



2191 East 6550 South – Uintah, Utah 84405

(801)479-4130

Office Hours M-W 9:00-5:00 Thr-Fri 9:00-1:00

**UINTAH CITY COUNCIL**  
**MONDAY, DECEMBER 29<sup>th</sup>, 2025**  
**1:00 p.m.**

## ***STAFF MEETING***

### **AGENDA ITEMS:**

1. **MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order at 1:00 p.m.
2. This staff meeting is to discuss the day to day operations of the city and items that may be discussed include: Budget, Building Inspections, Cemetery, Garbage, Complaints/Nuisances, CTC, Court, Community Events, Water, Public Works, Emergency Preparedness, Weber Fire, Grants, Meetings, Park, Planning Commission, Roads, Sheriff's Department, Stormwater, and any other miscellaneous items pertaining to city business. There will be no votes taken.

## **Operations and Maintenance**

### **Introduction**

- New team member welcomed: Joan is replacing Christie as the new court clerk.
- Retirement acknowledgment: Warm send-off for Christie Blackner with encouragement to enjoy travel and life post-retirement.
- Upcoming mayoral transition: Staff support requested for the mayor-elect to ensure a smooth handover; openness to new meeting formats and management styles encouraged.

### **Public Works**

- PRV valve work completed on a vault last serviced in 2004.
- Clay Valve performed rebuilds: new rubber kits, seals, and pressure adjustments completed.
- Additional vault maintenance planned.
- Trucks ready and systems functioning properly in anticipation for snowplowing.

### **Building Inspections**

- Follow-up needed on Mr. Pitchers' new building fire issues; clarification on completion required for finalization.
- The fire Marshall to be contacted for status; potential coordination with flow testing or city water model sharing via a third party to mitigate liability concerns.

### **Weber Fire**

- Wildland-Urban Interface clarity provided. Building in mapped WUI areas follows 2006 code: no changes to prior votes.
- State high-risk maps exist; current mapping shows no heightened risk for key parcels (including Mr. Pitchers' area).
- Compliance "checkbox" required to maintain eligibility for in-kind financial protections; non-compliance risks losing support if a fire occurs.
- Conflicting guidance from state forestry vs. FMAU groups acknowledged; consolidation of messaging still needed.

### **Council Reports**

- Encampment identified ~300 yards north of Brent Nelson's residence; sheriff sergeant dispatched; site checked, vacated around Christmas.
- Concern raised about wildfire risk due to dry chimney grass and transient activity near the canyon and rivers.

- Aaron Stewart is willing to serve as the planning commission chair; per code, the chair must be elected by commission members. The two alternates will be Benajmin Mitchell and Daniel Buckway.

#### Administration

- Ongoing GRAMA requests; the person submitting the requests for audio of staff meetings does not believe there is not always a quorum at staff meetings as council members have made mention of the importance of attending staff meetings.
- Clarification: Audio not available for meetings lacking a quorum; staff meetings are not mandatory; only available records will be provided.
- Privacy plan: Final documentation due by the end of the month.
- Annexation paperwork has been mailed out by the county for The Uintah Springs Business Park, and we have received a copy from the county. Our attorney has submitted a denial for the previous approval of the annexation so that it can come back to council.

#### Animal Shelter

- Budget requests presented:
  - Emergency generator: \$80,000, justified by ventilation and environmental control needs during outages.
  - Utilities increase: +\$5,000.
  - Community Outreach Coordinator: ~\$80,000.
  - Additional cameras due to blind spots: ~\$34,000.
- Operational improvements:
  - New director tightening accountability, records, and standards; prior facility reputation described as poor; Tom (Washington Terrace) reviewed operations and noted improvements.
- Fiscal skepticism:
  - Questions on the necessity of high-cost ventilation vs. lower-cost alternatives (example: greenhouse air exchange ~\$7,000).
  - Concerns about vehicle expenditures (e.g., three-quarters ton \$85,000 trucks for animal control) vs. simpler alternatives (e.g., Ford Rangers).
  - Process critique: Budget items discussed and passed quickly; minutes delivered after county budget approval, limiting city input; promise to "pull" funds if disagreement is expressed seen as unlikely once appropriated.
  - Suggest attendance at future board meetings to voice concerns and advocate for volunteer enablement and cost controls.

#### 3. MEETING ADJOURNMENT: Meeting was adjourned at 1:39 p.m.

Michelle Mortensen  
Michelle Mortensen, Uintah City Recorder

12/29/25  
Date