://www.boulder.utah.gov>)
- Boulder Town's Bulletin Board

Date Published: **January 3, 2026**

/s/ Elizabeth Julian, Town Clerk