

# Bluff Town Council Special Meeting **DRAFT** Minutes

December 30, 2025

Bluff Community Center at 9:00 a.m.

190 N 3rd East P.O. Box 324

435-672-9990

Regular meetings are held the first three Tuesdays of every month at 4:00 p.m. Requests to be on the agenda may be submitted in writing to Ann Leppanen ([ann@townofbluffutah.gov](mailto:ann@townofbluffutah.gov)) at least 4 days before the meeting. Agendas and minutes are posted at: [townofbluffutah.gov](http://townofbluffutah.gov) and audio, in addition, at the Utah Public Notice Website. The public can participate via phone: (719)359-4580, Meeting ID: 92499673928# and via [Zoom](https://zoom.us/j/92499673928): <https://zoom.us/j/92499673928>

To view the livestream, or watch past recordings, please visit our [YouTube channel](https://www.youtube.com/channel/UCTqBxSP-Erhxq6muVMX6vdw):

<https://www.youtube.com/channel/UCTqBxSP-Erhxq6muVMX6vdw>.

This meeting was in person and virtual.

**9:00am Meeting Called to Order and Roll Call:** Mayor Ann K. Leppanen, Jennifer Davila, Linda Sosa, Britt Hornsby, Spencer Wade & Erin Nelson, Town Manager

## 1. Discussion and Vote on Revisions to Bluff Policies for Boards and Committees (All) (9:00am):

McAnany revised and returned, goal to pass prior to Cemetery Board applications come in. Hornsby motions to approve revisions to Bluff Policies for Boards and Committees, Sosa seconded, Leppanen, Sosa, Hornsby, Davila and Wade voted in favor.

## 2. Discussion and Vote on Letter of Support for Bluff Airport Input (All/Jim Hook) (9:02am):

No monetary commitment, Town having input on the airport and facilities. Hornsby motions to approve letter of support for Bluff Airport, Sosa seconded, Leppanen, Sosa, Wade, Hornsby, and Davila voted in favor. Jim Hook entered the meeting at 9:03am. Hook defined the use as 'cutting edge' and he is looking forward to working with the developers.

## 3. Vote to Approve and Pay Bills (Nelson) (9:05am):

Nelson shared 'accounts payable and receivable document' which includes transfers (Cemetery, PTIF to General). Invoices from Uncommon Architects \$8,624, Prime Painting \$3,600, Jones and DeMille Construction Management, Bank Card Regular Business and Payroll. Cemetery retainer to Sentry: approved in October, working with accountant to write new and void the check that was lost in the mail. Hornsby motions to pay the bills as discussed, Sosa seconded, Leppanen, Sosa, Wade, Hornsby and Davila voted in favor.

## 4. Other (9:09am): None.

9:09am Hornsby motions to Adjourn, Sosa seconded, Leppanen, Sosa, Davila, Hornby and Wade voted in favor.

For requests to receive emails/meeting invitations, email [office@townofbluffutah.gov](mailto:office@townofbluffutah.gov)