



COTTONWOOD HEIGHTS CITY COUNCIL

Notice is hereby given that the Cottonwood Heights City Council will hold an **Administration of Oath of Office and Reception** beginning at **3:00 p.m. on Monday, January 5, 2026**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to the city's YouTube channel:

<https://www.youtube.com/@CottonwoodHeights/streams>.

3:00 p.m. 1. WELCOME AND INTRODUCTION OF THE MASTER OF CEREMONIES (KAREN MORGAN)—City Manager Jared Gerber

2. POSTING OF COLORS – Cottonwood Heights Police Department

3. PLEDGE OF ALLEGIANCE – Councilmember Matt Holton

4. REMARKS— Councilmember Suzanne Hyland

5. MUSICAL NUMBER – Brighton High School Choir

6. ADMINISTRATION OF OATH OF OFFICE TO NEWLY ELECTED MAYOR AND COUNCILMEMBERS – City Recorder Tiffany Janzen

Mr. Shawn E. Newell - Cottonwood Heights Council District 3

6.1.1 REMARKS – Council Member Shawn E Newell - Cottonwood Heights Council District 3

Ms. Ellen Birrell – Cottonwood Heights Council District 4

6.1.2 REMARKS - Council Member Ellen Birrell – Cottonwood Heights Council District 4

Ms. Gay Lynn Bennion – Cottonwood Heights Mayor

6.1.3 REMARKS – Mayor Gay Lynn Bennion

8. ADJOURN

9. RECEPTION WITH REFRESHMENTS

On Wednesday, December 31, 2025, a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. The Agendas were also posted on the City's website at www.ch.utah.gov and the Utah Public Notice website at <http://pmn.utah.gov>

DATED THIS 31st day of December 2025

Tiffany Janzen, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to tjanzen@ch.utah.gov.)