

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
Dell Butterfield
Kelly Enquist
Jenn Nielsen
Julie Thompson

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City Recorder
Remington Whiting

City Engineer
Kris Nilsen

Public Works Director
Steve Maughan

THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A REGULAR MEETING AT 7:30 PM ON TUESDAY, JANUARY 6TH, 2026, AT THE CITY OFFICES

Invocation/Thought – Jenn Nielsen; Pledge of Allegiance – Dell Butterfield

1. Swearing in of Mayor Kenneth Romney and Council Members Kelly Enquist and Julie Thompson.
2. Approve Agenda.
3. Public Comment - Two minutes per person; five minutes if on behalf of a group.
4. Legislative Report – Representative Raymond P. Ward & Senator Todd Weiler.
5. Resolution 579-26 – A Resolution Consenting to the Assignment of Council Member Duties.
6. Resolution 580-26 – A Resolution Appointing Kenneth Romney to the South Davis Sewer District Board of Trustees.
7. Resolution 581-26 – A Resolution Appointing a Representative (Jenn Neilsen) to the Wasatch Integrated Waste Management District Administrative Control Board.
8. Resolution 582-26 – A Resolution Appointing a Representative (Kelly Enquist) to the Davis County Mosquito Abatement District Board of Trustees.
9. Resolution 583 – A Resolution Appointing a Representative (Dell Butterfield) to the South Davis Recreation District Administrative Board.
10. Meeting Minutes from December 16th, 2025.
11. Staff Reports–Police, Public Works, Engineering, Admin & Community Development.
12. Mayor/Council Reports.
13. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
14. Adjourn.

This agenda was posted on the State Public Notice website (Utah.gov/pmn), the city website (WBCityut.gov), posted at city hall, and emailed to the Mayor and City Council on January 2nd, 2025.

WEST BOUNTIFUL CITY

RESOLUTION #579-26

A RESOLUTION CONSENTING TO THE ASSIGNMENT OF COUNCIL MEMBER DUTIES

WHEREAS, West Bountiful is an active and vibrant community; and

WHEREAS, West Bountiful City has various boards, commissions, and activities; and

WHEREAS, U.C.A 10-3b-104 grants the Mayor the authority to appoint members of the City Council to various assignments and functions, with the advice and consent of the Council

NOW THEREFORE, BE IT RESOLVED that the following appointments are made with terms ending December 31, 2027.

Internal Appointments	
Planning Commission Representative	Julie Thompson
Arts Council Representative	Kelly Enquist
Youth City Council Representative	Jenn Nielsen
Emergency Preparedness Committee Representative	Dell Butterfield
Independence Day Liaison	Jenn Nielsen
Audit Committee	James Ahlstrom, Dell Butterfield

External Appointments	
Davis County Mosquito Abatement District	Kelly Enquist
South Davis Recreation District	Dell Butterfield
South Davis Sewer District	Kenneth Romney
ULCT Legislative Policy Committee	Dell Butterfield
Wasatch Integrated Waste Management District	Jenn Nielsen

EFFECTIVE DATE. This resolution shall take effect immediately upon passing.

Passed and approved by the City Council of West Bountiful City this January 6, 2026.

Ken Romney, Mayor

Voting by the City Council: AYE NAY
Councilmember Ahlstrom _____
Councilmember Butterfield _____
Councilmember Enquist _____
Councilmember Nielsen _____
Councilmember Thompson _____

ATTEST:

Remington Whiting, City Recorder

WEST BOUNTIFUL CITY

RESOLUTION #580-26

A RESOLUTION APPOINTING KENNETH ROMNEY TO THE SOUTH DAVIS SEWER DISTRICT BOARD OF TRUSTEES

WHEREAS, West Bountiful City is entitled to appoint a member of the Board of Trustees of the South Davis Sewer District for the purpose of representing the interests of the City on said Board; and

WHEREAS, U.C.A 10-3b-104 grants the Mayor the authority to appoint members of the city council to various assignments and functions, with the advice and consent of the council.

NOW THEREFORE, BE IT RESOLVED by the West Bountiful City Council that it:

1. Pursuant to UCA 17B-1-303(6), requests that the South Davis Sewer District Board of Trustees declare a vacancy for the board position appointed by West Bountiful City.
2. Consents to the Mayor's appointment of Kenneth Romney as the West Bountiful City's representative to the South Davis Sewer District Board of Trustees, with the term ending on December 31, 2027.

EFFECTIVE DATE. This resolution shall take effect immediately upon passing.

Passed and approved by the City Council of West Bountiful this January 6, 2026.

Ken Romney, Mayor

Voting by the City Council:	<u>AYE</u>	<u>NAY</u>
Councilmember Ahlstrom	_____	_____
Councilmember Butterfield	_____	_____
Councilmember Enquist	_____	_____
Councilmember Nielsen	_____	_____
Councilmember Thompson	_____	_____

ATTEST:

Remington Whiting, City Recorder

WEST BOUNTIFUL CITY

RESOLUTION #581-26

A RESOLUTION APPOINTING A REPRESENTATIVE TO THE WASATCH INTEGRATED WASTE MANAGEMENT DISTRICT ADMINISTRATIVE CONTROL BOARD

WHEREAS, the City of West Bountiful is a member of the Wasatch Integrated Waste Management District and is entitled to appoint one member to its Administrative Control Board; and

WHEREAS, U.C.A 10-3b-104 grants the Mayor the authority to appoint members of the City Council to various assignments and functions, with the advice and consent of the Council.

NOW THEREFORE, BE IT RESOLVED by the City Council of West Bountiful that it consents to the appointment of Council Member Jenn Nielsen as West Bountiful City's representative to the Wasatch Integrated Waste Management Administrative Control Board, with the term ending on December 31, 2027.

A Copy of this resolution, once approved, will be provided to the Wasatch Integrated Waste Management District.

EFFECTIVE DATE. This resolution shall take effect immediately upon passing.

Passed and approved by the City Council of West Bountiful City this January 6, 2026.

Ken Romney, Mayor

Voting by the City Council:	<u>AYE</u>	<u>NAY</u>
Councilmember Ahlstrom	_____	_____
Councilmember Butterfield	_____	_____
Councilmember Enquist	_____	_____
Councilmember Nielsen	_____	_____
Councilmember Thompson	_____	_____

ATTEST:

Remington Whiting, City Recorder

WEST BOUNTIFUL CITY

RESOLUTION #582-26

A RESOLUTION APPOINTING A REPRESENTATIVE TO THE DAVIS COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES

WHEREAS, the City of West Bountiful is entitled to appoint a member of the Board of Trustees of the Davis County Mosquito Abatement District for the purpose of representing the interest of the city on said board; and

WHEREAS, U.C.A 10-3b-104 grants the Mayor the authority to appoint members of the City Council to various assignments and functions, with the advice and consent of the Council.

NOW THEREFORE, BE IT RESOLVED by the City Council of West Bountiful that it consents to the Mayor's appointment of Kelly Enquist as West Bountiful City's representative to the Davis County Mosquito Abatement Board of Trustees, with the term ending on December 31, 2027.

EFFECTIVE DATE. This resolution shall take effect immediately upon passing.

Passed and approved by the City Council of West Bountiful City this January 6, 2026.

Ken Romney, Mayor

Voting by the City Council:	<u>AYE</u>	<u>NAY</u>
Councilmember Ahlstrom	_____	_____
Councilmember Butterfield	_____	_____
Councilmember Enquist	_____	_____
Councilmember Nielsen	_____	_____
Councilmember Thompson	_____	_____

ATTEST:

Remington Whiting, City Recorder

WEST BOUNTIFUL CITY

RESOLUTION #583-26

A RESOLUTION APPOINTING A REPRESENTATIVE TO THE SOUTH DAVIS RECREATION DISTRICT ADMINISTRATIVE BOARD

WHEREAS, the City of West Bountiful is a member of the South Davis Recreation District and has the power to appoint one member to the Administrative Board of the South Davis Recreation District; and,

WHEREAS, the City Council now desires to appoint Council Member Dell Butterfield to the Administrative Board of the South Davis Recreation District.

NOW THEREFORE, BE IT RESOLVED by the City Council of West Bountiful, Utah as follows:

Section 1. Dell Butterfield is hereby appointed as West Bountiful City's member of the South Davis Recreation District Administrative Board with the term ending December 31, 2027.

Section 2. A copy this Resolution, once adopted, shall be provided to the South Davis Recreation District.

EFFECTIVE DATE. This resolution shall take effect immediately upon passing.

Passed and approved by the City Council of West Bountiful City this January 6, 2026.

Ken Romney, Mayor

Voting by the City Council:	<u>AYE</u>	<u>NAY</u>
Councilmember Ahlstrom	_____	_____
Councilmember Butterfield	_____	_____
Councilmember Enquist	_____	_____
Councilmember Nielsen	_____	_____
Councilmember Thompson	_____	_____

ATTEST:

Remington Whiting, City Recorder

PENDING – Not Yet Approved

Minutes of the West Bountiful City Council meeting held on **Tuesday, December 16th, 2025**, at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

Those in attendance:

MEMBERS: Mayor Kenneth Romney, Council members James Ahlstrom, Dell Butterfield, Kelly Enquist, Jenn Nielsen and Mark Preece

STAFF: Duane Huffman (City Administrator), Brandon Erikson (Chief of Police), Steve Maughan (Public Works Director), Kris Nielsen (City Engineer), Steve Doxey (City Attorney), and Remington Whiting (City Recorder)

PUBLIC: Alan Malan, Todd Willey, Megan Helgesen, Jake Helgesen, Timothy Preece, Heather Preece, Julie Thompson, Richmond Thornley, Simon Mortenson

EXCUSED:

Regular Meeting

Mayor Romney called the meeting to order at 7:30 pm. Kelly Enquist shared an inspirational thought, and the Pledge of Allegiance was led by Mark Preece.

1. Approve Agenda

MOTION: *Mark Preece made a motion to approve the agenda. Dell Butterfield seconded the Motion which PASSED by unanimous vote of all members present.*

2. Recognition of Service for Councilmember Mark Preece.

Mayor Romney presented councilmember Mark Preece with a plaque and thanked him for his service on the city council and the South Davis Sewer District Board.

3. Oath of Office – West Bountiful Police Officers Trae Hansen, Brandon Lawson, and Chanler Wade (Reserve).

Remington Whiting swore Trae Hansen, Brandon Lawson and Chanler Wade (Reserve) in as West Bountiful City Police Officers.

4. Public Comment

Lucille and Eric Eastman – 620 W 1950 N – Mr. and Mrs. Eastman explained the art that was hanging around the council chambers and its background. She also gave an update on future concerts for the Arts Council.

5. Consider Consent to Appointment of Assistant Police Chief – Tom Smith

Mayor Romney requested the advice and consent of the city council in his appointment of Tom Smith as Assistant Police Chief for West Bountiful City.

MOTION: *Dell Butterfield made a motion to approve the appointment. Mark Preece seconded the motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye

Dell Butterfield – Aye

Kelly Enquist – Aye

Jenn Nielsen – Aye

Mark Preece – Aye

6. Consider Plat Amendment Petition – Hangar House Amended Plat – 1280 West Highgate Ave.

Duane explained that the owner of lot 106 and 107 of the Hangar House subdivision requested an amendment to the existing subdivision due to a structure that does not comply with setback requirements. He also identified several other violations on the property, including illegal additions, a front yard fence with clear view violations, noxious weeds, and delinquent property taxes on both lots. Mr. Willey stated that the property tax issue would be resolved by the end of the month.

Mr. Willey confirmed that he was currently living in the home without a certificate of occupancy. Council members Nielsen and Enquist expressed concern regarding the apparent disregard for city regulations.

The location of the illegal addition on the east side of the property was reviewed. Council member Ahlstrom noted that the sequence of events was not ideal but stated that approving the amended plat would be the first step toward resolving the issues.

Steve Doxey reminded the council that approval of the amended plat is discretionary and not required. Mayor Romney asked about the council's authority to require payment of delinquent property taxes. Steve Doxey explained that the council may establish payment of taxes as a condition of approval. Duane recommended that the ongoing noxious weed issues be addressed through an agreement with the city, including potential penalties for noncompliance.

The council also discussed the issues related to the certificate of occupancy and the front yard fence and how those matters could be resolved. Concerns were raised about setting a precedent by allowing residents or developers to act without approval and resolve violations later. Several council members expressed frustration with Mr. Willey's noncompliance with city regulations; however, the council ultimately determined that approving the amended plat would allow the remaining issues to be addressed.

MOTION: *James Ahlstrom made a motion to approve the Hangar House Amended Plat with the following conditions as found in the staff memo: A. Proof of payment for all delinquent property taxes associated with both lots within 3 months of this meeting. B. An adequate building permit application for the additions is submitted and paid for. C. The illegal fence be brought into*

compliance with the city's zoning regulations. D. The owner signs a contract with the city to ensure that the weeds for lot 107 will be maintained. E. Review and approval of final plat by city attorney, city engineer, and the county recorder. F. Payment of county recording fees. G. No one occupies the structure until a valid Certificate of Occupancy is granted. Mark Preece seconded the motion which PASSED.

The vote was recorded as follows:

James Ahlstrom – Aye

Dell Butterfield – Aye

Kelly Enquist – Aye

Jenn Nielsen – Aye

Mark Preece – Aye

7. Consider Request for Donation Adjustment from CenterPoint Theatre.

Duane explained that CenterPoint Theatre recently informed him that due to a failure to send an invoice to the city, it did not receive the \$10,000 donation budgeted by the city for FY 2024/25. The executive director of CenterPoint Theatre requested that the FY 2024/25 donation be moved into the FY 2025/26 budget.

Duane also explained that the city had already budgeted \$5,000 for FY 2025/26 and could potentially amend the budget to include the \$10,000 too. He stated that the matter would be addressed through a future budget amendment.

8. Report from Councilmember Dell Butterfield, Board Member of the South Davis Recreation District, Regarding the Tentative FY 2026 Budget and Proposed Property Tax Increase.

Councilmember Butterfield, a Board Member of the South Davis Recreation District, presented information regarding the district's tentative FY 2026 budget and proposed property tax increase.

9. Resolution #578-25, a Resolution Granting Mark Preece Lifetime Golf Privileges at Lakeside Golf Course in Recognition of Exceptional Service to the Community.

Duane explained that in very rare circumstances, to recognize exceptional individuals, the Mayor may recommend that the City Council grant lifetime golfing privileges. Mark Preece served the city of West Bountiful on the city council for 16 years, with assignments on the Youth City Council, Emergency Preparedness Advisory Committee, and as the city's representative on the South Davis District board. The privilege would give Mark Preece and one guest lifetime golf at Lakeside Golf course.

MOTION: *Dell Butterfield made a motion to adopt Resolution #578, a Resolution Granting Mark Preece Lifetime Golf Privileges at Lakeside Golf Course in Recognition of Exceptional Service to the Community. James Ahlstrom seconded the motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye
Kelly Enquist – Aye
Mark Preece – Recused

Dell Butterfield – Aye
Jenn Nielsen – Aye

10. Meeting Minutes from December 2nd, 2025.

MOTION: *Jenn Nielsen made a motion to approve the meeting minutes from December 2nd, 2025. Dell Butterfield seconded the motion which PASSED by unanimous vote of all members present.*

11. Monthly Finance Report.

Duane reviewed the monthly finance report with the council.

12. Staff Reports

Police Department – Brandon Erikson

- An opening for a crossing guard has been filled.

Public Works – Steve Maughan

- Winterized the bathrooms over at the city park and will place a porta potty there for the winter.
- Doug's corner will finish up concrete this week. Asphalt will be held off until spring.
- Helped with tree maintenance on 400 North and 800 West. It cleared visibility by a considerable amount.
- HF Sinclair refinery has experienced a problem with their water source, so they have been drawing additional water from the city. Duane and Steve have been in contact with the manager of the refinery. Duane reassured the council that staff will protect the city's ability to deliver water to the city as a whole.
- Council member Butterfield shared concern over a family member who was in a car accident on 500 S due to the traffic control during construction. Duane will follow-up with UDOT and Enbridge.

Engineering – Kris Nilsen

- Kris has started working with Duane and Steve regarding next year's construction projects.
- Trico has applied for their final payment of 660 W. Trico will honor their bid and finish the portion of the project on 1000 N next year.
- Continuing to work on 2 subdivisions that will go before the planning commission for preliminary approval.

Administration/Community Development – Duane Huffman

- Office will be closed on the 26th of December for Christmas.

13. Mayor/Council Reports

Kenneth Romney:

- Fire Department has approved the purchase of 3 new ambulances.

- Recognized Steve Maughan for his awareness and for helping an elderly resident that had fallen.

Dell Butterfield

- Conditional Use Permit was approved for Thrive Chiropractic.
- New/Unlisted business process is being discussed within the planning commission.
- Shared appreciation for Mark Preece.

James Ahlstrom:

- Shared his appreciation to Council member Mark Preece and all council members.

Kelly Enquist:

- Mosquito Abatement held Truth in Taxation for the tax increase.
- Shared appreciation for Mark Preece.

Jenn Nielsen:

- Christmas on Onion Street was a success.
- Asked about Fireworks for the Fourth of July. Duane will follow up with them.
- Will begin approaching people to volunteer for the parade.
- Shared appreciation to Mark Preece.

Mark Preece:

- SDSD bonds have been sold.
- Construction on the North Plant is going well, and the admin building is almost complete.
- Thanked the council and staff for their service.

14. Adjourn

MOTION: *Jenn Nielsen made a motion to adjourn the meeting of the West Bountiful City Council. Mark Preece seconded the motion which PASSED by unanimous vote of all members present.*

The foregoing was approved by the West Bountiful City Council by unanimous vote of all members present on January 6th, 2025.

Remington Whiting, City Recorder