



**CITY OF NORTH SALT LAKE
TRAILS & ACTIVE TRANSPORTATION COMMITTEE MEETING
NOTICE & AGENDA
JANUARY 5, 2026
6:00 P.M.**

Notice is given that the City of North Salt Lake's Trails & Active Transportation Committee will hold a meeting on the above noted date and time at City Hall - Conference Room, 10 East Center Street, North Salt Lake, Utah. Some committee members may participate electronically.

The following items of business will be discussed; the order of business may be changed as time permits.

AGENDA ITEMS

1. Welcome & Introductions
2. Public Comment
3. Nomination of Chair and Vice Chair
4. Approval of Minutes of December 9, 2025 Meeting
5. Drafting of 2025 Annual Report for the City Council
6. Drafting of FY27 Budget Request
7. Committee Member Discussion Items
8. Discussion on Future Agenda(s)
9. Adjourn

Trails & Active Transportation Committee meetings are open to the public. If you need special accommodation to participate in the meeting, please call (801) 335-8709 with at least 24 hours' notice.

Notice of Posting:

I, the duly appointed City Recorder for the City of North Salt Lake, certify that copies of the foregoing agenda were posted on the Utah Public Notice Website: <https://www.utah.gov/pmn/>, City's Website: <https://www.nslcity.org>, and at City Hall: 10 East Center Street, North Salt Lake.

Date Posted: December 31, 2025


Wendy Page, City Recorder



1 CITY OF NORTH SALT LAKE
2 TRAILS AND ACTIVE TRANSPORTATION COMMITTEE MEETING
3 CITY HALL 10 EAST CENTER STREET, NORTH SALT LAKE
4 DECEMBER 9, 2025

5
6 **DRAFT**
7

8 PRESENT: Brent Crowther, Chair
9 Pedro Huebner
10 Ryan Oakes, Vice Chair
11 Kyle Poulter
12 Peter Wirthlin
13

14 EXCUSED: Ted Knowlton, City Council
15

16 STAFF PRESENT: Jon Rueckert, Public Works Director; Ali Avery, Long Range Planner; TJ
17 Riley, Parks Superintendent.
18

19 1. WELCOME & INTRODUCTIONS
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21 Brent Crowther, Chair, called the meeting to order at 6:00 p.m.
22

23 2. PUBLIC COMMENT
24

25 There were no comments.
26

27 3. APPROVAL OF MINUTES
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29 The Trails and Active Transportation Committee meeting minutes of November 10, 2025 were
30 reviewed and approved as drafted.
31

32 **Committee Member Pedro Huebner moved to approve the minutes of November 10, 2025.**
33 **Committee Member Peter Wirthlin seconded the motion. The motion was approved by**
34 **Committee Members Crowther, Huebner, and Wirthlin.** Committee Members Ryan Oakes
35 and Kyle Poulter were excused and not present for the vote.
36

37 Ryan Oakes arrived at 6:02 p.m.
38
39
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41 4. ACTION ITEMS

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43 The Committee reviewed ongoing action items. Peter Wirthlin commented that an email address
44 had been set up for the Committee. The Committee discussed the action item to create a trails
45 inventory as well as other action items and who had been assigned to which item.

46
47 5. STAFF UPDATES

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49 Jon Rueckert reported on the SharePoint site which was specific to the Trails and Active
50 Transportation Committee and would allow guest users more access including creating
51 documents, spreadsheets, etc. Ali Avery clarified that the Committee could work on items
52 collaboratively and then discuss them in the public meeting. The Committee discussed different
53 functionalities of SharePoint and what the shared email address should be.

54
55 Jon Rueckert then shared an update on the action item related to curb ramps at Wild Rose Trail
56 crossings. He said that the concrete was being poured for the ramps at Parkway Drive and
57 Edgecrest Lane this week.

58
59 Ali Avery provided an update on the Trails Master Plan and said the City Council approved SE
60 Group as the consultant with the \$65,000 budget. She continued that this would include a data
61 dump with the consultant prior to the creation of the trail inventory. She asked the Committee to
62 note problem areas and successes on the trails (pictures and locations). She suggested using
63 Google Maps and dropping pins, exporting TrailForks, or even hand drawn maps. Ms. Avery
64 mentioned creating snowshoe routes for year-round trail use. She asked the Committee to note
65 the use of each trail (snowshoe, biking, hiking).

66
67 The Committee discussed identifying trails prior to the meeting with the consultant including
68 documenting proposed trails, problem spots, trail uses, and a maintenance needs list.

69
70 6. CITY COUNCIL UPDATES

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72 There were no City Council updates. City Councilmember Ted Knowlton was excused.

73
74 7. DRAFTING OF 2025 ANNUAL REPORT FOR THE CITY COUNCIL

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76 The Committee worked on drafting the 2025 annual report for the City Council. Brent Crowther
77 led the review of the report which included an executive summary, background, mission
78 statement, goals, 2025 accomplishments (trail cleanup/improvement days, community
79 engagement activities, Trails Master Plan grant award, trail tools), State trail maintenance

80 (service award), volunteer hours (200), partners (YCC, Woods Cross Mountain Bike Club,
81 Scouts), photographs of events, signage and access (Wild Rose signs, curb cuts), lessons learned
82 (turning radius, access, current underutilization of trails, improve maintenance, trail knowledge,
83 trail steward training), and 2026 budget requests (Trails Master Plan implementation, Wild Rose
84 construction and maintenance, facilities-bike racks, other needs).

85

86 They reviewed the trail cleanup days and community engagement activities:

87

- 88 • Trail cleanup days (May, August)
- 89 • 9/11 Day of Service (September)
- 90 • Purge the Spurge (April)
- 91 • National Trails Day (June)
- 92 • Highway 89 trash cleanup (YCC)

93

94 Peter Wirthlin was excused at 7:07 p.m.

95

96 Kyle Poulter arrived at 7:13 p.m.

97

98 The Committee reviewed what the memo for the City Council meeting should include:
99 committee members, history of the committee, and list of events. They also reviewed each slide
100 from the PowerPoint, made edits, and prepared action items to be completed prior to the January
101 meeting:

102

103 Action Items:

- 104 • Refine assigned sections of PowerPoint (committee members)
- 105 • Report summary (Pedro)
- 106 • Prepare memo
- 107 • Cleanup overall document

108

109 They discussed that the next Committee meeting be held on January 13th and when the memo for
110 the January 20th City Council meeting would need to be submitted.

111

112 **Committee Member Ryan Oakes moved to meet the week of January 5, 2026 if possible.**

113 **Committee Member Kyle Poulter seconded the motion. The motion was approved by**

114 **Committee Members Crowther, Huebner, Oakes, and Poulter.** Committee Member Peter

115 Wirthlin was excused and not present for the vote.

116

117 Ali Avery commented that she would confirm availability of a room and the meeting date and
118 send an email to the Committee.

119

120 8. DISCUSSION ON FUTURE AGENDA(S)

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122 The Committee discussed the January agenda items:

123

- 124 • Refine mission statement
- 125 • 2026 budget requests (fiscal year 2027)
 - 126 ○ Bike racks, training, Wild Rose BST, tools, cleanup
- 127 • Solidify 2025 annual report
- 128 • Review 2026 priorities/needs (Pedro)
- 129 • Bike rack plan (Pedro)
- 130 • Trails Master Plan update
- 131 • Committee chair/vice nominations

132

133 They also reviewed February agenda items:

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- 135 • 2026 activities (Purge the Spurge, snowshoe event)
- 136 • Trails Master Plan update

137

138 9. ADJOURN

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140 **Committee Member Ryan Oakes moved to adjourn the meeting. Committee Member**
141 **Pedro Huebner seconded the motion. The motion was approved by Committee Members**
142 **Crowther, Huebner, Oakes, and Poulter.** Committee Member Peter Wirthlin was excused and
143 not present for the vote.

144

145 The meeting was adjourned at 7:42 p.m.

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147 *The foregoing was approved by the Trails and Active Transportation Committee of the City of*
148 *North Salt Lake on January 5, 2026 by unanimous vote of all members present.*

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Brent Crowther, Chair

_____ *Wendy Page, City Recorder*