



HIGHLAND CITY COUNCIL AGENDA

TUESDAY, JANUARY 6, 2026

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION



YouTube Live: <http://bit.ly/HC-youtube>



Email comments prior to meeting: council@highlandut.gov

7:00 PM SPECIAL MEETING

Call to Order: Former Mayor Kurt Ostler

Invocation: Council Member Kim Rodela

Pledge of Allegiance: Council Member Doug Cortney

1. PRESENTATIONS

a. Oath of Office - Newly Elected City Officials

Judge Kelly Schaeffer-Bullock will administer the Oath of Office to newly elected city officials: Mayor Brittney P. Bills, Council Member Ron Campbell, Council Member Liz Rice, and Council Member Scott L. Smith.

b. Oath of Office - Youth City Council

Judge Kelly Schaeffer-Bullock will administer the Oath of Office to the 2026 Youth City Council Members.

2. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion.

Items on the consent agenda may be pulled for separate consideration.

a. RESOLUTION: Council Board Appointments *General City Management*

Brittney Bills, Mayor

The City Council will consider ratifying the Mayor's appointments of City Council Board assignments for 2026.

ADJOURNMENT

In accordance with Americans with Disabilities Act, Highland City will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at (801) 772-4505 at least three days in advance of the meeting.

ELECTRONIC PARTICIPATION

Members of the City Council may participate electronically during this meeting.

CERTIFICATE OF POSTING

I, Stephannie Cottle, the duly appointed City Recorder, certify that the foregoing agenda was posted at the principal office of the public body, on the Utah State website (<http://pmn.utah.gov>), and on Highland City's website (www.highlandut.gov).

Please note the order of agenda items are subject to change in order to accommodate the needs of the City Council, staff and the public.

Posted and dated this agenda on the 1st day of January 2026.

Stephannie Cottle, CMC |UCC, City Recorder

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.



CITY COUNCIL AGENDA REPORT

ITEM #2a

DATE: January 6, 2026
TO: Honorable Mayor and Members of the City Council
FROM: Brittney Bills, Mayor
SUBJECT: Council Board Appointments
TYPE: General City Management

PURPOSE:

The City Council will consider ratifying the Mayor's appointments of City Council Board assignments for 2026.

STAFF RECOMMENDATION:

Staff recommends that City Council ratify the appointments as recommended by the Mayor.

PRIOR COUNCIL DIRECTION:

N/A

BACKGROUND:

At the beginning of each year following an election, it is common for the Mayor, with the advice and consent of the City Council, to appoint members to boards, commissions or committees. Mayor Bills is proposing the following appointments. (Changes to appointments are in red.)

It is proposed that Mayor Brittney P. Bills serve on the Lone Peak Public Safety District Board, **Mountainland Association of Governments (MAG)**, **Utah League of Cities and Towns - Legislative Policy Committee**, and Alpine School District/Aspen Peaks School District (liaison).

It is proposed that Council Member Ron Campbell continue serving on the Library Board, Utah League of Cities and Towns - Legislative Policy Committee, and Highland Fling Committee. There are no changes for Council Member Campbell's assignments.

It is proposed that Council Member Doug Cortney serve on the Arts Council, **Central Utah 911**, and as an alternate for the Lone Peak Public Safety Board.

It is proposed that Council Member Liz Rice serve on the Parks, Trails, and Tree Commission, Emergency Preparedness Committee, and America250 Committee.

It is proposed that Council Member Kim Rodela serve on the **Lone Peak Public Safety District Board**, Utah League of Cities & Towns – Legislative Policy Committee, and **Youth City Council**. Council Member Rodela was previously the alternate for Lone Peak Public Safety District Board.

It is proposed that Council Member Scott Smith continue serving on the Highland Foundation,

Historical Society, North Pointe Solid Waste Special Service District Board, and the North Utah Valley Animal Shelter Board. There are no changes for Council Member Smith's assignments.

The City Council previously gave direction to revise codes related to committees in the City, especially the Beautification Committee, the Parks, Trail and Tree Committee; Arts Council; and the Historical Society. This revision will be discussed later in the year along with discussion on the purpose and duties of the Beautification and Parks, Trail, and Tree Committee.

Lone Peak Public Safety District Board and Central Utah 911 require a resolution for the board appointments. Those resolutions are attached.

FISCAL IMPACT:

N/A

MOTION:

I move that the City Council ratify Mayor Bills' Council Appointments as presented.

ATTACHMENTS:

1. Resolution - LPPSD
2. Resolution - Central Utah 911

**A RESOLUTION OF THE HIGHLAND CITY COUNCIL CONSENTING TO THE MAYOR'S
APPOINTMENT OF MEMBER REPRESENTATIVES AND AN ALTERNATE
REPRESENTATIVE TO LONE PEAK PUBLIC SAFETY DISTRICT**

WHEREAS, the cities of Alpine and Highland created an interlocal entity to provide public safety services within those jurisdictions known as the Lone Peak Public Safety District (the "District"); and

WHEREAS, the District is governed by a Board of Directors, and the Highland City Council desires and is entitled to make representative appointments to that Board; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HIGHLAND, UTAH, as follows:

1. That Brittney P. Bills, Mayor, is hereby appointed as a regular board member on the Lone Peak Public Safety District Board.
2. That Kim Rodela, City Council Member, is hereby appointed as a regular board member on the Lone Peak Public Safety District Board.
3. That Doug Courtney, City Council Member, is hereby appointed as an alternate board member on the Lone Peak Public Safety District Board to vote and participate in the absence of a regular board member.
4. That these appointments shall remain in effect until the end of Brittney P. Bills', Kim Rodela's and Doug Courtney's terms of office or until sooner terminated by vacancy or removal.
5. The City Recorder, under the supervision of the City Administrator and City Attorney, may make non-substantive corrections to any portion of this resolution and to the City codes referenced herein for grammatical, typographical, numbering, and consistency purposes in accordance with the expressed intent of the City Council.
6. The provisions of this resolution shall take effect immediately upon approval.

PASSED and APPROVED this 6th day of January 2026.

HIGHLAND CITY, UTAH

Brittney P. Bills
Mayor

ATTEST:

Stephannie B. Cottle

City Recorder

**A RESOLUTION OF THE HIGHLAND CITY COUNCIL APPOINTING DOUG CORTNEY TO
THE CENTRAL UTAH 911 BOARD OF DIRECTORS**

WHEREAS, the Board of County Commissioners of Utah County and several cities in Utah County initiated proceedings to create a special service district to provide consolidated 911 and emergency dispatch services within Utah County to be known as Central Utah 911 Dispatch (the “Dispatch”); and

WHEREAS, the Dispatch will be governed by a Board of Directors and the Highland City Council desires to make a representative appointment to that Board; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HIGHLAND, UTAH, as follows:

1. That Doug Cortney, City Council Member, is hereby appointed as its representative to the Central Utah 911 Dispatch, together with such alternate or alternates as the shall be appointed.
2. That this resolution shall remain in effect until repealed by another resolution appointing a different representative to the Central Utah 911 Dispatch.
3. The provisions of this resolution shall take effect immediately upon approval.

PASSED and APPROVED this 6th day of January 2026.

HIGHLAND CITY, UTAH

Brittney P. Bills
Mayor

ATTEST:

Stephannie B. Cottle
City Recorder