

## UTAH LOCAL GOVERNMENTS TRUST BOARD OF DIRECTORS MEETING MINUTES

Administrative Board Meeting — December 19, 2025 — 3:00 PM

Location: Utah Local Governments Trust Board Room  
55 South Highway 89 · North Salt Lake, Utah 84054

Join via Zoom: <https://us02web.zoom.us/j/9835774321>

Dial-In: 669-900-6833

Meeting ID: 983 577 4321

### Board Members in Attendance

Executive Committee:

- Christopher F. Robinson, Chair
- Mayor Stephanie Miller
- Alison McCoy (ZOOM)

Other Board Members Present:

- Carlton Christensen
- Jeff Silvestrini
- Mayor Kress Staheli
- Caroline Rodriguez (ZOOM)

Others in Attendance (Staff):

- Craig Hale
- Steven A. Hansen

### 1. Call to Order & Opening Remarks

Chair Christopher F. Robinson called the meeting to order at 3:00 PM. The meeting addressed year-end matters, final budget adoption, governance responsibilities, and executive review items.

### 2. Approval of November 14, 2025 Minutes

Motion: Jeff Silvestrini

Second: Carlton Christensen

Action: Minutes approved

Vote: Unanimous

### **3. TEAM TRUST Spotlight – Curtis Tonks**

Purpose: Recognition of Curtis Tonks, Risk Finance Consultant, for 11 years of service.

Presentation received. No motion required.

### **4. Consent Agenda — Financials, Investments & Disbursements**

Motion: Mayor Kress Staheli

Second: Jeff Silvestrini

Action: Consent Agenda approved

Vote: Unanimous

### **5. 2026 Final Budget**

Motion: Jeff Silvestrini

Second: Carlton Christensen

Action: 2026 Final Budget approved

Vote: Unanimous

### **6. Public Comment**

No public comment received.

### **7. Other Business**

No other business was discussed.

### **8. CEO & CFO Annual Review**

Annual performance review discussion held.

### **9. Closed Session**

Purpose: Consideration of matters permitted under Utah Code §52-4-205.

Motion to enter Closed Session.

Roll Call Vote:

- Christopher F. Robinson — Aye
- Mayor Stephanie Miller — Aye
- Alison McCoy — Aye
- Carlton Christensen — Aye
- Jeff Silvestrini — Aye
- Kress Staheli — Aye
- Caroline Rodriguez — Aye

Action: Board entered Closed Session.

### **10. CEO & CFO Compensation**

The Board came out of Closed Session.

The Board expressed appreciation for Steven Hansen's leadership and results delivered to the Trust.

Motion: Jeff Silvestrini

Second: Mayor Stephanie Miller

Action: Board approved a 3% increase in salary, effective January 1, 2026.

Vote: Unanimous

## **11. Upcoming Meetings**

The Board reviewed upcoming meeting dates and times and noted that minor adjustments are needed.

## **12. Adjournment**

Motion: Carlton Christensen

Second: Jeff Silvestrini

Action: Meeting adjourned

Vote: Unanimous

## **Certification**

I, Steven A. Hansen, Chief Executive Officer & Chief Financial Officer of the Utah Local Governments Trust, hereby certify that the foregoing minutes of the December 19, 2025 meeting of the Board of Directors accurately reflect the actions taken and discussions held.

Steven A. Hansen  
Chief Executive Officer & Chief Financial Officer  
Utah Local Governments Trust