

Agenda

HUNTING GUIDES AND OUTFITTERS LICENSING BOARD

January 20, 2015 - 1:00 p.m.

Fourth Floor Room 464

Heber M. Wells Building

160 E. 300 S. Salt Lake City, Utah

This agenda is subject to change up to 24 hours prior to the meeting.

ADMINISTRATIVE BUSINESS:

1. Sign Travel Per Diem
2. Approve the July 22, 2014 Board Meeting Minutes

DISCUSSION ITEMS:

3. Tracy Naff, Compliance
4. High School Diploma Requirement, Senator Ralph Okerlund

APPOINTMENTS

1:05 Zachary Dustin, Probation Review

1:10 Matthew Rhinehart, Probation Review

1:15 Robert Bruce Hubbard, Notice of Agency Action

NEXT SCHEDULED MEETING:

April 21, 2015

Note: In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify, Dave Taylor, ADA Coordinator, at least three working days prior to the meeting. Division of Occupational & Professional Licensing, 160 East 300 South, Salt Lake City, Utah 84115, 801-530-6628 or toll-free in Utah only 866-275-3675

MINUTES

**UTAH
HUNTING GUIDES AND OUTFITTERS
LICENSING BOARD MEETING**

July 22, 2014

**Room 475 – 4th Floor – 1:00 p.m.
Heber Wells Building
Salt Lake City, UT 84111**

CONVENED: 1:06 p.m.

ADJOURNED: 2:33 p.m.

Bureau Manager:

Kristina Bean

Board Secretary:

Yvonne King

Board Members:

Paul Niemeyer – Chairperson
Jed Wayment
Troy Justensen
John Bair
Adam Bronson

DOPL Staff Present:

Mark Steinagel, Division Director
Ray Walker, Reg/Comp Officer
Tracy Naff, Compliance
Gordon Summers, Investigations
Wayne Jeppson, Investigations

Guests:

Gunner Steele, Applicant
Billie Joe Robb, Applicant
Todd Black, Applicant
Aaron Bronson, Applicant

ADMINISTRATIVE BUSINESS:

Approval of the December 17, 2013 Minutes

Mr. Wayment seconded by Mr. Justenson made a motion to approve the December 17, 2013 Board meeting minutes as written. The motion carried unanimously.

Introduction of Kristina Bean

Mr. Steinagel introduced Ms. Bean as the new Bureau Manager.

APPOINTMENTS:

Mr. Black appeared before the Board for his scheduled appointment. Ms. Bean reviewed his renewal application. Mr. Black explained the circumstances of his wild life conviction.

Mr. Justenson seconded by Mr. Wayment made a motion approve Mr. Black's renewal for full licensure as an Outfitter. The motion carried unanimously.

Aaron Bronson

Mr. Bronson appeared before the Board for his scheduled appointment. Ms. Bean reviewed his application which included a wild life conviction. Mr. Bronson explained the circumstances of his conviction.

Mr. Wayment seconded by Mr. Bair made a motion to renew Mr. Bronson for full licensure as a Hunting Guide. Four members voted in favor Mr. Adam Bronson recused himself. Motion carried.

Billie Joe Robb

Mr. Robb appeared before the Board for his scheduled appointment. Ms. Bean explained the circumstances of his conviction with Division of Wildlife Resources, (DWR). Mr. Robb explained the circumstances that led to his conviction.

Mr. Bair seconded by Mr. Wayment made a motion to renew Mr. Robb for full licensure as an Outfitter. The motion carried unanimously.

Tyrel Hubbard

Mr. Hubbard appeared before the Board for his scheduled appointment via teleconference. Ms. Bean reviewed his application. Mr. Hubbard explained the circumstances that led to his convictions which included a DUI.

Mr. Justenson seconded by Mr. Wayment made a motion to renew Mr. Hubbard's license as a Hunting Guide with a stipulation to include probation through September 2015 and if his probation ends early with the courts to continue the random alcohol and drug testing. The motion carried unanimously.

Gunner Steele

Mr. Steele appeared before the Board for his scheduled appointment. Mr. Steele was reapplying for licensure as a Hunting Guide which was previously revoked. Mr. Steele explained the circumstances of his previous revocation of licensure where he had

failed to respond to his Notice of Agency Action.

Mr. Bair seconded by Mr. Wayment made a motion to approve full licensure to Mr. Steele as a Hunting Guide. The motion carried unanimously.

DISCUSSION ITEMS:

Tracy Naff: Compliance

Ms. Naff reviewed the compliance report and stated that Brad Turner was the only probationer that was non-compliant at that time.

Notice of Agency Action:
George Simon
Robert Hubbard
Brad Turner

George Simon:
Ms. Bean reviewed the Notice of Agency Action for Mr. Simon and stated that his license was suspended until December 31, 2017.

Robert Hubbard:
Ms. Bean reviewed the Notice of Agency Action for Mr. Hubbard which included complaints from the State of Alaska where Mr. Hubbard failed to respond.

It was Ms. Bean's recommendation to rescind Mr. Hubbard's renewal rights.

Mr. Bronson seconded by Mr. Wayment made a motion to revoke Mr. Hubbard's renewal rights if he does not respond to his Notice of Agency action by August 7, 2014. The motion carried unanimously.

Brad Turner:
Ms. Bean reviewed the Notice of Agency Action for Mr. Turner which included a suspension from, Division of Wildlife Resources (DWR) of his hunting privileges for a period of six years.

Mr. Bair seconded by Mr. Wayment made a motion to revoke Mr. Turner's outfitter license for six years to match the duration of the DWR hunting license suspension. The revocation shall include the provision that if Mr. Turner's hunting privileges are reinstated through the appeal process with DWR Mr. Turner can apply for licensure sooner than six years provided he meets the current application requirements. The motion carried unanimously.

Hunting Guide & Outfitter Licensing Board Minutes

July 22, 2014

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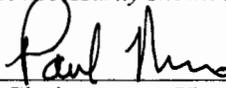
Next Scheduled Meeting

November 18, 2014

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

1/20/15

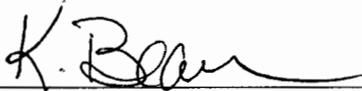
Date Approved



Chairperson, Hunting Guide & Outfitter Licensing Board

1/20/15

Date Approved



Bureau Manager, Division of Occupational & Professional Licensing

R156. Commerce, Occupational and Professional Licensing.
R156-79. Hunting Guides and Outfitters Licensing Act Rule.

R156-79-302a. Qualifications for Licensure - Application Requirements.

In accordance with Subsections 58-1-203(1) and 58-1-301(3) and Section 58-79-302, the application requirements for licensure are defined herein.

(1) An application for licensure as a hunting guide shall be accompanied by:

- (a) a current certification of criminal history record for the applicant issued by the state of Utah or the applicant's state of residency;
- (b) a current certification of wildlife violation record for the applicant issued by the Utah Division of Wildlife Resources or the State Wildlife Agency of the applicant's state of residency;
- (c) a verification of licensure from any state or territory of the United States or province of Canada in which the applicant has been licensed as a hunting guide; and
- (d) a copy of a current photo identification for the applicant showing the applicant is at least 18 years of age. Acceptable photo identification shall include:
 - (i) a driver license issued by a state of the United States of America or the District of Columbia; or
 - (ii) an identification card issued by a federal, state or local government agency 2 of the United States of America.

(2) An application for licensure as an outfitter shall be accompanied by:

- (a) a current certification of criminal history record for the applicant issued by the state of Utah or the applicant's state of residency;
- (b) a current certification of wildlife violation record for the applicant issued by the Utah Division of Wildlife Resources or the State Wildlife Agency of the applicant's state of residency;
- (c) a verification of licensure from any state or territory of the United States or province of Canada in which the applicant has been licensed; and
- (d) a copy of a current photo identification for the applicant showing the applicant is at least 18 years of age. Acceptable photo identification shall include:
 - (i) a driver license issued by a state of the United States of America or the District of Columbia; or
 - (ii) an identification card issued by a federal, state or local government agency of the United States of America.

R156-79-302b. Qualifications for Licensure - Education Requirements.

(1) For the purposes of this rule, to show an applicant has successfully completed the basic education, any hunting guide or outfitter applicant shall provide the following:

- (a) documentation of having obtained a high school diploma or its equivalent or a higher education degree; and**
- (b) documentation showing the completion of a first aid and CPR course.

58-79-302. Qualifications for licensure.

(1) An applicant for licensure as a hunting guide shall:

(a) submit an application in a form prescribed by the division;

(b) pay a fee determined by the department under Section 63J-1-504;

(c) produce satisfactory evidence of good moral character;

(d) possess a high degree of skill and ability as a hunting guide;

(e) successfully complete basic education and training requirements established by rule by the division in collaboration with the board;

and

(f) meet with the division and board if requested by the division or board.

(2) An applicant for licensure as an outfitter shall:

(a) submit an application in a form prescribed by the division;

(b) pay a fee determined by the department under Section 63J-1-504;

(c) produce satisfactory evidence of good moral character;

(d) possess a high degree of skill and ability as an outfitter;

(e) successfully complete basic education and training requirements established by rule by the division in collaboration with the board;

and

(f) meet with the division and board if requested by the division or board.