



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **4:00 p.m.**, or soon thereafter, on **Tuesday, January 6, 2026**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeightsstreams>, the city's YouTube channel.

**4:00 p.m.**

1. **WELCOME** – *Mayor Gay Lynn Bennion*
2. **REVIEW OF BUSINESS MEETING AGENDA**  
*Mayor Gay Lynn Bennion (10-15 min.)*
3. **REPORTS**
  - a. Utah Open Lands Transit to Trails Program  
*Kaitie Eddington (20 min.)*
4. **STAFF REPORTS**

*(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date regarding any changes since the report was made).*

  - a. Big Cottonwood Canyon EA Response Letter Discussion  
*City Manager Jared Gerber (20 min.)*
  - b. Telecom Tax Discussion  
*City Manager Jared Gerber (20 min.)*
  - c. Flash Vote Survey Discussion  
*City Manager Jared Gerber (20 min.)*
  - d. Legislative Priorities Discussion  
*City Manager Jared Gerber (20 minutes)*
  - e. Distribution and Collection of Mayor Pro Tempore Ballots  
*City Recorder Tiffany Janzen (10 min.)*
4. **REVIEW OF CALENDARS AND UPCOMING EVENTS\***
  - a. Saturday, February 7<sup>th</sup> from 10:00 a.m. to 12:00 p.m. Lunar New Year Celebration at City Hall
  - b. Friday, February 20<sup>th</sup> from 6:00 p.m. to 8:00 p.m. Cozy Paint Night at City Hall (Cost is \$20 per person, limited space available)
  - c. Thursday, March 19<sup>th</sup> from 7:00 p.m. to 8:30 p.m. The Jazz Ambassadors of the US Army Field Band at Butler Middle School (tickets required, free)

event)

*\*For more information, please visit [CH.UTAH.GOV](http://CH.UTAH.GOV) and click Community Calendar*

5. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION; REAL PROPERTY PURCHASE OR LEASE; THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL; AND/OR ANOTHER PERMITTED PURPOSE UNDER UCA 52-2-205**
6. **ADJOURN CITY COUNCIL WORK SESSION**



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, January 6, 2026**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeightsstreams>, the city's YouTube channel.

Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so, after completing a speaker comment card. Citizen comments may also be submitted in writing to the city recorder at [cityrecorder@ch.utah.gov](mailto:cityrecorder@ch.utah.gov) by noon, on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** be read at the public meeting.

**Civility and decorum should be applied in all discussions and debates.** Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

**7:00 p.m.**      1.0      **WELCOME – *Mayor Gay Lynn Bennion***

2.0      **PLEDGE OF ALLEGIANCE – *By Invitation***

3.0      **CITIZEN COMMENTS**

*“During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment.” (Cottonwood Heights Code of Ordinances 2.30.160 (B)) Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so by the meeting chair. Persons attending the meeting remotely may not make verbal comments to the City Council during the meeting. Persons attending the meeting remotely, or who do not attend the meeting either physically or remotely, are invited to submit written comments to the City Recorder before noon on the meeting date. Written comments that are timely submitted will be admitted into the record of the meeting and distributed to the City Council but will not be read at the public meeting.*

4.0      **RECOGNITION**

4.1      State Citation Legislative Certificate for Stan Rosenzweig - Senator Kathleen Riebe

5.0      **CHPD PERSONNEL UPDATES**

5.1      Announcement of Promotions – *Chief Robby Russo*

## 6.0 **REPORTS**

6.1 Public Works Quarterly Report – *Public Works Director Matt Shipp*

## 7.0 **ACTION ITEMS**

7.1 Consideration of **Ordinance 458** Adopting an Annual Meeting Schedule for 2026.

*(This ordinance will adopt a schedule for regular meetings of the city's city council, planning commission and other public bodies for calendar year 2026, as required by Utah Code Ann. 52-4-202).*

7.2 Consideration of **Ordinance 459** Imposing a Telecommunications Tax.

*(This ordinance will impose a 3.5% municipal telecommunications license tax on a telecommunications provider's gross receipts from telecommunications services that are attributed to the city of Cottonwood Heights as provided in the Municipal Telecommunications License Tax Act, UTAH CODE ANN. 10-1-401 et seq., and enact new Chapter 3.12 of the city's code of ordinances concerning such license tax).*

7.3 Consideration of **Ordinance 460** Granting a Telecommunications Franchise.

*(This ordinance will grant a non-exclusive franchise allowing All West/Utah, Inc. d/b/a All West Fiber to install and operate a fiber-optic cable telecommunications system in the city's public right-of-way).*

7.4 Consideration of **Ordinance 461** Amending the Cottonwood Heights Code Regarding Bonding of Officers.

*(This ordinance will amend Section 2.10.050 of the city's code of ordinances to change the fidelity bonding requirement for certain city officers as formerly specified in state law to instead require crime insurance coverage as provided in H.B. 64 enacted by the Utah Legislature in its 2025 general session).*

7.5 Consideration of **Resolution 2026-01** Ratifying the Election of a Mayor Pro Tempore.

*(Section 2.30.040 of the city's code of ordinances provides that the council at its first regular meeting in January of even-numbered years shall by secret ballot elect a mayor pro tempore to perform certain limited functions of the mayor during times when the mayor is unable or unwilling to act. This resolution will ratify such election of a mayor pro tempore for January 2026 until a successor is elected, likely in January 2028).*

7.6 Consideration of **Resolution 2026-02** Approving a Revocable Right of Access Agreement with Rocky Mountain Power for a Public Art Project.

*(By this resolution, the council will approve the city's entry into an agreement whereunder Rocky Mountain Power will authorize the city to continue implementation of a community art pilot program allowing local artists to decorate certain of RMP's pad-mounted electric transmission and distribution equipment in the city's public places).*

7.7 Consideration of **Resolution 2026-03** Amending a Development Agreement for Canyon Cove Subdivision.

*(This resolution will approve an amendment to the development agreement for the Cottonwood Canyon Cove Subdivision that was approved under Resolution 2023-24. The purpose of the amendment is to modify the Exhibit D "Final Park Plan").*

7.8 Consideration of **Resolution 2026-04** Approving an Interlocal Agreement with Sandy City for a Joint Crosswalk Study.

*(This resolution will approve the city's entry into an interlocal agreement with Sandy City concerning a joint crosswalk study on Creek Road between Union Park Avenue and 3500 East).*

7.9 Consideration of **Resolution 2026-05** Approving an Interlocal Agreement with Salt Lake County for Aerial Imagery.

*(By this resolution, the council will approve the city's entry into an interlocal cooperation agreement whereunder Salt Lake County will provide certain aerial imagery for use by various city departments).*

7.10 Consideration of **Resolution 2026-06** Approving an Appointment to the Arts Council.

*(This resolution will approve and ratify the manager's appointment of Lucas Manning to the city's arts council).*

8.0 **CONSENT CALENDAR**

8.1 Approval of the minutes for the City Council Work Session and Business Meetings of December 16, 2025.

**9.0 ADJOURN CITY COUNCIL BUSINESS MEETING**

**PUBLIC COMMENT PROCEDURE**

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

*On Wednesday, December 31, 2025, a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was sent to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the city, by the Office of the City Recorder. The agendas were also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the Utah Public Notice website at <http://pmn.utah.gov>.*

**DATED this 31<sup>st</sup> day of December 2025**

**Tiffany Janzen, City Recorder**

*The city building for this meeting is accessible. In compliance with the Americans with Disabilities Act, people with disabilities may make requests for reasonable accommodation or assistance by notifying the City Recorder at 801-944-7021 or [recorder@ch.utah.gov](mailto:recorder@ch.utah.gov), at least two business days before the meeting, or by calling Relay Utah at 711.*